

1. Call Meeting to Order

Chairman Matt Quandt convened The Board at 7:01 pm in the Nowak Room of the Town Office Building. Other members present were Selectman Frank Ferraro, Vice Chairman Don Clement, Selectman Dan Chartrand, Selectwoman Julie Gilman and Town Manager, Russ Dean.

2. Board Interviews**3. Public Comment**

Mike Dolly, Exeter Resident comes forward to express his thoughts on the Swasey River Parkway. Mr. Dolly reflects on a riverfront walk he took with his family. They walked from String Bridge to the end of the Parkway. Upon arrival at the Academy Boat House, it was discovered that a padlock was preventing them from walking on the sidewalk. He did not that he found a maintenance person, and that person indicated that the lock is permanent and cannot be removed. He requests the Board of Selectman research the history of the padlock, and its necessity. Mr. Dolly was on the Exeter Planning Board when the Boat House was approved in the early 1990's. The Boardwalk was put in next to the boathouse. He believes there was once an agreement in place between the Town of Exeter and Phillips Exeter Academy regarding use of the boardwalk. He also requests the Board ask PEA to indicate the reason for the padlock in writing, including the status of the walkway. He is concerned that other residents may have found the same to be true and it is disconcerting to him. Chairman Quandt agrees to look into the matter and asks Mr. Dean to reach out to PEA. Mr. Clement notes the Boat House Manager or the Facilities Manager at PEA might be a good place to start.

Bob Prior of Pickpocket Road comes forward. He wishes to express his support and gratitude to Mr. Perkins for finding a solution for the Farmer's Market to open on Swasey Parkway. He is happy a solution was found to accommodate both traffic and the Market, which he feels is an important asset to the Town of Exeter. Chairman Quandt notes that the Farmers Market is on the agenda and asks the public to hold their comments to this topic. Cynthia Young, Exeter Resident cites the Robert Rule and asks Chairman Quandt to please move the agenda item relating the Farmer's Market to the top of the agenda. Chairman Quandt agrees and opens the floor for public comment relating to the Farmer's Market.

Cynthia Young, Walnut Street comes forward to express her appreciation of the solution found by Mr. Perkins to keep the traffic flow on Swasey Parkway and also keep the Market Open. She thanks the Board for their support. She frequents the Market with her children and expresses her gratitude that an amicable solution could be found.

Michael Schidlovsky, Exeter Chamber of Commerce comes forward to express his appreciation to the Town of Exeter Employee's and the Board of Selectman for finding a solution to the Farmer's Market location. He commends the Town for helping to keep the Farmer's Market open.

Janet Tucker, Road Street comes forward to express her appreciation to the Board for helping keep the Farmer's Market open. She notes the Farmer's Market is one of the various reasons she loves living in Town.

Susan Gorman, Garfield Road shares the same sentiment as the public speakers before her. She notes that she attends the Market regularly and makes many purchases. She feels the Market is a cornerstone of the community and has more than just commercial importance. She feels the situation could have become gnarly, and is thankful that an amicable solution could be found.

Renee O'Barton, Blanche Lane expresses her opinion of the solution found for the Market. She recognizes that many residents love the Market and utilize it. She is concerned that the location of the Market paired with the current construction surrounding the Swasey Parkway area has

caused commuters to have doubled travel time. As some of the roads surrounding the area are already closed due to the culvert projects, having the Parkway closed had doubled her commute for the day. As she understood it, the Farmer's Market was expected to remain closed while Water Street was under construction. There was last second notice that Swasey Street was suddenly closed, and there was no traffic control or management. She questions who authorized this sudden change in traffic patterns, road closures and if the Board was consulted. Matt Hoffman of the Exeter Area Chamber of Commerce expresses his appreciation on behalf of the retail owners.

4. Minutes & Proclamations

a. Regular Meeting: May 21, 2012

Mr. Ferraro wishes to scratch "Mr. Chartrand's opinion" and insert "Mr. Chartrand's Statement" should be inserted on page 6, in the first paragraph. Ms. Gilman notes a change to the minutes is not required for her statement, she only wishes to clarify something that Mr. Griset mentioned at the last meeting. Regarding the Conservation Law Foundation, Mr. Griset indicated that the Foundation is suing the Town of Exeter. She does not believe this to be the case and indicates that the foundation has made a motion to intervene on the current suit relating to the Great Bay. She further explains they're not suing the Town of Exeter, and the Foundation is working with DES to resolve the issue. Mr. Clement notes it is not a change proposed to the minutes, but a clarification of facts.

