

FINAL MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

June 13, 2011

1. Call Meeting to Order

Chairman Robert Aldrich convened the Board at 7:00 pm in the Nowak Room of the Town Office Building. Other members of the Board present were: Selectman Frank Ferraro, Selectman Matt Quandt, Selectwoman Julie Gilman and Town Manager Russ Dean. Selectman Don Clement was not in attendance.

2. Public Comment

Jim Knight advised that the plaintiffs had prevailed in the recent case of Alan Bailey versus Town of Exeter. This case arose out of the February 2011 Deliberative Session with respect to warrant article 17 and 18. He read the final paragraph of the Judge's Order. The plaintiffs are entitled to be awarded reasonable attorney fees which the court so orders and have a right to have a limited Deliberative Session and popular vote with respect to the two articles subject to this litigation. Exeter is ordered to schedule this as soon as possible. Mr. Knight has just learned that the Town attorney has done a limited motion for reconsideration of attorney's fees on June 9th.

Mr. Knight asked Mr. Dean for the minutes of the Non Public Session of the Board of Selectmen's meeting today and was advised that they were sealed. He wanted to know what the criterion and process was for sealing them. By statute a 2/3 vote is required to seal minutes. He understands that sometimes minutes are sealed if they deal with confidential or sensitive information, but wanted to know if at least some limited information might be available with respect to the details of the minutes of the meeting. Timeliness is an issue with respect to the Judge's Order as far as scheduling the Deliberative Session and setting a date for the special election. He asked if the Town will be appealing the decision or what the status of that is. Something needs to happen soon in order to have an effective Budget Committee for this year.

Mr. Aldrich has sent a request to Town Counsel today to see if the minutes of the Non Public Session or some summary of them can be released. Some things, especially ongoing legal issues, are a matter of confidentiality. It was a unanimous decision to seal the minutes. As soon as they get some guidance from Town Counsel on this they will let Mr. Knight know. There is a window for them to file a full appeal. The Town attorney has filed a limited motion for reconsideration with respect to the attorney's fees. They are considering several options as to what they will do with the case overall and have not yet made a decision.

Brian Griset requested the status of the reserve amounts for the Water and Sewer Funds. Mr. Aldrich said that he can get him approximate amounts of actual cash on hand and outstanding receivables information. Mr. Griset would like them to consider this information in their deliberations later on tonight.

Gerry Hamel said that there was some confusion at the recent Deliberative Session over whether or not there were some funds left in reserve for the culverts. He understands that they have established that the funds are there and he asked if they have made a decision on whether or not they will be using the money. Mr. Aldrich said they have confirmed that the funds are there and the amount is approximately \$ 70,000. They have not yet made a decision as to whether or not they can or will use the money. They are doing some research to see if it is available to use and if they are able to withdraw these funds for use or if it would require a vote to do so. Hopefully they will have an answer before the vote in July.

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Renee O'Barton asked if any new corrected water and sewer bills have been sent out based on the numbers analysis and information that she provided to Mr. Dean a few weeks ago. Mr. Aldrich said that DPW has reviewed the information but has not sent out any new corrected bills based on her information.

3. Minutes & Proclamations

a. Regular Session Minutes of May 16, 2011

Ms. Gilman moved to approve the Regular Session Minutes of May 16, 2011 as presented. Mr. Quandt seconded. Vote: Unanimous

b. Special Session Minutes of May 31, 2011

Mr. Quandt moved to approve the Special Session Minutes of May 31, 2011 as presented. Ms. Gilman seconded. Vote: Unanimous

c. Special Session Minutes of June 6, 2011

Mr. Quandt moved to approve the Special Session Minutes of June 6, 2011 as presented. Ms. Gilman seconded. Vote: Unanimous

4. Appointments

Mr. Quandt moved to nominate Jill Compton to the Council on Aging. Ms. Gilman seconded. Vote: Unanimous

Mr. Quandt moved to nominate Nancy Belanger to the Cable TV Advisory Committee. Ms. Gilman seconded. Vote: 2-1 Mr. Ferraro opposed. Motion carries.

