

MINUTES EXETER BOARD OF SELECTMEN 2/11/02

1. Convene the meeting

Chairman Scafidi opened the meeting at 7:00 PM. Present in addition to Chairman Scafidi were Paul Binette and Robert Rowe. Also present was George Olson, Town Manager. Absent were Robert Eastman and Joe Pace

2. Minutes of the Board of Selectmen's meetings of January 28, 2002

It was moved by Mr. Binette, second by Mr. Rowe to accept the minutes of the Board's meetings of January 28, 2002. SO VOTED with Chairman Scafidi voting.

3. Bid opening – Panasonic "Toughbook 28 Notebook" computers

Chairman Scafidi proceeded to open the bid documents. Government Connection, Inc. of Merrimack, NH - 5 Toughbook 28 computers- \$19,375. Transcor of Georgetown MA – 5 Toughbook computers - \$19,255.30.

It was moved by Mr. Binette, second by Mr. Rowe to direct the bids to the Town Manager and Chief of Police for review and recommendation back to the Board at a later meeting. SO VOTED with Chairman Scafidi voting.

4. Introduction of new Firefighter Kristie Anderson and delivery of new Rescue I

Chairman Scafidi welcomed Fire Chief Comeau to the meeting and asked him to come to the mic and introduce the Town's new Firefighter. Chief Comeau introduced Kristie Anderson to the Board noting that she is the Town's first fulltime female firefighter, and briefly described her qualifications. Firefighter Anderson was greeted by the Board and welcomed to Exeter. (The Town's new ambulance was on display in front of the Town Offices 30 minutes before the start of the meeting.)

5. Board action on new SOP – Reference and Background Investigations

Chairman Scafidi noted that the new SOP had been discussed at the meeting of January 28th and that it was ready for acceptance this evening. **It was moved by Mr. Binette, second by Mr. Rowe to accept the new Standard Operating Procedure P-02-10 Reference and Background Investigations. SO VOTED with Chairman Scafidi voting.**

6. Authorization for Chair to apply for financial assistance – Water Treatment Plant

Chairman Scafidi asked Mr. Olson to speak to this topic. Mr. Olson explained that through the efforts of Keith Noyes, Public Works Director and Victoria DelGreco, there was the possibility that the Town could receive 95% funding from the federal government for the design of the new water treatment plant. The agenda item requests

that the Board vote to authorize the Chairman to sign any and all correspondence associated with such a request for funds.

It was moved by Mr. Rowe, second by Mr. Binette, to authorize the Chair to sign any and all documents associated with a grant to help cover the cost of design of the new water treatment plant. SO VOTED with Chairman Scafidi voting.

7. Execution of conflict of interest policy for Community Development Block Grant

Chairman Scafidi asked Mr. Olson to address this item. Mr. Olson responded that the CDBG grant process called for the Board to execute a conflict of interest policy as related to the grant. Chairman Scafidi read from the policy. (Attached)

It was moved by Mr. Rowe, second by Mr. Binette, to adopt the policy titled "Exeter Personnel: Conflict of Interest CDBG Programs" SO VOTED with Chairman Scafidi voting.

8. Permits

Chairman Scafidi turned to Mr. Olson once again. Mr. Olson presented the following permits:

Request to use the Town Hall, April 14, 2002 from 1 to 5 PM, Seacoast Community Orchestra. Moved to approve by Mr. Binette, second by Mr. Rowe. SO VOTED with Chairman Scafidi voting.

Request to place a banner across Water St. April 15 to 20, 2002, Exeter Lions Club. Moved to approve by Mr. Binette, second by Mr. Rowe. SO VOTED with Chairman Scafidi voting.

Request to hold a bike race through Town, May 5, 2002, American Diabetes Association. Moved to approve by Mr. Binette, second by Mr. Rowe. SO VOTED with Chairman Scafidi voting.

Request to use the Bandstand, or the Town Hall in event of rain, July 1, 8, 15, 22, and 29, 2002, Exeter Brass Band. Moved to approve by Mr. Binette, second by Mr. Rowe. SO VOTED with Chairman Scafidi voting.

9. Town Manager's items

Mr. Olson noted that at the February 9, 2002 Deliberative session Warrant Article 39 was amended to reduce the appropriation from \$2,500 to \$0. In light of this the required statement from the Board as to support or opposition to any appropriation was no longer necessary and that it was Mr. Olson's recommendation that the parenthetical phrase following Warrant Article 39 be removed. **So moved by Mr. Rowe, second by Mr. Binette. SO VOTED with Chairman Scafidi voting.**

Mr. Olson went on to note that Town Offices would be closed in celebration of President's Day on February 18, and that voting day was March 12, Town Hall, 8 to 8.

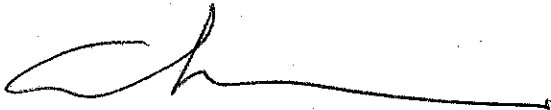
10. Selectmen's Committee reports

Mr. Binette noted that it had been his pleasure to be the Selectmen's representative at the Super Bowl in New Orleans and that after 42 years of being a season ticket holder it was good to win.

11. Public Comment

Chairman Scafidi asked if there was any public comment. **There being none, it was moved by Mr. Binette, second by Mr. Rowe to adjourn. SO VOTED with Chairman Scafidi voting. 7:20 PM**

Respectfully submitted,



George N. Olson
Town Manager

EXETER
PERSONNEL: CONFLICT OF INTEREST
CDBG PROGRAMS

Those CDBG Grant Activities to be performed by the Grantee as provided in the CDBG Agreement(s) (and any Exhibits hereto) between the Town of Exeter (Exeter) and the Office of State Planning (OSP) shall be carried out by employees, consultants, or other agents of Exeter. Exeter warrants that all persons it engages in the project Activities shall be qualified to perform such Activities, and shall be properly licensed and authorized to perform such Activities under all applicable laws.

Exeter shall not hire, and it shall not permit any subrecipient or subgrantee, contractor or subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the CDBG Grant Activities, to hire any person who has contractual relationship with OSP or the State, or who is a State officer or employee, elected or appointed.

The Director of OSP shall be the representative of OSP hereunder. In the event of any dispute hereunder, the Director shall make any final decision on the interpretation of the CDBG Agreements.

No officer, member or employee of Exeter or any subrecipient and no other representative, public official or employee of the State of New Hampshire or of the governing body of the locality or localities in which the CDBG Project Activities are to be carried out who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of such CDBG Grant Activities, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall such person have any personal or pecuniary interest, direct or indirect, in the CDBG Agreements or the proceeds thereof. No member or delegate to the Congress of the United States of America and no resident Selectmen shall be admitted to any share or part hereof or to any benefit arising herefrom.

Adopted by the Exeter Board of Selectmen: 2-11-02
(date)

Signed: *Paul G. Smith*
Paul A. Buntin
Robert W. Paul