

# APPROVED MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

May 31, 2011

1. Call Meeting to Order

Chairman Robert Aldrich convened the Board of Selectmen at 9:34 a.m. in the Wheelwright Room of the Town Office. Other members of the Board present were: Ms. Julie Gilman, Mr. Don Clement, Mr. Frank Ferraro and Town Manager, Russ Dean.

2. Dam Removal Feasibility Contract. The Selectmen were presented with a recommended contract for the Dam Removal feasibility study by Town Engineer Paul Vlasich. Members of the River Committee present were Mimi Becker and Lionel Ingram. Deb Loiselle from NHDES was present, as was Phyllis Duffy from the DPW. The Town Manager gave an overview of the contract. The consultant was selected a few months ago from a rigorous RFP process and the committee has been negotiating tasks with the consultants. The recommendation for award is to VHB in the amount of \$156,690. There are two alternates included totaling \$16,290 above the \$156,690. The total contract amount if those two tasks are completed will be \$172,980. The Town Engineer stated the dam modification money would be used for permitting tasks that would be done whether or not the dam was modified or removed. The Town Manager said the upcoming bond sale would provide these funds. Mr. Vlasich then noted the two alternatives for a bio-essay and a photo assessment of the dam after removal, would only be completed if other funding was secured to do so. Selectman Clement confirmed that the tasks would not be done if the funding could not be raised. The Town Engineer then reviewed the comprehensive timeline through consultant selection and project implementation with the Board. The draft report is due in 12 months and the final report in 18 months according to the timeline. Selectman Ferraro confirmed the Board is only authorizing \$156,690? Mr. Vlasich responded the intent is to structure the contract for \$156,690 and additional funds would be needed to do the two alternatives. Selectwoman Gilman asked about the historical tasks, and the Town Engineer covered these by reviewing the cost sheet which outlined the items in sections 5.1.1 and 5.1.2.

Selectman Clement moved to approve the accept the recommendation of the river subcommittee and to award the contract to VHB in the amount of \$156,690 with the following funding sources: EPA 319 grant \$60,000, 2010 Town Warrant \$40,000, Gulf of Maine grant \$40,000, and 2008 Town Warrant for dam modifications \$16,690. Selectwoman Gilman seconded the motion. Vote carried unanimously.

The Town Manager asked Mr. Vlasich for a brief process description. The Town Engineer outlined the public meetings and reporting included in the report. Ms. Becker indicated there would be at least two public meetings where feedback could be given on progress of the study.

3. Warrants. Selectman Ferraro moved to approve the payroll for checks dated May 25<sup>th</sup>, 2011 in the amount of \$157,989.38. Selectwoman Gilman seconded. Motion carried by unanimous vote. Selectman Ferraro moved to approve the accounts payable for the week ending May 27, 2011 in the amount of \$562,430.97. Selectman Aldrich seconded. Motion carried by unanimous vote. Selectman Ferraro moved to approve the payroll for checks dated May 18<sup>th</sup>, 2011 in the amount of \$159,891.43. Selectwoman Gilman seconded. Motion carried by unanimous vote. Selectman Ferraro moved to approve the accounts payable for the week ending May 20<sup>th</sup>, 2011 in the amount of \$178,386.89. Selectman Clement seconded. Motion carried by unanimous vote.

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4. Town Manager and Board updates. The Town Manager reported on the two court cases from the prior week. The Bailey v. Exeter hearing went about 45 minutes, and Mr. Ferraro attended. Arguments were presented on both sides and Mr. Mitchell represented the Town. Decision is expected perhaps in 3 to 6 weeks but the timeline is unknown. On Friday, the court granted permission for the special town meeting on June 6, 2011 so this is a go. Laura Spector from Mitchell Group represented the Town and the hearing took about five minutes.

The Board then discussed next steps on the culvert project including publicity. Selectman Clement made suggestions about construction timeline, planning meetings should start now. Also he would like to be able to say the culverts will fixed "not later than Memorial Day 2012" if this is the case. We should be prepared to discuss what happens if it doesn't pass. The Board asked that DPW have all options available for next Monday night under these various scenarios.

Selectman Ferraro noted there is \$70,000 left in a culvert capital reserve fund that could be used if needed. The Town Manager noted the DPW's budget estimates for the project are tight due to complex permitting involved with the projects and perhaps the \$70,000 would be needed.

The Board then briefly discussed the tax deeds. The deed letter will be completed today and will go out this week. Selectwoman Gilman asked that confidentiality language about the meetings be included in the letter. Also the talking points need to be finalized. The Board agreed office hours would start on Monday the 6<sup>th</sup> and Selectmen Clement and Aldrich would cover the 3 p.m. to 6 p.m. timeframes on Monday.

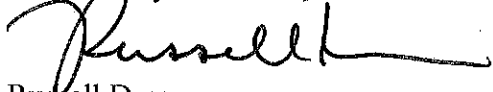
The Town Manager reviewed issues with Riverwoods on signage that will go the planning board. He has received letters from businesses unhappy with the new location of the hot dog vendor. Sawhorses and cones were discussed. The Exeter and Hampton mobile home park is putting together an application for a grant or loan through CDFA and will be present on June 13<sup>th</sup>. Selectman Aldrich also asked about June 13<sup>th</sup> to have the presentation on the Great Bay issues raised at the May 16<sup>th</sup> meeting. The Town Manager indicated one question was about funds for the modeling and that would come from the sewer consulting money budgeted for the EPA permit process.

Selectman Ferraro asked that Pine Road be followed up for next week and Selectman Aldrich asked the Town Manager to follow up with DPW on this item for next week.

### 5. Adjournment

Selectwoman Gilman moved to adjourn at 10:25 a.m.. Selectman Clement seconded. The Board stood adjourned at 10:25 a.m.

Respectfully submitted,



Russell Dean  
Town Manager