5. Departments Reports – Fire, DPW

Fire Chief Comeau said that the Fire Department has been working on capital projects, Seacoast evacuation planning and a number of other issues. The Town vote in March of this year authorized them to purchase up to \$ 256,000 worth of SCBA equipment. They have been holding off on this purchase because they were anticipating federal grant money to cover the cost of this. Unfortunately they have just found out that they were denied this grant because the federal government program has run out of money. They are currently looking at two different models and should have a proposal to present to the Board within the next 30 days. They are getting good pricing right now because it is a large purchase and they expect that their proposal will be a lot lower than the amount initially requested.

The New Hampshire Office of Emergency Management has received a grant from the Federal Government to look at hurricane evacuation routes in the Seacoast area. They are looking at Seacoast community populations with special focus on the highest risk areas for flooding and storm surge. They will be improving signage up and down Routes 101, 95 and 16. There will be a public education piece and they will also be coming to do a presentation to the Board. This project has been ongoing since January and they meet monthly to discuss these issues.

The generator for the Fire & Police station has been ordered. CIP Projects have come forward already. They mostly include vehicles and a discussion about Station 2. They have been doing a lot of

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promotional testing this month to establish a 2 year list of fire lieutenants and also a one year list for entry level fire fighters. They have worked with the Police and Highway Departments on Project Graduation. They created a video which is currently on You Tube. The drama group from the High School played all of the characters in the video. The Fire Department is also working on public service announcements entitled "Selecting Smoke Detectors", "Bystander CPR" and "File of Life". These public service announcements run on Channel 22.

June 5th was Fireman's Memorial Sunday. The Fire Museum is up and running. Information and dates is available on the Town website. They have received many questions about the renaming of engines. Chief Comeau provided some historical information via power point presentation and advised that they are trying to carry on some traditions in the naming of new apparatus.

Jennifer Perry said that they will complete hydrant and water line flushing this week. This is the first year that they have done a new type of an aggressive flushing program which has been very successful. They have seen an increase in the amount of material that they have been able to get out. The wastewater group is working diligently on SCADA which is instrumentation and remote controls for their remote sites and conversion over to radio telemetry. They have completed 8 out of 9 waste water treatment plant stations and 6 of the water remote sites.

Ms. Perry thanked everyone who attended the public hearing for the waste water treatment plant permit last Thursday. They had a great turnout. Highway is still working on completing line striping and street marking. It was about 50% done last week before the rains started. They expect to finish it by the end of this week. They are in week 2 of 12 of catch basin cleaning which started on the East side of Town. It has been very productive and they have seen excellent efficiency with Hartigan, the subcontractor that they are working with. The material they collect is being transported to the transfer station where it is being separated and sample tested to make sure that it can be used for compost.

Paving for 2011 is on schedule. They have an aggressive paving plan this year and the goal is to have everything on the scheduled paving list for 2011 completed by July 15th. There are several CIP projects that the maintenance department is working on including the generator project with the Fire Department and the Town Hall brick repair.

There is a lot going on in engineering. The Water Street Sewer Interceptor Project, which is the ARRA Funded project, is currently out to bid. Bids are due on July 11th. They anticipate construction starting in July or August at the latest. DPW received the 75% complete plans today from Wright Pierce Engineers for the Jady Hill Water & Sewer Phase I project. They expect that project to be out to bid sometime in July. The Great Dam feasibility removal study will be moving along quickly with a public input meeting scheduled for sometime in September. Voting for the Norris Brook culverts is on Tuesday, July 12th at the Talbot Gym from 7 am until 8 pm. They are in the midst of completing their first demonstration rain garden located on Chestnut Street adjacent to Founder's Park and the Library. It was created with design services donated from Jeff Hyland of Ironwood Design and donated plantings and materials from several local nurseries. They encourage people to view it and take ideas about green solutions for storm water for their own yards. Lastly, Jennifer Perry has just been elected President of the New Hampshire Public Works Association which has approximately 200 members across the state.

