

# FINAL MINUTES

## BOARD OF SELECTMEN MEETING

## MINUTES

April 25, 2011

### 1. Call Meeting to Order

Chairman Robert Aldrich convened the Board at 6:30 pm in the Wheelwright Room of the Town Office Building to interview three candidates for the EDC and Cable TV Advisory Committees. Chairman Aldrich then reconvened the Board at 7:00 pm in the Nowak Room of the Town Office Building. Other members of the Board present were: Selectman Frank Ferraro, Selectman Matt Quandt, Selectwoman Julie Gilman, Selectman Don Clement and Town Manager Russ Dean. Chairman Aldrich noted that there has been a shift in the seating arrangements and layout of the room which has been done in order to increase the security and safety of all those boards and committees that meet there.

### 2. Public Comment

Mr. Don Woodward, a resident of the Exeter River Cooperative, asked that the building inspector and Planning Board come out and take a look at the large sand pile and silt fence that is at the end of one of their streets. This has been created by a developer doing some landscaping. He fears that the fence is inadequate and when rainy season comes the situation could become very dangerous.

Ms. Renee O'Barton questioned the length of her service term in her appointment to the Exeter Housing Authority done at the Board of Selectmen's meeting on April 11<sup>th</sup>. Mr. Aldrich said that it would be fixed tonight.

Mr. Alan Bailey of Green Street expressed concerns about the recent water and sewer corrective billings that affected 33 accounts. He asked how long the situation has been going on and what corrective actions have been taken. He questioned why there would be only a partial repayment and not total repayment. Mr. Bailey said that the rate payers have been financially injured and he called for an independent audit.

Mr. Brian Griset has done some rough calculations of the average amount of water and sewer under-billings per year and figured it to be around \$ 144,110 for water fees and \$ 124,902 for sewer fees. He noted that this revenue was not in the rate model used when the most recent rate increase was approved. His figures indicate that there will now be surplus money and he asked the Board to consider revoking the last rate increase. Mr. Aldrich said that the Board is still discussing this topic and getting answers to their own questions on the situation, but Mr. Griset's point is well taken. It is important to note that the corrective bills will generate one-time revenue only.

Ms. Renee O'Barton asked if the Board of Selectmen has determined that the corrective billings will only go back two years. Mr. Aldrich said that the Board still needs to talk about this.

### 3. Discussion/Action Items

#### a. Old Business

##### i. Swasey Park Events (Vendor Permits, Concert Relocations)

Three main issues were to be discussed this evening. Mr. Datillo, owner of Ian's Granite State Franks LLC, has requested that his vending permit be changed to allow him to take up one of the boat trailer spots near the boat ramp in order to conduct his business. He is also considering a couple of other possible locations which he deems less desirable. The Farmer's Market, which traditionally sets up in Swasey Parkway, has three options for relocation to be considered. The first option is to close Front Street and set up the market in front of the Town Office building. The second option is to close String Bridge from Water Street to the Public Library and set up the market out there. The third option is to have the market at Town House Commons which is part of the municipal parking lot across from the

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Police Department on Bow Street. Finally the question of where to temporarily relocate the summer concert series has to be considered.

Mr. Peter Datillo was present to discuss his request that one of the 4 boat trailer spots be designated a vendor parking only space for his use for the duration of the culvert repair project on Swasey Parkway. He is also considering space adjacent to the Folsom Tavern or space in the back corner of the parking lot behind the DTC building near the gate that accesses Swasey Parkway. In addition to these, Mr. Datillo has looked at the possibility of setting up at the park / ball field by Main Street, Epping Road and Park Street, at the park next to the Winter Street Cemetery or on Front Street.

There was discussion about which spot would be the best choice. Mr. Clement said that the 4 boat trailer spots were set by town ordinance and no changes could be made without proper notice and public hearings. Mr. Ferraro pointed out that there are other general car spaces in the same row that could perhaps be utilized instead. Ms. Gilman suggested the spaces on Water Street across from the bakery. Mr. Quandt suggested the Town House Commons area which is also one of the locations being considered for the Farmer's Market. Safety concerns were expressed about spots near streets as Mr. Datillo's business often attracts a lot of activity. Concerns were expressed about the loss of parking spaces in the different proposed areas. Mr. Datillo's vending vehicle would require 2 spaces. Mr. Datillo also generally sets up some picnic tables for his customers which require additional space of some kind.

