



1. Convene the meeting.

Chairman Paul Scafidi convened the Board at 7:00PM. Present in addition to Mr. Scafidi were: Joseph Pace, Robert Eastman, Robert Rowe, Paul Binette and Town Manager George Olson.

2. Minutes of the Board meeting of January 14, 2002.

Mr. Binette moved to accept the minutes of the meeting of the 14th as submitted; second by Mr. Rowe. VOTE: Unanimous.

3. Third reading of temporary amendments to Town one-way streets & sign ordinance.

Chairman Scafidi read the amendments as proposed (attached). *Mr. Binette moved to accept and implement the temporary amendments, in conjunction with the Bridge project; second by Mr. Pace. VOTE: Unanimous.*

4. Authority to execute grants for: floor drain diversion, storm water mapping update & storm drain stenciling education program.

Keith Noyes, Public Works Director, introduced Phyllis Duffy, Engineering Technician for the Town, noting she has been with the Town for about one year and work with Jennifer Royce (Town Engineer) on a variety of projects, including being the GIS guru. Ms. Duffy explained the grants will assist the Town in complying with anticipated EPA storm water regulation changes. a) The floor drain diversion will connect the drains at Public Works to holding tanks, as they are currently discharging to the River; b) storm water mapping will update the GIS system with the new neighborhoods and associated catch basins added since 1996, and c) the catch basins will be stenciled with "Don't dump - direct to River", hoping to educate the public in protecting the River. The NH Estuary Program and UNH/Exeter River Advisory Committee is also assisting.

Mr. Pace asked of the software program and its compatibility with the Town's system. Ms. Duffy noted it was through Asset Management and will help track sizes and conditions of basins and keep schedules up-to-date for cleaning and as they are done. This updates the current GIS programming.

Mr. Rowe moved to accept the three grants and to authorize the Town Manager to sign appropriate paperwork; second by Mr. Binette. VOTE: Unanimous. Mr. Noyes stated all monies are accounted for in the present budget.

5. Acceptance of Pay & Classification Study, new job descriptions & implementation for new employees.

Mr. Olson noted the Board has been working on the Study with the three collective bargaining units since August, 2001 and agreement has been met to begin the process in July with two of the three units. He stated that since probationary employees are not union employees, there is no problem in paying them differently than is described in the agreements, though formal action to accept the Study is required. The job descriptions have been in the Selectmen's office since October for review and, once approved, copies will be shared with departments. *Mr. Pace moved to accept the Pay & Classification Study as reviewed with the three collective bargaining units, accept the new job descrip-*

tions as presented and to implement the new wages for new employees effective immediately; second by Mr. Binette. VOTE: Unanimous.

6. Appointment to the Board of Adjustment.

Notice has been received from the Zoning Board they are short one regular member with Mr. Levine resigning as he moved from town. They are recommending one of the two alternates be appointed in his place. *Mr. Binette moved to appoint Martha Pennell to fill the unexpired term, till 4-30-03, of Robert Levine on the Zoning Board; second by Mr. Pace. VOTE: Unanimous.*

7. Request to continue current contract for bituminous concrete paving.

Our current vendor, Bell & Flynn, is able to maintain its current pricing structures and suggests extending the current contract for bituminous concrete paving under the same terms, conditions and prices through the 2002 construction season. Public Works provided prices from other vendors and the Bell & Flynn rate of \$32.75 per ton remains the low price. *Mr. Binette moved to accept the offer and continue with the Bell & Flynn agreement for bituminous concrete paving through 2002 at \$32.75 per ton; second by Mr. Eastman. VOTE: Unanimous.*

8. Reading of new SOP – Reference and Background Investigations.

Chairman Scafidi noted this is the first reading and action will take place at the next meeting. Rather than reading the entire procedure, he reviewed the areas covered and urged employees and residents to stop by and read the packet. Mrs. Blenk noted the new number will be P-02-10, reflecting the implementation date change from 2001 to 2002.

9. Request to dig in the street.

Wall Industries has requested permission to dig on Industrial Drive, after the deadline date for this process, in order install necessary sewer pipes for a new addition to the their building for a new tenant. Mr. Olson explained this is a unique circumstance as Wall Industries was to connect the sewer in a way not involving cutting the road. Public Works believes the Town would be better served by connecting in a way that involves cutting the road. Because the Town is directing Wall Industries to comply, a waiver of the limitation seems appropriate.

