

# FINAL MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

August 9, 2010

**1. Call Meeting to Order**

The Board met for a non-public session at 6:45 pm to discuss 91-a:3III(c)-Fee Waiver. Ms. Gilman then convened the Board in the Nowak Room of the Town Office Building at 7:05 pm. Other members of the Board present were: Mr. Bobby Aldrich, Mr. Matt Quandt, Mr. Bill Campbell, Mr. Don Clement and Town Manager, Russ Dean.

**2. Public Comment – none.**

**3. Minutes and Proclamations**

**a. July 26, 2010, August 3, 2010**

Mr. Aldrich mentioned a spelling error in the minutes of July 26, 2010.

**Mr. Aldrich moved to approve the amended minutes of July 26, 2010. Mr. Clement seconded. Vote: Unanimous. Mr. Campbell abstained.**

**Mr. Clement moved to approve the August 3, 2010 minutes as presented. Mr. Quandt seconded. Vote: Unanimous. Mr. Aldrich abstained.**

**b. Non-Public Session: August 5, 2010**

**Mr. Aldrich moved to approve the non-public minutes of August 5, 2010 as presented. Mr. Clement seconded. Vote: Unanimous. Mr. Campbell abstained.**

**4. Appointments – none.**

**5. Department Reports – Information Technology and Police**

Police Chief Kane was in attendance to give the Police Department report. There are 2 new officers that have graduated and they will out on their own within the next 4-5 weeks. The new secretary will be starting August 16. If any residents have not registered their dogs, Chief Kane urges you to do it now or it will catch up to you. A new paging system has been installed as well as a new server. The Detectives have been working on some death related cases and drug busts. The DWI patrols have been out and have been making arrests. Accidents and arrests have increased this year. Chief Kane has attended many Committee meetings and reported that it has been a busy summer for the Department.

IT Director, Andy Swanson was in attendance to give his report. There have been many failures of systems lately. They have since switched phone systems and email has been moved to a new company which is about 95% complete. Mr. Swanson has been working on compliance with the credit card acceptance for the Town website. The contract for EXTV is not quite there and they are in waiting mode. The Bulletin Board has been redone. Mr. Swanson has taken over the IT work for the Police Department. There will be more modernizations of services this fall. The new Technology Committee will be reporting to the Board soon.

**6. Discussion/Action Items**

**a. New Business**

# FINAL MINUTES

## **i. Parks/Recreation and Squamscott Community Commons Dialogue**

The Town has been asked to take part in ongoing dialogue regarding the future of the Squamscott Community Commons project. Parks and Recreation Director, Mike Favreau has agreed to continue the ongoing dialogue and will report back with information.

## **ii. Exeter Development Commission: Mission/Reactivation**

Ms. Gilman postponed this item and asked the Board to come back with their ideas on the matter.

## **iii. Jady Hill Water/Sewer Line and I/I Project Review**

Ms. Jennifer Perry, DPW Director was in attendance to introduce the Presenters of the important project and program. Keith Pratt, Cole Melendy, and Lynnette Carney from Underwood Engineers would be presenting along with Town Engineer, Paul Vlasich. Mr. Vlasich spoke to the Board about the design cost amounts and the funding mechanism. He also spoke about why they chose to start on Jady Hill. There are many private sump pumps and bad pipes in the area. Because of the many private sump pumps, these residences are a big part in contributing to the I/I. Mr. Vlasich presented this information on a map. He reported on the utility replacements, sewer line rehabilitations, and the water line rehabilitations.

Keith Pratt, Vice President of Underwood Engineers came before the Board to give his report. Mr. Pratt informed the Board of their goals, the I/I history, their current scope of work, results and approach, the Jady Hill sewer conditions and recommendations, cost estimates and their next steps. The total cost of this project would be \$3.1 million. Mr. Pratt reiterated that most of the I/I is coming from private sources. The Town must deal with private sources in addition to public in order to obtain effective removal.

Underwood Engineering recommends that the Town manage private service removal as a pilot approach in the Jady Hill area.

Mr. Campbell asked if this project would help with the nitrogen in the water. Mr. Pratt said that it would. Mr. Jim Tannis came before the Board to ask about water recycling. Mr. Pratt answered by saying that it is accounted for in the project. Mr. Clement asked if the Town does not address the private residential I/I issue would it come close to removing enough of it from the water. Mr. Pratt said that the I/I will not be reduced enough without addressing the private residential contributions. Mr. Gerry Hamel asked about the CSO being caused by rain and why it can be so high during years with out so much rain. Cole Melendy responded saying that it has to do with the total volume of rain not just the amount of days it rained. Frank Ferraro asked about the illegal sump pumps and roof drains and what the Town is doing for enforcement. Ms. Perry stated that they do work directly with those residents but this sometimes can create other problems.

