

APPROVED MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

April 21, 2008

1. Call Meeting to Order

Chairman Joe Pace convened the Board at 7:02 PM in the Nowak Room of the Town Office and introduced other members of the Board: Mr. Bob Eastman, Ms. Julie Gilman, Mr. Matt Quandt, and Town Manager Russ Dean. Mr. Campbell was not present.

2. Public Comment – None.

3. Minutes

a. April 7th, 2008

b. April 14th, 2008

Mr. Eastman moved to waive the reading of the April 7th minutes and accept them as presented; Mr. Quandt seconded. VOTE: Unanimous.

Mr. Eastman moved to waive the reading of the April 14th minutes and accept them as presented; Mr. Quandt seconded. VOTE: Unanimous.

4. Appointments – none.

5. Discussion / Action Items

a. Police Department Officer of the Year

Chief Kane presented the 2007 Officer of the Year Award for the Exeter Police Department to Detective Sergeant Jim Stevens. Sergeant Stevens is a 24 year veteran of the Police Department. He has been chosen by his peers and had a number of nominations. His years of dedicated work, unselfishness and being a team player have made him the Officer of the Year. Chief Kane stated that he is proud to call Sergeant Stevens his friend and couldn't agree more with all of the great comments that were said about him. Mr. Pace presented Sergeant Jim Stevens with a gift from the Board and thanked him for all his hard work. Sergeant Stevens thanked everyone for the award and stated that teamwork is most important.

b. Review Emergency Plan (2005 rev 5)

Mr. Pace reported that this item will be discussed next week.

c. Accept Highway Safety Grant: Police Department

The Police Department has applied for a grant for additional DWI patrols for this summer. The Town has been approved for the grant which allocates \$1,911.60 to the Town from federal funds for overtime associated with the additional patrols.

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Mr. Eastman moved to accept the \$1,911.60 in federal funds for the purpose of the Alcohol Traffic Safety and the Drunk Driving Prevention program, to be expended by the Exeter Police Department for additional patrols; Ms. Gilman seconded. VOTE: Unanimous.

d. Exeter River Study Committee Charge

Town Manager Russ Dean had some suggestions on the composition of the committee for the Exeter River Study. The proposed committee will be:

Matt Quandt, Board of Selectman Rep
Lionel Ingram, Chair
Peter Richardson
Rod Bourdon
Frank Patterson
Vacant (citizen)
Vacant (citizen)
Danele Smith, PEA Rep
Conservation Commission Rep (vacant)

Staff:

Town Engineer
Water & Sewer Engineer
Natural Resources Planner
Chief Comeau (as needed)

At the Selectman meeting next week there will be a list of people to be appointed to the Exeter River Study Committee due to their terms being up April, 30th.

6. Public Hearings

a. CDBG Public Hearing

1.) \$12,000 Exeter MHP Feasibility Study:

Chairman Joe Pace opened the public hearing for the \$12,000 Exeter MHP Feasibility Study. Informal packets were available for review (Attached).

Community Development Block Grants are awarded by the New Hampshire Community Development Finance Authority (NHCDFA). Up to \$500,000 annually is available on a competitive basis for housing and public facilities, economic development and emergency activities that directly benefit low and moderate income persons. Up to \$12,000 is available for feasibility study grants.

There is a proposed application to the Community Development Finance Authority for up to \$12,000 in Community Development Block Grant feasibility funds. The funds will be used to study the feasibility of sewer pumping station improvements, sewer line blockages and infiltration & inflow problems, and road improvements to the Exeter River Cooperative. The

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majority of residences in Exeter River Cooperative are occupied by low and moderate income households.

This project conforms with Exeter's Housing and Community Development Plan's Goal of: Encouraging municipal and private water and wastewater systems that are safe, sanitary and that meet DES regulations. These housing and community development goals and objectives are consistent with the Town's Master Plan and ordinances.

Any federal CDBG grant funds awarded to address any of these goals shall be expended consistent with national objectives and shall, at a minimum, provide improved housing in accordance with Section 8 standards, be used for public facility projects, employment opportunities, or feasibility studies. All CDBG funded projects shall primarily benefit low and moderate income persons or households, and shall not benefit moderate income persons to the exclusion of low income persons.

Public Comments – Don Woodward from a cooperative in Exeter spoke about some of the projects they are involved in. They are trying to correct the sewer pumping stations and get into a road improvement program. The park is in wetlands and there are strict requirements to meet. They will be looking for addition funding opportunities to move the project along.

Chairman Joe Pace closed the Public Hearing for the \$12,000 Exeter MHP Feasibility Study.

Mr. Eastman moved to approve the submittal of the application and to authorize the Town Manager to sign and submit the application, and upon approval of the CDBG application, authorize the Town Manager to execute any documents which may be necessary to effectuate the CDBG contract; Ms. Gilman seconded. VOTE: Unanimous.

2.) Housing and Community Development Plan

Chairman Joe Pace opened the public hearing for the Housing and Community Development Plan.

The essential first step in the master planning process is the setting of goals and objectives for the proper physical and socioeconomic development of the community. As these goals and objectives will provide the necessary guidance for preparation of the various sections of the Master Plan, and ultimately serve as a blueprint for residential, commercial and industrial development within the Town, it is vital that they reflect the priorities of the community as a whole.

Public Comment – none.

Chairman Joe Pace closed the public hearing for the Housing and Community Development Plan.

Mr. Eastman moved to adopt the Housing and Community Development Plan; Mr. Quandt seconded. VOTE: Unanimous.

