

# APPROVED MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

March 17, 2008

## 1. Call Meeting to Order

Chairman Eastman convened the Board at 7:05 PM in the Nowak Room of the Town Office and introduced other members of the Board: Ms. Julie Gilman, Mr. Matt Quandt, Mr. Joe Pace, Mr. William Campbell. The Chairman also introduced Town Manager Russ Dean.

## 2. Discussion/Action Items

### a. Board Reorganization

Selectman Campbell nominated Selectman Pace for Chairman. Selectman Gilman seconded the motion. VOTE: Unanimous.

Selectman Pace nominated Selectman Campbell for Vice-Chair. Selectman Campbell seconded the motion. VOTE: Unanimous.

Selectman Campbell nominated Selectman Gilman for Clerk of the Board. Selectman Pace seconded the motion. VOTE: Unanimous.

### b. Swearing In Of Elected Officials

Town Clerk Linda Hartson was present and swore in the following officials from the March 11, 2008 Town Election: Peg Duhamel, Joanne Toland, Don Brabant, Jay Perkins, Sr., and Felicia Donovan.

### c. Approve Notice of Grant Agreement: Tax Map 60, Lot 22.

Don Clement from the Conservation Commission was present and gave a history of the parcel. This Notice of Grant Agreement puts into place a restriction on conveyance of the property subject to the US Fish and Wildlife Agency of the federal government. It will ensure the land remains in conservation as was the original intent. The property is 11.78 acres. Selectman Eastman moved the Board approve the Notice of Grant Agreement regarding Map 60 Lot 22 encompassing 11.78 acres described in Book 3447 Page 716 at the Rockingham County registry of deeds. Second by Selectman Campbell. VOTE: Unanimous.

### d. Exeter MHP Cooperative CDBG Application

Don Woodward from the Cooperative MHP was present and asked for the Board's support of a CDBG application that would upgrade the sewer systems within the park. Chairman Pace noted the Board has supported these items in the past and asked the Town Manager to confirm CDBG funds are not Town funds. Town Manager Dean indicated the CDBG funds are federal grants that the Town receives and administers on behalf of the grantee. The Town has to be the grantor by law but no funds come from the Town, we only administer the funds through our system. The Board thanked Mr. Woodward and indicated their support for the efforts of the park.

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3. **Public Comment** – Tim Heyl was present and handed out his packet on a proposed welfare agency to Mr. Quandt as he is new. Chairman Pace thanked Mr. Heyl for the packet.

4. **Minutes.**

Mr. Campbell offered the following amendments to the minutes of March 10<sup>th</sup>. He seconded his own motion on the minutes of February 25<sup>th</sup>, this should be amended to Mr. Pace. Also the minutes should reflect Selectman Gilman abstained on this vote. Ms. Gilman also noted on page 2 of minutes under Mr. Campbell's report it should be the Planning Board to review lot line adjustments not the ZBA as written. Mr. Dean confirmed these corrections would be made.

**Selectman Campbell moved the approval of the March 10<sup>th</sup> minutes as amended, Selectman Eastman seconded. VOTE: Unanimous.**

5. **Appointments**

**Selectman Gilman moved to appoint Jane Kiernan to the Arts Committee. Selectman Campbell seconded the motion. VOTE: Unanimous.**

6. **Public Hearings – None.**

7. **Permits & Approvals – None.**

8. **Reports**

a) **Town Manager's Report-**

Mr. Dean reported the following items. The Town is pleased to announce a new Finance Director has been hired. Doreen Ravell will start on Wednesday. She is a CPA, and has most recently been with the New Hampshire CDFR. There was a good hiring process, Selectman Campbell sat on the committee along with Town Treasurer Don Brabant, DPW Director Jennifer Perry, and Municipal Resources, Inc representatives. All were impressed with Ms. Ravell and she was the consensus candidate. The Board asked Mr. Dean to bring Ms. Ravell to next week's meeting to introduce her, which he will. Mr. Dean further reported the overnight parking ban was lifted on March 15<sup>th</sup> but to keep an eye out for snow emergencies. There is an operations meeting tomorrow at PEA for the Downeaster which I will be attending, along with Bob Hall. Public Works has completed the solid waste contract RFP and the Board is welcome to review as it hits the street within the next 30 days or so. A small discussion ensued on the RFP. Mr. Dean reported one of the bid alternates includes bulky pickup once per week, and reported that the regular bulky pickup will be April 7<sup>th</sup> to the 11<sup>th</sup>. Selectman Eastman asked whether Gilman Street was permitted to be closed this weekend. Mr. Dean said he will check as the permit may have been issued months ago.

b) **Selectmen's Committee Reports**

Mr. Pace: Prior to the reports Chairman Pace remarked he would like to have a discussion around Board priorities for the year. He is thinking of ways to best share duties amongst Board members



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perhaps slightly different than past years. He cited the areas of Finance, Personnel and Infrastructure as examples. The Board still needs to fulfill its statutory duties on committees however this would reflect other areas of need. Chairman Pace cited Selectman Gilman's work on the Building Committee as an example. Selectman Campbell asked for an email list of items that Mr. Dean has for priorities. Selectman Campbell said this was a good idea and asked for frequent follow up of the list by the Board so things would not fall through the cracks. Chairman Pace also indicated he would like to see the Board meet weekly in the foreseeable future as there is enough work to do. All agreed this would be done and a summer hiatus would be developed. Selectman Eastman requested the Town Treasurer attend Board meetings quarterly to provide an update, it was agreed this was a good idea. Selectman Eastman said weekly meetings would help address many of the issues and problems facing the Town.

Ms. Gilman : The Heritage Commission is exploring the certified local government program. The Building Committee will be making a preliminary presentation to the Board next week, there is lots of good information and the survey tabulation is almost finished.

Mr. Quandt: No report.

Mr. Campbell: Mr. Campbell referenced a Planning Board meeting to discuss ROW issues on March 24<sup>th</sup>.

Mr. Pace: The Arts Committee will meet this Thursday.

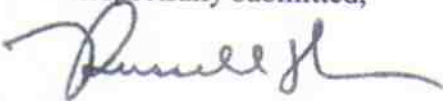
9. **Public Comment – None.**

10. **Non Public Session - None.**

11. **Adjournment-**

*At 7:50 PM Mr. Campbell moved to adjourn; second by Ms. Gilman. VOTE: Unanimous.*

Respectfully submitted,



Russell Dean  
Town Manager