Mr. Chartrand moves to accept the minutes with the proposed changes of Mr. Ferraro. Ms. Gilman Seconds. Vote: Unanimous

b. Regular Meeting: June 4, 2012

These minutes will be reviewed and vote on at the next meeting.

5. Appointments – None This Evening

6. Discussion / Action Items

a. New Business

I. Public Hearing: CDBG Grant / Meeting Place Phase 2

Mr. Clement moves to open public hearing on the Community Development Block Grant Application. Mr. Chartrand Seconds. Vote: Unanimous.

Donna Lane presents the summary of the Community Development Block Grant process. First, she clarifies that this project is considered phase 3, not phase 2. Phases 1 and 3 are through the Town, and phase 2 was a CDBG through the County. She notes that Phase 1 is complete and occupied as family units. Phase 2 are senior units and will be complete and ready for occupancy next month. Phase 3 will be slated for families with a minimum of 32 new units.

She states that the Community Development Block Grant funds are available to municipalities throughout the NH Community Development Finance Authority. Up to \$500,000 annually is available on a competitive basis for economic development, public facility and housing projects and emergency activities that directly benefit low and moderate income persons. Up to \$12,000 is available for feasibility study grants.

The purpose of this Community Development Block Grant funding request is a proposed application to the Community Development Finance Authority for up to \$500,000 in Community Development Block Grant funds. The Town will retain up to \$25,000 for administrative costs. The remaining funds, \$475,000, will be sub-granted to FKP, LLC for the construction of at least 32 units of affordable family unites at Meeting Place Drive in Exeter, NH 03833. The CDBG funds will finance a portion of the site development costs.

This project conforms with Exeter's Housing and Community Development Plan's Goal of: Goal – The Town of Exeter should seek to promote an environment within which each resident can secure adequate affordable housing in a safe, health and attractive neighborhoods, with good quality water and waste water systems. (Short and long term goal)

Chairman Quandt calls for comment from the Board, or the public. There is no comment.

Mr. Chartrand moves to close the public hearing on the Community Development Block Grant Application. Mr. Clement Seconds. Vote: Unanimous.

Mr. Clement moves to open the Public Hearing on Residential Anti-displacement and Relocation Assistance Plan. Mr. Chartrand Seconds. Vote: Unanimous.

Donna Lane indicates that although this project does not involve any displacement or relocation of persons or businesses, if the Town were to undertake a CDBG project which involved displacement or relocation, they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons displaced or relocated. Mr. Dean notes a new public hearing is unnecessary. At every approach for new funding, the Anti-displacement Assistance Plan must be adopted.

Chairman Quandt calls for comment from the Board, or the public. There is no comment.

Mr. Clement moves to close the Public Hearing on Residential Anti-displacement and Relocation Assistance Plan. Mrs. Gilman Seconds. Vote: Unanimous.

Mr. Clement moves to open the public hearing on the Exeter – Hampton Cooperative. Ms. Gilman Seconds. Vote: Unanimous.

Donna Lane cites the Exeter – Hampton Cooperative CDBG Project is the upgrading of the water and sewer system within the 52 unit park. The project is currently being designed, with it anticipated to go out to bid in August with a construction start up of September. Final work items to be complete by the Spring of 2013.

Chairman Quandt calls for comment from the Board, or the public. There is no comment.

Mr. Clement moves to close the public hearing on the Exeter – Hampton Cooperative. Ms. Gilman Seconds. Vote: Unanimous.

Mr. Clement moves the Selectman votes to approve the submittal of the application and vote to authorize the Town Manager to sign and submit the application, and upon approval of the CDBG application, authorize the Town Manager to execute any documents which may be necessary to effectuate the CDBG contract. Ms. Gilman Seconds. Vote: Unanimous.

Mr. Clement moves the Selectman vote to adopt the Residential Anti-displacement and Relocation Assistance Plan. Mr. Chartrand Seconds. Vote: Unanimous.

II. Proposal – Exeter Ferry Company

Keith Noyes, Exeter Resident wishes to thank The Board for the opportunity to present his request to use the Town Dock for a small boat tour business. He plans to purchase a pontoon boat and begin offering tours of the Swampscott and Great Bay area, for up to six passengers at a time. He believes this new business will benefit the Town in many ways including supporting local businesses by bringing tourism to the Water Street area. He also looks forward to offering ecological and historical tours along with educational tours. All of the tours would be scheduled around the tide schedule and he intends to charge \$25 per person for adults and \$20 per person for seniors, children, students and military personnel. Mr. Noyes notes that many Exeter residents have expressed their support of this business to him and he hopes his business might spark and revitalize the effort to improve the shore side.

