

# APPROVED MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

April 28, 2008

Mr. Pace convened the meeting at 6:30 p.m. in the Selectmen's Office for Board Interviews.

## Board Interviews

Chairman Pace removed himself from the first interview with Tracy Platt. Mr. Platt is a client of Mr. Pace's. Mr. Platt appeared before the remaining members for an opening on the Historic District Commission. Mr. Platt confirmed he is a registered voter and a resident of the Town. Mr. Platt indicated he might be interested in the ZBA and would get back to the Town Manager's Office with his preference. The Board thanked Mr. Platt for coming in.

Mr. John Hauschildt then appeared before the Board to interview for a spot on the Zoning Board. Mr. Hauschildt lives at 11 Parker Street and wishes to give back to the community through service to the Town. Mr. Hauschildt recounted his professional experience outlined in his application letter. The Board thanked Mr. Hauschildt for appearing.

Mr. Bob Prior then appeared for an appointment to interview for a spot on the Zoning Board. Mr. Prior was moved to apply by his recent experiences with both the Planning Board and the ZBA. He hopes to change the process by making sure abutters are heard and not just developers. Mr. Quandt inquired as to Mr. Prior voting status – he is a registered voter. Mr. Prior had a case overturned in court some time ago where the ZBA denied an accessory dwelling to him. Chairman Pace indicated this wasn't an issue as no extant Agreement existed between the parties. The Board thanked Mr. Prior for appearing and applying.

The Board then proceeded upstairs at 7:00 p.m. for the televised portion of the night's meeting.

## 1. Call Meeting to Order

Chairman Joe Pace convened the Board at 7:02 PM in the Nowak Room of the Town Office and introduced other members of the Board: Mr. Bob Eastman, Mr. Bill Campbell, Ms. Julie Gilman, Mr. Matt Quandt, and Town Manager, Russ Dean.

## 2. Public Comment – none.

## 3. Minutes & Proclamations

- a. April 21<sup>st</sup>, 2008: Ms. Gilman noted that there was a spelling mistake on page 5. Under Ms. Gilman's Selectman report the name of the building she spoke of is the Burlingame building.

**Ms. Gilman moved to waive the reading of the April 21<sup>st</sup> minutes and accept them as presented; Mr. Quandt seconded. Bill Campbell abstained from vote. VOTE: Unanimous.**

- b. National Volunteer Week

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Ms. Gilman read the volunteer proclamation and noted that this was a good opportunity to tell people of the community that there are openings for volunteer work for the Town of Exeter if anyone is interested.

### 4. Appointments

a. 2008 Board / Committee Appointments

#### Board Appointments -

Council on Aging Full Member:

Joanna Pellerin – term 4/30/11

**Ms. Gilman motioned to accept the appointment as presented, Mr. Campbell seconded. VOTE: Unanimous.**

#### Letter of Thanks to those stepping down -

Peppita Walker – HDC

Frank Hefferon – CATV

Maurice Fremont-Smith – ZBA

Craig McPherson – Planning Board (1998)

#### Reappointments -

CATV:

Herb Moyer - Term 4/30/11

**Ms. Gilman motioned to accept the appointment as presented, Mr. Campbell seconded. VOTE: Unanimous.**

Conservation Commission:

Jay Sullivan – Term 4/30/11

Richard Suggat – Term 4/30/11

**Ms. Gilman motioned to accept the appointments as presented, Mr. Eastman seconded. VOTE: Unanimous.**

Planning Board:

Kathy Corson – Term 4/30/11

**Ms. Gilman motioned to accept the appointment as presented, Mr. Eastman seconded. VOTE: Unanimous.**

Recreation Advisory Board:

Thomas Hanson – Term 4/30/11

**Ms. Gilman motioned to accept the appointment as presented, Mr. Eastman seconded. VOTE: Unanimous.**

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Water and Sewer Advisory:

Eugene Lambert – Term 4/30/11

Brian Griset – Term 4/30/11

James Tanis – Term 4/30/11

**Ms. Gilman motioned to accept the appointment as presented, Mr. Quandt seconded. VOTE: Unanimous.**

ZBA – Full:

Marc Carbonneau – Term 4/30/11

**Ms. Gilman motioned to accept the appointment as presented, Mr. Eastman seconded. Ms. Gilman abstained. VOTE: Unanimous.**

ZBA – Alternate:

Mike Dawley – Term 4/30/11

**Mr. Eastman motioned to accept the appointment as presented, Mr. Quandt seconded. VOTE: 3-2 in favor of appointing Mike Dawley to the ZBA.**

Appointments from Alternate to Full Members -

Conservation Commission:

Jeff Geary – Term 4/30/10

Sean Lyons – Term 4/30/09

**Ms. Gilman motioned to accept the appointment as presented, Mr. Campbell seconded. VOTE: Unanimous.**

Heritage Commission:

Mary Dupre – Term 4/30/11

Peter Smith – Term 4/30/10

**Mr. Campbell motioned to accept the appointment as presented, Mr. Quandt seconded. Ms. Gilman abstained. VOTE: Unanimous.**

