

1. Call Meeting to Order

Chairman Eastman convened the Board at 7:00 PM in the Nowak Room of the Town Office and introduced other members of the Board: Ms. Julie Gilman, Mr. Lionel Ingram, Mr. Joe Pace, Mr. Bill Campbell and Mr. Russell Dean, Town Manager.

2. Public Comment

None.

3. Minutes

Mr. Campbell moved to waive the reading of the minutes of October 29, 2007 and accept the minutes as submitted with one editorial change of "Transfer Station" to "transportation" ; second by Mr. Pace. VOTE: Unanimous.

4. Appointments

None.

5. Discussion/Action Items

- a. Town Clerk: Election Update- Linda Hartson, Town Clerk does not have a date for the presidential primary. The Clerk's office is in the process of updating the voter checklist, and Ms. Hartson wishes to assure the public that this information is being sought by the Clerk' office and that this is not an attempt at identity fraud. Ms. Hartson asks the Board to take over the setup and storage of voting equipment. By State statute, this is the responsibility of the Board of Selectmen. All members of the Board and Mr. Dean agree that this task should be delegated to utilize Town resources. The location for storage of this voting equipment should be arranged to minimize wear and tear on the equipment.
- b. Bid Award: Groundwater Test Wells- After consideration of the bids received, the Department of Public Works recommends that the bid is awarded to Boart Longyear in the amount of \$40,835. Mr. Dean also asks that the Board approve \$40,835 from water reserves to fund this contract.

Mr. Campbell moves to award Groundwater Test Well bid to Boart Longyear in the amount of \$40,835. Mr. Ingram seconds. VOTE: Unanimous.

Mr. Campbell moves that the Board approve \$40,835 in water reserves for use in funding this contract. Mr. Pace seconds. VOTE: Unanimous.

- c. Mosquito Control Policy: Second Reading- Deputy Fire Chief Ken Berkenbush appears to the Board. Mr. Dean reads the current version of the policy (attached). Mr. Ingram suggests a change in the adulticide section of the policy. Mr. Ingram would like the policy to reflect an identified risk of Eastern Equine Encephalitis (EEE) or West Nile Virus from the State of New Hampshire. Mr. Campbell suggests that the policy wording be changed from “every season” to “throughout the season”. Mr. Berkenbush also updated the Board on the Exeter River. Last week there were plankton samples taken from the River in an effort to measure bacteria. The results have not been received yet.
- d. Budgetary Transfer Policy: Second Reading- Mr. Dean read the final version of this Policy. Mr. Dean also reminds the public that the monthly financial updates for the Town are available at the Town Office. Mr. Eastman asks about the policy number, and assumes that this policy will supercede Form F98:08 and F40. Mr. Eastman also asks what the policy number will be 200.03, and that the Fixed Asset Policy is now policy number 200.01 and the Purchasing Policy is number 200.02.

Mr. Pace moves to Budgetary Transfer Policy as presented and will be effective November 12, 2007. Mr. Campbell seconds. VOTE: Unanimous.

6. Public Hearings

- a. Second Reading: Elliot Street Parking Ordinance- No discussion after reading.
- b. Planning/Building Fees-

Mr. Pace moves to table discussion. Mr. Campbell seconds. VOTE: Unanimous.

7. Permits & Approvals

a) Abatements

None.

b) Permits

Mr. Pace moved to approve the permits as presented; second by Mr. Campbell. VOTE: Unanimous.

8. Reports

a) Town Manager’s Report-

The Board of Selectmen will meet next on November 26 and the meetings for the rest of 2007 are on December 3 and December 17. Leaf pickup days are November 13 through November 19. The Budget Recommendation Committee will meet next Tuesday, Wednesday and Thursday at 6:30 each evening and those meeting will be on Channel 22. The tax rate will be set next Wednesday in a meeting of the Department of Revenue, the SAU 16 administration and Town administration and the tax bills will be mailed shortly thereafter. The Town Manager’s office has been receiving correspondence regarding Fort Rock Farm and that correspondence is available to all. The Town has begun administering the Employee Recognition Program with distribution of Certificates and pins.

b) Selectmen's Committee Reports

Mr. Pace: The Budget Subcommittee has met a couple of times. Veteran's Day celebration will be held again this year at Gale Park.

Mr. Campbell: The Planning Board gave conditional approval to the Phillips Exeter Academy Wellness Center and heard preliminary information for the 27 lot subdivision on Linden Street.

Ms. Gilman: The Zoning Ordinance Review Committee will make a presentation to the Planning Board on November 15. The Recreation Advisory Committee met and reviewed the Master Plan for the department. Many of the objectives have been achieved, and they are considering a float for the Holiday Parade. They are also considering changes to their program brochures and possibly mailing them to residents.

Mr. Ingram: Nothing to report.

Mr. Eastman: The Water/Sewer Advisory Committee will meet next Wednesday.

9. Public Comment

None.

10. Non Public Session- At 7:54 PM Mr. Campbell moved to adjourn to non- public session to discuss a personnel matter under RSA 91:A3II parts A and B; second by Mr. Pace. VOTE: Unanimous. Mr. Campbell called the roll: Mr. Pace: Yes, Ms. Gilman: Yes, Mr. Ingram: Yes, Mr. Eastman: Yes, Mr. Campbell: Yes.

Respectfully submitted,

Kelly Geis
AA