

APPROVED MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

June 30, 2008

1. Call Meeting to Order

Chairman Joe Pace convened the Board at 7:04 PM in the Nowak Room of the Town Office and introduced other members of the Board: Ms. Julie Gilman, Mr. Matt Quandt, Mr. Bob Eastman, Mr. William Campbell, and Town Manager Russ Dean.

2. Public Comment – None.

3. Minutes

a. June 16th, 2008

Mr. Eastman moved to waive the reading of the June 16th, 2008 minutes and accept them as presented, Ms. Julie Gilman seconded. VOTE: Unanimous. Mr. Campbell abstained from the vote for he was not present at that meeting.

b. Non-Public Session: June 16th 2008

Mr. Eastman moved to waive the reading of the June 16th, 2008 Non-Public minutes and accept them as presented, Ms. Julie Gilman seconded. VOTE: Unanimous. Mr. Campbell abstained from the vote for he was not present at that meeting.

4. Appointments

a. Arts Committee:

Karen Noonan – term to expire 4/30/10

Karen Desrosiers – term to expire 4/30/11

Deb Whalen – term to expire 4/30/10

Ms. Julie Gilman moved to pass the appointments, Mr. Quandt seconded. VOTE: Unanimous.

5. Discussion / Action Items

a. Bid Award- Water Distribution Improvements: Tank Project

Bids were publicly opened in the Nowak Room on June 23rd at 4:00pm. This award is for distribution system improvements associated with the Water Tank project. Funds will come from the Capital Projects fund. The bid award went to Waterline Industries of Seabrook, NH.

Mr. Campbell moved to approve the award of the water distribution system improvements bid to Waterline Industries of Seabrook, NH in the amount of \$276,177 and authorize this amount from the Capital Projects Fund for this purpose, Mr. Eastman seconded. VOTE: Unanimous.

b. Water/Sewer Advisory Committee Dissolution

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Mr. Pace believed it is in the Town's best interest to go ahead with the dissolution of the Water/Sewer Advisory Committee due to some unacceptable happenings with the Committee. This is a way to move forward and start new. Mr. Quandt disagreed with Mr. Pace and said that there are a lot of projects coming up with Water and Sewer and that losing the Committee now could have a negative effect. Mr. Eastman stated that he thought Mr. Pace wanted the disbursement of the Water/Sewer Advisory so that Mr. Del Greco was not on the Committee. Mr. Pace stated that this is not the reason and that the Board needs to clear the slate and move on to put together a new committee. Ms. Gilman wanted a chance to hear what the public's view is on this topic.

Mr. Eastman moved to accept the resignation of Brian Griset, Mr. Quandt seconded. VOTE: 2/3 failure of motion.

Mr. Eastman moved to accept the resignation of Jim Tanis, Mr. Quandt seconded. VOTE: 2/3 failure of motion.

Mr. Eastman moved to accept the resignation of Bob Kelly, Mr. Quandt seconded. VOTE: 2/3 failure of motion.

Mr. Eastman moved to accept the resignation of Gene Lambert, Mr. Quandt seconded. VOTE: 2/3 failure of motion.

Mr. Quandt moved to table the issue for 1 month to work harder on the issue, Mr. Eastman seconded. VOTE: 2/3 failure of motion.

Mr. Campbell moved to disband the Water/Sewer Advisory Committee, Ms. Gilman seconded. VOTE: 3/2 carries to disband.

c. COAST Proposed Signage for Summer Route

A representative from COAST was in attendance to explain the routes to the Board and to answer any questions. The representative stated that the bus is in route every Saturday and Sunday. There has been some very positive press. The signs are put up at about ¼ mile intervals making each stop to be in easy walking distance. One concern with the Board was the quantity and size of the signs. The Board wondered if the sign could be made smaller. The COAST representative said that the signs were made to get people to notice them and to get people acquainted to where the stops will be. The signs are not up on a permanent basis. Mr. Pace mentioned that it would be a good idea for the signs to be brought before the board for approval next time. The representative mentioned that they will take a close look at the data collected from this pilot program and make adjustments as needed.

