

# APPROVED MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

May 19, 2008

## 1. Call Meeting to Order

Chairman Joe Pace convened the Board at 6:45 PM in the selectman's office to interview Michael Lampert for the River Committee. Mr. Pace reconvened the meeting at 7:00PM in the Nowak Room of the Town Office and introduced other members of the Board: Mr. Bob Eastman, Mr. William Campbell, Ms. Julie Gilman, Mr. Matt Quandt, and Town Manager Russ Dean.

## 2. Public Comment – none.

## 3. Welcome Town Engineer Paul Vlasich-

Mr. Dean introduced Paul Vlasich, Exeter's newly hired Town Engineer. Mr. Vlasich is a graduate of Exeter High and UNH. He was Dover's former City Engineer for 20 years. Mr. Dean, Jennifer Perry and Mr. Pace welcomed Mr. Vlasich and said he will be a great asset to the Town. He stated that he was happy to be working for the Town of Exeter and thanked everyone for their support.

## 4. Minutes & Proclamations

### a. Minutes: May 5<sup>th</sup>, 2008

Mr. Campbell stated that there was a correction needed for the May 5<sup>th</sup> minutes. There was a motion that needed to be added by Mr. Eastman to the Interim Changes conversation. Mr. Eastman motioned to accept option 8 but wait to move forward until 2009. Mr. Quandt seconded. The Vote: failed 2/3. There was a second motion that is included in those minutes that voted in favor of moving forward with option 8 as presented.

**Mr. Campbell moved to accept the minutes of May 5<sup>th</sup> with the corrections as presented, Mr. Eastman seconded. VOTE: Unanimous.**

### b. Minutes: May 12<sup>th</sup>, 2008

**Mr. Campbell moved to waive the reading of the May 12<sup>st</sup> minutes and accept them as presented; Mr. Eastman seconded. VOTE: Unanimous. Ms. Gilman abstained from the vote due to her absence at that meeting.**

## 5. Appointments

### a. Seacoast MPO

Sylvia Von Aulock was appointed to the Rockingham Metropolitan Planning Organization.

**Mr. Campbell motioned to approve the appointment of Sylvia Von Aulock to the Rockingham Metropolitan Planning Organization, Mr. Quandt seconded. VOTE: Unanimous.**

## 6. Discussion / Action Items

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## a. CIP Priorities and Debt Schedules

Mr. Eastman met with Stephen Tucker about the water/sewer line improvements that are scheduled to be done over the next 4 years. He stated that there on track with those improvements. Road work should be coordinated with water and sewer work. Mr. Pace agreed saying that water/sewer reconstruction is key. Ms. Gilman brought up the interim changes for the Town office building space. She stated that there is no dollar figure yet and the Selectmen makes the choice for the final solution. Mr. Quandt wants to see the sidewalk replacement plan get going because the sidewalks are getting worse every year.

## b. Sportsman's Club Draft Lease Review

Counsel has drafted the initial lease to the Sportsman's Club in length suggested by the Town vote in March of 2008. Mr. Quandt stated that he did not think it was necessary to have a list of the member's names and addresses of the Club in the lease for safety reasons. Mr. Pace thought that names did not have to be mentioned but he would like to see how many of the Clubs members are from Exeter and how many were from out of town. He believes that it is in the Town's best interest to see if it is serving the Exeter residents since it is such a long term lease and that space may be needed for something else in the future. Mr. Campbell wanted to add to the indemnification clause that the town not be liable for damage to adjacent lands or properties. He also wanted to see if signage was covered by zoning. Mr. Pace would like a clause to state that there is no sub lease of the Club and that the name of the Club does not change. Mr. Pace opened public comment. Mr. Warr from Exeter was present to express his opinion. The town has had to spend a lot of money on clean up and assessment for the club. He feels that the club should reimburse the town for all historical expenses and it should be reflected in the lease.

## c. Nomination of BOS Rep to Rockingham Planning Commission

The Planning Board has requested a new nominee to the RPC for consideration. Mr. Eastman volunteered to be nominated.

**Mr. Campbell motioned to approve Mr. Eastman as the nominee for the RPC, Mr. Quandt seconded. VOTE: Unanimous**

## d. Taxi Program Update

Academy Taxi has been approached about reinstating a taxi ticket program with the Town. Meals on Wheels stepped in on an interim basis for senior transportation. Mr. Eastman stated that the Council on Aging recommends that Meals on Wheels transportation should be discontinued and the Town should go back to the ticket program. The Town can not afford the ticket program and Meals on Wheels. Ms. Gilman stated that Meals on Wheels ridership is different than what the other services provide. The money that is given to Meals on Wheels may be able to be broken up differently and given to different systems of transportation. Mr. Pace stated that there will be recommendations on which transportation to go with in the near future.