Bea Dalton of Kingston Road asked the Board to consider how busy the boat ramp area gets in the summer.

Bud Field, the Harbor Master, asked the Board to consider a sight other than the boat ramp. The boat ramp area is often full in the summer and people are parking out on the parkway. Larger boats need room to turn and maneuver which creates a hazardous situation if pedestrians are walking around the area as well.

Beth Dupell, owner of Exeter Copy & More and member of the Historic Exeter Retail Owners Network, said that local merchants would be concerned about giving up parking spots in the municipal lot 7 days a week. She felt that the spots by the bakery are more available, especially in the afternoon.

Caroline Amport expressed safety concerns with on street parking. The trailer's width will decrease the travelling space available for vehicles. She also pointed out that families with children make up some of the largest clientele of Mr. Datillo.

**Mr. Ferraro moved to grant Mr. Datillo approval to locate his vending vehicle in 2 spaces at the Town House Commons parking area. If he pursues the private property locations and determines that it is better for him to get those approvals from the private property owners the Board will adjust his permit accordingly. Ms. Gilman seconded. Vote: Unanimous**

Chief Kane will see that cones are placed in the Town House Commons parking area to mark out the designated 2 spots.

Mr. Joshua Jennings, Farmer's Market Manger for the past 5 years, was present to discuss the options for relocating the market. He said that he really appreciates all the work of the Board and Town Manager and it is amazing to see the support for the Farmer's Market. It shows that Exeter residents really value the market. Their first choice is the Front Street location in front of the Town Office. It

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would keep the market a central piece of downtown Exeter and allow citizens good access to it. They are concerned about taking up a lot of parking spaces which would hinder Exeter residents. The String Bridge option would be a good scenic location with minimal traffic pattern interruptions. He found that he often had to explain a lot where String Bridge was to people. The Bow Street lot would be their last choice because they are not as visible and they would be taking up a lot of parking spaces. They did a straw poll recently to survey winter market customers about this. Of 86 poll participants, 51 voted for the Front Street option, 34 voted for the String Bridge option and one person voted for the Town House Commons option. Mr. Jennings said that this Farmer's Market is currently an icon market for the State with 40 vendors and they want to be able to keep it a strong, vibrant market. He proposed trying out the Front Street location for a few weeks and seeing how it goes. The Farmer's Market starts May 5<sup>th</sup>.

A lengthy discussion ensued about the various choices for relocating the Farmer's Market. Mr. Ferraro said that he supports the Farmer's Market, but is concerned that they have just had 2 major roads altered in Town. They have also just had a lengthy debate about the importance of 4 parking spaces. He feels that the Front Street location would cause further disruptions of traffic and would take up vital parking spaces. The Board has letters from both the Police Chief and Fire Chief indicating that their preferred space would be the Town House Commons. String Bridge would be second and Front Street would be the last choice. Other communities use Front Street to access the hospital. Ambulance response would be hindered and there are safety concerns with traffic backing up on Bow Street and Clifford Street.

Mr. Clement expressed concerns about traffic disruptions and loss of parking. He suggested trying to find other places for people to park to try to make it easier for the Farmer's Market. He wanted to get more input and suggested doing a parking survey. Mr. Aldrich said that signage would be key to all solutions. Chief Comeau said that the Town House Common parking area is used as overflow parking for police and fire department employees. It may be possible to use the BP area more for parking.

Mr. Jennings felt it would be difficult for the market to fit into the Town House Commons area, but they could manage to make it work. It would need to be closed first thing in the morning which would take away the parking spaces for the whole day and the market's closing time would conflict with summer concerts if they are also held there. Since the Front Street location has 2 hour parking they would not need to close it off to parking as early.

Kathy Corson suggested using the Town House Commons location for June and the Front Street location for July and August when schools are not open. Arthur Baillargeon was opposed to the String Bridge option because he feels it is too dangerous. Mr. Brian Griset said that shutting down traffic on Front Street would block off handicapped parking spaces which would be an ADA violation.