In hopes to deter concerns raised by the Board, he indicates that a permit fee and the insurance requirements would help to deter other commercial businesses from using the dock. He notes that many NH municipalities, including the Department of Economic Resources allow use of their docks and piers.

Mr. Noyes believes he has the expertise and experience to in essence, adopt the dock, including inspecting it and performing any necessary repairs and future maintenance. The current Town Ordinance limits the use of the dock to loading and unloading of passengers. He does not intend to interfere with this public usage. The dock has two sections in which a boat can be tied up, allowing two boats to be tied to the dock at a time. Mr. Noyes does not believe there is any ecological risk in his business proposal and his hope is to foster appreciation and new found respect for these types of resources. He has provided the Board with a draft of his proposed changes to the current ordinance. Chairman Quandt wonders if the dock were inspected and repaired, would it need to be updated to comply with the American's with Disabilities Act requirements. Mr. Clement believes if the dock will be used commercially, these requirements must be met and would require upgrade. Mr. Noyes is unsure if the requirement regarding ADA is different for commercial or non commercial use. Mr. Chartrand asks Mr. Dean, in regard to the General Liability Insurance requirements, is the amount consistent with other events at other locations. Mr. Dean indicates that is.

Mr. Clement notes his concern at changing the ordinance to the specified recommendations. He feels the proposed changes are created specifically for

Mr. Noyes' use. He is more comfortable keeping the old ordinance and would be willing to consider granting a waiver to Mr. Noyes. Ms. Gilman confirms that a waiver could be approved by a vote, by the Board of Selectman. Mr. Clement is concerned that the suggested changes are very specific considering another commercial use may not have anything to do with passengers. Ms. Gilman agrees the proposed draft has many fine features that are specific to this business.

Mr. Noyes advises he has met with the Harbor Master who was more comfortable limiting the dock usage to six passengers. Mr. Clement feels the ordinance needs to be broader, and less specific to this business. Mr. Chartrand asks Mr. Noyes when he intends to have this business up and running if it's approved. Mr. Noyes indicates that he would like to open his business next year, 2013, by the end of May. He has talked with a small business administration regarding financing and they are supportive but unwilling to offer financing without his securing use of the dock. Mr. Noyes indicates he will need some form of action from the Board by September in order to open in the spring.

Mr. Ferraro believes this could be handled by a waiver as opposed to modifying the ordinance on commercial use. The conditions set forth in the proposed changes could be set forth into the waiver. This would accomplish allowing the ordinance to remain non-specific. He wishes to continue to protect the Town and satisfy the Harbor Masters requirements. Chairman Quandt again indicates he'd like to know what upgrades need to be made to the dock. Mr. Noyes agrees to evaluate the dock when it is pulled up by PEA, and he has already performed an initiation inspection. He does not believe the dock will need to be completely rebuilt. Mr. Chartrand asks Mr. Dean to review the circumstances and offer a recommendation on how to proceed with either the modifications or the waiver. Ms. Gilman would like the Board to consider the two options prior to the next meeting. Mr. Clement agrees with Mr. Ferraro's recommendation and adds that the Selectman have the authority to grant waivers for commercial permitting without being so specific. Mr. Ferraro adds that his recommendation allows for rewriting the waiver if it's necessary instead of rewriting the ordinance again.

Mr. Clement expresses his concern regarding mixing recreational and commercial use of the dock. He notes the Towns of Newfields and Durham are just up the river and they do not mix usage. Mr. Clement reflects that the dock is for recreational use and another dock is soon to be constructed and was recently approved. He wonders if Mr. Noyes has considered using that option. Mr. Noyes indicates he has previewed the site of the dock Mr. Clement is referencing and does not believe he could safely maneuver a boat in that location. Mr. Clement expresses his concern again. Allowing commercial use of the dock could lead to many other commercial businesses wanting to gain access such as kayak rentals or other such businesses. In his opinion, this is not a good mix, though he appreciates the thorough presentation.

