

1. Convene the Regular Meeting.

Chairman Binette convened the Board at 7:03 PM in the Nowak Room of the Town Office and introduced other members of the Board: Mr. Lionel Ingram, Mr. Bob Eastman, Mr. Joe Pace, Mr. Bill Campbell and Mr. Russell Dean, Town Manager.

2. Minutes: October 30<sup>th</sup>, 2006.

***Mr. Pace moved to waive the reading of the minutes of October 30<sup>th</sup>, 2006 and accept the minutes as presented; second by Mr. Campbell. VOTE: Unanimous.***

3. Bid Opening: Sludge Removal, Water Treatment Plant.

Only one bid was received, so Chairman Binette asked the Board if they preferred to send the project out to rebid or if they would like to continue with the lone bid received. Mr. Campbell asked Mr. Noyes if the bid was sent to other contractors, and Mr. Noyes confirmed it was and added that this is a difficult time of year to receive bids on projects of this nature.

Chairman Binette opened the bid from Rome Construction of Brentwood, New Hampshire. Their bid was \$24,200 for all work completed.

***Mr. Ingram moved the Board of Selectmen return these bids to the appropriate departments for review and to make a recommendation; second by Mr. Campbell. VOTE: Unanimous.***

4. Bid Award: Copier System, Town Office Building 2006.

Mr. Dean stated that this bid award would be postponed until the next meeting of the Board of Selectmen on November 27<sup>th</sup>.

5. Adopt Hazard Mitigation Plan: Theresa Walker, RPC.

Mr. Dean explained that as part of the grant application process through the Office of Emergency Management, the Town is required to have a FEMA-approved Hazard Mitigation plan in place. Ms. Theresa Walker from the Rockingham Planning Commission was present to review the plan and answer any questions the Board may have.

Ms. Walker said that the RPC has received funding from FEMA, and it is now required by both FEMA and the NH Bureau of Emergency Management to have a HazMat plan adopted and in place in order to continue to receive funding. The plan presented to the Board of Selectmen has been approved by both agencies.

Ms. Walker reviewed the criteria she reviews to develop these plans. She looked at areas in which the Town is vulnerable and developed a plan on how to address these areas.

Mr. Ingram recalled a link between adopting this plan and flood insurance premiums. He said he thought that flood insurance premiums would decrease by having this plan in place; Ms. Walker

confirmed that it is possible, although not guaranteed, that flood insurance premiums could decrease by having this plan in place.

Mr. Ingram asked Mr. Dean if the Board approves this plan, how Mr. Dean will ensure the necessary projects make it into the Capital Improvement Project. Mr. Dean said that he will take this plan back to the Department Managers to identify the projects that would need to be addressed and to develop a plan of action.

Chairman Binette asked Ms. Walker if the dates included in this plan are set in stone. Ms. Walker explained that they are not, and that the Town will not be held accountable if they do not complete certain tasks by the specified dates. She gave an example that some dates outlined in the plan are fast approaching and due to the timing of the adoption of this plan, it is not reasonable that the dates can be met. Ms. Walker said FEMA is more interested in seeing that towns are paying attention to the details of the plan and taking action.

Mr. Pace read the following resolution into record:

WHEREAS, the Town of Exeter received funding from the NH Homeland Security and Emergency Management to assist in the preparation of the Exeter Hazard Mitigation Plan; and

WHEREAS, several public meetings and committee meetings were held between November 2004 and March 2005 regarding the development and review of the Exeter Hazard Mitigation Plan; and

WHEREAS, the Exeter Hazard Mitigation Plan contains several potential future projects to mitigate hazard damage in the Town of Exeter; and

WHEREAS, a public meeting was held by the Board of Selectmen on November 13, 2006 to formally adopt the Exeter Hazard Mitigation Plan.

NOW, THEREFORE BE IT RESOLVED that the Exeter Board of Selectmen adopts the Exeter Hazard Mitigation Plan, APPROVED and SIGNED this 13<sup>th</sup> day of November, 2006.

The Board then signed the resolution.

6. Review Train Station Committee Charge.

Mr. Dean has been working with Mr. Bob Hall on revising the charge for the Train Station Committee. Originally created to help get the Downeaster service started in Exeter, the Committee is amending their original charge to continue overseeing the Downeaster service in Exeter.