Jeff Canterra, owner of a farm in Newmarket, asked everyone to consider the economic disruption this change may have on the farmers and on the folks in town. He has done some conservative calculations and believes that about \$ 480,000 goes through this Farmer's Market in the course of the summer season. This has a trickle down effect on downtown businesses. Last year he did 29% of his business at the Farmer's Market. This allows him to employ 3 people full time who are committed to spending their money locally. Much of his business is foot traffic and he strongly supports the Front Street option. He hopes that a way can be found to balance the needs of the Farmer's Market with the needs of community members and parking spots.

John Hauschildt, Exeter resident, is in support of the Front Street option. Having done an architectural history analysis of the bandstand, it might be of interest to know that for the first 250 years or so of Exeter's history the center of Exeter was a farmer's market. He asked that the concerns of the police

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chief and fire chief be expressed directly and not just via letters.

Serendipity's owner, Brie DeLisi, said that Thursday is her busiest day due to these farmers. She was concerned about the loss of parking spaces if the Town House Commons option is chosen. She was in favor of the Front Street or String Bridge location but not the Town House Commons location.

Joe Baillargeon of Powder Mill Road said that the State closes roads all the time and uses a temporary portable lighting system. He asked if anyone had considered this option instead of causing all of these traffic disruptions. Mr. Aldrich said that they spent several meetings talking about this and the cost of \$ 60,000 per year to rent a portable lighting system was prohibitive. Mr. Baillargeon asked why there was not more information and notice to the public about the bad state of the culverts prior to the vote.

Adrian Moriarty, a Farmer's Market vendor, said that a lot of older people who live near Swasey walk to the market. She was concerned that the further away the market is moved the harder it may be for these people to walk to it. Bea Dalton does a lot of shopping at the Farmer's Market and supports the Front Street option. She supports buying local produce and spending money locally.

Judd Lovering, Exeter resident, said that all of these options have some drawback. He suggested closing down the parkway for 6 hours a week and keeping the market there. This wouldn't cause any traffic or safety problems. He doesn't feel that 6 hours of traffic a week over the culvert would hasten the deterioration that much.

Fire Chief Comeau commented that his decision was based purely on response. Ambulances come in to the hospital from as far away as Derry and Amesbury. They have to be notified when they are coming in to Town as to what roads are open and what roads are closed. The Town House Commons space appears to be under utilized in the late afternoon and it would get the pedestrian traffic off the street. The Fire Department will support whatever the Board decides to do and will make it work.

Police Chief Kane said that he was asked for his professional opinion on traffic. Traffic has just been altered in Town for the next year and a half or so. This will force motorists into detours down narrow streets and hinder EMS response. He has concerns with that. The Board asked about providing a traffic detail if needed. Chief Kane said that this could be done. Estimated cost to cover the Farmer's Market would be around \$ 600 per week.

Leslie Haslam of Columbus Avenue agrees with Mr. Lovering's suggestion and feels that it makes a lot of sense. There would not need to be as much unloading as would be required for the Town House Commons location. It would keep Swasey Parkway as it was for just a few hours a week and bring a sense of normalcy to Town. Robin Drunsic agreed with Ms. Haslam and would like to see the concerts returned to Swasey Parkway as well. She felt that it would be well worth the benefits for all.

Renee O'Barton felt that it would be too confusing to open Swasey Parkway up for a few hours a week. There are other areas that could accommodate the Farmer's Market and people who want to go to the market will find it.

Tricia Thomas, a long time Farmer's Market person from Sandown, said that the market matters desperately to many people. She has friends that travel from other towns to purchase their products at Exeter's Farmer's Market.

Don Woodward wished to echo the concerns brought up by Chief Kane. It must be considered how

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traffic flow will be managed. Large trucks should be kept away from the downtown area.

There was considerable discussion among the Board members about traffic patterns, pedestrian safety issues and parking issues. They were concerned about handicapped individuals and their ability to access the Town Office building. Chief Kane said that they have a responsibility to give the motoring public simple straightforward instructions. Signage issues were discussed.

Mr. Jennings said that being on the parkway would be amazing. He would purchase a detour sign if needed. He will close the market a little bit earlier if needed if they could have the parkway.