Mr. Noyes noted that Wall Industries will be purchasing hot asphalt from the Big Dig and hauling it to the Exeter site. This will be much better than using cold patch. The asphalt, however, will be temporary till spring when specifications will be met for permanent repair. *Mr. Rowe moved to approve; second by Mr. Binette. VOTE: Unanimous.*

10. Permits:

- PEA/EHS is requesting use of the Town Hall for their annual homeless vigil on January 30th. Mr. Olson noted the Hall may be used on the 30th by a group scheduled for January 29th, with the 30th as a snow date (though weather looks fine). *Mr. Pace moved to grant the use, noting this use is only if there is no snow date from the 29th; second by Mr. Eastman. VOTE: Unanimous.*

- Exeter Arts Committee requested the use of the Nowak Room on February 16th, during the Winterfest celebration, for their annual Open House, from 8:30AM to 2PM. Snacks will be served. *Mr. Pace moved to allow; second by Mr. Eastman. VOTE: Unanimous.*
- Mr. Olson requested, on behalf of the Kiwanis Club, permission to block off parking spaces by the Bandstand on Saturday, February 16th to sell hot dogs as part of Winterfest. *Mr. Pace moved to approve; second by Mr. Eastman. VOTE: Unanimous.*
- Exeter Women's Club requested use of the Town Hall on Saturday, April 6th from 12-4PM for their Antique Appraisal fund raiser. *Mr. Eastman moved to approve; second by Mr. Pace. VOTE: Unanimous.*
- Rockingham County Community Action requested use of the Wheelwright Room for policy meetings on Wednesday, 2/20, 3/20, 4/17, 5/15 and 6/19 from 9-11:30AM. *Mr. Eastman moved to approve; second by Mr. Pace. VOTE: Unanimous.*
- Mr. Hall of the Exeter Station Committee, requested permission to place six Downeaster banners on the poles on Lincoln Street through 2002. *Mr. Eastman moved to allow for a six-month period and to revisit the situation after July 1st; second by Mr. Rowe. VOTE: Unanimous.*

11. Town Manager's Items:

- With traffic changes scheduled for the Great Bridge project, the upper end of the Library parking lot will be closed.
- Those wishing to run for a Town position have till 5PM on February 1st to sign-up at the Town Clerk's office. Those wishing to sign up for any school positions should register with the Superintendent's office. Voting is March 12th.
- Deliberative Session for the Town is Saturday, February 9th beginning at 9AM at the Town Hall. For the Exeter School District it's Tuesday, February 5th at Lincoln Street school at 7PM; February 7th for Co-op Deliberative Session at 7PM at the Junior High School. Elections for all is March 12th.
- Assessing meeting explaining legislation regarding assessment of property and the new system will be Tuesday, 1/29 beginning at 6:30PM at the Town Hall.

12. Selectmen's Committee reports:

- ❑ Mr. Eastman was ill last week and missed the Planning Board, noting he did not contact Mr. Rowe to attend in his place.
- ❑ Mr. Pace complimented Sylvia von Aulock and Gwen English for their hard work in presenting the Visioning sessions for the Master Plan held this past week. Some 150 residents shared their thoughts and good discussions were had.
- ❑ Mr. Binette had nothing to report.
- ❑ Mr. Rowe stated the Council on Aging met but had nothing to report.
- ❑ Mr. Scafidi stated the Cable TV Committee met this evening at 5:30 and agreed to move forward in obtaining new equipment, noting the picture quality has been poor of late. There is money in the fund for the purchases of cameras and lighting. He noted the Board has control over basic cable, limiting the increase to 5%, but they have no control over the other

packages. There are 7 more years under the current agreement. A Parks Advisory Committee meeting will be held January 30th at 6:45PM.

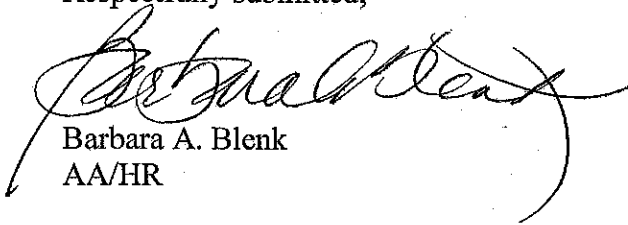
13. Public Comments:

Mr. Rowe noted the Town Hall steps are complete and congratulated Mark Gilman on a fantastic job. The railings were installed today and the Town Seal has been inlaid on the upper deck.

Mrs. Blenk noted copies of the warrant and budget for the Town Meeting are available at the reception area of the Town Office.

Mr. Binette moved to adjourn and resume in a non-public session to discuss a personnel matter; second by Mr. Eastman. Roll call vote: 5-0. Time: 7:36PM.

Respectfully submitted,



Barbara A. Blenk
AA/HR

attach