

# APPROVED MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

July 21, 2008

## 1. Call Meeting to Order

Chairman Joe Pace convened the Board at 6:23 PM in the Nowak Room of the Town Office and introduced other members of the Board: Ms. Julie Gilman, Mr. Matt Quandt, Mr. Bob Eastman, Mr. William Campbell, and Town Manager Russ Dean.

## 2. Public Comment –

Mr. Francese, a Veteran of the Vietnam War and an Exeter resident, was in attendance to make his heartfelt request. He would like no sound of gunfire to pass the borders of the Exeter Sportsman Club and wants it included in the club lease. He stated that he and other veterans have a very hard time dealing with and getting over the sound of gunfire, that it is damaging to his peace of mind and that it can ruin his days. More veterans come to this area for peace and tranquility. Mr. Francese does not deny any rights for the club being there but he feels as a citizen that he has a right for no sound of gunfire. He spoke about minimizers for the guns and sound proofing which could remedy the situation. Mr. Pace stated that he is not the first person who has expressed concern about this topic and that it will be discussed in upcoming meetings.

## 3. Minutes

### a. June 30<sup>th</sup>, 2008 and July 7<sup>th</sup>, 2008

Mr. Pace wanted a correction to be made to the Action Item; Water/Sewer Advisory Committee Dissolution from the June 30<sup>th</sup>, 2008 minutes. The correction is as follows: Mr. Pace stated that this is not the sole reason and that the Board needs to clear the slate and move on to put together a new committee.

**Mr. Eastman moved to waive the reading of the June 30<sup>th</sup>, 2008 minutes and accept them as amended, Mr. Campbell seconded. VOTE: Unanimous**

**Mr. Eastman moved to waive the reading of the July 7<sup>th</sup>, 2008 minutes and accept them as presented, Mr. Campbell seconded. VOTE: Unanimous**

### b. Non-Public Session: July 7<sup>th</sup> 2008

**Mr. Eastman moved to waive the reading of the July 7<sup>th</sup>, 2008 Non-Public minutes and accept them as presented, Mr. Campbell seconded. VOTE: Unanimous.**

## 4. Appointments - none

## 5. Discussion / Action Items

### a. Groundwater Matrix Update

Mr. Dean stated that the Town has been working on analyzing the Gilman and Stadium groundwater wells for potential reactivation since 2006. Results from preliminary pump tests taken at the site show the water is treatable and may yield amounts up to 750,000 gpd. Mr. Brian Goetz and Mr. Kevin McKinnon of Weston and Sampson were in attendance to present the board

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with the update. The Groundwater Matrix was developed as an interactive and dynamic tool for the town to keep track of research and existing groundwater sources. It is an electronic data base of all information for easy reference. All of the past reports have been digitized. Mr. Goetz went over some spreadsheet examples and explained how the matrix can be used. Mr. McKinnon stated that it is common sense to look at what to do next. He presented his special analysis base map features and with the focus on surficial hydrogeology. Mr. McKinnon also talked about bedrock fractures and stated that there are a number of favorable sites that should be investigated. He recommends that additional geophysics studies are needed to better assess the feasibility and rankings of the sites. Mr. Goetz finished up the presentation with the rankings of the matrix. The current rankings of matrix analysis to date are to treat the Lary Lane Well for arsenic, replace the Gilman and Stadium Wells, to investigate Skinner Springs potential for managing the source for peak supply and to continue research of alternative sites. The Gilman/Stadium wells along with the Drinkwater Rd. area received the highest rankings on the matrix. An integrated solution to Exeter's water supply needs are to create more flexible supply with surface water sources and groundwater sources and to have integrated management of sources during times of drought, flooding or other impacts. The next steps are to perform long term pump testing to ensure the viability of the wells prior to reactivation. Funds have been allocated in the 08 budget for this purpose. Mr. Pace thanked Mr. Goetz and Mr. McKinnon for their presentation and said that he is looking forward to the next update.

### b. Second Reading- 91A Records Request Policy

There was a second reading of the recommended policy regarding requests for records under RSA 91-A, the Right to Know Law. This policy will be used as a guideline when such requests are made.

**Mr. Eastman motioned to adopt the policy regarding record requests under RSA 91-A, to become effective July 28<sup>th</sup>, 2008. Mr. Campbell seconded. VOTE: Unanimous.**

### c. Solid Waste Program Improvements

The DPW has recommended further changes to the Town's solid waste program based on the new collection and disposal contract. The Department has recommended a fee change to recycling bins from \$5.00 to \$7.00 per bin. They also recommended adopting an "orange bag program" to handle disposal of construction debris to alleviate the problem of the construction debris being disposed of in the current blue bags. Phyllis Duffy was in attendance to give the Board information on this item. The orange bag will hold 75 lbs and will cost \$6.00 per bag. A sticker may be needed also for household items that will not fit in the bag. Ms. Gilman thought it would be a good idea to educate people on what the definition of construction debris is before this is put into action. All of the construction debris is to be recycled. Mr. Pace stated that this is a good solution and is in favor of the orange bag idea. There will be a public hearing on this subject next week.