Arthur Bailargeon asked if the costs figure in the reconstruction of the roads. Mr. Vlasich answered by saying that the paving is included into the cost. Everett Mitchell asked about the chemical testing in the water and about the removal of underground storage tanks.

Ms. Perry stated that they do complete bacterial testing in the water and that most solids come out at the treatment plant. PCB's are not easily degraded and there are many toxicity test taken. She also stated that most of the underground storage tanks have been addressed.

Mr. Gilman stated that there will be more discussion about Jady Hill Project and the Board will be coming up with their opinions and ideas on how to go about the enforcement of these private sump pumps and roof drains and also how to budget this

# FINAL MINUTES

project. There should be a sense of the general direction to move within the next few meetings. Mr. Campbell noted that this project will be discussed at the CIP meeting on Thursday.

## **iv. Nature Conservancy Land Transfer**

This land transfer between the Town and the Nature Conservancy was discussed and the deed accepted by the Selectmen on December 7, 2009. A closing date now has to be confirmed to effectuate the transfer.

**Mr. Clement moved to give Town Manager, Russ Dean the authority to sign at the closing of the Nature Conservancy Land Transfer. Mr. Campbell seconded. Vote: Unanimous.**

**b. Old Business – none.**

## **7. Regular Business**

### **a. Accounts Payable and Payroll Manifests**

**Mr. Clement moved to approve the regular weekly payroll warrant for the week ending 8/1/10 in the amount of \$194,466.58. Mr. Campbell seconded. Vote: Unanimous - Mr. Aldrich abstained.**

**Mr. Aldrich moved to approve the regular weekly payroll warrant for the week ending 8/19/09 in the amount of \$158,636.95. Mr. Quandt seconded. Vote: Unanimous**

**Mr. Clement moved to approve the accounts payable warrant for the week ending 8/6/10 in the amount of \$3,034,151.73. Mr. Aldrich seconded. Vote: Unanimous.**

**b. Budget Updates - none**

**c. Surplus Declaration - none**

**d. Tax Abatements and Exemptions –**

**Intent to Cut:**

Map 47 / Lot 7

**Mr. Campbell moved to approve the intent to cut for Map 47 / Lot 7. Mr. Quandt seconded. Vote: Unanimous.**

**Abatement:**

**Mr. Campbell moved to approve the abatement for 10 Kingston Road in the amount of \$3,438.06. Mr. Quandt seconded. Vote: Unanimous.**

**e. Water/Sewer Abatements – none**

**f. Permits –**

1. A request for Darwin's Waiting Room to use the Town Hall on August 14, 2010 from 7:00am – 7:00pm.

# FINAL MINUTES

**Mr. Aldrich moved to approve the permit as presented. Mr. Quandt seconded. Vote: Unanimous.**

**g. Town Manager's Report** – Mr. Dean has a meeting Tuesday with Phillips Exeter Academy about the Stadium Well. He also will be meeting with Weston & Sampson to go over the preliminary drawings of the water treatment plant. The work on the 2011 budget preliminary projections is continuing.

**h. Legislative Updates** – none

**i. Selectmen's Committee Reports**

**Mr. Campbell** – The Planning Board meets Thursday with their preliminary CIP proposals.

**Mr. Aldrich** – The Capital Improvement Program Committee meets Thursday. The Conservation Commission meets Tuesday night.

**Ms. Gilman** – nothing to report.

**Mr. Quandt** – There is an Information Technology meeting coming up next week.

**Mr. Clement** – nothing to report.

**Mr. Aldrich moved to sign letter of support for the Lamprey River to the River Management and Protection Program. Mr. Campbell seconded. Vote: Unanimous.**

**j. Correspondence** –

1. Planning Department letter, re; status of Planning Department Review of Epping Rd.
2. Letter to Jim Hadley, re; support of nomination of Lamprey River to River Management.
3. Letter from the Exeter Town Library, re: custody and management of appropriations.
4. Letter from the Department of Revenue, re; vital role of audits.
5. Letter from Debra Whalen, re; Exeter Arts Committee seat renewal
6. 3 Letters from Comcast and Xfinity on updates.
7. Letters of Thanks from the Women's Club, Seacoast Family Promise and Big Brothers Big Sisters.
8. Letter from Bell & Flynn, re; pricing guarantee
9. Letter from Michelle Caracciolo, re; Water and Sewer problem
10. Board of Tax and Land Appeals, re; tax appeal.
11. Letter from Charles Tucker, re; Town Cemetery Trustees.

**8. Review Board Calendar** – The next Board of Selectmen meeting will take place on August 16, 2010.

**9. Non Public Session** - none

**10. Adjournment**

**Mr. Aldrich moved to adjourn the meeting at 9:35 pm. Mr. Quandt seconded. Vote: Unanimous.**

# FINAL MINUTES

Respectfully submitted,

Aimee Caruso  
Recording Secretary