

1. Call Meeting to Order

Chairman Eastman convened the Board at 7:00 PM in the Nowak Room of the Town Office and introduced other members of the Board: Ms. Julie Gilman, Mr. Joe Pace, Mr. Bill Campbell and Mr. Russell Dean, Town Manager.

2. Public Comment

None.

3. Minutes

Mr. Pace moved to waive the reading of the minutes of August 13, 2007 and accept the minutes as submitted; second by Mr. Campbell. Ms. Gilman abstains from this vote since she was not present for the meeting being approved. VOTE: Unanimous.

4. Appointments

None.

5. Discussion/Action Items

- a. Fire Study- Mark Morse of MMA Consulting Group summarized the study that he prepared for the Fire Department (attached). Staffing, station location, and method of call department are the key issues for the improvement of the Fire Department.
- b. Purchasing Policy- Mr. Dean presents a clarified and amended Policy, per prior meeting notes and comments. *Mr. Pace moves to adopt the August 27, 2007 version of the Purchasing Policy with 1 editorial change. Mr. Campbell seconds. VOTE: Unanimous.*
- c. CATV Policy- *Mr. Campbell moves to adopt the Cable TV Policy. Ms. Gilman seconds. VOTE: Unanimous.*
- d. Volunteer Training Policy- *Mr. Pace moves to distribute this policy to chairperson of the town Boards for comment and returned by the end of September. Mr. Campbell seconds. VOTE: Unanimous.*
- e. Gasoline Contract- The Board asks why this contract was not sent out to bid, and agrees to accept this contract for this year, but it must be sent to a bid next year. *Mr. Campbell moves to accept the gasoline contract with Dennis K. Burke as presented. Mr. Pace seconds. VOTE: Unanimous.*

6. Public Hearings

a) Third Reading: Parking Ordinance Amendment Front Street- Mr. Rej Audette of Eliot Street is not opposed to the Ordinance if it is necessary, however, he would like to point out that Eliot Street will be affected and asks that the “No Parking” side of the street be switched to the residential side of the street, to improve visibility for residents coming and going from their homes. He believes this to be a safety issue for the residents and especially their children. Mr. Arthur Baillargeon would like this Ordinance to be adopted. ***Mr. Pace moves to adopt this parking ordinance, effective September 4, 2007. Mr. Campbell seconds. VOTE: Unanimous.***

b) Skate Park Donation- Mr. Greg Bisson appeared to request acceptance of a donation from the Littlefield Family for improvements to the John C. Littlefield Memorial Skate Park. ***Mr. Campbell moves to accept the donation of \$10,000 from the Littlefield Family. Ms. Gilman seconds. VOTE: Unanimous.***

Mr. Bisson would like to notify the public that at 9:00AM on September 15, 2007, the public is invited to assemble the additional equipment to the skate park. Mr. Bisson reminds the Board that there needs to be an expenditure from the revolving fund of \$3,760.00. ***Mr. Campbell moves to approve the expenditure of \$3,760.00 from the revolving fund. Ms. Gilman seconds. VOTE: Unanimous.***

7. Permits & Approvals

a) Abatements & Exemptions- (attached)

Mr. Campbell moved that the abatements be accepted; second by Mr. Pace. VOTE: Unanimous.

b) Permits

Mr. Pace moved to approve the permit as presented; second by Mr. Campbell. VOTE: Unanimous.

8. Reports

a) Town Manager’s Report-

The next Board of Selectmen meeting is September 10, 2007. There will be a meeting regarding the Pay and Classification Plan on September 17, 2007. Budget Committee will begin on September 24. Finance Director Jack Sheehy has resigned. EXTV Channel 22 has received a new server and it will be operational in about 2 days. There will be a public workshop on September 5 at 7:00PM in the Nowak Room addressing the Downtown Restoration Project. Preliminary budget requests are complete. The Assessing Department reports that they are on schedule with the MS-1 project. Bulk pickup will be October 1-5. Household Hazardous Waste collection will be on October 12.

b) Selectmen's Committee Reports

Mr. Pace: No meetings to report.

Mr. Campbell: The Conservation Committee met 2 weeks ago and the Planning Board met last week and discussed the Exeter Commons Project and Epping Road.

Ms. Gilman: The Historic District Commission met and decided that applications must be complete before they are considered. The Zoning Ordinance Review Committee meets again on September 6, 2007.

Mr. Ingram: Not present.

Mr. Eastman: No meetings to report.

9. Public Comment

None.

10. Non Public Session

None.

11. Adjournment-

Mr. Campbell moved to adjourn; second by Mr. Pace. VOTE: Unanimous.

Meeting Adjourned at 8:20 PM

Respectfully submitted,

Kelly Geis

AA