

FINAL MINUTES  
BOARD OF SELECTMEN MEETING                      MINUTES

August 22, 2011

**1. Call Meeting to Order / Non Public Session**

Chairman Robert Aldrich convened the Board at 7:00 pm in the Nowak Room of the Town Office Building. Other members of the Board present were: Selectman Frank Ferraro, Selectman Matt Quandt, Selectwoman Julie Gilman, Selectman Don Clement and Town Manager Russ Dean.

**2. Public Comment**

Renee O’Barton made reference to meeting minutes indicating that the Board discussed a fee waiver during their Non Public Session of August 1<sup>st</sup> and asked if this was a water and sewer abatement. If it was a water and sewer abatement, she asked why it hadn’t followed the usual process of being reviewed by the Water and Sewer Advisory Committee and been discussed at the public portion of the Board of Selectmen’s meeting. Chairman Aldrich said that a fee waiver was discussed that pertained to an inability to pay and it was within the jurisdiction of the Board to consider and grant abatement. Selectman Clement explained that the abatement process has to do with leakage situations while this was due to an inability to pay.

Sylvia Von Aulock shared concerns and requests regarding the personnel plan. She was on the Personnel Committee which started meeting last Spring. Decisions have been made recently which affect the personnel plan. She wanted the Board to know that the committee looked at other towns and municipalities in New Hampshire and out of state as part of their review process. Ten of 14 communities they looked at do offer paid vacation to part time employees. They did not make comparisons with the private sector. They had been advised when this review process started that they wouldn’t lose any existing benefits and she feels that this has happened in the decision to no longer offer a week of paid severance to employees who give proper notice when leaving their positions. Ms. Von Aulock was concerned that benefits for salaried Town employees will erode because they don’t have a union. She asked the Board to revisit last week’s issue and hold off on any final decisions on individual parts of the new plan until the committee has had a chance to look at them. Chairman Aldrich explained that Donna Cisewski will formulate a final plan based on all of the feedback and then the committee and everyone will get to see it one more time before it is officially adopted. There will be one more chance for final dialogue.

**3. Minutes & Proclamations**

**a. Regular Session Minutes of August 15, 2011**

Mr. Ferraro made a correction on page 2 to the names of the individuals present at the meeting with Brentwood regarding Pine Road. Mr. Perkins was there while Ms. Perry was not. Mr. Ferraro asked to strike the last sentence of the first paragraph of Section 6biii Exeter/Stratham Scope Update on page 4.

**Mr. Clement moved to approve the Regular Session Minutes of August 15, 2011 as amended. Mr. Quandt seconded. Vote: Unanimous**

**4. Appointments**

**Ms. Gilman moved to appoint Nicole Martineau to the HDC for a term to expire on April 30, 2013. Mr. Quandt seconded. Vote: Unanimous**

**5. Departments Reports – Library, Recreation**

## FINAL MINUTES

Hope Giordino thanked the Board for inviting her to come and give an update on what is going on at the Exeter Public Library. The library is not a Town department but it is nice to be included. They have summer programs for all ages which have been very well attended and Ms. Giordino went on to provide some details and highlights of these. A lot of adults are involved with the summer reading program which offers prizes. There is also a summer music program. There have been more teens involved with the teen program this year than in the past. Many local sponsors have been involved and contributed to making these programs so successful. Kids read 6,276 books in 6 weeks in the summer reading program for children. The library continues to accept food donations for the local food pantries in lieu of fines. Adult book groups are ongoing and everyone is welcome to join at any time. The evening group meets the second Wednesday of the month from 6:30 pm to 7:30 pm and the morning group meets on the third Wednesday of the month from 10:00 am to 11:30 am. Signup for Fall reading book groups starts on September 6<sup>th</sup> and continues until every group is full. The Library has donated books to the Rec Camp and Great Bay kids. Ongoing outreach includes giving books and book talks to senior facilities, WIC and patrons unable to get out of their house due to health issues. Their computers are well used and everyone is invited to come and use their library.

