

FINAL MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

April 26, 2010

1. Call Meeting to Order

Chairwoman Julie Gilman convened the Board at 6:50 pm in the Wheelwright Room for a Board Interview for the Budget Committee. Ms. Gilman then reconvened the meeting in the Nowak Room of the Town Office Building at 7:00 pm. Other members of the Board present were: Mr. Matt Quandt, Mr. Don Clement, Mr. Bobby Aldrich, Mr. Bill Campbell and Town Manager Russ Dean.

2. Public Comment - none

3. Minutes and Proclamations

a. Regular Session – April 19, 2010

Mr. Aldrich found a typo under the Police Department Report section: “office” should be officer. Ms. Gilman pointed out two names that didn’t have the last names included. Mr. Clement noted that it needs to be stated that he recused himself from the Ian’s Franks Vendor Permit discussion and vote. Mr. Campbell said that the aye’s and nay’s should be listed by person during a vote if the outcome is not unanimous.

Mr. Aldrich moved to accept the April 19, 2010 minutes as amended. Mr. Quandt seconded. Vote: Unanimous.

4. Appointments – Technology Committee, All Boards

Technology Committee:

Mr. Aldrich moved to appoint Rod Danielson and Chris Suprock to the Technology Committee with terms ending 4/30/11. Mr. Quandt seconded. Vote: Unanimous.

Conservation Commission:

Mr. Aldrich moved to appoint Peter Richardson and Kevin Keaveney as full voting members with terms ending 4/30/13 and Thomas Gregory as an alternate with a term ending 4/30/13 to the Conservation Commission. Mr. Quandt seconded. Vote: Unanimous.

Council on Aging:

Mr. Campbell noted that the Council on Aging has voted to disband. Mr. Clement plans to meet with the Chair of the council to see if the group wishes to be reestablished.

Exeter Arts Committee:

Mr. Aldrich moved to reappoint Karen Noonan as a voting member to the Exeter Arts Committee with a term ending 4/30/13. Mr. Quandt seconded. Vote: Unanimous.

Exeter Housing Authority:

FINAL MINUTES

Mr. Aldrich moved to reappoint Barbara Chapman as a voting member to the Exeter Housing Authority with a term ending 4/30/13. Mr. Quandt seconded. Vote: Unanimous.

Exeter River Study Committee:

Mr. Aldrich moved to reappoint Frank Patterson and Peter Richardson as voting members to the Exeter River Study Committee with terms ending 4/30/13. Mr. Campbell seconded. Vote: Unanimous.

Historic District Commission:

Mr. Aldrich moved to reappoint Fred Kollmorgen as an alternate member to the Historic District Commission with a term ending 4/30/13. Mr. Campbell seconded. Vote: Unanimous.

Planning Board:

Mr. Aldrich moved to reappoint Kenneth Knowles as a voting member, Langdon Plumer and Anthony Zwaan as alternate members to the Planning Board with terms ending 4/30/13. Mr. Clement seconded. Vote: Unanimous.

Recreation Advisory Committee:

Mr. Aldrich moved to reappoint Norma Roberts as a voting member to the Recreation Advisory Committee with a term ending 4/30/13. Mr. Clement seconded. Vote: Unanimous.

5. Department Reports – Library and Fire Department

Library

Hope Godino, Exeter Public Library Director, was present to give the Library report. On May 12th there will be a talk on the making of Strawberry Bank. Book groups are ongoing and there are presently 6 children's groups. Outreach services continue. Summer reading begins soon and there will be a summer reading program for adults as well. Ms. Godino spoke about the teen program special events. There will be a summer music series this summer. You can download books onto your MP3 player or Ipod as long as you have your library card. There is a new language program called Mango at the library that you can access from home. You can find more information about the Exeter Public Library at www.exeterpl.org and on Facebook. Starting May 3rd, the Library will be opening at 8:30am.

Fire

Not available for report.

