

**800 Purpose**

This Chapter is intended to cover various regulations that will govern on the public ways or in certain public and private buildings.

**801 Dance Halls**

The purpose and intent of this Section is to provide a mechanism whereby the Town of Exeter may lawfully act to protect the health, safety and morals of its residents by providing a limited regulatory structure for the operations of dance halls, which are not licensed to serve alcoholic beverages.

**801.1 Definitions:** As used in this Ordinance, the below terms shall have the following meanings:

**Dance Hall:** Any person and all structures where dancing, whether live or recorded music, occurs, without regard to whether admission is by membership or otherwise.

**Excessive Noise:** Such sound that is of volume and/or intensity above the normal level prevailing in an area where a dance hall is located when said dance hall is not in operation, as to have a significant adverse impact on abutting neighbors or the general public.

**Live Music:** Sound produced by the human operations of a musical instrument of any nature including, for example, electronic music, synthesized and the human voice.

**Recorded Music:** Any reproduction of sound of whatever nature including but not limited to tapes, records, or radio signals of said tapes, records, or CD's.

**801.2 Permit Required:**

It shall be unlawful to operate a dance hall in the Town of Exeter without having first obtained a dance hall permit as described in this ordinance.

**801.3 Application and Fee:**

The Chief of Police, with the concurrence of the Building Inspector, is empowered to issue a permit renewable on a yearly basis on April 1st of each succeeding year, to allow the use of a structure as a dance hall, upon application, on forms to be prescribed by the Chief, by the owner of the structure. If the owner is not the person or corporation to operate the structure as a dance hall, the operator shall additionally make application. There shall be a fee of fifty (\$50) dollars for each such application to defray the expense of review and processing.

801.4 Standards:

Before issuing a permit, the Chief of Police shall require that in addition to being in conformance with all Planning, Zoning, Building, Health and Safety and all other ordinances and regulations of the Town and State, the proposed use of the structure as a dance hall will:

- a. Not create a public nuisance by excessive noise, congregating of patrons, parking or traffic congestion or otherwise, and;
- b. Have specific hours of operation which shall be no longer than 12 noon to the following: 1AM on all days except operation on Sunday, which is limited to the hours of 6PM to 12 Midnight.

801.5 Revocation and Appeal:

Upon the issuing authority receiving written complaints of operation of any dance hall in violation of the standards herein described, he may, after his own independent investigation, revoke the permit of any dance hall subject to the right of the permit holder to appeal the revocation to the Board of Selectmen. Any such revocation shall be in writing, shall state the grounds thereof, and shall be sent by certified mail to the last known address of the permit holder.

801.6 Hearing:

Upon appeal of revocation by any permit holder, the Board of Selectmen shall promptly schedule a hearing with notice thereof, as above provided, which will be open to the public. Unless it appears from the information presented at the hearing that the decision to revoke the permit was unjust or unreasonable, the revocation will be sustained.

801.7 Exemption:

Notwithstanding the definition of Section 801.7, the provisions of this ordinance shall not be applicable to any private residential structure where dancing by ten or fewer individuals occurs, nor shall this Ordinance be applicable to any dance hall as defined herein which during actual hours of operation is subject to regulation or license by the State of New Hampshire under Title XIII of the Revised Statutes Annotated, Chapter 175-182, or their successors.

801.10 Penalty:

The failure to obtain a permit as required by Section 801.3 of this Chapter shall be punishable by a fine of not more than one hundred (\$100) dollars with each day of operation of a dance hall without a permit constituting a separate offense. Additionally, the Chief of Police is empowered, upon approval of the Board of Selectmen, to seek injunctive relief in the Rockingham County Superior court to enforce the terms and conditions of this Chapter.

## **802 Ordinance to Regulate Vendors, Hawkers, Peddlers, Solicitors, and other Itinerant Vendors, and Door-to-Door Solicitations and Canvassing, and Mobile Vending**

### **802.1 Requirement**

No person, partnership, corporation, or other entity, whether maintaining permanent location in the Town of Exeter or not, may sell, barter, purchase, or otherwise carry on commerce in goods or services within the Town of Exeter, or attempt to do so, through door-to-door solicitations, or on the streets, sidewalks, or other property of the Town without first applying for and receiving a permit to do so from the Town of Exeter.

### **802.2 Exemptions**

No permit is required under this ordinance for the following:

- a. The solicitation of signatures for political purposes.
- b. Any public event sponsored by a non-profit organization, provided that any concessions or sales must be directly connected to the event and must be included in the public assemblage permit approved for the event under Town Ordinance 807. A list of vendors must be provided to the Town Office before the event.
- c. Any event taking place in Town recreation areas and is part of a Town-sponsored event or has the express written permission of the Select Board or designee.
- d. Any event taking place on land owned or controlled by the public school system and has the express written permission of the School Board or Principal of the school in question.

### **802.3 Procedure for Obtaining Permit**

Persons or entities subject to this Ordinance shall apply during normal business hours (8:00AM-4:30PM at the Town Office) to the Office of the Select Board or designee for a permit, utilizing the application form prescribed. If vending food, the applicant must first obtain all applicable licenses from the Exeter Health Department located at the Exeter Fire Department.