Planning Board:

Amy Bailey – Term 4/30/11

**Ms. Gilman motioned to accept the appointment as presented, Mr. Eastman seconded. VOTE: Unanimous.**

ZBA:

Stephen Cole – Term 4/30/11

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**Ms. Gilman motioned to accept the appointment as presented, Mr. Eastman seconded. VOTE: Unanimous.**

Water and Sewer Advisory:  
Wayne McCrae – Term 4/30/10

**Ms. Gilman motioned to accept the appointment as presented, Mr. Eastman seconded. VOTE: Unanimous.**

Housing Authority  
George Bragg – Term 4/30/11

**Ms. Gilman motioned to accept the appointment as presented, Mr. Campbell seconded. VOTE: Unanimous.**

## Current Openings after appointments / reappointments:

Arts Committee – 1 open  
CATV – Library Rep, 1 full  
Conservation Commission – 1 alternate  
Council on Aging – 2 full  
Exeter Development Committee – 2 Selectman's appointees and 5 EDC appointees  
Exeter Housing Authority – 1 full  
Heritage Commission – 5 alternates  
HDC – 1 full, 3 alternate  
Planning Board – 3 alternates  
Recreation Advisory Board – 2 full  
RPC – 1 full  
Water and Sewer Advisory Board – 1 alternate  
ZBA – 4 alternates

## **5. Discussion / Action Items**

- a. Bid Opening: Parks / Recreation Fire Sprinkler
  1. Burns Security of Dover, NH – total bid \$21,975.00
  2. John L Carter Sprinkler Co. of Bow, NH – total bid \$28,880.00
  3. Capital Fire Protection of Loudon, NH – total bid \$24,800.00

**Mr. Campbell motioned to refer the bids to the Fire Department and Town Manager for the appropriate recommendation of the bid award, Ms. Gilman seconded. VOTE: Unanimous.**

- b. Bid Award: Solid Waste Contract  
The Solid Waste Contract bid award went to Northside Carting, Inc. Mr. Dean stated that there will be some changes for the good in solid waste removal. The references have been checked and were all very good. There is no fuel surcharge which is out of the norm. Plastics 1-7 will be permitted now and will be able to be commingled with cardboard for recycling.

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There will be a yard waste pick up twice a year now at no cost and there will be a weekly bulky pick up with a sticker for \$2.50.

**Mr. Campbell motioned to approve the bid award for Solid Waste Collection and Recycling to Northside Carting, Inc. of North Andover, MA, Mr. Quandt seconded. VOTE: Unanimous.**

c. Approve LWCF Grant

Parks and Recreation has received preliminary approval from the Department of Recourses and Economic Development for Land and Water Conservation Fund grant for the purchase and Installation of skateboarding structures at the Exeter Skate Park. The grant will also fund picnic tables and the planting of trees at the site. The grant amount is \$20,000.00 and won't be reimbursed until the project is done and paid for. The total amount for the project is \$40,000.00.

**Mr. Eastman motioned to accept the grant from the DRED in the amount of \$20,000.00 for the purpose of funding improvements at the Exeter Skate Park, and authorize the Town Manager to sign the grant acceptance forms as required, Mr. Campbell seconded. VOTE: Unanimous.**

d. Review Emergency Plan (v. 05)

The Fire Department has completed the most recent Emergency Plan. The remaining issue is for the Town's Manager to sign off on the succession piece on page 5. Once this is completed, the Board of Selectman can sign the document and the plan will become active. Chief Comeau was present to answer any questions and handed out the Plan to be signed. The Town Manager and the Board signed off on the plan.

**Mr. Eastman motioned to approve the Town of Exeter Emergency operations Plan, Revision 5, as presented by the Emergency Management Department, Mr. Campbell seconded. VOTE: Unanimous.**

e. Interim Town Office Improvements

The Town Building Committee presented a follow up report from the April 7<sup>th</sup> report on interim solutions to the Town Offices. The report was on the option 7 building plan. Mr. Eastman wanted it to be known that the clerk's office was not to be expanded because it is State Mandated. The clerk's office is to be expanded to fit the printers which are state mandated. The Building Committee went on to say that the plan is going to be very functional for the addition of the new hires and for the flow of traffic patterns. Mr. Campbell was concerned that the Welfare space would not be large enough and wanted the committee to reconsider the size of the room before agreeing to the plan. Mr. Eastman agreed with Mr. Campbell on the subject. Mr. Pace decided that the issue will be tabled until next week to find out if the extra space will be needed for the Welfare Office.

f. Police Department Fee Amendments

The Police Department recommended fee amendments on April 21<sup>st</sup>. The changes have been advertised and subjected to a public hearing.

**Mr. Eastman motioned to approve the fee amendments as proposed by the Police Department, effective May 5<sup>th</sup>, 2008, seconded by Mr. Campbell. VOTE: Unanimous.**

g. Amend River Committee Charge

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An amended charge of the River Committee was forwarded by the Chair to the Selectman for consideration. The amendments was to change "Advisory" to "Study" and the membership to be a Selectman, 6 citizens, Phillips Exeter Academy Rep., Conservation Commission Rep., DPW Director or her designee, Water/Sewer Managing Engineer and Natural Resources Planner.