3.) Residential Anti-Displacement and Relocation Assistance Plan

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Chairman Joe Pace opened the public hearing Residential Anti-Displacement and Relocation Assistance Plan.

If the Town were to undertake a CDBG project which involved displacement or relocation they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons or businesses displaced or relocated. Every effort will be made to avoid temporary or permanent displacement of an individual due to a CDBG project undertaken by the town.

However, if the situation should arise, Exeter will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, to any household, regardless of income which is involuntarily and permanently displaced.

Public Comment – none.

Chairman Joe Pace closed the public hearing Residential Anti-Displacement and Relocation Assistance Plan.

Mr. Eastman moved to adopt the Residential Anti-displacement and Relocation Assistance Plan; Ms. Gilman seconded. VOTE: Unanimous.

b. Fee Schedule Amendments – Police Department

The Police Department has requested an amendment of the fee schedule for videos or pictures burned to a CD, a DVD copy and Computer Aided Dispatch logs for discovery in criminal case.

The following fee changes are:

CD - \$35.00

DVD - \$35.00

Computed Aided Dispatch logs - \$15.00 processing fee and .25 per page

Chairman Joe Pace opened the hearing for the Fee Schedule Amendments.

Public Comments – none.

Chairman Joe Pace closed the hearing for the Fee Schedule Amendments.

7) **Permits & Approvals –**

a. Abatements and Exemptions

Ms. Gilman moved to approve the abatements and exemptions as presented; Mr. Quandt seconded. VOTE: Unanimous.

b. Permits

Ms. Gilman moved to approve the permits; Mr. Eastman seconded. VOTE: Unanimous.

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c. Correspondence – none.

8. Reports

a) Town Manager's Report-

Mr. Dean reported that he wanted to send thanks for the opportunity to speak at the Congregational Church last Friday regarding Water Supply and Watershed. There were some good questions asked and it was very enjoyable. He met with DPW last Friday to go over the bids for the Solid Waste contracts and will be recommending an award and give a mini presentation on some of the changes via the new contract. A reminder that Vision Appraisal is on the street doing the data collection for property values. The Recreation Camp program is almost full and he gives kudos to Mike Favreau for one of the best summer camps around. Dog Licenses are due April, 30th, and there is a late fee. The Downtown Committee met April 14th to talk about the project. They talked about needing to do more research on the concept of tax increment financing. The monthly report will be ready Tuesday, April 22nd. Wednesday Mr. Dean will be meeting with Bruce Mayberry the consultant on impact fees, to set some parameters for this year.

b) Selectmen's Committee Reports

Bob Eastman: nothing to report

Julie Gilman: Ms. Gilman reported that she had a meeting with Historic District Commission to discuss the Burling Game Building chimney rebuild. Also the Town Building Advisory Board is working on the final report on pricing for the interim changes and will presenting next week.

Matt Quant: The Cable Committee will be meeting April, 23rd at 5:30 pm.

Joe Pace: nothing to report

9. Public Comment – none

10. Non Public Session – none

11. Adjournment-

At 7:43 pm Mr. Eastman moved to adjourn the meeting; seconded by Ms. Gilman. VOTE: Unanimous.

Respectfully submitted,

Aimee Caruso

Aimee Caruso
Recording Secretary

List for Selectmen's meeting April 21, 2008

Property Abatements

Map/Lot/Unit	Account	Assessment		Tax Year
		Change	Refund amount	
11/18/2021	E2489R	37,000	712.62	2006
11/18/2021	E2489R	77,900	1,563.45	2007
83/81	M8450R	130,000	2,609.10	2007

Elderly Exemptions

Map/Lot/Unit	Account	Style	Allowable Exemption Amt	Actual Exempted Amt	% Exempted Value	Assessed Value
104/79/219	i4480R	Mobile Home	152,251	15,600	100%	15,600
63/161	S6501R	Conventional	183,751	183,751	99%	185,900
86/20/2	H7200R	Condo	152,251	152,251	92%	165,700
63/13/3	B6271R	Condo	183,751	183,751	58%	316,600
90/18/2	P0676R	Contemp.	236,251	236,251	70%	339,200
54/4/106	S8268R	Condo	236,251	155,100	100%	155,100
104/79/7	i7625R	Mobile Home	183,751	42,300	100%	42,300
104/75	W5300R	Ranch	152,251	152,251	69%	219,100
95/64/353	b0071R	Mobile Home	152,251	24,800	100%	24,800
32/12/7	a8110R	Mobile Home	152,251	28,900	100%	28,900
103/13/13	w0049R	Mobile Home	183,751			68,100
63/190	W6900R	Cape	152,251	152,251	96%	158,500

Disability Exemption

Map/Lot/Unit	Account	Style	Allowable Exemption Amt	Actual Exempted Amt	% Exempted Value	Assessed Value
104/79/135	i2240R	Mobile Home	125,000	82,900	100%	82,900
63/102/38	L8801R	Condo	125,000	114,700	100%	114,700
103/13/25	w0085R	Mobile Home	125,000	77,800	100%	77,800

Veteran's Credit

Map/Lot/Unit	Account	Style	Credit Amount	Assessed Value
82/25	C5311R	Conventional	500	321,200
62/16	L2300R	Conventional	500	412,200
93/1	T7804R	Colonial	500	278,500

Discretionary Easement

Map/Lot/Unit	Account	
71/38	L0150R	Barn

Blind Exemption

Map/Lot/Unit	Account	Style	Allowable Exemption Amt	Actual Exempted Amt	% Exempted Value	Assessed Value
74/143	S9625R	Cape	15,000	15,000	6%	234,000