Mr. Campbell moved to approve the beach bus stop listings for the COAST summer routes, Mr. Quandt seconded. VOTE: Unanimous.

d. Parks/Recreation- Request to Release Impact Fees: Playground Corrections

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Parks and Recreation is requesting the use of Recreation impact fees to fund various playground corrections. There have been inspections done on the playgrounds of Exeter and some safety standards need to be met and equipment needs to be moved so that it is better utilized. Some of the standards for safety zones were not met and needed to be expanded. New equipment will be bought and added. Planet Playground was one of the Town's biggest concerns but it complied very well and has been noted to be one of the nicest wooden playgrounds in the State of NH. Michael Favreau, the Director of Parks and Recreation was available to answer questions from the Board. Mr. Favreau said it is in the Town's best interest to bring the playgrounds up to standards. The estimate for the money to be spent is \$4,153 for new equipment and \$11,050 for the moving and installation of equipment. Mr. Eastman questioned the idea of the money for moving equipment coming out of the impact fees. He stated that is not what the impact fees are for. Mr. Pace agreed and asked if the money could come out of the revolving fund. Mr. Favreau agreed that the money should come from the revolving fund.

Mr. Campbell moved to approve up to \$15,300 to be taken out of the revolving fund for the purpose of funding playground corrections as presented by the Parks/Recreation Department, Mr. Eastman seconded. VOTE: Unanimous.

e. Transportation Program Update

This is a follow up discussion on the issue to further allocation of funds and regarding implementation of the new municipal transportation fee to support elderly transportation in the Town of Exeter. Donna Shlachman was present to update the Board. She reported that the Committee would like August 1st, 2008 to be the start date for the fee. There is a proposed budget for what systems are there now and expanding on the voucher system. The purpose of this program is to provide the pieces that are missing in the Transportation program. The proposed budget is based on last year's figures. In January of 2009 is the proposed first disbursement to the different programs. Some new exemptions for the registration fees are Veteran's vehicles and publicly owned vehicles. Ms. Gilman wanted the Board to be aware that the Transportation Committee is an advocacy group and only making recommendations. It is up to the Board to come up with the solutions. Mr. Pace thought that in the beginning there should be less distribution and more public awareness to get the program started. The Board talked about who would handle the job of distribution of the Transportation Program. Donna mentioned that it is a huge job to tackle and to coordinate. Mr. Pace said that for now it is the Board's responsibility if the fee goes through on August 1st. Mr. Eastman asked if this was a program that low-income families could use that don't have a disability and are not elderly. Carol Gulla, the coordinator of TASC asked the Board if she could come forward to answer this question. She stated that the qualifications for this program are 55 years of age and up and or someone with a disability. This program is not intended for healthy low-income families but some day could become a program that will carry out such a service. Mr. Pace added that it is a good financial plan but the money should not be disbursed until there is an infrastructure set.

Ms. Gilman moved to institute the local option fee starting August 1st, 2008 for \$2.50 with the 10% administration fee, Mr. Campbell seconded. VOTE: Unanimous.

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f. Sportsmen's Club Lease Update

Town Counsel has completed the second draft of the proposed lease with the Sportsmen's Club based on the Board's comments from the May 19th meeting. Mr. Pace reported that the couple of things that he had asked for are now included. He would still like to see the breakdown of Exeter Residents. Mr. Quandt asked why police officers are excluded Exeter residents. Mr. Pace replied that they are excluded when in for a training session and that it could be broken down by members by virtue of the police station. Mr. Quandt had a concern with item # 1, indemnification. He believes the Town put the club there and has a responsibility with the cleaning up of the Club's property.

Tim Warr, an Environmental Consultant was present to comment on the subject of clean up. He believes the responsible party is the Club and not the Town. He stated that the Town needs to take some ownership and that the tax payers do not fund a private club. Lead potential in a soil berm can create a problem.