Mike Favreau said the summer has been crazy at Parks and Recreation after getting off to a slow start. Their first scheduled concert was rained out, but they had great weather for all of the others after that. They had one concert at the Rec Park which worked out very well, but they feel that Swasey is the preferred location. Their camp had 185 kids. Pool attendance set 2 single day attendance records in July (468 people and 473 people in a single day). Pool attendance was about 12,000 people this year which is the third best on record. This doesn't include about 200 people per day for lessons 5 days per week or the camp. The expanded concession increased revenue by 25% this year. They scrambled to hire extra people to work. They still ran all of their sports camps. Things are winding down now. The pool will be closing on Thursday with school starting next Monday. All ice cream left is currently half price. Registration for flag football and soccer was done in the summer. They have 18 flag football teams and 30 soccer teams. Soccer starts at age 4 Pre-K.

Mr. Ferraro asked if there was a way to stretch out the band / concert schedule into August. Mike Favreau said that they could certainly look into this but pointed out that having more concerts would cost money. Most bands cost between \$ 850 and \$1,500 per event. After July darkness and bug issues become deterrents to evening concerts. Mr. Clement inquired about how attendance was at the concerts this year due to the Swasey Parkway situation compared to previous years. Mr. Favreau saw little change in attendance compared to previous years. It did not seem to suffer due to the Swasey Parkway situation.

### **6. Discussion/Action Items**

#### **a. New Business**

##### **i. Great Bay MOA Follow Up**

Mr. Dean said that the issues remain the same for Exeter which is still dealing with a draft permit from the EPA. They need to decide whether or not to invest money in work sponsored by the Coalition that is work that should be done relative to the permit. Whether or not the total nitrogen limit of the permit is 8 mg/L or 5 mg/L or 3 mg/L will have an extraordinary impact in the potential cost of a new waste water treatment plant.

Jennifer Perry said that the cost of approximately \$ 300,000 discussed the last time she was present to discuss this in June along with John Hall from Washington, DC, was for the hydrodynamic modeling only. At that time they did not have the estimate for fieldwork and other associated work that would need to take place in order to develop the model. It was expected that this cost would have been split 6

## FINAL MINUTES

ways because there were 6 Seacoast communities participating. Since that time one community has not signed on to the agreement so they are talking about splitting the costs 5 ways. Ms. Perry feels that the important thing to keep in mind is that the fieldwork that needs to go on to develop the model is very essential information. It is going to provide new data focusing on nutrients and it is information that they do not have at this point in time. It will be critical to paint the picture of what is going on in the Swampscott River and the Great Bay and will enable everyone involved to make better decisions going forward.

Ms. Perry suggests that they proceed as follows. As this data is collected and developed over the next few weeks before they springboard into the major expenditure for the hydrodynamic model there would be a point of stopping and evaluating the data and looking to see what information has been obtained. It is very likely that the information obtained may show that the level of proposed hydrodynamic modeling is not required. Recent developments with EPA, the Town of Newmarket and the Town of Exeter lead them to believe that they may be looking at a very different approach to dealing with nutrients in the Great Bay region. There has been some recent information in the press which Ms. Perry stressed is not firm yet. For the very first time, the Town feels that the EPA is listening to their request to taking an adaptive management approach to these issues. Adaptive management means taking a phased approach, looking at numerous sources and monitoring improvements. This is a huge step forward and is something they have been asking for since April. Overall this will mean better success for Great Bay and a more feasible approach for the Town. What this means for tonight is that they still need to move forward with the water quality monitoring. However, they might be able to forestall having to do the full blown hydrodynamic modeling. She believes that if the Coalition communities had not set out on this path, they would be looking at a limit of 3 mg/L and that would be it.