6. Discussion/Action Items

a. New Business

i. Sportsmen's Club Update

Mr. Kenick was present to discuss progress on the Exeter Sportsmen's club. Mr. Kenick thanked the Board for their work with the Club on the lease last year. He brought pictures to show the progress they have made lowering the noise levels and handed them to the Board for their review. There was a new burm put up to deflect noise and shelters are

FINAL MINUTES

being built currently for the 25 and 50 yard lines. 38 % of the members of the Club are Exeter residents and 6 members of the Club Committee are also Exeter residents which exceeds the lease requirements. There have been numerous trainings and a fire arms course held at the Club. Police training has also taken place there. On May 8th, the Sportsmen's club will be holding the fishing derby along with a free pancake breakfast. Sign up forms can be picked up at the Recreation building and at the Club. Mr. Clement stated that he would like to set up a site visit to see the progress first hand. Mr. Kenick said he would be happy to set that up with the Board.

ii. 2010 Water/Sewer Rates

Mr. Dean started the conversation by clearing up some misconceptions on this item during last weeks Selectmen's meeting. No formal hearing is needed pursuant to RSA 38:28. The Board approved rates on 4/5/10 and that is enough. It is not likely that 21% of users use 10% of water since most of the water sales are in the first tier, as well as usage. Expenditures have come from approved retained earnings/reserved votes. The Great Dam geomorphic project was paid for by the general fund and grant revenues from DES. It is unlikely that Aquarion charges \$1,500 per hydrant maintenance and Exeter charges \$150 to tax payers because numbers cited are unconfirmed. Also every hydrant in the water district is part of the taxpayer base. The Town has updated much since the 2006 rate model and other capital needs have been clarified. Munismart is currently being modified to show multi family, single family and single meter accounts with multiple units to perform more sophisticated tier analysis. The rate model is no longer needed. No major waterline work can be done for \$200,000. The Jady Hill project alone will require in excess of 1 million dollars. The cost of admin budgets in 2010 is \$382,802 for water and \$374,717 for sewer. Both figures are exceeded by service fee revenue at the current \$28 per service charge. It is possible that 38% of residential customers use less than 12,000 gallons per quarter. It has been recommended that all tiers be adjusted by the 7 and 15 percent across each tier. Adjusting only a single tier may create other issues. Mr. Dean agrees that the Town needs to look at other fees, however, assessment fees and impact fees make up a miniscule amount of the overall water and sewer budgeted revenues. The auditors have opined that nothing is wrong with the single operating account structure. Impact and assessment fees are held in separate cash accounts as required. The water/sewer funds are not in crisis. The reserves are still strong as a percentage of revenues and expenditures in each fund. At one point reserves equaled 80% of expenditures.

Chris Suprock came before the Board to suggest that residents use well water. He believes homeowners should be educated on this. It reduces burden on the filtration and delivery on the Town system as well as reducing monetary burden.

Don Woodward came before the Board. He thought Mr. Suprock had a good point. He lives in a neighborhood with 392 homes on one well. He encouraged residents in his co-op to attend a meeting this Thursday to vote to take out a loan for \$300,000 to improve the well system there.

Ms. Gilman stated that there does need to be more study on the billing structure. This discussion will be followed up on at the May 10th work session.

iii. Review 2010 Maintenance List

The Department of Public Works has requested the Board review the 2010 maintenance project list for any follow up by the Department prior to implementation. Kevin Smart

FINAL MINUTES

was present to answer the Boards questions. Mr. Clement said he would of liked to have the opportunity to review the list before the implementation. He was also concerned with the list of projects being over budget. Mr. Smart stated that the projects have been seen before all the committees and this is the end of the process. Mr. Campbell would like to see a security system added for the clerks office. He also believes the kitchen rehabilitations for the Fire Department and Police Department should both be on the list, not either or. Mr. Campbell would like to have some say in the order in which the projects should be completed. Mr. Smart spoke about the priority of the Town Hall Cupola, the band stand hand rail, the curtain replacement and floor repair at the Town Hall and security. Mr. Quandt noted that these have been through the CIP. Mr. Aldrich stated that these projects have been through several meetings. They have been ranked by professionals and he understands that the list total comes to about \$37,000 over budget but he believes some costs may come in under budget. He would like to see all 17 projects get completed. He would be glad to find the extra money to cover the projects and clear the back log. Ms. Gilman agreed with Mr. Aldrich. Mr. Clement disagreed. He believes as Selectmen, they need to be responsible for the expenditure of the Town and tax payers. He thinks they should stick to the budget and cut the list down to meet that budget.