6. Discussion/Action Items

a. New Business

i. Great Bay Memorandum of Agreement

Mr. Aldrich said that as a followup to the public hearing held last Thursday night at the Town Hall, the

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Memorandum of Agreement between 6 coalition towns is presented tonight for signature. All coalition towns have signed it to date except Exeter and Durham.

John Hall of Hall & Associates was present to speak about the deficiencies in the draft permit and the way that the language and science was done by NHDES. John Hall had a major role in drafting the MOA and was present at the public hearing last week. Peter Atherton of Wright Pierce Engineers was also present. Chairman Aldrich asked if the EPA could stay the permit in the interim and Ms. Perry said that they could.

John Hall said that the MOA has several components. It recognizes where the scientific uncertainties are in the work that was done by the State. There are a number of items that need further review and assessment. There is a series of provisions that go to the duties and responsibilities of the coalition members. A major aspect of what is in the MOA is the development of a complex water quality model. DES did not have the expertise or financial ability to develop this complex model so the coalition members have had to step up and agree to do it. Another aspect is that coalition communities agree in principle to go to a level of nitrogen removal that would achieve some level of benefit to improve the Great Bay situation

On the other side there are DES responsibilities. They are agreeing to relook at the science based on the new information and republish appropriate nutrient standards with the assistance of the Coalition, Southeast Watershed Alliance and the Piscataqua Region Estuaries Partnership.

Chairman Aldrich asked how much the modeling and testing will cost and who is going to pay for it. Ms. Perry said that fine detail is not yet available but the order of magnitude estimate for the hydrodynamic model is \$ 300,000 to be shared by the coalition communities. If all 6 communities sign on to the agreement, then the \$ 300,000 would be split 6 ways. Ms. Perry said that they have the money in the budget for this. It is their hope that the EPA would at least postpone or lengthen the comment period. Ms. Perry said that it is a small amount of money to spend when compared to the potential costs involved with building a new wastewater treatment plant. Order of magnitude cost for an 8 mg / L wastewater treatment plant is 36 million dollars and for a 3 mg / L wastewater treatment plant is 52 million dollars. It will help tremendously to have the best science available.

Mr. Ferraro was disturbed by a comment in the EPA's presentation at the public hearing that levels as high as 75 mg / L have been found in water coming down the river before it even gets to the wastewater treatment plant. They have also heard numbers in the past where approximately 70% of the total nitrogen is from nonpoint sources and 30% is from point sources. He fails to see how there will be much if any effect on the eelgrass in the Great Bay if they are forced to build a wastewater treatment plant that will go to 3 mg/L. Recognizing that something needs to be done he feels that they should make sure that the best science is being used so that they are not spending tens of millions of dollars unnecessarily.

Mr. Ferraro moved that they sign the Memorandum of Agreement and participate with the coalition communities. Ms. Gilman seconded. Vote: Unanimous

b. Old Business

i. Water/Sewer Bills Collections Update

Mr. Dean said that they have collected about 68.5% of what is owed which equates to \$ 320,000. Five large accounts make up the lion's share of what is left and they continue to work with those entities to collect the balance. They are pursuing what is owed using standard procedures and have offered

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payment plans. They can pursue shutoffs if the Board wishes.

Mr. Dean provided the Board members with two data sheets providing a financial snapshot of the Water and Sewer Funds. One showed year to date status including corrective bill revenue and the other sheet showed the same status without factoring in corrective bill revenues. If it wasn't for the corrective bill revenues at this point in time both the Water Fund and the Sewer Fund would be in "catch up mode".