**Ms. Gilman moved to permit the Farmer's Market on Swasey Parkway on Thursdays from 1 pm to 6 pm with traffic to the Parkway closed down and adjust the signage as necessary for traffic flow beginning May 5<sup>th</sup>. Mr. Clement seconded. Vote: 3-1 Mr. Ferraro opposed.**

**Chairman Aldrich announced a 5 minute recess at 8:45 pm. He then reconvened the Board at 8:50 pm.**

#### **4. Minutes & Proclamations** **a. Regular Session Minutes of April 11, 2011**

**Mr. Clement moved to accept the Regular Session Minutes of April 11, 2011 as presented. Mr. Quandt seconded. Vote: Unanimous Selectman Ferraro was out of the room for the vote.**

#### **5. Appointments**

**Ms. Gilman moved to appoint Mr. Raum to the Planning Board for a regular member term expiring in April 2014. Mr. Quandt seconded. Vote: Unanimous**

**Mr. Clement moved to appoint Russell Kaphan to the Conservation Commission as a regular member with a term expiring in April 2014. Mr. Quandt seconded. Vote: Unanimous**

#### **6. Departments Reports – Fire, Planning & Human Services**

Fire Chief Comeau said that it has been a busy month for the Fire Department. Their Stop, Drop and Read Program is now over. They had almost 100% participation. The two second graders who read the most won and received a ride to school in one of the fire trucks as their prize. Fire fighter Mike Avellino graduated from paramedic school and is just waiting on his testing for the national registry which should be soon. They are replacing paramedic Steve Rhodes who retired. They are looking at ordinances right now to review their whole ordinance section. The Fire Department is working with the Police Department on Project Graduation. They had a meeting with Chief Buxton of the Newfields Fire Department to discuss the possibility of providing EMS service to the Town of Newfields. The discussion is preliminary and ongoing. They will bring this before the Board in a few weeks to see if it is an option that they wish to pursue further.

Ms. Sylvia Von Aulock said that the Planning Department has a lot of things going on and works with many committees and commissions in Town. They are doing a survey for a possible in town bus loop in conjunction with the Transportation Committee. The brief survey is available on the web site and she encourages everyone to go on line and answer the questions. They are hoping to get a trial run on this next year. The EDC is a new group with lots of energy that is looking at a lot of issues. Much work has

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been done on the Master Plan and she will provide a more detailed update on this to the Board at a later date. Linden Commons, which is a 25 lot subdivision, is underway. The natural resources planner had 50 volunteers from Timberland come and do trail work recently.

Sue Benoit of Human Services said that this year she has had about 113 appointments, 41 walk-ins and done 5 home visits. She has spent about \$ 4,900 to date which has all been donation money so there has been no cost to the Town. She has seen more seniors in the last 3 months than in the entire 13 years that she has been here. Senior citizens on fixed incomes are finding it increasingly difficult to make ends meet. She has arranged for weatherization program assistance for many families. The moratorium on electricity shutoffs ended March 31<sup>st</sup> so she has been very busy with disconnects. Federal fuel assistance ends at the end of this week and she expects more calls on this. She has been using all community resources available. There was recently a situation where a local mother and child were burned out of their home and lost everything. Ms. Benoit was absolutely amazed at the outpouring of support that came in within 24 hours.

Mr. Aldrich asked for an update on the direct relief line item. Ms. Benoit said that she has spent about \$ 2,400 to date.

### **7. Discussion/Action Items**

#### **a. New Business**

##### **i. Peter Merrill: Flag Burning / Burying Request**

Mr. Peter Merrill, a resident of Kensington, was present to talk to the Board about flag burning. Each year retired flags are given to the Boy Scouts to be burned. Hundreds of flags come to the Boy Scouts from the cemeteries in Town. These flags are made of nylon. When nylon is burned, formaldehyde, ammonia, carbon monoxide and other hazardous compounds are released. Mr. Merrill has come to create awareness about this and suggest that Exeter find a better solution.

There are ways to retire nylon flags by recycling that are acceptable. There are several firms that do this and they will take the small flags on sticks at no charge. They will usually request donations for the larger flags. Nylon flags can also be buried in a sealed container in a plot in a cemetery. It is perfectly acceptable to retire a cotton flag in a burning ceremony, but not nylon. Recycling nylon flags seems like a much better option. Mr. Ferraro said that waste energy facilities in Haverhill, North Andover and Concord will also dispose of flags for free.

Mr. Aldrich said that the Board will look into the options and thanked Mr. Merrill for his presentation.