Ms. Gilman feels the Board might consider evaluating the insurance requirements for this activity, as it is unique compared to what the Town normally approves for activities. Mr. Ferraro notes that if modifying the ordinance is an option, Town Counsel should be consulted to draft new

language so the Public Hearing process can be started as its very time consuming. He would favor adding the provision that an applicant can come and ask for a waiver, as opposed to modifying the use of the dock itself. Mr. Dean agrees to seek language drafts from Town Counsel. He also points out that this type of waiver could raise the issue of equity. The Board changes every three years. With that said an approved waiver could be declined by a future board. A permitting process will need to be established as this is a new area for the Town.

Don Woodward, Exeter resident comes forward to indicate he feels this is a great proposal. He wonders if the government process for this type of situation is to hold a public hearing to enact a new zoning ordinance or hold a Town vote to modify and ordinance. Mr. Dean responds that the Board of Selectman can adopt a change to general ordinance without a Town vote, provided they meet the standard of three public hearings. The Board consensus is that Mr. Dean will review the proposal and make recommendations. The basic issue can be addressed at the next Selectman's Meeting and the process can move forward from that point.

III. Proposal – Natural Gas / Electricity Purchase

Mr. Dean summarizes the proposal for natural gas purchase. Two vendors have approached the Town of Exeter, one of which has already worked with the Chamber of Commerce. The proposal is to purchase natural gas through a conglomerate group of various entities. In May, the proposal was presented for a fixed price cost of \$10.26 per dekatherm of natural gas. The current rate paid by the Town to the current vendor is \$13.30. This contract would allow the Town to buy energy directly from Sprague Energy, a local entity, at the fixed cost, essentially saving an estimated \$15,000 - \$24,000 per year. The Board has been suggesting the investigation of fixed price proposals for natural gas. Eleven year savings of 15-24k. Board has been suggesting we look at natural gas and fixed price proposals. The agreement is flexible and can be negated after a year.

Mr. Clement feels this is an attractive offer and any opportunity to save money should be considered. He wonders what the risk to this proposal is. Mr. Dean feels there is little to no risk in this proposal. The Town would be locked in at the set quantity and price. The quantities are very reliable and he does not expect to use less than they are offering, in fact he expects the Town will use more. There is a commitment to a minimum amount and that amount is based on estimated quantities. If there is a rise in price that goes beyond a negotiated amount, Sprague will come back to renegotiate the terms. A rise in price has not been the recent trend.

Mr. Chartrand moves to authorize the Town Manager to execute a contract for natural gas with Sprague Operating Resources, LLC in the amount of \$10.11 per dekatherm for a period of one year. Mr. Clement Seconds. Vote: Unanimous.

Mr. Dean summarizes the proposal for purchasing electricity. The current vendor of electricity is Constellation Energy. He notes in recent months, the cost of energy has declined. UNG has offered a contract at 7.11 cents per kilowatt hour through 2014. This cost would be slightly higher if the

contract were extended through 2013. The current rate held with Constellation Energy is 7.898 cents per KWH. Mr. Dean suggests the Board allow him to negotiate a rate in order to generate savings. The question is how far in advance those negotiations should be through. Going through 2014 will provide better rates. Mr. Clement wonders if the rate will remain stable. The possibility of the rate going lower than the negotiated rate is there. Mr. Dean indicates there are too many variables to predict if negotiating a fair rate and locking in could leave the Town subject to over paying. He believes negotiating will generate a better deal than is currently in place. The current contract has one year left and could be used as a "blend and extend." This would calculate to the current rate blended with 6.60 cent rates, essentially arriving at around 7.10 cents per KWH. Mr. Dean notes that not accepting the proposal is also an option. The Town would continue under the current contract and this issue will be raised again at its end and he points out the market is currently favorable.

Mr. Chartrand moves to authorize the Town Manager to extend the current electricity contract with Constellation New Energy with the terms to be determined, but less than the current contracted amount of 7.898 cents per KWH, through December 2014. Ms. Gilman Seconds. Vote: Unanimous

IV. Update – Town Treasurer Process

Mr. Dean indicates there have been three applicants so far, one of which has had to decline. Ms. Sue Dillon is a current employee at the school and performs a very similar job function. Mr. Allen Corey, CPA is a current member of the Budget Committee. Mr. Dean has met with both candidates. He appreciates that they've each stepped up to assist the Town. He believes that having a Deputy Treasurer is a good idea given the circumstances. Everyone agrees it would be nice to have a back up in the case that one is unable to perform the job. There is an RSA that allows for this scenario. The Deputy Treasurer would be appointed by the Treasurer with the approval of the Board of Selectman.