Mr. Campbell moved to limit the list to complete projects within the budget. Mr. Quandt seconded. Vote: Mr. Quandt – aye, Mr. Campbell – aye, Mr. Clement – aye, Mr. Aldrich – nay. 3/1 carried.

Mr. Smart said that it was there intent to do with what money is allotted. If there are savings on one project, then they will go on to the next. Jennifer Perry stated that the biggest concern is where they are in the fiscal year. Colleen ST. Onge asked why the hand rails on the bandstand need to be bronze and wondered if money could be saved on this project by using wood for a short term fix. Mr. Smart said that the Bandstand is a monument and of National significance and the job need to be done right. The Board gave the okay for the cupola painting on the Town Hall to start immediately.

b. Old Business

i. Parks/Recreation Bid Recommendation (Pool Repair)

Kevin Smart recommended that the Board go with the low bidder, Riverbend Masonry, who took the plumbing portion out of their bid to meet the budget amount.

Mr. Campbell moved to accept the bid from Riverbend Masonry in the amount of \$82,304. Mr. Quandt seconded. Vote: Unanimous.

ii. Fire Collective Bargaining Agreement

Mr. Dean brought the agreement that was approved in March back to the Board for their signature. The particulars were set and language was simplified. The Board signed the agreement.

7. Regular Business

a. Accounts Payable and Payroll Manifests

FINAL MINUTES

Mr. Clement moved to approve the Accounts Payable for the week ending 4/23/2010 in the amount of \$361,224.65. Mr. Aldrich seconded. Vote: Unanimous.

Mr. Clement moved to approve the Payroll for the week ending 4/18/10 in the amount of \$152,383.28. Mr. Aldrich seconded. Vote: Unanimous.

b. Budget Updates - none

c. Tax Abatements and Exemptions

Mr. Clement moved to approve the abatement for:

72/117/5 - \$554.19

Mr. Campbell seconded. Vote: Unanimous

d. Water/Sewer Abatements – none

e. Permits

1. Request for permit for the Farmer's Market in Swasey Parkway from May 26th, 2010 to October 28, 2010 every Thursday afternoon from 1:00pm until 6:00pm.

Mr. Campbell motioned to approve the permit as presented with the caveat that on concert nights the vendors exit through the South end of the Parkway. Mr. Quandt seconded. Vote: Unanimous.

f. Town Manager's Report – The statue for fallen Navy Seal Dan Healy is in place at the Recreation Park. It is a beautiful tribute and a lot of work went into it. Friday there will be a meeting on nutrient loading. SB492 did pass.

g. Legislative Updates – Mr. Quandt spoke about SB492 and how telephone polls will be assessed which will bring in more money.

h. Selectmen's Committee Reports

Mr. Campbell – The Planning Board met last week and made some approvals.

Mr. Aldrich – The Conservation Commission will meet Thursday at 5:30pm to discuss action for the 2010 work session.

Ms. Gilman – Nothing to report

Mr. Quandt – The River Study Committee meets on April 29th for public input on the Great Dam.

Mr. Clement – Nothing to report.

i. Correspondence –

- Emergency Management Corporation meeting May 6, 2010.

- Letter from Town of Hampton; desire to perambulate the bounds.

FINAL MINUTES

8. Review Board Calendar – There will be no meeting next week, May 3, 2010. There will be a work session with the Finance Department and a budget update on May 10, 2010.

9. Non Public Session - none

10. Adjournment

Mr. Clement moved to adjourn the meeting at 9:15pm. Mr. Quandt seconded. Vote: Unanimous.

Respectfully submitted,

Aimee Caruso
Recording Secretary