Mr. Ferraro congratulated Ms. Perry and her team for getting EPA on this path. If the EPA is willing to issue Exeter an 8 mg/L permit, he would be all for doing this study even at the full cost if it was included in the price of the wastewater treatment plant so they were not looking at a way of finding the \$120,000 now. The problem is that EPA may not go to the 8 mg/L. He asked if it would be possible to just fund the sampling program for a minimum of what needs to be done now for the critical time crunch. Hopefully EPA will give Exeter a more definitive answer on the limit and then they could make a decision on the full study a little bit later. Chairman Aldrich asked what the timeframe of the entire study is and whether some of the costs could be in 2012. Ms. Perry thought that it would be possible to take a phased approach to the study in terms of what they are willing to sign on for. This is the worst time of the year for dissolved oxygen in water conditions and they have agreed to sample during this critical time of worst case conditions. The MOA language does talk about completing the sampling and testing by the end of the year so she cannot answer definitively, but she feels that there may be opportunity for extension due to the forward momentum. Ms. Perry feels that they have to stay flexible in terms of the modeling and see how things develop.

Chairman Aldrich asked for the cost of the sampling and evaluation. Ms. Perry said it is around \$150,000 which would be split 5 ways. The sampling work would be headed up by UNH. Selectman Clement said it would be irresponsible of the Board to enter into any agreement without an exact price. He appreciated all of the hard work done by Ms. Perry and her team, but pointed out that EPA has not made any guarantees on the 8 mg/L limit. They have not issued a permit for nitrogen anywhere on the East Coast higher than 5 mg/L in the past few years. EPA's willingness to talk about an adaptive approach is not related to the water quality study. He feels that the \$600,000 would be spent foolishly and entering into an open ended MOA is irresponsible. He asked if any of the companies/consultants involved have been prequalified.

## FINAL MINUTES

Ms. Gilman referenced a letter from John Hall to the EPA which talked about an FOI request that the group made about what wasn't provided and the faulty information that the EPA used to give the permit. Ms. Perry said that this highlights the tenuousness of the way in which EPA established what they felt was reasonable criteria. Too much nutrient absolutely is a problem but it is important to determine what the right pathways are. DES and EPA tried to establish it based on eelgrass. This has pretty much been shown not to be the case and researchers are agreeing with that. Limit of technology treatment of 3 mg/L may not even be attainable for New Hampshire waters. Ms. Perry suggested that the Board could set an expenditure limit so that they could proceed with the critical sampling that needs to happen now.

Mr. Dean said that there has been a lot of groundwork done for the study in terms of consultants by the Coalition communities. It has been a group effort. He asked if it would be OK to communicate decisions made tonight out to the other coalition towns.

**Mr. Ferraro moved to authorize Ms. Perry and Mr. Dean to go back to the other communities and tell them that Exeter has agreed to proceed with the sampling and analysis and bathymetry in an amount not to exceed \$ 40,000 for Exeter's contribution. Mr. Quandt seconded. Vote: 3-1 Mr. Clement opposed. Motion carries.**

Ms. Perry said that the study equipment would reside with UNH's group in response to a question from Mr. Clement. Ms. Perry said that all of the coalition communities are very involved with working together on this. Each has a representative and there are frequent meetings and weekly conference calls. John Hall was the first consultant hired and was the lead in developing the comments. He has been very instrumental in the overall strategy that the coalition towns have taken. HydroQual is probably the premier water quality modeling firm in the US. The other firms and UNH are local and qualified.

Don Woodward inquired as to how complicated the testing is and asked if someone who has been through the VRAP program could do it. Ms. Perry said that it is fairly highly technical. There are tight time constraints and testing is done at various depths. It is an intensive effort that involves multiple boats with multiple people in each to get it all done. Mr. Clement expressed concerns that one month worth of data may or may not be representative of conditions.