Mr. Pace said that they should get counsel input on how to write up an indemnification paragraph and find out case law of that type of relationship. Mr. Dean stated that the draft will soon be on the Town Website or anyone can come to the Town Office and pick up a copy. There will be a 3rd draft of the Sportsmen's Club Lease.

6. Public Hearings – None.

7. Permits & Approvals –

a. Abatements and Exemptions

Ms. Gilman moved to approve abatements and exemptions as presented, seconded by Mr. Campbell. VOTE: Unanimous

b. Permits

There is a permit request for use of the Town Hall by the Musical Arts Group for a music recital on 7/18/08 from 10am – 6pm.

Mr. Quandt moved to waive the fee and accept the permit as presented, Mr. Eastman seconded. VOTE: Unanimous.

Tom Tufts was in attendance to present his concern about insurance for a permit to block off Swasey Parkway for his wedding on August 16th, 2008. If he did not have the correct insurance, the block off of the parkway would not be permitted. There was question that his insurance would not put a rider on his home owner policy as additional insured but would provide a certificate of insurance. He also questioned whether or not he needed the insurance since they were only to use the pavilion. Mr. Dean said that he would look into this further and have an answer for him this week.

8. Reports

a) Town Manager's Report-

Russ Dean: The town offices will be closed Friday the 4th of July and if you get trash pick up that day, expect it to be picked up the following day. The Epping Road paving is complete except for the line

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striping. The Criterium Bike Race is at 5:30pm on July 1st. Please find an alternate driving route. Mr. Dean attended the Municipal Managers Conference of the NHMMA in Portsmouth last week to talk about many different issues. A message and a couple emails were left with the auditors and he is still waiting for a response back. The new Human Resources Director starts Monday.

b) Selectmen's Committee Reports

Julie Gilman: The Energy Committee walked through housing of the Academy to see what was done for wasted energy and to see what new materials were used for home construction. The Energy Committee also finalized their Mission Statement and will be posting it soon on the Town Website. At the last HDC meeting, some sign applications were reviewed. The Building Committee meets July 9th at 6pm and there is also a Heritage meeting that night as well.

Matt Quandt: The CATV met and discussed the ascertainment issue. They also spoke about the free speech concern with Mr. Knight. The next meeting will be July 23rd at 5:30pm.

Bob Eastman: The Council on Aging met and discussed the transportation program.

Bill Campbell: The Planning Board met last week and approved the plan for a commercial building for Richard Edmonds on Continental Drive. There was continued discussion on the Linden commons development and the proposed hotel at the old Wendy's site. He wanted to know if the board had any concerns about the new hotel that was approved to be built on Portsmouth Ave with the 50 foot height variance. Mr. Pace thought it would be a good idea to add this issue to the July 7th agenda.

Joe Pace: Mr. Pace asked the Board to please make an effort to attend the work session with the Building Committee meeting on July 9th. He also asked them to wrap up the annual review for the Board by the end of July.

c) Correspondence

- There was discussion between Mr. Dean and Mr. Knight on the Conservation fund.
- Lynn Morse has reached a settlement on the matter involving Martha Pennell.

9. **Public Comment – none.**

10. **Non Public Session – per RSA 91-a:3 II (a) and (c)-**

Ms. Gilman called the roll to enter into non public session under the cited exceptions.

Eastman, yes. Campbell, yes. Quandt, yes. Pace, yes. Gilman, yes. The meeting was moved into the Non-Public session at 9:20pm.

11. **Adjournment-**

Mr. Eastman moved to adjourn, second by Mr. Campbell. Vote: Unanimous. Meeting adjourned at 9:45 pm.

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Respectfully submitted,

Aimee Caruso

Aimee Caruso
Recording Secretary

List for Selectmen's meeting June 30, 2008

Abatement

<u>Map/Lot/Unit</u>	<u>Account</u>	<u>Abatement Amt</u>	<u>Tax Year</u>
63/199	F6420R	539.80	2005
