

APPROVED MINUTES

BOARD OF SELECMEN MEETING

MINUTES

August 25, 2008

1. Call Meeting to Order

Chairman Pace convened the Board at 7:00 PM in the Nowak Room of the Town Office and introduced other members of the Board: Ms. Julie Gilman, Mr. Matt Quandt, Mr. Bob Eastman, Mr. Bill Campbell and Mr. Russell Dean, Town Manager.

2. Public Comment

None.

3. Minutes

Mr. Eastman notes that the Board has not finalized the location of the November election. The wording should reflect that the election may be at the Talbot Gym.

Mr. Campbell moved to waive the reading of the minutes of August 11, 2008 and accept the minutes as amended; second by Mr. Eastman. VOTE: Unanimous.

4. Appointments

None.

5. Discussion/Action Items

Mr. Pace will recuse himself from the first 2 action items. He has a family member bidding for the first item and he is employed at a competing bank in the second action item. Vice Chairman Campbell steps in for these items.

- a. Bid opening: Surplus Police Vehicles- The Town has received 2 bids for the 3 surplus vehicles. They are opened by Vice Chairman Campbell as follows:
 - David Foss of Stratham, NH bids \$1,500.
 - Bay Ridge Motors bids \$1,155.

Mr. Quandt moves that bids be sent to Public Works for review and recommendations. Mr. Eastman seconds. VOTE: Unanimous.

- b. Provident Bank Proposal: Allison Field, Regional Vice President of Provident Bank appeared to present the bank's proposal for a short term lease. She explained that Provident Bank is close to securing a permanent site for Provident Bank but that location will require extensive renovations. Because of that, Provident Bank seeks a temporary location while that work is being done. Mr. Eastman is concerned about whether the Code Enforcement officer has reviewed this plan. He is concerned about parking for this business. He also notes that the Town is in need of office space expansion. Mr. Eastman is not comfortable with the notion of the Town renting retail space, and states that he is against this short-term lease. Mr. Quandt asked if Provident Bank has looked at other retail space in the downtown area. Ms.

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Field noted that the proposed rent of \$15 per square foot is the current market rate for rental space. Mr. Dean will look into each of the concerns raised and report back to the Board at the next meeting.

- c. Town Building Advisory Committee presentation: Ms. Gilman introduced the members of the Committee, Chairman Rob Corson, Vice Chairman Amy Bailey, Jonathan Ring, Jerry Hamel, Mark Leighton and herself. Ms. Gilman reviewed the history of the Town's attempts to upgrade the town buildings. Mr. Corson explained the work that the Committee has done over the past year including speaking to department heads, reviewing spatial needs and touring the facilities of other towns to see how they are set up. The committee has developed a number of options for the future of the Town Offices and has compiled their findings in two volumes. The members of the committee each spoke to the board regarding the findings of the committee. The committee would like to take this plan forward to the Planning Board, Budget Committee and to a warrant article for consulting services and a feasibility study. Ms. Gilman notes that the public will have plenty of information available for review before a vote would be taken. The committee's report is available at the Town Office as well as the Library. Mr. Pace thinks that the Board should sponsor the warrant article for this project, and commended the Town Building Advisory Committee for their continuing work in this process.
- d. Vote Property Updates under RSA 75-8(b): Mr. Eastman asked if the MS-1 would be completed by September 1. Mr. Dean stated that the town has an approved extension until September 10.

Mr. Eastman moved to approve the property value updates by the Assessing Department for 2008. Second by Mr. Campbell. VOTE: Unanimous.

- e. Parks and Recreation Department Pool Building Expansion Project: Mike Favreau, Parks and Recreation Director, appeared to explain the proposed improvements. The improvements would include various rewiring within the building, a hallway, family bathroom, expansion of men's locker room and concession area. Mr. Favreau will seek approval from the Board to release about \$25,000 in Impact Fees for this project as well as about \$25,000 from the revolving fund. Mr. Dean states that there is no vote needed on this item, simply a conceptual approval. Mr. Eastman asked about the status and balance of the school impact fees. Mr. Dean stated that he spoke with Mr. Lunney at the SAU 16 office regarding release of the funds and that should be done this year.

6. Public Hearings

- a. Second Reading: Taxi Ordinance Update- Mr. Campbell asked the status of child seats in taxis. Mr. Dean has spoken to Chief Kane and taxis are exempt from child seat requirements. Mr. Dean also stated that senior citizens can partake of either the taxi ticket program or by the taxi ordinance. The taxi ordinance is also on the website for public review and comments and concerns are welcome. This ordinance will be voted on in 2 weeks.

7. Permits & Approvals

a) Abatements and Exemptions

None.

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b) Permits

Great Bay youth Orchestra has requested use of the Town Hall on December 10, 2008.

Mr. Campbell moved to approve permit request. Second by Mr. Pace. VOTE: Unanimous.

8. Reports

a) Town Manager's Report-

The Town Clerk issued a statement regarding voting on September 9. Voting will be open from 7:00AM until 8:00 PM. The general election will be on November 4 with the same voting hours. There is a election worker workshop on August 27 from 6-8PM in the Nowak Room. The 2007 audit is still in progress. There is not a completion date as of yet. Departments are working on budgets and will be reviewed by the Town Manager and Finance Director. The Lake Level Investigation documents are available for review on the Town website. The Town offices will be closed on Labor Day, September 1, 2008. Mr. Dean wishes to thank Don Clement for his years of dedicated service to the Town and the Conservation Commission.

b) Selectmen's Committee Reports

Ms. Gilman: The Town Building Advisory Committee report will be available on the website this week. The Historic District Commission met last week to discuss a new sign for Al's Automotive. The Heritage Commission is working on updating their website. The Zoning Ordinance Review Committee will meet on Thursday at 1:00 PM, and Ms. Gilman will sit on the Planning Board on Thursday as well.

Mr. Quandt: The Train Committee met 2 weeks ago and plans to update the Board on its activities soon. The Cable TV Committee met last week and will meet again for an ascertainment hearing on October 15, 2008 at 7:00 PM to note that there is a need for more poll workers for the upcoming elections.

Mr. Eastman: Nothing to report.

Mr. Campbell: The Planning Board will meet regarding Capital Improvements on September 11 and there will be a Planning Board meeting this Thursday at the Town Hall.

Mr. Pace: Regarding the letter from the Town Clerk, Mr. Pace encourages residents to volunteer as an election worker. The September 9 Primary election will be held in the Town Hall. Mr. Pace also wishes to thank Don Clement for his years of service to the Town. Mr. Pace also recognized a letter from the NHMMA thanking Mr. Dean for his service to their organization. Mr. Pace also verified with the rest of the Board that the Town's authority be delegated to Mr. Dean at the next NHMMA Conference.

9. Public Comment

None.

10. Non Public Session-

Mr. Eastman moved to go into non-public session under RSA 91a exception II (a) – compensation, promotion. Mr. Campbell seconds. Mr. Pace asked Ms. Gilman to call the roll.

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Mr. Eastman: Aye. Mr. Campbell: Aye. Mr. Quandt: Aye. Ms. Gilman: Aye. Mr. Pace: Aye.

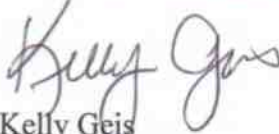
The Board moved to non public session at 8:26 PM.

The Board moved back to public session at 8:50 p.m.

11. Adjournment-

At 8:50 PM Mr. Eastman moved to adjourn; second by Mr. Campbell. VOTE: Unanimous.

Respectfully submitted,



Kelly Geis
AA