

**1. Call Meeting to Order**

Chairman Bob Eastman convened the Board at 7:00 PM in the Nowak Room of the Town Office and introduced other members of the Board: Ms. Julie Gilman, Mr. Lionel Ingram, Mr. Joe Pace, Mr. Bill Campbell and Mr. Russell Dean, Town Manager.

**2. Public Comment**

None.

**3. Minutes**

*Mr. Ingram moved to waive the reading of the minutes of October 15, 2007 and accept the minutes as submitted; second by Mr. Campbell. VOTE: Unanimous.*

**4. Appointments**

*Mr. Campbell moves to appoint Michael Drunsic and Tom Hassan to the Energy Efficiency Committee. Mr. Ingram seconds. VOTE: Unanimous.*

**5. Discussion/Action Items**

- a. Riverwoods Tax Agreement Renewal- Attorney Charles Tucker reviewed the history of the tax arrangement between the Town of Exeter and Riverwoods. *Mr. Ingram moves to sign the Tax Agreement Renewal. Ms. Gilman seconds. VOTE: Unanimous.*
- b. Downtown Project Presentation – CLD Engineers- Mr. Dean introduces Don Brisleton, Town Planner, Sylvia von Aulock, and the consultant team from CLD Engineers, Joanne Fryer, Robbie Woodburn, and Ryan McCarthy. Ms. Fryer reviews the plans for the proposed project. Ms. Woodburn reviewed the specific aspects of the design. Ms. Fryer stated that the opinion polls will be open until Thanksgiving, and then the information will be used to finalize the community input in the project. Ms. Fryer reviewed utility relocation issues, maintenance of the area, the overall budget, and schedule for the project. Mr. Campbell notes that the curblin will be moved in front of the Town Office and Town Hall to allow for the traffic flow and allow for emergency vehicles. Ms. Fryer also noted that they were able to add a couple of parking spaces that are not currently there. Mr. Arthur Baillargeon would like to know what the total distance of the project is, and Ms. Fryer states that the total distance is about 500 feet.
- c. Signage Request: American Independence Museum- Julie Tiebout of the American Independence Museum proposes to add signs in various locations that would lead patrons to the Museum. Mr. Campbell would like to see the signage streamlined so that there are not too many added signs around Town. Mr. Ingram thinks that the Newfields Road pathway into Town would benefit from signage. Mr. Campbell suggests that the Historic District Commission should review the sign and the Board should approve the final locations of the signs. Mr. Eastman suggests that Jay Perkins of the Highway Department should consult with Ms. Tiebout regarding final locations for the signs.

d. Bid Opening: Groundwater Test Wells-

Company	Sullivan Drilling	Chapman Company	Yearlong	Christian Company
Bid Item 1	\$1,000	\$4,700	\$750	\$4,830
Bid Item 2	\$30 / foot	\$37 / foot	\$26.50 / foot	\$35 / foot
Bid Item 3	\$8 / foot	\$42 / foot	\$11.50 / foot	\$13 /foot
Bid Item 4	\$40 / foot	\$60 / foot	\$20 / foot	\$33 /foot
Bid Item 5	\$52 / foot	\$ 85 / foot	\$25 / foot	\$36 /foot
Bid Item 6	\$80 / hour	\$ 145/ hour	\$125 / hour	\$55 / hour
Bid Item 7	No Bid	\$145 / hour	\$125 / hour	\$55 /hour
Bid Item 8	No Bid	\$4,600	\$1,200	\$562
Bid Item 9	No Bid	No Bid	No Bid	\$190 /hour

**Mr. Pace moves that these bids be handed over to the Town Manager and the appropriate Department Head to review and make recommendations to the Board. Mr. Campbell seconds. VOTE: Unanimous.**

e. Bid Opening: Disposal of 1990 6 Wheel Dump Truck w/ Plow-

TJ Nichols bids: \$7,100  
Durell Enterprise bids: \$3,690  
Connor Enterprise bids \$5,125

**Mr. Pace moves to award the dump truck to the highest bidder, TJ Nichols for \$7,100. Mr. Campbell seconds. VOTE: Unanimous.**

f. Accept Unanticipated Revenue: Conservation Commission- Mr. Campbell presents a donation from Riverside Cycles to the Conservation Commission. These funds are proceeds from a bike race that was held in Exeter.