Mr. Dean said that there are several options to consider for the corrective bill revenues. The Town has about \$ 200,000 of debt service coming due from the bond sale that is not in the budget so one option would be to not adjust the rates based on this fact. There is the option of using some of the additional revenues to offset the water meter project. One of the main options available is to have the rates workgroup review the situation and make a rate recommendation for 2012 which might include some rate relief.

Mr. Ferraro stated that he felt it was very important that the corrective bill amounts be correct. He has looked at the math errors that Renee O'Barton found in the calculations in one of the bills. He would like to ask Town staff to check all of the numbers and be sure that they are calculated correctly. Is Ms. O'Barton's claim correct or not? Mr. Ferraro said that he would do further research on this.

Mr. Ferraro said that given the fact that there have been 2 rate increases in the past year he feels it is incumbent on the Board to return this unanticipated money back to the rate payers either in the form of a rate reduction or a one time rebate. The money should not be used for the water meter project because the residents voted no on the warrant article for it in March. Mr. Quandt also thought that they should look further into Ms. O'Barton's accusation. Ms. Gilman said she agrees with Mr. Ferraro on returning the overage money to the rate payers. However, she feels that this is an issue for the Water and Sewer Advisory Committee to look into. There was discussion about a rate reduction versus a one time rebate and whether this issue should be referred to the Water and Sewer Advisory Committee or the rates workgroup subcommittee.

Mr. Ferraro moved to refer the excess funds to the Water and Sewer Rates Subcommittee and ask them to come back with a recommendation on rate reform or rebate or other recommendations. Mr. Quandt seconded. Vote: Unanimous

Mr. Knight noted that the corrective billings go back 2 years and asked if the Board was unwilling or unable to go back further. Chairman Aldrich said that the Board made the decision to go back 2 years at a previous meeting.

Brian Griset commented that he thought it would be difficult to find a way to equitably calculate a one time rebate in a 3 tier system. He felt that it might be an undue burden on DPW staff. He has identified 6 accounts with transcribed numbers or math errors among the group issued corrective bills. He feels that the Board needs to re-vote if they are not going to correct the corrected bills.

ii. Pine Road Posting

Chairman Aldrich said that ironically the Town just got served notice as an abutter regarding an expansion on Pine Road in Brentwood. That issue will be taken up by the Planning Board in Brentwood on June 16th. Pine Road is an issue because the Town spent over \$ 106,000 in 2010 repairing Exeter's small portion of Pine Road. About \$ 20,000 of the repairs was due to heavy industrial truck traffic from Brentwood. Exeter asked Brentwood to assist with these costs of bringing the road up to industrial strength and they refused.

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There are a couple of ways that the Town can deal with the Pine Road posting. They can change a Town Ordinance and / or post the road according to the RSA's. Mr. Dean outlined the process for deleting Pine Road from the Town's truck routes which is Town Ordinance 503.1.4. A total of three public hearings would be required to change the Town ordinance. There is an RSA 231:191 that talks about municipalities establishing road weight limits. Mr. Dean said that the process would be to change both the Town Ordinance and the posting on the road.

Ms. Perry said that the Town ordinance that speaks to weight limits on roads not part of established truck routes establishes the limit at 8 tons. Most heavily loaded tractor trailers would be over this limit. If Pine Road was removed from the exceptions for truck routes, the limit on the road would be 8 tons under the Town ordinance. Ms. Perry handed a color-coded map to the Board members which outlined the major truck routes in Town. She pointed out that Pickpocket Road is part of the overall truck routes in Town. This could probably also be removed from the list of truck routes. It probably dates back to the days when the transfer station was an active landfill, which is no longer the case. It is interesting to note that the Brentwood side of Pickpocket Road is already posted that no large truck traffic is allowed.