### **ii. Fuel Contract 2011-2012**

Chairman Aldrich said that the Town locked into a short term fuel contract a few months ago that was up as of August 1<sup>st</sup> and is now using rack plus pricing. Ms. Perry said that this is typically one of the lowest price times of year historically for the fuel market. The Town has a price proposal from Burke for fixed price contracts for both gasoline and diesel. The gasoline price is \$3.145 per gallon and the ultra low sulfur diesel price is \$3.245 per gallon. The last 12 months they used 23,000 gallons of diesel and 42,000 gallons of unleaded gasoline. They provide gasoline and diesel not only for Town departments such as Police, Fire and Public Works, but also for the Exeter Housing Authority and SAU 16's administrative branch. It is very important for budgeting purposes to understand what fuel prices are going to be. Rack plus pricing, which is the daily pricing plus delivery costs, is very volatile. This is a challenging time for fuel pricing.

Chairman Adrich asked if the price changes if the Town goes over the number of gallons offered in Burke's letter. Ms. Perry's answer was that the price would not increase and is good for a year. The gallons are a minimum and if the Town were to conservatively not use as much than it would lock the price in a little while longer. Currently the Town is paying \$3.325 for diesel and \$ 3.155 for gasoline. A brief discussion ensued about the proposed fuel contract. Mr. Dean provided some information on fuel trends and previous contract pricing information going back to 2009 which illustrated the

## FINAL MINUTES

considerable increase in fuel pricing in the past couple of years. Ms. Perry said that they are recommending that the Town Manager be authorized to sign the contract due to the constantly changing market which can necessitate quick action in order to get a good price. Mr. Ferraro pointed out that the proposal was dated August 8<sup>th</sup> and fuel prices have dropped significantly in the past two weeks. Ms. Perry explained that when they offer these contracts they are dealing with futures markets and lock in the prices. Mr. Ferraro thought that they should check to see if they could get a better price tomorrow and Ms. Perry confirmed that they would absolutely check that.

**Mr. Ferraro moved to give the Town Manager and Ms. Perry approval to pursue a contract with Burke at prices not to exceed \$3.145 for unleaded gasoline and \$3.245 for ultra low sulfur diesel and ask them to check with Burke within the next day or two to see if they can get a lower price for a one year contract. Ms. Gilman seconded. Vote: Unanimous**

### iii. Fire Department Fee Review

Fire Chief Comeau introduced a new proposed fee schedule which would go from 4 basic fees that they charge for ambulance service, photocopies, non-emergency standby-by personnel and fire alarm box connections for out of town boxes to 6 revised new proposed language fees. He presented forecasts for revenue for the individual items and explained the rationale behind the changes. They are proposing a medicare rate plus 30% for ambulance billing which is standard in the industry for privatized billing. New photocopy rates would fall more in line with what other Town departments such as the Police department are currently charging. Non-emergency standby rates are based on current overtime rates with a two hour minimum plus \$ 25.00 per hour per vehicle. One of the biggest changes this year is with fire alarm monitoring. They are trying to switch from master box monitoring which requires annual on site testing and repairs to radio systems that support themselves. Prices for radio systems are less because there is not as much labor involved. Many vendors are surprised that Exeter doesn't charge for blasting permits so they have looked at other department rates and come up with some proposed rates. They've added plans review charges for small and large projects similar to what other departments do now.

Fire alarm suppression system acceptance testing is a big category for them. It is a requirement that they have to go through a facility and test every individual device as well as the other systems in the building. They are proposing a 4 hour (1/2 day inspection) fee of \$ 925.00 and an 8 hour (full day) fee of \$ 1,850 for larger facilities. Additional time would be charged at \$58.00 per hour per person which is based on overtime rates. In the past year they have done 2 full day inspections and 8 half day inspections. Currently they do not charge anything for these inspections.

The projected increase in ambulance billing revenue based on 2011 volumes would be \$ 157,615. Increased revenue for all other fee changes would be \$ 66,250. Chairman Aldrich asked Chief Comeau and the Town Manager to work on postings for the readings.