Mr. Ferraro raises the point that an applicant that is appointed by the Board could be seen at the next election as encumbered. He is concerned that while the Board has the authority to appoint a Treasurer for the next eight months, this could be viewed by the voters as an endorsement for that candidate. As a solution, he wonders if it's possible to temporarily appoint a financial institution to act as the Treasurer. Mr. Dean does not believe there is an RSA that speaks to that circumstance and notes this is a Town Office position. He is unsure if appointing a bank as Town Treasurer is possible. Mr. Chartrand believes the appointed person needs to be a citizen of the Town and that a financial institution would not qualify. Mr. Ferraro points out that it could be a business in the Town.

Mr. Clement does not feel an appointment by the Board would be seen as an endorsement. He sees it as appointing a replacement candidate to fill a position that needs to be filled. He has not reviewed the resumes or met with the candidates, but feels it's urgent to appoint someone as the current Treasurer's retirement is effective on June 30th. Chairman Quandt advises the position needs to be filled immediately and he would like to interview

the candidates this week. Mr. Dean agrees to copy the resumes to the Board members. Mr. Clement wonders if the application period should be closed. Mr. Dean indicates the position is treated as vacant until filled. Mr. Ferraro would prefer to leave the application period open, on the chance that another candidate submits a resume. The applicant can be screened by Mr. Dean and the Board can decide if they'd like to interview an additional person. Mr. Dean adds that the administrative process to fill the position needs to be initiated as soon as possible.

V. Update – DPW Capital Projects

Mr. Perkins, DPW updates the Board on the Swasey Park project. He feels the project is moving along nicely and notes all of the culverts are in. The water lines are in process today and should be completed sometime tomorrow with final grading and paving on Thursday. The Parkway will be next. Mr. Perkins feels Water Street could be reopened as soon as Thursday evening, but could be Friday. Mr. Clement notes he has spent some time watching this project progress and finds it impressive to watch the amount of work and effort exhausted to put these water lines in. He commends the DPW for an impressive and efficient job. He thanks the residents of that area for their patience and notes everyone is looking forward to two-way traffic resuming on Water Street.

Mr. Ferraro questions the traffic pattern coming up after Water Street is closed after Fourth of July, he wonders what exactly will be open for travel. Mr. Perkins indicates the road will be widened and barricades will be put up fifty feet beyond the green utility building. There will be plenty of space to drive in and turn around, including parking available on Swasey.

Mr. Chartrand thanks Mr. Perkins for his efforts. He praises the efforts of Mr. Perkins, the Police and Fire Departments and the Town Manager for working to a solution for the Farmer's Market. He feels it is an engine of economic prosperity for this region. Mr. Perkins addresses the concerns of Renee O'Barton. He indicates it was his idea to put the traffic to the right allowing emergency vehicles passage via Portsmouth Ave. He indicates he changed the message board, and added the new pattern to the website and proceeded with the plan as his decision. He advised the Chairman and it was decided it could work, as it's important to keep the Market open. Chairman Quandt remarks that Mr. Perkins showed good initiative and he endorsed the decision. Mr. Perkins agrees that not everyone can be happy, but the solution will work as best as possible for all involved parties.

Chairman Quandt notes the PEA graduation caused some congestion on the roads as well, he wonders if Epping Road is the best corridor to use. Mr. Perkins indicates either route is sufficient. Ms. Gilman notes that school is out and that could also contribute to the abnormal amounts of traffic. Mr. Clement notes he does not wish to disregard Ms. O'Barton's concerns about traffic and agrees Portsmouth Ave is a little more crowded than usual. Trying to draw a balance with the Market and every resident is impossible. Some lessons have been learned and this is a situation the Town can get through.

Ms. Gilman indicates that there is a possibility the "No Dogs" sign is missing at Water Street and Mr. Perkins agrees to look into it. Chairman Quandt asks

when the painting for crosswalks and parking will begin. Mr. Perkins indicates the weather plays a big factor in the time frame for that, and as it stands, if there is no rain, all of the hand work will be done by Thursday morning.

Mr. Ferraro asks Mike Favreau if an arrangement has been worked out for the Summer Concert Series and the Farmer's Market. Mr. Favreau indicates it is a slight inconvenience, but it's a doable situation. Mr. Perkins points out all concerns have been addressed to the best of their ability.

