

1. Call Meeting to Order

Chairman Eastman convened the Board at 7:00 PM in the Nowak Room of the Town Office and introduced other members of the Board: Ms. Julie Gilman, Mr. Lionel Ingram, Vice Chairman Mr. Joe Pace, and Mr. Russell Dean, Town Manager.

2. Public Comment

Heather Fromain of 14 Green Street suggests that parking on Green Street should be on one side of the street only.

3. Proclamations

None.

4. Minutes

Mr. Pace moved to waive the reading of the minutes of June 4, 2007 and accept the minutes as submitted; second by Mr. Ingram. VOTE: Unanimous.

5. Appointments

None.

6. Discussion/Action Items

- a. Main Street/Epping Road Turn Lanes & Intersection Options- Keith Noyes, Public Works Superintendent, suggests that the engineer that studied this problem has not been able to find a viable plan for solving the problem, so he suggests that this should not be pursued at this time. Mr. Dean and Mr. Noyes are requesting that Epping Road should be a uniform width of 36 feet. There are portions of Epping Road that are less than 36 feet. Mr. Noyes is requesting a change order that should cost about \$100,000 increase in the overall cost of the current project. Mr. Pace says that if there is any land taking or sizeable issues with owners, he would like to have Mr. Noyes to come back to the Board. The board is in agreement.

At this time, the Board decided to move to the Public Hearing for the convenience of the citizens present:

7. Public Hearings

In response to the proposed changes to the Green Street and Cass Street parking proposal, second reading, proposal attached;

Sally Ward, 6 Cass Street, states that she is concerned about the current dangers to emergency vehicles, says that the real problem is that the school has inadequate parking, and supports the proposed parking change.

Alan Bailey, 7 Green Street, would like the Board to consider the parking change be effective for every day, not just school days.

Jude Battles, 10 Cass Street, states that he has lived there for 1 year and believes that school days are the real problem.

Elaine Wolk, 40 Court Street, would like to know if the Board had given permission for a resident of Cass Street to put bushes or sticks by the roadway. Mr. Ingram suggests that the Town Inspector should look into this.

Susan Scannell, 11 Cass Street, is the owner of the aforementioned sticks. She has tried to get the grass to grow on her property, so she put sticks around the area that she was trying to grow grass on that patch of land to deter people from parking on the sidewalk. She has lived in this home for 21 years and there was grass there at one time. Ms. Scannell believes that this parking problem has gotten worse. She is considering planting lilies in the area between the sidewalk and the road, much like the residents of Gill Street, to keep people from parking in that area.

Barbara Rakunis, 15 Cass Street, says that she is unable to walk on the sidewalks on these roads because of all the vehicles are parked in the sidewalks. This forces her to walk in the street when she is walking her child to school. She will be inconvenienced by the lack of parking in front of her house, but supports the plan.

Chief Kane believes that having the parking restrictions in place on school days is appropriate. Chief Kane reminds the residents that if parking were banned all the time, that restriction would be for all residents and visitors. Chief Kane also suggests adding a No Parking restriction to the southerly side of Green Street.

Tricia Henderson,, 10 Cass Street, wants parking restrictions to be on school hours only.

Scott Carlisle, 14 Cass Street, is concerned that the entire parking problem is not going to be solved until Main Street School resolves their parking problems.

Mr. Ingram suggests going to the Main Street School for suggestions regarding parking issues. Mr. Eastman requests that Chief Kane reword the Amendment to include the no parking on Green Street and bring it back to the Board. Mr. Pace suggests that the current Amendment can be amended. Mr. Eastman agrees to add the additional language and the Amendment could be voted on at the next Board meeting.

6. Discussion/Action Items

- b. Fixed Asset Policy – Mr. Dean states that this is a GASB34 compliance issue. The purpose is to track Fixed Assets. The Policy Defines what should be tracked, who will track it, and who will process reports. This will be administered by the Finance Department. Mr. Pace is concerned that the Depreciation Policy takes Useful Life into consideration. Mr. Ingram suggests that it be called a Depreciation Period or Schedule and that it refers to a financial aspect only. Mr. Dean reminds that Board the these are suggested Life Cycles, not a replacement schedule. Mr. Pace would like to clarify whether the Capital Improvement Policy is referenced, since it already has policies in place for replacements and capital purchases. Ms. Gilman wants to be consistent on all documents and in references to RSAs (RSA 41:9 for Fixed Assets and RSA 31:9 for Purchasing).
- c. Purchasing Policy Update- Mr. Dean states that the main change in the Purchasing Policy is that items over \$3,000 should be submitted as a written quote, and sealed bids would now be on items over \$10,000. Mr. Pace states that the Board should have final approval on sizeable purchases and the definition of an emergency should be clarified. Ms. Gilman states that Section 7 should include service records. Mr. Dean notes that this Policy is a work in progress and the Board agrees that the Policy is a good effort.
- d. River Committee Update: Dam Removal & Engineering Funding- Mr. Ingram states that at the recent meeting of the River Committee there were a number of recommendations. First, there was an idea to study dam removal. The Committee suggests that this not be