Mr. Ferraro said that there is no requirement to hold a hearing to post a road weight limit change under the RSA. Mr. Aldrich said that they can post the change under the RSA and recognize that there will be a disconnect until the process to change the Town Ordinance has been completed. Mr. Ferraro favors posting the road immediately because he anticipates that there will be some feedback from Brentwood on this. He would like to also start the process for changing the Town ordinance. If for some reason they decide to come to some accommodation with Brentwood, they could halt the process of changing the Town Ordinance if they choose to. Mr. Ferraro asked what the penalty would be for violators. Mr. Aldrich said that the fine for violation of a Town Ordinance is probably around \$ 100.

Ms. Perry said that in addition to the condition of Pine Road itself, there is concern about the safety of the intersection with Route 101. The intersection is not equipped for tractor trailer traffic. There is inadequate radii for making the turns, it is on a super elevated curve and it is just terrible geometry. In the RSA being referred to, there is a provision that allows for individual entities to post a bond in anticipation of damages done to the roadway so that they can through an approval process still use the road. Several Board members asked if the municipality is required to accept the bond and grant use of the road. DPW is seeking a legal opinion on this issue.

Mr. Ferraro moved that they post Pine Road under RSA 231:191 for a maximum weight limit of 8 tons and that they ask the Police Department to station an officer there after the posting at different times to educate and enforce this limit and schedule the hearings for revising the Town Ordinance 503.1.4 to remove Pine Road and Pickpocket Road. Ms. Gilman seconded. Vote: Unanimous

iii. Stewart Park Vendor Parking Review

Chairman Aldrich said that Mr. Datillo has recently been set up in Stewart Park by the boat ramp after looking at several other possible locations. He set up for a couple of weeks in Town House Commons earlier in the year and was not very successful there. He is currently using one reserved space for his trailer and his car is parked in another space. The Board of Selectmen have received several communications from businesses and residents who live in the area expressing concerns about his presence in Stewart Park. They have also received at least one letter of support for his operations.

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Marie Duffy, McReel Building resident, said that traffic has gotten larger and faster. It is a busy parking area and this forces more people to look to their private parking lot as a choice. The parking lot behind the McReel building is half owned by the Town and half owned by McReel building tenants. She wonders why someone can use a public parking area for their own personal income. This seems peculiar to her. Chairman Aldrich said that this is a temporary situation while Swasey Parkway is closed. It is not permanent. Parking concerns are valid. The Town has issued Mr. Datillo a vending permit and they are trying to be as flexible and accommodating as possible to make the best of the current situation.

Bette Hanneberry expressed disappointment that she can't even stop or stand in Swasey Parkway anymore. There are signs posted that indicate that no stopping or standing is allowed. She questioned why Mr. Datillo has the reserved space 24 hours per day seven days per week. It doesn't make sense to her since he doesn't use the spaces 24 hours per day. She suggested putting a sign up that reserves the space for him for specified hours during the day which would also allow the space to be free at other times. Chairman Aldrich said that they have agreed to compromise on this point. He confirmed that Mr. Datillo is not there on Mondays or Thursdays. Ms. Gilman said that this is a very difficult situation. She pointed out that the vendor permit specifies hours of 9 am to 9 pm.

There was discussion about creating signage for the space that would allow for vendor operations for Mr. Datillo for certain days and times and leave the space free at other times. Ms. Hanneberry said that 9 am to 9 pm was completely asinine. Mr. Datillo said that he generally arrives around 11 am and departs around 6 pm so if the sign were to specify vendor operations during the hours of 10 am to 8 pm that would work for him.

Dianna Flight said she didn't understand why it was going to take one to three years to fix Swasey Parkway and felt it was too bad that it was going to take so long. She asked what would stop someone else from applying for a vendor permit and requesting a designated space. Chairman Aldrich said that nothing would stop another vendor from applying for a permit but Mr. Datillo's has been the only one like this that the Board has seen so far. Ms. Flight asked if vendor permits were restricted to Exeter residents and Mr. Aldrich said no. The entire vendor ordinance is currently under review by the Economic Development Commission and people are welcome to make public comment on it. Mr. Ferraro pointed out that if vendor permits were restricted to Exeter residents they probably would not have a Farmer's Market. Ms. Hanneberry clarified details of the current Town policy on vending permits through a series of questions with Chairman Aldrich.