Chief Comeau also explained a change to the current language that they would like to make to Chapter 13 of the Fire Safety Regulations for unvented space heaters. The safety standards of these devices has come up to the point where permits are no longer required so the language needs to be changed. They would also like to add an ordinance that would require all commercial buildings to identify if they have truss roof or floor systems. This is standard in many states right now. They are seeking grant money for this so that there would be no cost to the homeowners. The Fire Department has identified already which buildings in Town have truss roof or floor systems to date. The ordinance would require truss identification emblems be placed at appropriate spots in the building. The Fire Department would also like to add language to Chapter 18 regarding key vaults (knox boxes) to require all commercial buildings

## FINAL MINUTES

with automatic fire alarm systems, automatic suppression systems including sprinklers, standpipe systems, kitchen hood and duct systems, and/or firefighter elevator recall to be required to put a knock box on their building. The cost to the property owner is about \$ 245.00 per box and it is a one time fee. Chairman Aldrich asked to start the posting and reading process on these. Chief Comeau will provide more details to the Board at a later date on a Fire Recovery USA service to look at additional revenue sources for the Fire Department.

### **iv. CATV Update**

Selectman Quandt advised that the committee has worked very hard this summer to finish up the policy for public access. It is almost finished and will be ready for the Board to review very soon.

Mr. Dean said that Town counsel is currently looking over the final draft of the policy and has a few suggestions for them to consider. He stressed that this is a community access channel with the idea that the community runs it. They are the makers of the policies and procedures by default because the Board of Selectmen is the franchising authority for cable television. Once those are established and finalized, they take a step back and watch it evolve on its own. Community access television came about due to the passage of a citizen's petition warrant article in 2005 that required the community to establish it and dedicate a portion of the franchise fee revenues to that effort. Mr. Dean recently had a meeting with the superintendent and the government affairs representative from Concord. Part of the discussion was about the E Channel, which is meant to be the regional channel, and the infrastructure to get it out to the other towns. Comcast is working on that and will come back with an answer.

Chairman Aldrich brought up a previous discussion point of the cost of the Coop employee and Exeter's funding for its portion of that. He spoke to the business office at the school about this. The cost of the salary and benefits fully loaded is \$ 29,833. Exeter's share of the Coop budget is 39.2% which equates to a number of \$ 11,695. If they add this into the budget they can take it out of the franchise fees. Mr. Dean said that they are trying to use the system to engage more students into being involved with EXTV. Chairman Aldrich said that next steps on this are that the Board will review the final policy for public access within the next few weeks and budget review of it will fall into the regular budget cycle.

### **b. Old Business**

#### **i. COLA Discussion**

The Board had discussion about determining the COLA for non-union and regularly scheduled part time employees of the Town which would be effective on July 1, 2012. COLA for union employees is already set. DPW union employees are out of contract and any new contract will be a warrant article. The COLA in the 2011 budget was 2.5%. Non-union salaried employees are also scheduled for a health care fee increase from 9% to 12% on July 1, 2012. Many have just had an increase in their portion of NH retirement costs as well. The Finance Department has prepared a schedule illustrating what it would cost to grant various COLA's between 1 and 3 percent for all of the covered employees.

Ms. Von Aulock has done some research and advised that the CPI for the New England area increased 3.4% over the last 12 months primarily due to rising energy costs. Aside from the health care costs rising, last year there was a change in policy regarding reimbursement of gasoline for use of personal vehicles. She asked that the Board review the current CPI and take it into account. Also for two years in a row prior to last year these employees got zero COLA.

There was discussion about the tough economic times that we are living in. Mr. Clement recognized that the Town has obligations to its employees but also to the taxpayers. Mr. Dean pointed out that Library employees are not included in the schedule prepared by Finance and they tend to follow what

## FINAL MINUTES

the Town employees do so the costs will most likely be even slightly more than what the schedule has. Mr. Quandt proposed a COLA of 2%. Mr. Ferraro proposed setting the number at zero. Ms. Von Aulock said that Town salaried employees work really hard and paychecks have actually decreased for many employees due to recent increases in other items. There was Board consensus to set the COLA at zero. If any Board members wish to visit the issue at a later date they can advise Chairman Aldrich and he will add it into a future meeting agenda.