Ms. O'Barton expresses her concerns and opinion to the Board. She feels the traffic and safety are a serious problem for Newfields Drive. There was no authority to change the agreement that was in place with the Market. She notes that anything that takes place in the road is jurisdiction of the Board. Chairman Quandt indicates there was nothing wrong with the Board, and he was not speaking for or trying to constitute the entire Board. The original agreement had allotted for the location. Ms. O'Barton understood Mr. Dean's explanation of the agreement as the Market would not operate in Swasey Parkway for as long as Water Street was closed. Chairman Quandt indicates that was a possibility.

Mr. Chartrand believes he has a fundamentally different idea of how the Board of Selectman works that Ms. O'Barton. He reminds the Board and public that he ran for the election to the Board of Selectman with one item on his platform. He promised to turn the Town Manager and his employees loose, to create economic development in this Town. He notes his election was won with 60% of the vote. He believes there was a decision, by the people of this town, that this is how they wish for it to be run. Ms. O'Barton notes that her conception of how the Town should be run is in conjunction with the RSA's.

Mr. Ferraro reviewed the draft minutes of June 4th, and it is found that they do indicate the Market was not to be opened in Swasey Parkway. A short discussion is in the minutes to reflect previous years when alternative sites would be worked out. In Mr. Ferraro's opinion, that meant an alternative location would be found, he believes this is a logical conclusion. He does not think it unreasonable for people to believe it would remain closed as the Board was speaking of alternative locations. Mr. Chartrand notes that Mr. Perkins was not privy to that conversation, as he was not in attendance at the meeting. He applauds Mr. Perkins objective to finding a solution and making it work in its official location. Chairman Quandt feels the solution that was worked out was acceptable.

Mr. Ferraro requests an update from Mr. Vlasich regarding Water Street. He wishes for an answer to his specific questions relating to negotiations with utility and the interceptor along with a plan going forward. There was a specific date by which the funds needed to be spent in order to be eligible for the stimulus funds. Mr. Dean indicates he can get it on the agenda and is prepared to offer a small report if needed. The design plan for the interceptors is in process. Jady Hill Phase I water main is complete on Hall Place and half of the services are restored. The other two locations are near completion. The bonds have been realized and they are ready for the Board to sign them. These are the result of the June 12 bond sale. The bonds will

fund Waste Water Facilities, Jady Hill Phase II and the Culverts. The Net interest cost is 3.19%.

b. Old Business

a. Bid Openings

Mike Favreau – Recreation Director presents his recommendation to award the bid for the replacement of the pool filter to Northern Pool for \$49,633.00. The bid request was sent to three local firms and was advertised. Northern Pool has done some smaller work for the Town of Exeter and has recent performed a similar job at UNH on a larger scale. Northern Pool will replace the filter in the end of August at the end of Swim season. This cost would also include the repair of the current leak in the filter placement. The bid had two options; one for a single metal tank like is currently in place, and one for two fiberglass smaller tanks. The recommendation is for the two fiberglass tanks as they're more cost effective and easier to backwash. Mr. Favreau notes a thunderstorm last week damaged the pump at the pool. A new motor was retained to immediately fix the problem. At the cost of \$2,000 the motor was repaired and is covered by the Town Insurance, less the deductible. The replacement motor will be sold at the end of the season when the entire filter is replaced.

Mr. Chartrand moves to award the bid to Northern Pool for the amount of \$49,633.00 with the option for fiberglass tanks. Ms. Gilman Seconds. Vote: Unanimous.

Mr. Ferraro requests the Permits section of the agenda be moved up to allow Cleo Castonguay, of St. Vincent De Paul may present his permit request. Mr. Dean summarizes this permit as a festival sponsored by St. Vincent De Paul that will require blocking off a portion of Lincoln Street. Mr. Castonguay explains his group would like to have a community festival on August 4, 2012. He would like consent from the Board to close off the section of Lincoln Street to accommodate the activities of the event. The surrounding Lincoln Street community members and businesses have agreed to allow usage of their properties as needed and they're hoping to hold the festival August 4th. The group is seeking closure of the street from the portion of Daniels Street that abuts the St. Paul's' property. They group has sought permission from the school to utilize the parking lot as well. There are plans for a stage to be set up on Daniels Street with entertainment every half an hour. The group will use this even for fund raising and it will include a lobster bake. This is intended to be an old fashioned community festival. Chairman Quandt asks him to clarify if the residents of the blocked areas will have access in and out of their properties and Mr. Castonguay indicates they will.