##### **ii. Sportsmen's Club Annual Report**

Bert Bourgeois, President of the Exeter Sportsman's Club, was present to give their annual report to the Board. He noted that 8 members of the Club had been present at the meeting tonight.

As required by the lease, at least 20% of the club members live in Exeter. Six executives are Exeter residents. Total membership has increased since last year. The Club has paid all rent and taxes as due. They have built 3 shelters on the Rifle/Pistol range which were finished in the Fall.

The Club has completed an Environmental Stewardship Plan (ESP). The draft of the plan was reviewed by Dr. Richard Peddicord, an environmental scientist with national recognition, and then revised as per his advice. The summary impact of this plan is that the lead must be monitored, and if necessary either treated or recovered. At present, minimal lead (about 200 to 300 pounds per year) is deposited in the backstop of the Rifle/Pistol range. The lead fired there is chemically inert and periodic testing has

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confirmed that there is no degradation. They plan to put in place a lead recovery program to take place periodically as required, probably no more than once every few years.

The Club has begun discussions about noise with interested townspeople. They are committed to having an open positive relationship with their neighbors. Reports of early morning shots have occurred during hunting season and have been determined not to be related to the Club. The Club has tested gunshot sound levels in the vicinity of the Club and a copy of the results was included with the annual report copy given to the Board. Mr. Bourgeois summarized the details of this noise testing. Mr. Bourgeois was concerned that several neighbors have said that they were unaware that there was a gun club nearby when they purchased their home. He has considered writing a letter once per year to all of the local realtors asking them to advise prospective buyers accordingly. The Board thought that this would be a helpful thing for him to do. Ms. Gilman pointed out that buyers also need to do due diligence on their part.

Club initiatives for 2009 and 2010 were focused on meeting lease requirements. In 2011 the Club will focus on fixing and upgrading their premises. They expect membership to continue to grow in the future. At present their facilities are adequate.

Mr. Aldrich thanked Mr. Bourgeois for his detailed report and suggested putting some of the report and the sound testing results on the website. Mr. Clement commented that it would have been good PR if the Club had notified people prior to doing the noise testing and invited participation from their neighbors and the public.

### **iii. Board Appointments 2011**

**Mr. Clement changed the term of Renee O'Barton's appointment to the Exeter Housing Authority to expire in April 2016. Mr. Ferraro seconded. Vote: Unanimous**

Mr. Ferraro expressed concern about some committee members who chronically do not show up for meetings. Ms. Gilman said that any boards affected by this should speak to the Town Manager. Mr. Aldrich said there is a need to update the Selectman's policy on this.

**Ms. Gilman moved to appoint Carlos Guindon and Margaret Matick to the Conservation Commission for terms expiring in 2014. Mr. Quandt seconded. Vote: Unanimous**

**Mr. Clement moved to appoint to the Council of Aging for terms expiring in 2013 Dianne Kollmorgan and James Reardon and for terms expiring in 2014 Joanna Pellerin and Betsy MacDonald. Mr. Ferraro seconded. Vote: Unanimous**

**Ms. Gilman moved to reappoint Brian Lortie to the Exeter Development Commission for a term ending in 2015. Mr. Clement seconded. Vote: Unanimous**

**Ms. Gilman moved to reappoint Karen Desrosiers and Kathy Thompson to the Arts Committee for terms expiring in 2014. Mr. Quandt seconded. Vote: Unanimous**

**Mr. Clement moved to reappoint George Bragg to the Housing Authority for a term ending in 2016. Ms. Gilman seconded. Vote: Unanimous**

**Mr. Clement moved to appoint Mary Dupre and Peter Michaud to the Heritage Commission for**

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terms expiring in 2014. Mr. Quandt seconded. Vote: Unanimous Ms. Gilman abstained.

Ms. Gilman moved to appoint Ron Schutz to the Historic District Commission for a term ending in 2014. Mr. Clement seconded. Vote: Unanimous

Mr. Ferraro moved to appoint Kathy Corson as an alternate to the Planning Board for a term ending in 2014. Ms. Gilman seconded. Vote: Unanimous

Mr. Clement moved to reappoint Lionel Ingram and Rod Bourdon to the River Study Committee for terms ending in 2014. Ms. Gilman seconded. Vote: Unanimous

Ms. Gilman moved to appoint Katherine Woolhouse to the Rockingham Planning Commission for a term ending in 2014 and Langdon Plumer as an alternate for a term ending in 2013. Mr. Clement seconded. Vote: Unanimous Mr. Dean commented that appointments to the RPC have to technically be referred by the Planning Board. This may just be a paperwork issue at this point.