### **ii. Exeter/Stratham/RPC Scope Water/Sewer**

Mr. Dean advised that the two items that the Board requested be included into the study during last week's meeting discussion have been added in. Under # 3 they have added talk about a buy-in fee or payment in kind from Stratham for joining the system. The other item is including language under # 5 to include a review of the PUC requirements impacts and/or regulations under any water /sewer joint efforts and agreements. Mr. Ferraro questioned whether there was any legal way for Exeter to benefit from expansion of the property in Stratham's Gateway District. Mr. Dean said that a PILOT (Payment In Lieu of Taxes) is allowable under State law.

**Mr. Quandt moved to approve the scope of the work of the study and authorize the Town Manager to sign it. Ms. Gilman seconded. Vote: Unanimous**

### **iii. Emergency Boiler Replacement Request**

Mr. Dean said that DPW has advised that the two 1979 vintage boilers at the water treatment plant are not going to be functional for the winter season. They are requesting that the Board of Selectmen authorize an emergency purchase in the amount of \$ 50,000 so that these boilers can be replaced before the cold season starts. This is currently in the CIP for \$ 120,000 for replacement of these boilers as well as all associated piping. If replacement of the boilers is authorized, the CIP item will be adjusted to \$70,000 for the balance of the job. Mr. Ferraro asked what the estimated gas savings will be with the new boilers and Kevin Smart answered that they hope to see 20%.

**Ms. Gilman moved to approve the spending of \$50,000 on the replacement of two boilers due to an emergency out of the water reserves for the water treatment plant. Mr. Ferraro seconded. Vote: Unanimous**

## **7. Regular Business**

### **a. Bid Openings – Wood Chipper, Norris Brook Culverts engineering services, Solar Array**

Chairman Aldrich opened two sealed bids received for a new wood chipper for the Highway Department.

1) More Bark Co, Michigan	\$ 51,000
Less trade in option for the 1992 chipper	<u>- 12,000</u>
Total Price with Trade:	\$ 39,000
2) MB Tractor & Equipment, Plaistow, NH	\$41,039.96
Less trade in option	<u>- 6,500.00</u>
Total Price with Trade:	\$34,539.96

**Mr. Quandt moved to refer the bids to the Public Works Department for review. Mr. Clement seconded. Vote: Unanimous**

## FINAL MINUTES

Arthur Baillargeon asked what the life expectancy is for this new chipper. Jay Perkins of the Highway Department said it would be around 12 years depending on usage. It also comes with a two year full end to end manufacturer's warranty.

Chairman Aldrich opened 5 price proposals for Norris Brook culverts engineering services as follows:

Kleinfelder SA, Manchester, NH	\$ 129,100.00
Hoyle Tanner & Associates, Manchester, NH	\$ 103,565.00
CMA Engineers, Portsmouth, NH	\$ 25,900.00
Dubois & King of Vermont	\$ 39,692.00
Underwood Engineers, Portsmouth, NH	\$ 43,600.00 + \$5K additional under notes sections

**Ms. Gilman moved to refer the bids to the Public Works Department for interpretation and recommendation. Mr. Quandt seconded. Vote: Unanimous**

Ms. Gilman said that they had to put the solar array out to bid again due to an incorrect posting the first time which was not their fault. Chairman Aldrich opened one bid received for the solar array project from Lamco of Iceland, NJ. Their preference is for a 20 year power purchase agreement term at .1325 Kilowatt hours with an annual escalator of 3% for years 1 through 10 and an annual escalator of 4% for years 11-20. If the Town prefers a shorter term, they have given an offer for a 10 year term of .215 Kilowatt hours with an annual escalator of 3% over the 10 years.