done for 3 reasons. First, there is a real threat of dam failure and the study adds 12 to 18 months to the process of moving forward. Second, the Fire Department and the general public needs for the water is too great to threaten by not moving ahead. Overall the Committee believes that the study is unneeded and the Town should move ahead with dam replacement ideas and replace the dam as soon as possible and to do that, the costs need to be determined. Jennifer Perry, Town Engineer, states that there are 3 issues that the Town should study with the remaining \$30,000 to \$35,000 in the budget. First, there is a scour issue that should be addressed to investigate how to move the lower water. Second, the quality impact with the new dam should be studied, and third, the water demand should be looked at to determine how much water we really need. Mr. Dean recognized the Ms. Perry has done an excellent job and put a lot of work into this project. Arthur Baillargeon would like to clarify whether the existing dam will be removed. Mr. Ingram states that the dam would not be removed.

8. Permits & Approvals

a) Abatements & Exemptions

Mr. Pace moved to approve all abatement and exemptions be read into the minutes; second by Mr. Ingram. VOTE: Unanimous

b) Permits

None.

9. Reports

a) Town Manager's Report

1. Mr. Dean reports that he Fire Department has recommended Don Matheson for the recently vacated Lieutenant position with 16 years of experience.
2. The next Board meeting will be on July 16, 2007.
3. CATV has a meeting on Wednesday, June 20, 2007. Sam Bruno as completed the move of Channel 22 to the Town Office Building.
4. There are 2 Town Ordinance drafts for the Tree Ordinance and the Tree Cutting Ordinance that have been distributed to the Board for future discussion.
5. There was a sewer line break on Portsmouth Ave, and Asst Chief Ken Berkenbush is present and reports that it was a minor spill of about 100 gallons, DES and Conservation Commission were notified. There was no significant damage that he is aware of.

Mr. Ingram read into the record, the Dog Warrant (**Attached**).

b) Selectmen's Committee Reports

Mr. Pace: Nothing to report.

Ms. Gilman: Parks Discovery Day went very well. Thank you to all volunteers, DPW workers who helped to get the new splash pad ready, and Mike Favreau and Greg Bisson did a great job. A busload of State officials was touring area Recreation Departments and was pleased with how the Exeter Recreation Department is run. The Zoning Ordinance Review Committee will meet Thursday at 2:30 and be discussing land use ideas for Epping Road and Holland Way. The Historical District Committee on Thursday at 7:15 and will discuss 4 applications. The Historical Society is offering

space for a computer. Ms. Gilman attended a Selectmen's Forum at Antioch College, and is moving forward with the Town Office Reuse Committee goals and members.

Ms. Gilman will report for Mr. Cambell as well. The Planning Board will discuss the lot line adjustment for Exeter Hospital on June 28, and has 2 site reviews. Also a preview of the Squamscott Commons Project

Mr. Ingram: At last week's Rockingham Planning Committee, the Department of Transportation stated that the State's 10 year plan will take 28 years to complete. There is an informal Transportation Group that is discussing any possible transportation ideas. Safety Committee will meet next week.

Mr. Eastman: Last Wednesday, there was a Water and Sewer Advisory Committee meeting and discussed water rates, schedules, and preventative maintenance program problems.

Mr. Dean adds that the DES has approved an additional \$900,000 in added funds for Town Water Project.

10. Public Comment

Tom Pile of McLean Manor read a list of potential projects that he suggested to the Board (**Handout attached**).

11. Non public Session

No Non Public Session

12. Adjournment

Mr. Ingram moves to adjourn the meeting, Mr. Pace seconds, VOTE: Unanimous.

13. Correspondence

None.

Respectfully submitted,

Kelly Geis
AA/HR