Mr. Hall began by providing some statistics of train usage to the Board. In September alone, 4,824 people rode the train from Exeter. Exeter accounts for 37% of the ridership, and the train has roughly 1,362,080 riders per year. With Exeter making up such a large portion of the ridership, Mr. Hall believes the presence of this Committee here in Exeter is very important.

Mr. Campbell asked if there would be term limits for the members of the Committee. Mr. Hall did not feel they were necessary but added he would leave that to the discretion of the Board.

Mr. Ingram read one of the responsibilities which is "To coordinate with other Amtrak serviced communities, RPC and the State of New Hampshire in obtaining funds to enhance service and to

cover the regional costs of hosting the station.” He felt this would be very beneficial. Mr. Pace agreed and is hopeful that by adding new faces to the Committee they will also bring new ideas.

Mr. Hall also thanked Chief Kane and Mr. Keith Noyes for the hard work they put into this project as well.

Chairman Binette asked if they are still considering extending service past Portland to Bangor. Mr. Hall said that after their meeting last week, he believes the State of Maine is interested and dedicated to expanding service farther north. He said their next stop will be in Brunswick to bring service near LL Bean. Mr. Pace said he would be more interested in having earlier service to Boston, and Mr. Hall explained that this would be difficult since service originates in Maine and thus that makes it challenging to provide service in Exeter any earlier than it does.

***Mr. Ingram moved the Board of Selectmen adopt the charge of the Train Station Committee as presented; second by Mr. Eastman. VOTE: Unanimous.***

7. Parking Regulations Review: Linden Street, Gill Street, Pine Street.

Mr. Dean referenced a past meeting in which Chief Kane agreed to review parking regulations on certain streets surrounding the old high school to see if changes should be made. The Police Department has assessed the area and has recommendations on changes that could be made in that area.

Chief Kane began by reading the memo with his recommendations to the Board (see attached). In total, 13 streets affected streets were targeted. He noted that he has not heard back from any residents in that area as to whether or not they feel parking ordinances in that area should be changed. At this time, he felt it would be best to keep the regulations on Linden Street in place since it is still unclear what the future of that area will be.

Chairman Binette said he received a call from a resident on Gill Street who asked if it would be possible to have their one-way street changed to a two-way street now that the high school is no longer there. Chief Kane said they could do a traffic study on that street to see how the area would be affected, but he would hate to change something only to have to change it again down the line. He added it is unusual that residents ask for more traffic on their streets, but he will look into it.

The Board then discussed the best way to move forward on this. Chief Kane suggested he finalize his recommendations with the input given tonight and present them at the next meeting.

8. Authorize STAG Grant Application: Water Tank & Distribution Project.

Mr. Dean reviewed that Board authorization is required for the Town to apply for the STAG (State Tribal Assistance Grant) through the federal government. This is actually a reimbursement grant, as this amount reflects money that will be used to offset the cost of the Water Tank and Distribution Systems Project that was approved at Town Meeting in March. Receipts will be submitted to the Department of Environmental Services so the Town will not be paying the entire \$8.26 Million price tag.

Mr. Pace asked how we are eligible for a Tribal Assistance Grant, and Mr. Noyes stated there were no official requirements for this grant; it just happens to hold this name.

***Mr. Campbell moved the Board of Selectmen authorize the Town Manager to execute an application for a special federal appropriation grant in the amount of \$1,580,300 for the Epping Road Water Tank project; second by Mr. Eastman. VOTE: Unanimous.***

9. Accept Illicit Discharge Remediation Grant.

Mr. Dean explained this was another grant from the NH Department of Environmental Services. The Town has been notified of a grant award of up to \$17,000, which will be used for part of our Stormwater Management Program.

***Mr. Pace moved the Board of Selectmen accept a grant of up to \$17,000 from the Department of Environmental Services for the purposes of addressing illicit discharge in the Town of Exeter, and further authorize the Town Manager to execute documents related to grant implementation; second by Mr. Eastman. VOTE: Unanimous.***

10. FY07 Budget & Warrant Articles Update

Mr. Dean stated the Chairman of the Budget Recommendations Committee was unfortunately unable to attend this evening's meeting but that he will hopefully be able to attend the next meeting on November 27<sup>th</sup> to discuss updates to the FY2007 Budget. Mr. Dean recapped that the Budget Recommendations Committee voted their bottom line on the budget, and it is now open for the Board of Selectmen for questions. He added that there is a December 1<sup>st</sup> deadline to post a bond hearing for any articles requiring a bond.