**Ms. Gilman moved to refer the bid to the Energy Committee for review. Mr. Clement seconded. Vote: 3-0. Mr. Ferraro abstained.**

### **b. A/P and Payroll Manifests**

**Mr. Ferraro moved to approve a weekly payroll warrant in the amount of \$ 172,753.29. Mr. Quandt seconded. Vote: Unanimous**

**Mr. Ferraro moved to approve a weekly accounts payable warrant for checks dated 8/19/2011 in the amount of \$ 363,062.39. Big Ticket items are NH retirement and health insurance. Mr. Quandt seconded. Vote: Unanimous**

### **c. Budget Updates**

Mr. Dean announced that they have set aside a spot on the Town website for monthly revenue and expenditure reports for anyone interested.

### **d. Tax Abatements & Exemptions**

Chairman Aldrich said that they have a request from the St. Vincent de Paul Society for a refund of \$2,031.55 in taxes paid on their new building on Lincoln Street. Mr. Clement recused himself from the discussion because his wife is on the Board of the St. Vincent de Paul Society. The Society purchased the property in July and as a nonprofit organization would qualify for charitable exemptions. However, the deadline to apply for the exemptions is in April and they didn't own the property at that point. The Board does have the ability to grant this since they didn't own it in April. The Town Assessor does not recommend abatement.

**Mr. Ferraro moved to grant the abatement in the amount of \$ 2,031.55. Mr. Quandt seconded.**



## FINAL MINUTES

**Vote: 3-0 Motion carries. Mr. Clement was recused from the vote.**

**e. Water/Sewer Abatements - None**

**f. Permits**

Mr. Dean said there is one permit request from the Exeter River Study Committee for use of the Town Hall on September 14, 2011 at 7:00 for a public meeting about their work on the dam removal study.

**Ms. Gilman moved to approve the permit for the Town of Exeter River Study Committee for use of the Town Hall on September 14<sup>th</sup> from 7:00 to 9:30 pm. Mr. Quandt seconded. Vote: Unanimous**

**g. Town Manager's report**

They are working on the budget templates and getting them out to the departments. Fieldwork is near completion on the 2010 audit and the process is going smoothly. They continue to receive taxes on at least a few of the accounts subject to deeding. They continue to follow up on the CIP and prepare for the next steps in the process. They ordered a new broadcast server for the EXTV G Channel because they have had a lot of issues with the current one. The EDC has expressed interest in an intern and so they are talking to UNH about this. The Mill Street and Crestview Drive issues are at the Police Department being vetted. A citizen has inquired about their inability to use the bulky item sticker waste disposal because they are a condo resident and they are working on a potential solution to this.

**h. Legislative Update – None**

**i. Selectmen's Committee Reports**

Selectman Ferraro is working with Mr. Clement on starting a series of brainstorming sessions with Town departments regarding the redesign of the Town website. First one is this week with DPW.

Selectman Quandt said that the Cable Committee met last week and continues to work on the policy.

Selectman Aldrich announced that the Arts Committee meets this week. Budget Committee meets on Wednesday night. Conservation Commission has a special meeting next Tuesday to review a Linden Street project and the Forestry Management plan.

Selectwoman Gilman said that the EDC met and settled on a date for a visioning session to have a facilitator work with them and help them put their ideas in advantageous order. They had a discussion about reaching out to local businesses. The Heritage Committee Demolition Review committee met at the Reedy property to tour through the house and barn. The house is in good shape but most of the historic value has been compromised. The barn is too compromised to save but they do recommend selling the timbers for some other use.

Selectman Clement had a River Study Committee meeting last week. There will be a public meeting on September 14<sup>th</sup> to provide an update to the public as well as to get their input.

**j. Correspondence - None**

**8. Review Board Calendar**

The next regular Board of Selectmen meeting will be Monday, August 29<sup>th</sup> at 7:00 pm.

## FINAL MINUTES

### **9. Adjournment**

**Mr. Quandt moved to adjourn, seconded by Ms. Gilman. Vote: Unanimous**

The Board stood adjourned at 9:27 pm.

Respectfully submitted,

Jennifer Mancinelli  
Recording Secretary