## e. Second Reading: Water/Sewer Adjustment Policy

Jennifer Perry, the Public Works director, was present to amend the policy. At the last Selectman's meeting, there was concern about water abatements for abnormally high water bills. Mrs. Perry stated that there will be an effort to call owners about abnormally high bills but she is concerned about putting off the policy as something that has to be done. Mr. Campbell asked if there is software that can catch the high bill and have it print on the bottom of the statement.

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Mrs. Perry stated that there are limitations to the software and she is not sure if that is possible. Mr. Dean said that it is something that they could look into but could cost a lot of money.

**Mr. Campbell motioned to adopt the water/sewer adjustment policy as presented, Mr. Eastman seconded. VOTE: Unanimous**

7. **Public Hearings** – none.

8. **Permits & Approvals**

a. Abatements & Exemptions  
Jeopardy Assessment

**Ms. Gilman motioned to accept the jeopardy tax assessment as presented, Mr. Campbell seconded. VOTE: Unanimous.**

b. Permits

There was a request to use the Town Hall steps by the Rotary Club for October, 2008 from 6:00am – 6:00pm to sell apples.

**Mr. Campbell motioned to approve the permit, Ms. Gilman seconded. VOTE: Unanimous.**

9. **Reports**

a. Town Manager's Report-

Russ Dean: The Town Clerks office will be closed Wednesday for training. Voter registration is June 3<sup>rd</sup>. A reminder that the water mains will be flushed. The info on the flush is on the Town website. It is not advisable to do laundry during the flush due to discoloration. The CIP subcommittee meets Tuesday. Thanks for a great time at the Fire Fighters' retirement party. There was 135 years of service combined for the retirees. The Memorial Day parade is Monday starting at 10:00 am. Public Works week is this week. There will be an open house June 5<sup>th</sup> at the DPW.

b. Selectmen's Committee Reports

Bob Eastman: Capital Improvement meeting Tuesday at 1:00pm.

Julie Gilman: The Building Advisory Committee will have a draft for June 2<sup>nd</sup> and a final for the end of June. The 3<sup>rd</sup> grade team at the Lincoln Street School is in the finals for Destination Imagination. She is proud of you all.

Matt Quant: The Exeter River Study met Thursday. The Cable TV will meet Wednesday at 5:30pm.

Joe Pace: nothing to report.

Mr. Campbell: The Conservation Commission met last week and discussed dredging fill from Blake properties and St. Michael's Church. Thursday the Planning board will meet.

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c. Correspondence

1. Letter from DOT confirming an adjustment in 2008 Highway Block Grant Aid.
2. Notification from 81 High st. of a waiver of the parking regulations for sale of contents of Eventide Home in preparation for closing.
3. Senator Maggie Hassan seeking a Town appointee to the EAST.
4. Town Clerks office closed May 21<sup>st</sup>.
5. Asst. Chief /Health Officer Berkenbush regarding an update of conditions for the 2008 mosquito season.
6. The first half of tax bills are being prepared and will be mailed to homes on June 2<sup>nd</sup>. Bills are due not later than 30 days after the date of mailing.

**10. Public Comment (Second)-**

Mr. James Knight presented the first part of a 2 part presentation on the Exeter Conservation Commissions fund under RSA 36A. Mr. Knight presented the board with copies of receipts and statements from checks and banks that were not all written by Mr. Brabrant the treasurer. Mr. Knight was questioning the process of the way money was controlled and spent. Mr. Pace stated that this should be looked into to see if they are following good statute. If they are not then it will need to be remedied.

Mr. Bailey was in attendance to question if there had been a date set to meet with the auditors. Mr. Dean stated that it had not yet been scheduled and they should wait for the 07 audit.

Robert Aldrich wanted to state that there was low publicity for the Sportsmen's Club and he suggests that there be more. Mr. Quandt agreed that it would be a good idea to get more publicity. Mr. Pace said that it is out there but they can raise the profile on the webpage. He also urged the board to get info about what is going on with the Water/Sewer Committee.

**11. Non Public Session - none**

**12. Adjournment-**

**Mr. Campbell motioned to adjourn the meeting at 8:42 pm, Mr. Eastman seconded. VOTE: Unanimous.**

Respectfully submitted,

*Aimee Caruso*

Aimee Caruso  
Recording Secretary

# List for Selectmen's meeting May 19, 2008

## Jeopardy Tax

<u>Map/Lot/Unit</u>	<u>Account</u>	<u>Amt Due</u>	<u>Tax Year</u>
103/13/17	w0056R	1,467.12	2008

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