**Mr. Campbell moves that the Board accept the donation and forward the funds to the Conservation Commission. Mr. Ingram seconds. VOTE: Unanimous.**

g. Discussion on use of FY06 Fund Balance- Mr. Dean presents using \$900,000 to offset the tax rate. The Board discussed the possibility of using more of the fund balance to offset the tax rate. Mr. Pace is in favor of keeping \$1 million in the Fund Balance. Mr. Eastman would like the funds generated from the sale of land to the Credit Union (\$249,000) into a Capital Reserve Fund for purchase of land for a Fire Department Substation. Sheri Rockburn, Interim Finance Director, addressed the use of the Fund Balance and the availability of funds throughout the year. Ms Rockburn stated that the designation of funds from the sale of land to the Credit Union should be treated as a separate warrant article to the taxpayers.

**Mr. Campbell moves to use \$1,450,000 from the Fund Balance to offset the tax rate. Mr. Ingram seconds. VOTE: Unanimous.**

**6. Public Hearings**

a. First Reading: Elliot Street No Parking Ordinance- Mr. Eastman asks Mr. Jim Tanis, of Elliot Street, if this ordinance is in keeping with his request. Mr. Tanis states that it is. Mr. Jim Gilmore, representing Phillips Exeter Academy, stated that the Academy is concerned with the safety of the students walking on the easterly side of the street due to decreased

visibility if the parking is changed to the other side of the street. Mr. Gilmore also stated that there are also residential homes on the easterly side of the street, as well as Academy properties. Mr. Campbell suggested that the Public Works Department should mark the side of the street to define the sidewalk. Mr. Ingram suggests that a plan for curbing should be added to this plan. Mr. Reg Audet, 19 Elliot Street, thinks that striping is an excellent idea. Mr. Eastman closed the public hearing.

- b. Public Hearing: CDBG Squamscott Block Project- Mr. Eastman opened the public hearing. Mr. Eastman presented the Squamscott Block Affordable Housing Summary. No public comments were offered. Mr. Eastman closed the public hearing.

## 7. **Permits & Approvals**

### a) **Abatements & Exemptions-**

None.

### b) **Permits**

Mr. Dean presented 2 permits.

*Mr. Pace moves to approve the permits as submitted, Mr. Campbell seconds. VOTE: Unanimous.*

## 8. **Reports**

### a) **Town Manager's Report-**

The next Board of Selectmen meeting is on November 5. The meeting schedule has been adjusted, so the second meeting in November 26. The Board agrees to change the schedule. The Presidential Primary will be held at the Town Hall this year, and the date will be announced at a later time. Mr. Dean is looking for suggestions for the Town Report Dedication. The DPW Plow Rally was a success and Skip McEvoy was the overall winner. Ben Swyzinski passed away last week. Ben will be missed and Mr. Dean would like to acknowledge his contributions to the Town of Exeter. The Halloween Parade went very well last week. Budget Committee meetings are scheduled for November 6, 7, 8, 19 and 20<sup>th</sup>. Leaf pickup is scheduled for November 13-19 on regular trash day.

### b) **Selectmen's Committee Reports**

Ms. Gilman: The Recreation Department would like to acknowledge the Halloween Parade was a success, and the High School Band did a great job with their costumes. The Recreation Department is also looking for ideas for events. The Zoning Ordinance Review Committee will meet to review their work thus far for the Planning Board.

Mr. Ingram: The Council on Aging met last week and is need of more members. They discussed transportation and the lack of a current Council newsletter. The Safety Committee meeting met and discussed the very low rate of employee injuries, reviewed the Town Smoking Policy and reviewed the health programs for the Town Employees. The River Committee met to discuss the health of the River and reviewed the level of water behind the dam.

Mr. Pace: The Arts Committee is still running the Fiber Fest this coming weekend, and the public is urged to attend.

Mr. Campbell: The Planning Board met and approved Squamscott Commons project will meet this Thursday to review the PEA Wellness Center as well as a 27 lot subdivision on Linden Street.

Mr. Eastman: Nothing to report tonight.

**9. Public Comment**

None.

**10. Non Public Session-**

None.

**11. Adjournment- *At 9:05 PM Mr. Campbell moved to adjourn; second by Mr. Pace. VOTE: Unanimous.***

Respectfully submitted,

Kelly Geis  
AA