**Mr. Campbell motioned to approve the amended River Committee charge as presented, Mr. Quandt seconded. VOTE: Unanimous.**

6. **Public Hearings** – none.

7) **Permits & Approvals**

a. Abatements and Exemptions – none.

c. Permits

There was a permit request for the use of the Town Hall by the Oyster River Players from July 6<sup>th</sup> through the 13<sup>th</sup>, 2008.

**Mr. Campbell motioned to approve the permit; Ms. Gilman seconded. VOTE: Unanimous.**

There was a request for a Taxicab Permit to run a taxicab business by Academy Taxi, Inc.

**Mr. Campbell motioned to approve the permit for Academy Taxi, Inc. with an operating address of 1 Alumni Drive, seconded by Ms. Gilman. VOTE: Unanimous.**

8. **Reports**

a. Town Manager's Report-

Russ Dean: Mr. Dean reported that Wednesday April 30<sup>th</sup> is the last day to get your dog license before getting late fee. A memo for the paving plan modifications for assignments of different work will go out this week. Mr. Dean received a draft of the Sportsman Club and has given the Board a copy for review and is welcoming comments to keep that process moving along. The Town has a new Town Engineer, Paul Vlasich. He worked in Dover as their city engineer for 20 years. He is a great hire and we are grateful to have him. His start date is May 12<sup>th</sup>, 2008.

b. Selectmen's Committee Reports

Julie Gilman: The Energy Commission met with some students that offered ideas that may be taken up but they are still in organizational mode. It is National Volunteer week and Ms. Gilman wants to get the word out that there are positions open for volunteer work for people to give back to the community.

Matt Quandt: The Cable TV Committee met last Wednesday and discussed the ascertainment of the survey to see in which direction they want the access channel to go. They are meeting again May 21<sup>st</sup> at 5:30.

Bob Eastman: Had a meeting with the Council of Aging and talked about the new taxi service that will be available.

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Mr. Campbell: The Planning Board met last Thursday and they heard a preliminary proposal for a new building just off of Continental Drive and approved a yield plan for Linden Commons for 23 units.

Joe Pace: Had some preliminary conversations with the Town Manager in regards to the review of the personnel pay plan. They are hoping for some structure to complete the plan. There will be a proposal within the next few days.

c. Correspondence – none.

## 9. Public Comment (Second)

Mr. Jim Knight was present to express his concern on which way the cable broadcast access channel is going. There were a couple of programs that were inconsistent with the policies. He did not want to debate the merits of the issue of the programming but wondering about the programming which seems to be morphing into something a little different than what most people thought the community channel was about. He stated that the board should review the amended policy and make some changes. He was also concerned with the policy of not allowing political advertising on channel 22 after seeing some one sided political programming on the channel.

Mr. Pace stated that he appreciated Mr. Knight coming forward with this concern and bringing it to the table for discussion. What the committee put forward as a policy is that any individual or organization within the Town of Exeter can provide self produced material to be broadcast on channel 22. The Town does not censor or review the material. Different people have different perspectives over what is appropriate or not. When there is a complaint the Cable TV committee could review the concern and find the remedy.

Mr. Quandt recommended that Mr. Knight attend that next Cable TV Committee meeting and express his concern.

Ilsa Andrews was present to speak for Mr. Moyer who does video recording for public events. He wanted to let anyone know if there was anything in the tapes that was perceived as offensive, he could re-edit the tape because it is his work.

Mr. Eastman stated that the issue that Mr. Knight was trying to make was that the taping only showed one side of the issue. Mr. Pace restated what the policy is. There is no provision that it require equal time or balanced presentation. This is a new phase of what channel 22 is and we are in the "let's see what happens stage".

Mr. Bailey stated that we are dealing with a policy vote that wasn't backed up by the warrant article. The content needs to be reviewed. There are several questions involved in the operation of the Cable TV Committee itself. One question would be how often it meets and the other being the fact being that there were no minutes up on the website between May 2007 and January of 2008. He also wondered why the agenda stated that tonight's meeting started at 6:30 but the Board didn't come up until 7:00. Mr. Pace explained that there were interviews downstairs at 6:30. Mr. Bailey also wondered why no correspondence are read and believed that they are important and should be a part of every meeting.

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## 10. Non Public Session – Exemption II(e), 91-A

At 9:15 pm. Mr. Eastman motioned to move the meeting into a non public session for Exemption II (e), 91-A, Mr. Campbell seconded. Roll call vote: Mr. Quandt, Yes; Mr. Eastman, Yes; Mr. Campbell, Yes; Ms. Gilman, Yes; Mr. Pace, Yes.

The Board came out of non public session at 9:45 pm.

## 11. Adjournment-

At 9:45 Mr. Campbell moved to adjourn. Second by Mr. Eastman. VOTE: Unanimous.

Respectfully submitted,

*Aimee Caruso*

Aimee Caruso  
Recording Secretary