Mr. Quandt moved to appoint Rod Danielson and Chris Suprock to the Technology Committee for terms ending in 2014. Ms. Gilman seconded. Vote: Unanimous

Ms. Gilman moved to nominate to the ZBA Patrick Driscoll and Martha Pennell from alternate to regular positions for terms ending in 2014 and Marc Carbonneau and Stephen Cole from regular to alternate positions for terms ending in 2014. Mr. Quandt seconded. Vote: Unanimous

### **b. Old Business**

#### **i. Swasey Parkway Events – Concert Relocations**

Mr. Clement said that the first summer concert is sometime in June. Mr. Dean will ask Mr. Favreau to present an alternative location for the summer concerts to the Board next week.

### **8. Regular Business**

#### **a. Bid Openings**

Chairman Aldrich opened 5 sealed bids for catch basin cleaning (please see bid sheet summary attached).

Mr. Quandt moved to refer the bids to Public Works. Mr. Clement seconded. Vote: Unanimous

#### **b. A/P and Payroll Manifests**

##### **a. Accounts Payable and Payroll Manifests**

Mr. Ferraro moved to approve a weekly payroll warrant in the amount of \$ 159,286.37. Mr. Quandt seconded. Vote: Unanimous

Mr. Ferraro moved to approve a weekly payroll warrant for a correction for a refund in the amount of \$ 53.76. Mr. Quandt seconded. Vote: Unanimous

Mr. Ferraro moved to approve an accounts payable warrant in the amount of \$ 40,634.69. Mr. Quandt seconded. Big Ticket Items: 2 checks (\$ 3,449 and \$ 4,507) to the State of NH Treasurer for birth and death certificate funds and \$ 5,200 for software. Vote: Unanimous



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### **c. Budget Updates**

### **d. Tax Abatements & Exemptions**

**Mr. Ferraro moved that the Board approve an abatement for Map 75, Lot 6 in the amount of \$ 2,899.06. Mr. Quandt seconded. Vote: Unanimous**

**Mr. Ferraro moved that the Board approve an abatement for Map 74, Lot 65 in the amount of \$ 1,968.80. Ms. Gilman seconded. Vote: Unanimous**

**Mr. Ferraro moved that the Board deny an abatement for Map 64, Lot 34. Mr. Clement seconded. Vote: Unanimous**

**Mr. Ferraro moved that the Board approve a Blind Exemption in the amount of \$ 15,000. Mr. Clement seconded. Vote: Unanimous**

**Mr. Ferraro moved to accept three Elderly Exemptions for \$ 152,251. Ms. Gilman seconded. Vote: Unanimous**

**Mr. Ferraro moved to accept two Elderly Exemptions for \$ 236,251 each. Ms. Gilman seconded. Vote: Unanimous**

**Mr. Ferraro moved to accept an Elderly Exemption for \$ 183,751. Ms. Gilman seconded. Vote: Unanimous**

**Mr. Ferraro moved to deny an Elderly Exemption. Ms. Gilman seconded. Vote: Unanimous**

**Mr. Ferraro moved to accept 5 Disabled Exemptions for \$ 125,000. Mr. Clement seconded. Vote: Unanimous**

**Mr. Ferraro moved to accept one Veteran's Tax Credit for \$ 500.00. Ms. Gilman seconded. Vote: Unanimous**

Mr. Aldrich noted that they are coming to the end of the season for abatements. There have been 101 abatements so far totaling about \$ 81,000 and they budgeted \$ 144,000 so they are still OK.

### **e. Water/Sewer Abatements - None**

### **f. Permits - None**

### **g. Town Manager's report**

Mr. Dean has the Historical Society Lease which needs Board member signatures.

### **h. Legislative Update**

Mr. Aldrich said that the vehicle dealer bill passed and is going to the full House on Wednesday of this week.

### **i. Selectmen's Committee Reports**

Selectman Ferraro had nothing to report. He will be unable to attend the Planning Board meeting on

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Thursday night. Mr. Clement will attend in his place.