### d. Review of Fuel Contract

The Town's fuel contract for no lead and diesel expires in August. Dennis K. Burke, the Town's current vendor has offered to extend the contract at a fixed price for 12 months. The quoted price is an increase over the current rate, but is being recommended as the lowest risk option based on the current market conditions. Mr. Dean and Mr. Pace and Ms. Gilman stated that locking in at the offered price is a wise maneuver. Jennifer Perry wanted the Board to know that these prices were based on the July 16<sup>th</sup> quote and the prices may have gone down.

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**Mr. Eastman motioned to approve the extended current bid for no lead and diesel fuel to Dennis K. Burke at the rate of \$3.84 per gallon for no lead and \$4.59 per gallon for ultra low sulfur diesel, Mr. Campbell seconded. VOTE: Unanimous.**

e. **Review of Mileage Reimbursement Rate**

The current Town procedure is to reimburse for mileage at the rate of 44.5 cents per mile. The IRS has increased the reimbursement rate three times before the Town's last adjustment. The new rates are effective for the remainder of 2008 and the rate has been set at 58.5 cents per gallon. Mr. Dean said he wanted to get an idea from the board for what to set the rate at in the standard operating procedure. Mr. Pace thought that 58.5 was a bit too high and thinks it would make more sense at 50.5 and asked Mr. Dean to bring back the amendment for the lower rate.

6. **Public Hearings – None.**

7. **Permits & Approvals –**

a. **Abatements and Exemptions- none**

b. **Permits-**

There was a peddling permit for the Environment of New Hampshire for the dates of July 1<sup>st</sup> – July 31<sup>st</sup>.

There was a peddling permit for the Southwestern Company for the dates of the month of July.

**Ms. Gilman moved to approve the permits for the Environment of New Hampshire and the Southwestern Company with waived fees, Mr. Campbell seconded. VOTE: Unanimous.**

There was a permit for Hartmann Enterprises for the date of July 22<sup>nd</sup>. This permit was approved by Mr. Pace via phone on 7/16/08 due to Mr. Dean being away.

8. **Reports**

a) **Town Manager's Report-** Mr. Dean wanted to thank everyone involved with the Revolutionary Festival and said that it was a big success. Mr. Dean wanted to get a consensus from the board about the transfer station being open July 27<sup>th</sup> for the drop off of debris from the last storm. He also mentioned that the tax sale mobile home deed is ready to be signed by the Board. The deed was passed around and signed.

b) **Selectmen's Committee Reports**

Julie Gilman: The HDC met last week and approved some applications for signage and had a verbal approval for the tear down of 11 High St. The Building Committee also met and went over the draft reports. The Building Committee will be meeting with the department heads on August 13<sup>th</sup> for the final draft of the Town Office project.

Matt Quandt: There is a Cable Committee meeting this Wednesday at 5:30pm

Bob Eastman: There is a CIP meeting Tuesday from 2:00 – 4:00pm.

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Bill Campbell: The Conservation Commission met last week and approved an application for a bike race and continued discussion on the dredge and fill application for St. Michael's Parish. The Planning Board met last week and discussed the new construction for the hotel going in at the old Wendy's site. The Public Hearing for the site plan of St. Michael's charge will be continued on August 28<sup>th</sup>.

Joe Pace: Mr. Pace asked about the Board's schedule for the upcoming Selectmen meetings. There will be no July 28<sup>th</sup> meeting. In August the Board is planning to meet the 4<sup>th</sup>, 11<sup>th</sup>, and 25<sup>th</sup>.

**c) Correspondence**

1. A request from George St. Amour to mark the Stoney Brook Connector as "No Parking".
2. A notice of Public Hearing from DES regarding the FY09 Water Pollution Control Revolving Loan Fund project priority list.
3. A notice from NHDOT regarding the incorporation of price adjustments for construction contracts in the areas of fuel and asphalt cement.
4. A memo from Town Clerk to AA Kelly Geis regarding the tentative 2009 annual Town Meeting timeline.
5. Letter from Anne Surman to Town Manager regarding a visit by Vision Appraisal Company.
6. Letter from Jan Russell to Town Manager regarding the Festival of Trees and suggested changes to the program.
7. Correspondence from Jennifer Perry and Russell Dean to Dr. Phillip Trowbridge, P.E. regarding eelgrass cover in the Great Bay Estuary.

9. **Public Comment** – none.

10. **Non Public Session** – none.

11. **Adjournment-**

**Mr. Campbell motioned to adjourn the meeting at 7:55pm, Ms. Gilman seconded.**

Respectfully submitted,

*Aimee Caruso*

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Recording Secretary