Ms. Gilman reflects on a time when the Fire Department sponsored a carnival annually in the same area. Mr. Ferraro is impressed with the idea of this festival. He wonders if this is a continuation of the similar festivals previously held at St. Michael's. Mr. Castonguay notes they will be similar. St. Vincent's operates by donation and since vacating St. Michael's the operating costs have risen 27%. He notes that in the entire year of 2011, twelve homeless people were offered assistance, resources or services by St. Vincent's and in the last four weeks, they have seen eight homeless people. This festival is planned to be in place of the fairs previously held at St. Michael's.

Mr. Chartrand moves to accept the permit request of St. Vincent De Paul's Society. Ms. Gilman

Seconds. Vote: Unanimous.

Mr. Ferraro acknowledges this is a unique request and the first of what he hopes are many annual festivals to come. He wonders if in the future, as an annual event, does the Town Manager have the authority to approve the permit request. Mr. Dean indicates the policy would allow the Town Manager to authorize temporary permits, including road closures. As an annual event, this permit type would only come back for a Board vote if requested by the Board.

b. A/P and Payroll Manifests

Mr. Chartrand moves to accept an accounts payable warrant for a capital funds disbursement for a check dated 6/15/2012 in the amount of \$462,801.20. Ms. Gilman Seconds. Vote: Unanimous

Mr. Chartrand moves to accept a weekly payroll warrant for checks dated 6/13/2012 in the amount of \$166,588.72. Ms. Gilman Seconds. Vote: Unanimous

Mr. Chartrand moves to accept an accounts payable warrant for checks dated 6/15/2012 in the amount of \$634,481.07. Ms. Gilman Seconds. Vote: Unanimous

Mr. Chartrand moves to accept an accounts payable warrant for checks dated 6/8/2012 in the amount of \$191,138.33. Ms. Gilman Seconds. Vote: Unanimous

c. Budget Updates

Mr. Dean reports that the Finance Department has just finished the May 31 actuals and they will be sent to the Board for review as soon as possible.

d. Abatement's & Exemptions

Mr. Chartrand moves to accept an abatement for map 27, lot 12 unit 1 in the amount of \$111.54. Ms. Gilman Seconds. Vote: Unanimous

Mr. Chartrand moves to accept an abatement for map 90, lot 33 unit 6 in the amount of \$91.34. Mr. Clement Seconds. Vote: Unanimous

Mr. Chartrand moves to accept a Veteran's Credit for map 65, lot 6 in the amount of \$500.00. Ms. Gilman Seconds. Vote: Unanimous

Mr. Chartrand moves to accept a Water & Sewer abatement for account # 131376299 in the amount of \$537.56. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro recognizes these abatement's as large sums and asks Mr. Dean to clarify. Ms. Gilman notes all three of the accounts requesting abatement this evening are large users. Mr. Dean notes that the original bill assessed for this abatement was \$4,617.39. Mr. Ferraro is satisfied and agrees to the abatement's without further question.

Mr. Chartrand moves to accept a Water & Sewer abatement for account # 131371600 in the amount of \$749.69. Ms. Gilman Seconds. Vote: Unanimous.

Mr. Chartrand moves to accept a Water & Sewer abatement for account # 131379250 in the amount of \$935.61. Ms. Gilman Seconds. Vote: Unanimous

e. Permits

Mr. Dean reports the following activities scheduled for the upcoming week at the Town Hall, on June 21 the Seacoast Wind Ensemble will perform from 6pm to 8:30pm. On June 29, there will be a musical performance from 3pm to 4pm. From June 30th through July 7th, the Oyster River Players will be performing.

A request was received to waive the Town Ordinance restricting night work in the Town of Exeter. The request is to allow night work for Thursday, June 21, 2012 after 10:00 pm for High Street. This request is in relation to Jady Hill Phase I. Mr. Clement clarifies that this request is from Paul Vlasich to do the work on High Street at the Bridge, and he wonders if all of the local residents will be notified the work will be performed after 10pm. Mr. Dean indicates contact will be made for all the affected residents.

Mr. Clement moves to approve a waiver to allow for the night work to begin after 10pm on Thursday June 21, 2012. Ms. Gilman Seconds. Vote: Unanimous

A permit request from Exeter Criterium for June 26th, from 4:30 to 8:30 pm for registrations for a road race.

Mr. Chartrand moves to approve the permit request for Exeter Criterium. Ms. Gilman Seconds. Vote: Unanimous

A permit from the Musical Arts for a student performance on June 29 from 3pm to 4pm.