After a discussion, Chairman Aldrich said that Mr. Perkins could design a sign for this reserved space for Mr. Datillo that would indicate "No Parking, Vendor Parking Only 10 am to 8 pm except Mondays and Thursdays." Mr. Perkins has advised the Board that he should be able to get the sign done in 4 days.

Ms. Gilman motioned to rescind the vendor permit for Ian's Granite State Franks. There was no second. Motion fails.

Mr. Ferraro motioned to amend the approval for the vendor permit for Ian's Granite State Franks to reserve 2 parking spaces with appropriate signage to be worked out by the Department of Public Works. There was no second. Motion fails.

Mr. Quandt motioned to amend the approval for the vendor permit for Ian's Granite State Franks to reserve 1 parking space with appropriate signage to be worked out by the Department of Public Works. Mr. Ferraro seconded. Vote: 2-1 Ms. Gilman opposed. Motion carries.

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Mr. Perkins will prepare the sign. The barricade will remain until the sign is posted. Mr. Ferraro warned people that this one parking space is now reserved by order of the Board. Violations of this can be prosecuted. People can't decide that they will do otherwise because they don't like something. Mr. Perkins said the signs indicating no stopping or standing in Swasey Parkway had to be posted according to federal guidelines. They are legal regulatory signs.

iv. Bid Award: Solar Array WWTF

This was tabled until next week.

v. Boards/Committees Review/Discussion

The Board reviewed the listing of all Town committees. Ms. Gilman advised that the Recreation Advisory Committee has not been active for over a year and suggested disbanding it. The Recreation Department should be able to handle any needs that arise in its absence. She also advised that the Affordable Housing Committee is not active. The work of the Town Building Advisory Committee is done. Transportation and Energy Committees will probably merge in the near future. Mr. Dean suggested disbanding the Open Space Committee.

Chairman Aldrich said that they must create cemetery trustees in keeping with a previous vote. They will add Cemetery Trustees as another elected committee. The cemetery trustee positions would exist for filing in January. There are 3 positions with staggered terms.

Mr. Quandt moved to dissolve the Recreation Advisory Committee, dissolve the Affordable Housing Committee, dissolve the Open Space Committee and dissolve the Town Building Advisory Committee. Ms. Gilman seconded. Vote: Unanimous

vi. Boards/Committees Policy Change Recommendations

There was discussion about the policy for Boards and Committees. Mr. Ferraro suggested a number of changes to the policy regarding meeting minutes, attendance, process for new applicants and the re-appointment process for current members. He did not think that a Selectman should hold an elected office on a board or committee. Ms. Gilman felt that a Selectman should be able to hold an elected office and said that there are times that it has served the committee well, especially when none of the other committee members want to accept the responsibility for running the meeting. After discussion about attendance policy options, the Board reached agreement to require the committee / board chairman to report attendance to the Board of Selectmen annually. The Board of Selectmen can then consider removal of members with excessive unexcused absences if necessary. Chairman Aldrich will revise the policy taking into account all of the comments and changes discussed and bring it back for another look at a later date.

7. Regular Business

a. Bid Openings - None

b. A/P and Payroll Manifests

a. Accounts Payable and Payroll Manifests

Mr. Ferraro moved to accept a weekly payroll warrant in the amount of \$ 157,968.31. Mr. Quandt seconded. Vote: Unanimous

Mr. Ferraro moved to accept an accounts payable warrant in the grand total amount of \$

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3,144,618.77. Mr. Quandt seconded. Big Ticket Items: School payments, NH Retirement, electricity bills. Vote: Unanimous

c. Budget Updates

Mr. Dean advised that Board members have all received updated budget copies in their meeting packets.

