

DRAFT MINUTES

BOARD OF SELECMEN MEETING

MINUTES

May 12, 2008

1. Call Meeting to Order

Chairman Joe Pace convened the Board at 7:07 PM in the Nowak Room of the Town Office and introduced other members of the Board: Mr. Bob Eastman, Mr. Bill Campbell, Mr. Matt Quandt, and Town Manager, Russ Dean. Ms. Julie Gilman was not in attendance.

2. Public Comment – none.

3. Minutes & Proclamations

a. Livestrong Day, May 13th

Mr. Campbell read the proclamation for Livestrong Day. It is a day that exemplifies the spirit of people affected by cancer – survivors, caregivers, friends, family, physicians, nurses, social workers, and researchers throughout our community. The Board of Selectman proclaimed May 13, 2008 as Livestrong Day and commended this observance to our citizens.

b. Bike / Walk to Work Day, May 16th

Mr. Campbell read the proclamation for Bike to Work Day. The Board of Selectman proclaimed Friday, May 16th, 2008 as Bike To Work Day and encourage all citizens to celebrate by leaving their cars at home and trying a healthy commute on the bicycles; and to participate in the Town's fourth annual Bike/Walk to Work Day Commuter Breakfast event at Swasey Pavilion on their morning commute; and to come to Phillips Exeter Academy at lunchtime for the PEA Green Transportation Fair to learn about other alternatives to driving and alternative fuels.

c. National Public Works Week, May 18th – 24th

Mr. Campbell read the proclamation for National Public Works Week. The Board of Selectman proclaimed May 18th through May 24th, 2008 is National Public Works Week in the Town of Exeter, and call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing quality Public Works services and to recognize the contributions which Public Works representatives make every day to our health, safety, comfort, and quality of life, not only this week but throughout the year. Jennifer Perry from the DPW was present to accept the proclamation and thanked everyone for observing this week. She also mentioned that there will be an open house Thursday June 4th from 4:00 pm to 8:00 pm and all are welcome.

4. Appointments – none.

5. Discussion / Action Items

a. Mrs. Fifield: Property Water Issue

With the permission of the Board, Mr. Pace added this item to the agenda during the meeting. Mr. Dean stated that Mrs. Fifield was invited to this meeting so that the Board could get clarity about her issue before they move forward. Mrs. Fifield reinstated that the drainage swale on her property is not working properly and the plantings in her yard were not planted according to plan. Doug Eastman from the Building Department was present. He stated that he has been working with Mrs. Fifield for a year now and that work had already been done to fix the problem. The work was done in August of 2001. The work was accepted by the Town Engineer.

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He had taken pictures of the result of the swale and trees and showed them to the Board. Mrs. Fifield believes that the work was not done correctly and there is still a problem with the water collecting in her yard and wants it to be remedied. Mr. Dean wanted it to be known that the DPW went out to assist in her situation and that it was a good faith gesture and not something they had to do. Mrs. Fifield stated that it is not the Town's burden and if there is an association on the adjoining road then they should have to pay to fix the problem since that is where the problem is coming from. Doug Eastman wants to wait until a big rain event and go out and view her property first hand. In the mean time he would like to view the pictures she has taken of her property.

b. Bid Award: Parks / Recreation Building Fire Sprinkler

The bid award for the Park and Recreation Building Fire Sprinkler went to Burns Security of Dover, NH. They have done work around the Exeter area and their references checked out well.

Mr. Eastman moved to approve the bid award for the Parks and Recreation Fire Sprinkler to Burns Security in the amount of \$22,575.00, Mr. Campbell seconded. VOTE: Unanimous.

c. First Reading: Water Adjustment Policy

Jennifer Perry from the DPW was in attendance to present first reading of the Water Adjustment Policy. The current policy does not take into account several different kinds of scenarios that have been encountered by the Department in recent months. This policy addresses those outstanding issues. Some of the items needing changes for better understanding were the increased number of abatements, meter testing, and the abatement process for residents.

d. Review Debt Service Schedule

Mr. Dean reviewed the current debt service schedule with the Board including projected debt service based on the Great Dam and String Bridge project approvals. The Town anticipates borrowing for Great Dam in 2009 and making a first payment in 2010. The first payment for String Bridge would be in 2012. The String Bridge project is 80% reimbursable by the state and the Town will only borrow what is necessary. This overview looks at what the debt will look like for the next 5 years in the general fund.

e. Approve Project Agreement: Bear Creek Environmental

Article 24 of the Town Warrant approved \$30,000.00 for a watershed study of certain parts of the Exeter River. The DES is heading up the project, and selected Bear Creek Environmental LLC to do the work. Mr. Campbell wanted to know if the Town is paying for assessment outside the Town border. Mr. Dean stated that they are staying within the Town border.

Mr. Eastman moved to approve the project agreement with Bear Creek Environmental LLC in the amount of \$30,000.00 to implement Article 24 of the 2008 Town Warrant, Mr. Campbell seconded. VOTE: Unanimous

f. Accept Police Grant: Speed Control

The Police Department has applied for a grant for additional speed control on Rt. 101 for \$4,465.12 from the National Highway Safety Administration. Mr. Campbell wondered if any of the grant money would go to wear and tear on the cruisers. Mr. Dean stated that the money goes to personell and not to maintenance.

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Mr. Campbell moved to accept the speed control grant in the amount of \$4,465.12 as presented by the Police Department, Mr. Eastman seconded. VOTE: Unanimous.

g. Review Board Calendar / Action Items

The calendar of items has been updated from the March 31st meeting. Mr. Dean stated that there has been some good progress on the Action Item list and went over some of the many items the Board is moving forward with. Mr. Campbell wondered if the lock box conversion and the timber cutting ordinance are still being worked on. Mr. Dean said that the lock box conversion is still in the works and there will be a purchase of a module to handle it and he will follow up on the timber cutting ordinance. Mr. Campbell also wanted to know if anyone had responded about Dan Healy's dedication. Mr. Dean mentioned that he is waiting on feedback for that. The Board went over the calendar for Action Items. The Personnel Evaluation System will be moved to June 2nd and the CIP guidance will take its place on next week's agenda. Also the Sportsman Club Item will be on next week's agenda.

6. Public Hearings – none.

7) Permits & Approvals

a. Abatements and Exemptions – none.

b. Permits

There was a request for permit for the Planning Board to use the Town Hall for a meeting on August 28th from 6:00 – 11:00 pm and on July 7th at the same times.

The Board agreed that the Planning Board does not need a permit for this. They only need to make sure it is scheduled accordingly.

8. Reports

a. Town Manager's Report-

Russ Dean: nothing to report.

b. Selectmen's Committee Reports

Matt Quant: Thursday at 9:00 am there will be a River Study meeting and May 21st the Cable TV Committee will be meeting at 5:30 pm.

Bob Eastman: nothing to report.

Mr. Campbell: The planning board met to discuss the Boulders project. The Conservation Committee will meet May 13th.

Joe Pace: Thursday May 15th the Arts Committee will be meeting.

c. Correspondence

Notification of DES application.

9. Public Comment (Second) – none.

10. Non Public Session – none.

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11. Adjournment-

At 8:30 pm Mr. Eastman made a motion to adjourn, Mr. Campbell seconded. VOTE:
Unanimous.

Respectfully submitted,

Aimee Caruso
Recording Secretary