Mr. Pace asked what the deadline is to post the full operating budget. Mr. Eastman replied it is at the end of January. Mr. Dean reviewed the main issues that the Budget Recommendations Committee had been regarding the CIP items.

Mr. Eastman asked about the Public Hearing on the budget, and Mr. Dean said the Public Hearing is scheduled for January 16, 2007, and the budget will be posted by January 29, 2007. Mr. Dean also said that the Board of Selectmen Meeting scheduled for January 11<sup>th</sup> is when he anticipated having their final budget discussions. Mr. Ingram asked if that is when they will also be discussing the CIP project, and Mr. Pace felt it was important to discuss those topics prior to the December 1<sup>st</sup> deadline should they need to discuss items that would require bonding. Mr. Ingram asked Mr. Dean to include those items on the November 27<sup>th</sup> meeting.

Chairman Binette felt it was important for the Board to focus on the FY2007 Budget from now until January. He said there were a number of items that were not received favorably by the Budget Recommendations Committee, which he felt was uncommon, and he feels it is important that the Board address these items.

Mr. Dean explained the confusion with the CIP items and the discussion that ensued within the Committee. Mr. Campbell asked if it made sense to inform the Budget Recommendations Committee that they will be discussing these issues in case they wish to address them, and Chairman Binette felt this was a good idea.

11. Town Manager Communications.

- Next Board of Selectmen Meeting will be held on November 27<sup>th</sup>
- This week is the week of leaf pick-up so please remember to have your leaves in paper bags ready for pick-up.
- The Squamscott Block Project is now underway and we are looking forward to the completion of this project.
- Congratulations to both the Boys and Girls Varsity Soccer Teams for winning the State Championships! Both teams had fantastic seasons and we are very proud of all of the players who contributed.
- Good luck to the High School Football Team who had a big win over Spaulding High School and will be playing in the finals this Saturday.
- Last week Mr. Dean attended a Veteran's Day Lunch at the Senior Center which was a great event. They had a guest speaker from the Coast Guard and saw a video of Navy Seals in training which was great.
- Tax Cards are now available on the web at [www.visionappraisal.com](http://www.visionappraisal.com) and all information is free. There is also a link to this site through our web site.
- The tax rate has been set and it is \$19.26. Of that, the Town's portion is \$5.02.
- Tax bills have been sent and will be due on December 11<sup>th</sup>.
- Overnight parking ban begins December 1<sup>st</sup>.
- The Transfer Station is continuing its extended hours on Sundays from 9 am – 2:30 pm.

12. Permits.

Mr. Dean presented the following for action:

- The Exeter Rotary Club requested permission to have the street lights shut off on December 24<sup>th</sup>, 2006 from the Bandstand to Gale Park for their luminary display.
- Phillips Exeter Academy requested to park a bus on the easterly side of Elliot Street for the purpose of loading students and equipment for an overnight ski trip, on Friday, January 19, 2007 from 5:45 pm – 6:30 pm.

***Mr. Pace moved to approve all permits as advised; second by Mr. Campbell. VOTE: Unanimous.***

13. Selectmen's Committee Reports.

Mr. Ingram: River Committee meeting needed to be rescheduled for December 14<sup>th</sup> so that Wright-Pierce can have additional time to complete their report.

Mr. Eastman: Nothing to report at this time.

Mr. Pace: Historic District Commission is meeting this Thursday.

Mr. Campbell: Also attended the Veteran's Day Lunch and it was great. Planning Board approved three single family homes for Phillips Exeter Academy. On Wednesday there is a meeting for concept design discussion on the Downtown Restoration Project and everyone's invited – it's from 6-7:30.

Mr. Binette:            Nothing to report at this time.

14.    Public Comments:    None.

15.    Appointments with the Board: Charles Tucker, Town Moderator.

This appointment is postponed until the next meeting since Charles Tucker was unable to arrive by the end of the meeting.

16.    Adjourn

***Mr. Pace made a motion to adjourn; second by Mr. Campbell. VOTE: Unanimous. Time: 8:03 PM.***

Respectfully submitted,

Julie A Lund  
AA/HR Director