d. Tax Abatements & Exemptions - None

e. Water/Sewer Abatements - None

f. Permits

1. Request from Musical Arts for use of the Town Hall and Stage on June 30th and July 1st
2. Request from Michael Levoff for a political rally event next Monday, June 20th and Tuesday, June 21st for the use of the Town Hall

Mr. Ferraro moved to accept the permits. Mr. Quandt seconded. Vote: Unanimous

g. Town Manager's report

Mr. Dean advised that they have received notice that the bond sale has been completed and the Town has received an extremely favorable interest rate of 2.29%. The proceeds will be in on July 21st. There will be a savings of about \$ 260,000 over the time span of the loan because the interest rate received was better than what was estimated.

Mr. Dean also wanted to report that he received a lengthy 91a request today from Mr. Stauber, which is actually 4 separate requests. He is not sure how long it will take to get all of the information requested and will be speaking with the Finance Department about it.

h. Legislative Update

Mr. Quandt advised that the House and Senate have reached agreement on the retirement bill and it is going to the Governor for signature. Mr. Quandt feels that litigation can be expected if it passes.

i. Selectmen's Committee Reports

Selectman Ferraro has a Planning Board meeting this Thursday evening. The Health and Safety Committee has distributed the Safety Manual to all departments. The subcommittee consisting of Selectman Ferraro and Mr. Eastman met with Chamber of Commerce representatives and representatives from the downtown business area regarding signage. They will be working on drafting something shortly.

Selectman Quandt said that the Technology Committee met last Thursday and is working on finishing their report.

Selectman Aldrich announced that there is a Conservation Commission meeting tomorrow night at 7 pm. The Board agreed to put their meeting packets online. The packet for tonight's meeting was put online and then pulled when someone called in to advise that someone's personal information was in it. They did not have the time to get it re-done and put back up today. It should be available next week as usual. There were no evening Selectmen's Office hours today because there were no appointments

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scheduled and there are currently no appointment scheduled for Thursday either.

Selectwoman Gilman said that the Heritage Commission met last week. They are going over changes that they may suggest to the Demolition Review Committee because they found that the process is a little difficult to meet with regard to the timing. They will be recommending to the Planning Board and Planning and Building Department the pursuit of adoption of a form based code. The Energy Committee meets tomorrow and will be working on a Master Plan outline. They will also take a final look at the RFP for the solar array project / power purchase agreement. The Historic District Commission meets on Thursday. They will be reviewing continuing renovations to the Amos Tucker House and have their first application for installation of a photovoltaic panel system to consider.

j. Correspondence

1. Letter from the Regional Economic Development Center of Southern NH to thank Mr. Dean for his participation in the Department of Commerce Assessment Team Visit that occurred in Seabrook last month
2. Communication from Unutil that zero percent financing is available for energy efficiency measures
3. Letter from several people who are abutters to RiverWoods to the Planning Board regarding concerns, violations, signage issues, truck traffic revolving around the RiverWoods complex. A lot of pictures are included. It is a Planning Board issue.
4. Letter from Provident Bank saying that they are going to pull the ATM from the Water Street location in the basement of the Town Hall building at the end of the month
5. Decision from the Wetlands Council on a letter of appeal filed by PEA
6. Abutters Notice from the Brentwood Planning Board about the expansion on Pine Road
7. News release from COAST that their ridership is up 7.3% from last year

8. Review Board Calendar

The next regular Board of Selectmen meeting will be Monday, June 20th at 7:00 pm.

9. Non Public Session

Mr. Quandt motioned to go into Non Public Session under RSA 91A:3IIc, d and e. Ms. Gilman seconded.

Selectman Ferraro called the roll. Selectman Quandt: aye; Selectman Aldrich: aye; Selectwoman Gilman: aye; Selectman Ferraro: aye.

10. Adjournment

The Board emerged from Non Public Session and stood adjourned at 10:00 pm.

Respectfully submitted,

Jennifer Mancinelli
Recording Secretary

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