

# APPROVED MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

September 15, 2008

**1. Call Meeting to Order**

The board convened at 6:45 in the Town Office conference room to interview a candidate for the Arts Committee. The board then reconvened in the Nowak Room for the regular meeting. Chairman Joe Pace introduced other members of the Board: Ms. Julie Gilman, Mr. Matt Quandt, Mr. Bob Eastman, Mr. William Campbell, and Town Manager Russ Dean.

**2. Public Comment – none.**

**3. Minutes**

**a. Minutes of September 8<sup>th</sup>, 2008**

**Mr. Campbell moved to waive the reading of the September 8<sup>th</sup>, 2008 minutes and accept them as presented, Ms. Gilman seconded. VOTE: Unanimous**

**4. Appointments – none.**

**a. Rockingham Planning Commission**

**Mr. Campbell moved to accept the appointment of Forrest Griffin to the Rockingham Planning Commission for a 3 year term, Ms. Gilman seconded. VOTE: Unanimous.**

**b. Health Officers**

**Ms. Gilman moved to reappoint Judy Jervis and Ken Berkenbush as the Health Officers, Mr. Quandt seconded.**

Mr. Dean then noted that the Board needs to nominate the Health officers not reappoint them.

**Ms. Gilman moved to amend that Judy Jervis and Ken Berkenbush be nominated as the Health Officers, Mr. Quandt seconded. VOTE: Unanimous.**

**5. Discussion / Action Items**

**a. Review 2009-2014 Capital Improvement Program**

Mr. Dean attended the CIP meeting last week. There was good discussion and a nice presentation on the building projects. He gave the Board a handout of the 2009 planned projects that were listed by cost and by category and asked for the Boards feedback. Mr. Dean noted that this will be a tight budget year. Some of the categories of the 2009 projects are; Vehicles and Equipment, Technology, TIF feasibility study, Arterial Shoulder Widening, Public Works for Paving, Culvert projects, Catch Basin Cleaning, Homeowner Systems Survey, Sidewalk Construction, DPW Complex Water Supply, Swasey Parkway Analysis, and Buildings and Land. Mr. Pace stated that the next discussion on the CIP at the Budget Committee level and will be reviewed by the Board once more. Ms. Gilman said that this was a nice package that was put together and you can really get feel for what the Committee is looking at. She also asked who ranks the projects by priority. Mr. Eastman replied by saying that the Committee picks the rankings.

# APPROVED MINUTES

## b. Board Discussion: Water Capital Reserve Fund

Mr Dean explained that this is regarding setting up a capital reserve fund for the water retained earnings. Mr. Eastman stated that he is more concerned about setting up an impact fee and doesn't see a benefit to this. Mr. Campbell also does not see a benefit to it and would like to see what is gained by doing this. Mr. Pace asked Mr. Dean if he could get some more beneficial information together on the Water Capital Reserve Fund and bring it back to the Board for review.

## c. Board Discussion: Snow/Ice Expendable Trust Fund

Mr. Dean said that a trust fund for Snow and Ice clean up makes sense for the Town. 91% percent of the cleanup budget was used last year and they don't want to have to question where the money will come from if the budget is completely used up. It is not always a perfect science and budgeting for this can be very difficult. An average will be taken and a certain amount of money will be set aside in a trust fund and will be used if needed when severe winter weather hits. The Board had some different suggestions on funds and whether or not the fund floats year to year. Mr. Pace stated that some limitations will have to be set and planning for this is needed. Mr. Dean will have more information for the Board on this in the future.

## d. Review of HB1645 125% Retirement Provision

This is the discussion on 125% retirement statute adopted with the new retirement law. This provision would create an obligation for Towns to pay any pension cost above 125% of base pay each year the retiree collected a pension from the New Hampshire Retirement System. It is the intent of the law to address sick leave buy outs and was brought to the Board to make them aware that other Towns are talking about this as a potential issue.

## e. NHMA Policy Process Update

This discussion is about the standing NHMA policies moving forward for the 2008-2009 legislative session. Mr. Dean represented the Town on Friday along with many other communities. The recommended action positions put forth the action of legislation. Some of the highlights that had a lot of discussion were the Highway Fund, the Lease of Public Property, the Bond Rescission Process and the Land Use Change Tax. There were some interesting proposals that were tabled and may be brought back up next year. Mr. Pace informed that Board and public that if there are any questions or comments that they can contact Mr. Dean.

## f. Decision: Liberty Elm Tree Site

There were four final picks of the site of the Liberty Elm Tree. The four sites were: Stewart Park, Center Street Island, Swasey Parkway and Founders Park. It was decided that the best place to plant the tree would be Stewart Park. There were no objections by the Board.

## 6. Public Hearings – none.

## 7. Permits & Approvals –

a. Tax Abatements and Exemptions- none.

b. Permits- none.

## 8. Reports



APPROVED  
~~DRAFT~~ MINUTES

a) **Town Manager's Report-** Mr. Dean stated that he is now in depth into the budget process and is meeting with the different departments.

b) **Selectmen's Committee Reports**

Julie Gilman: The Energy Committee will be meeting Tuesday. The Historic District Commission will be meeting Thursday.

Matt Quandt: The Exeter River Study will meeting Tuesday at 8 am and the Cable Committee will be meeting Thursday.

Bob Eastman: nothing to report.

Bill Campbell: The Conservation Commission met last week and elected Peter Richardson as Chair.

Joe Pace: The next Selectman meeting will be on September 29<sup>th</sup>. There will be an organizational meeting of the Budget Committee on September 30<sup>th</sup>.

c) **Correspondence** – none.

9. **Public Comment** – none.

10. **Non Public Session** – Collective Bargaining, Litigation.

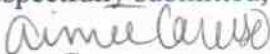
At 8:05 pm, Mr. Eastman motioned to move into a non public session to discuss matters of Collective Bargaining and Litigation, Mr. Campbell seconded. Mr. Pace asked Ms. Gilman to call the roll.

**Mr. Eastman: Aye. Mr. Campbell: Aye. Mr. Quandt: Aye. Ms. Gilman: Aye. Mr. Pace: Aye.**

The Board of Selectmen moved to the Wheelwright Room. The meeting was returned to public session at 8:35 PM.

11. **Adjournment-**

**Mr. Campbell moved to adjourn the meeting at 8:35 and Mr. Quandt seconded. Vote: Unanimous.**

Respectfully submitted,  
  
Aimee Caruso  
Recording Secretary