

# DRAFT MINUTES

BOARD OF SELECMEN MEETING

MINUTES

May 5, 2008

## 1. Call Meeting to Order

Chairman Joe Pace convened the Board at 6:30 PM for Public session and there was a vote to not go into a Non-Public session tonight. Mr. Pace reconvened the Board at 7:00 PM in the Nowak Room of the Town Office and introduced other members of the Board: Mr. Bob Eastman, Mr. William Campbell, Ms. Julie Gilman, Mr. Matt Quandt, and Town Manager Russ Dean.

## 2. Public Comment – none.

## 3. Minutes & Proclamations

- a. April 28<sup>th</sup>, 2208

**Mr. Campbell moved to waive the reading of the April 28<sup>th</sup> minutes and accept them as presented; Ms. Gilman seconded. VOTE: Unanimous.**

- b. Non-Public Session: April 28<sup>th</sup>, 2008

**Mr. Campbell moved to waive the reading of the April 28<sup>th</sup> Non-Public minutes and accept them as presented; Ms. Gilman seconded. VOTE: Unanimous.**

- c. National Police Week

Ms. Gilman spoke about National Police Week which is observed May 11<sup>th</sup> - 17<sup>th</sup>. May 15<sup>th</sup> is Police Memorial Day to honor those that have become disabled or lost in the line of duty and have made the ultimate sacrifice in service to their community. The Selectman call upon all citizens of Exeter to observe this week with appropriate ceremonies and services and join in commemorating all law enforcement officers past and present who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities. In so doing, have established an enviable and enduring reputation for preserving the rights for the security of all citizens.

The Police Chief was present to accept the proclamation and wanted to extend his thanks for recognizing law enforcement week.

## 4. Appointments

- a. Historic District Commission:  
Tracy Platt – Full member term to expire 4/30/09

**Ms. Gilman made a motion to accept the appointment as presented, Mr. Campbell seconded. VOTE: Unanimous.**

# DRAFT MINUTES

b. Zoning Board of Adjustment:

John Hauschildt – Alternate member term to expire 4/30/11

Bob Prior – Alternate member term to expire 4/30/11

**Ms. Gilman made a motion to accept the appointments as presented, Mr. Campbell seconded.**

**VOTE: Unanimous.**

c. Exeter River Study

Rod Bourdon – term to expire 4/30/11

Lionel Ingram – term to expire 4/30/11

Frank Patterson – term to expire 4/30/10

Peter Richardson – term to expire 4/30/10

Danele Smith – (PEA Representative)

Open to expire 4/30/09

Open to expire 4/30/09

**Ms. Gilman made a motion to accept the appointments as presented, Mr. Campbell seconded.**

**VOTE: Unanimous.**

## 5. Discussion / Action Items

a. Bid Award: Parks / Recreation Fire Sprinkler

Tabled until next week.

b. Interim Improvements Town Office

Option 8 was presented by the Building Committee. The new Welfare office will be expanded to increase the square footage for needed space. Mr. Eastman was concerned that there was no second door for safety. He was reassured that the office door will be half glass and there will be an emergency button installed. There will be space taken from the IT room for more storage. The receptionist will have a glass partition instead of an open doorway. Mr. Eastman stated that he thought waiting to follow through with the project until 2009 would be in the Town's best interest to make sure the budget is there. Mr. Campbell was concerned about going over budget. Mr. Dean stated that the funds are there now to accommodate this project and the concern about going over budget has already been accounted for. Mr. Quandt stated that the Building Committee did an outstanding job with the plans and said he does agree with Mr. Eastman about waiting till 2009. Ms. Gilman and Mr. Pace felt it is important and necessary to go ahead with the Interim changes.

**Ms. Gilman made a motion to accept option 8 as presented, Mr. Campbell seconded. VOTE: 3/2 in favor of passing option 8.**

c. CIP Overview 2009-2014

The CIP is a critical component of the strategic plan for Exeter. This plan identifies the capital needs of the town and indicated how these needs will be funded over a six-year period. It outlines long-term capital projects for highway, police, fire, parks and recreation, and other departments. The effective use of a CIP process provides for considerable advance project identification, public discussion, project design and definition of scope, cost estimating, and

# DRAFT MINUTES

financial planning. Mr. Dean went over graphs that showed previous years CIP plans and discussed future plans.

**6. Public Hearings** – none.

**7) Permits & Approvals**

- a. Peddling Permit for the distribution of poppies on May 7<sup>th</sup>, 2008 in town.
- b. Peddling Permit for the Farmers Market in Swasey Parkway June – October 2008.
- c. Peddling Permit for Pied Piper Ice Cream (VendingTruck) April – October 2008.

**Mr. Eastman motioned to approve the permits; Mr. Campbell seconded. VOTE: Unanimous.**

**8. Reports**

- a. Town Manager's Report-

Russ Dean:

Mr. Dean reported that he attended a meeting last week about the Downeaster Train Services and Funding. It was well attended by people mostly from Maine and New Hampshire. He invites all to attend the Bi-State meetings. Friday there was a New Hampshire Municipal Managers Association meeting. Proposed changes were discussed and there was a broad diverse view point. The 2006 audit is now on the Town's website and they will begin the 2007 audit as soon as possible.

- b. Selectmen's Committee Reports

Bob Eastman: nothing to report.

Julie Gilman: There was a Building Committee meeting on Friday to discuss the Interim changes.

Matt Quant: nothing to report.

Joe Pace: nothing to report.

**c. Correspondence**

There were 2 internal memos - one concerning the DPW and paving and the other concerning John DiVittori.

**9. Public Comment (Second) –**

Mrs. Fifield of Dogtown Rd. was present with a concern about a water drainage issue in her yard. She was disappointed with the Town for not fixing the drainage problem that has been ongoing and not getting any answers on why it has not been fixed. Mr. Eastman stated that he had spoken to Jennifer Perry and Jay at the DPW when he first saw her email. Mr. Eastman told them that it should be looked at to see if it is draining properly. Mrs. Fifield said that nothing is the way it is

# DRAFT MINUTES

supposed to be and that she had a conversation with Ms. Perry 2 years ago and was told that everyone has water problems. Mr. Pace asked that the DPW to keep working with her and check out the plan. Mr. Dean said he will get back to Mrs. Fifield this week.

Mr. Mark Ginshaw a member of the American Legion, the Veteran's Council and the DAV was present for guidance on how to get the late Dan Healy, a navy seal, a dedication for his memorial in town. Mr. Pace stated that he wasn't sure of what the process is for a dedication and that he would look into who has the authority to do so and get back to Mr. Grinshaw.

Mr. Dennis Derby was present and stated that the input for the CIP is very important as well as the debt service.

**10. Non Public Session - none**

**11. Adjournment-**

Mr. Campbell made a motion to adjourn at 8:26 PM, Mr. Quandt seconded. VOTE: Unanimous.

Respectfully submitted,

Aimee Caruso  
Recording Secretary