A permit from the Musical Arts for a student performance on August 3 from 2pm to 3pm.

A permit from the Musical Arts for a student performance on August 17, from 3pm to 4pm.

Mr. Chartrand moves to accept all three permit requests from the Musical Arts. Ms. Gilman Seconds. Vote: Unanimous

f. Town Manager's Report

Mr. Dean is pleased to report the final ascent has been received from the Attorney General regarding Gilman Park transfer. This paves the way for the final closeout on that project and the Board can be looking forward to signing that over the next couple of weeks. Mr. Dean reports his attendance at an annual conference for New Hampshire Managers in Keen. There were three relevant topics of discussion on the agenda including a presentation by the Monadnock Economic Development Commission. The presentation reflected the history of some of the real estate deals they have been involved with. Jack Dugan, the Head of the EDC, has offered to come at his convenience to a Town of Exeter EDC meeting. Another relevant topic is a new concept Keen has recently adopted. The live meeting feeds at www.townhallstreams.com have agenda points sunken into them. Essentially, it would

be the same as bookmarking an agenda item in the navigation pane at the bottom of the streaming video associating the point in the video at which that item is discussed. Finally Mr. Dean reports his recent introduction to the technology of Tagging. Tagging is used to create a unique identifier for documents. The concept seems a bit labor intensive and he is researching if this could be useful globally to our form of Government.

g. Legislative Update

Chairman Quandt advises that the House and Senate will meet next week on June 27th to begin dealing with all of the “vetos”. There are quite a few and a list is available on the NH Gen Court Website.

h. Selectman's Committee Reports

Mr. Ferraro reports a Water & Sewer Advisory Committee Meeting from last week. There was discussion of financial reporting and aging receivables. Mr. Bob Kelly has been appointed as the Chairman of the Committee and Mr. Gene Lambert has been appointed as the Vice-Chairman. Mr. Ferraro also reports having attended an LGC Seminar on the Right to Know Laws with Mr. Don Woodward. One law in particular stood out to him regarding Committees. All appointed Committees require public notice and recording minutes. He found it interesting that this even includes Sub-Committees and it is considered a quorum if there is more than one person. There is a short discussion and it is clarified that this pertains to any appointed committee or subcommittee, but a delegation of a task from a Chairman of a Committee without an actual appointment to a committee would not. Mr. Woodward notes he found it interesting that if the recorded minutes are not made public in the specified amount of time, fines can be assessed.

Mr. Clement has nothing to report.

Mr. Chartrand reports an EDC meeting from Tuesday, June 12th. He notes the EDC is a group who is exceptional at working toward small incremental things and having a large impact on the Town. He also reports attending a meeting of Retail Owners Network as a member not as a Selectman; this group is an informal group.

Ms. Gilman reports a Heritage Commission Meeting in which they discussed the Great Dam Study. A presentation was given on the history of the dam including its previous use for power generation. While a consultant indicated the dam in and of itself has little to no historical value or integrity, it still contributes to the neighborhood history. Ms. Gilman also notes that the HDC has a fund excess of \$2,000.00 which they are planning to assign to the Heritage Commission with the intended expenditure to be on local historical signs.

Chairman Quandt has nothing to report.

I. Correspondence

Mr. Dean summarizes the letters received regarding the Bond. The letters were sent to signify the rate and the premium applied to the loan as part of the sale. The Town will get the full amount of the proceeds and pay back the different. The second letter is an explanation as to what the trending is in the current market.

A letter from the State of NH board of tax and land appeals giving notice that final tax bill was sent 11/14/11.

A letter from Synergy health & Fitness notifying the Town they are closing.

An Email from Renee O'Barton regarding the farmers market.

An Email from Phyllis Richard regarding the farmers market.

An Email from Christopher Suprock regarding the farmers market.

An Email from Renee O'Barton regarding traffic due to the farmers market.

An Email from Renee O'Barton offering pictures of commuter traffic due to the farmers market.

3. Regular Business

4. Review Board Calendar

Chairman Quandt wishes to interview the two candidates for treasurer this week, the Board should be shooting for Thursday at 2:30. Chairman Quandt would also like to replace the July 2 meeting with a meeting on this coming Monday followed by every 2 weeks thereafter.

5. Adjournment

Mr. Chartrand moves to adjourn. Mr. Clement Seconds. Vote: Unanimous.

The Board stood adjourned at 9:15pm.

Respectfully Submitted,

Jennifer Pond
Recording Secretary