Selectman Quandt had nothing to report.

Selectman Aldrich said that the Conservation Commission worked with Timberland and the Academy on several Earth Day projects which were very successful. The Arts Committee meeting has been moved to the first Thursday in May. The Budget Committee will meet for the first time this coming Wednesday.

Selectwoman Gilman said that the HDC met on Thursday and approved a sign for the candy shop downtown. They had their first window replacement for a house that was over 50 years old. She met with the Train Committee this morning. There will be a cleanup day at the train station this Saturday at 8:00 am. Volunteers are needed. May 1<sup>st</sup> is Amtrak's 40<sup>th</sup> anniversary. Train Day is May 7<sup>th</sup>. No activities are planned for Train Day. December 15<sup>th</sup> will mark the 10<sup>th</sup> anniversary of the Downeaster.

Selectman Clement said that the River Study Committee met last week. They had a presentation on the Piscataqua Region estuary project. It was an update on the state of the estuary and gave information about how different towns are affected by regulations and environmental impact. May 11<sup>th</sup> is the kickoff meeting for the Water and Sewer Advisory Committee.

### **j. Correspondence**

1. Letter from the Town Assessor regarding property located at 120 Front Street regarding expanding the square footage that is exempt from taxes. This is the New Outlook Teen Center. They had 2,298 square feet that was exempt previously and in 2008 they took over a former laundromat that was out back and it has never been formally accepted as tax exempt space. They have been claiming it as exempt for tax purposes with the Federal Government. It would go from 2,298 square feet to 3,162 square feet that is exempt.

**Mr. Quandt moved to approve extending the tax exempt status to a total of 3,162 square feet for the property at 120 Front Street. Ms. Gilman seconded.**

**Mr. Ferraro proposed amending the motion to include the wording "for the purposes of New Outlook Teen Center". Ms. Gilman seconded the amendment. Vote: Unanimous**

2. Correspondence from residents on Linden Street regarding a piece of property on Front Street that appears to need some work. The appearance of the building detracts from the neighborhood. The building inspector has been out there and is working on the issue.

3. Copy of a letter that Governor Lynch wrote to the EPA regarding the nutrient permitting issues

4. New release from the Department of Public Works regarding leaf collection. Leaves will be collected curbside the week beginning Monday, May 2, 2011 and ending Friday, May 6, 2011. There is a 12 bag limit. The bags must be curbside by 7 am on your usual day of rubbish collection. The leaves will be collected by Northside Carting. All leaves must be placed in brown biodegradable bags which can be purchased at any local hardware store.

5. Correspondence from a resident of Crestview Drive with concerns about the closure of Swasey Parkway

6. Letter from the Swasey Parkway Trustees stating that they will not be permitting any large community Parkway Events during the closure

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### **9. Review Board Calendar**

The next regular Board of Selectmen meeting will be on Monday, May 2nd at 7:00 pm.

### **10. Non Public Session**

**Mr. Quandt motioned to go into Non Public Session to discuss a personnel matter. Mr. Clement seconded.**

**Selectman Ferraro called the roll. Selectman Quandt: aye; Selectman Aldrich: aye; Selectwoman Gilman: aye; Selectman Clement: aye; Selectman Ferraro: aye.**

### **11. Adjournment**

The Board emerged from Non Public Session and stood adjourned at 10:30 pm.

Respectfully submitted,

Jennifer Mancinelli  
Recording Secretary

## Catch Basin Cleaning

The opening of bids concerning the catch basin cleaning was held on  
Monday, April 25, 2011 at the Selectmen's meeting in the Nowak  
Room of the Town office.

Bidder	Daily Rate	Hourly Rate	Est. Basins per day	Method	# of Employees	Equipment / Capacity	Year/ Condition
New England Sweeping Manchester, CT	\$997.60	\$124.70	25-35		4		
Felix Septic Service Manchester, NH	\$804.00	\$105.00	20-30		1		
Bellemore Property Svcs Bedford, NH	\$960.00	\$120.00	25-40		1		
Nat'l Water Main Cleaning Canton, MA	\$1,200.00	\$150.00	30-40		TBD		
Hartigan Company Middlesex, VT	\$789.84	\$98.72	25-35		1		