The application for the permit shall include, but is not limited to, the following information:

- a. the name of the person applying and the name of the entity, if different, for whom the application is made;
- b. the local address of the person applying, the permanent address of the person applying, and of the entity, if different, from the person making the application;
- c. the local and permanent telephone of said person and/or entity;
- d. the date of birth and social security number of all persons to be involved and taxpayer's identification number of the entity;
- e. vehicle information, including the license plate number, state of issue, and physical description of all vehicles involved;
- f. the nature of the goods or services involved;
- g. the method of solicitation to be used and copies of any proposed contracts, agreements, promotional materials, or other materials designed to be used in solicitation.
- h. the dates upon which solicitations, canvassing, or vending are to occur and the location and times on each of those dates.
- i. the names of Town parking lots, commons, or parks at which vending is proposed to occur.
- j. information required to be supplied under NH RSA 321:19 as to the advertising, representing or holding forth of any sale as an insurance, bankrupt, insolvent, assignee's, trustee's, testator's, executor's, administrator's, receiver's, wholesale, manufacturer's or closing-out sale, or as a sale of goods damaged by fire, smoke, water or otherwise, or in any similar form, the following information is required to be supplied under NH RSA 321:19- all the facts relating thereto, the reason for and the character of such sale, including a statement of the names of the persons from whom the goods were obtained, the date of their delivery to the applicant, the place from which they were last taken and all the details necessary to locate and identify them.
- k. a non-refundable Vendors, Hawkers, Peddlers, Solicitors, and other Itinerant Vendors and Door-to-Door Solicitations and Canvassing Permit Fee of twenty-five (\$25) dollars per day, one hundred (\$100) dollars per week, or two hundred fifty (\$250) dollars per year or any part thereof, payable at the time of application;

OR

- I. a non-refundable Mobile Vendor Town House Common Permit Fee of \$1,200.00 per calendar year (or prorated monthly), payable at the time of application.

OR

- m. a non-refundable Mobile Vending outside of WC & C1 Downtown Districts Permit Fee of twenty-five (\$25) dollars per day, one hundred (\$100) dollars per week, or two hundred fifty (\$250) per year or any part thereof, payable at the time of application.

#### 802.4 Official Action on the Permit

- A. Before granting any permit under this chapter, the Select Board of the Town of Exeter, or designee shall:
  - 1. determine whether the applicant has submitted a complete and accurate application;
  - 2. determine whether the applicant has met all requirements and purposes of this chapter;
  - 3. forward application and information to the required Town Departments for review.
- B. After the application for a permit has been reviewed by the Select Board or designee and the required Town Departments, the permit will be approved or disapproved. The decision to approve or disapprove will be based on the findings of the Select Board or designee. A decision shall be made no later than five (5) working days after receipt of application. If the permit is denied, the Select Board or designee shall provide reasons for the denial to the applicant.
- C. Reasons for denial may include but are not limited to any one of the following:
  - 1. conviction of any offense which would warrant such denial;
  - 2. evidence that the permittee has accepted or solicited money, otherwise than through a bonafide sale or barter of goods, wares, or merchandise, or has in any manner solicited same from the public;
  - 3. evidence of any falsification of information on the application;
  - 4. evidence that the permittee is insane, a sexual psychopath, is or has been guilty of assault upon others or whose conduct has been otherwise disorderly and is of such violent or offensive demeanor that to grant such permit would constitute a threat to the peace or safety of the public;

5. the permittee is at large pending appeal from a conviction for a violation of the law involving extreme moral turpitude; or
6. failure to supply the information required under NH RSA 321:19
7. any negative past experience with the organization's or individual's conducting of activities either in the Town of Exeter or elsewhere, that would require a permit under this ordinance.

#### 802.5 Revocation of Permit

- A. Upon receipt of any complaint concerning nuisance, hazard, annoyance, or disorderly conduct concerning any section of this Chapter, any or all solicitors may be asked to stop solicitation.
- B. The Town of Exeter may amend or revoke a permit if any of the following occur:
  1. The existence of any of the reasons for denial listed above in 802.4C.
  2. Failure to supply the identification required under 802.8 below.
  3. The occurrence of any prohibited conduct as set forth below under 802.9

#### 802.6 Appeal Process

A person may appeal to the Select Board from the denial, revocation or amendment of a permit by filing a written notice within five (5) working days of denial, revocation or amendment of the permit. The Select Board may affirm or reverse the decision, or attach such additional conditions to the permit as will, in their best judgment, protect the health and safety of the public and the persons required to apply for the permit.

#### 802.7 Notification of Police

Upon the issuance of a permit to any person, firm, corporation, or other entity, the Select Board or designee shall notify the Police Department of the same.

#### 802.8 Identification Required

Any person, firm, corporation, or other entity granted such a permit shall upon demand show suitable identification to any person demanding same and shall at each solicitation or inquiry identify the entity benefiting from the funds received.

## 802.9 Prohibited Conduct Under a Permit

- A. No door-to-door solicitation or canvassing regulated under this chapter is to occur before 9 AM or after 9PM on any given date.
- B. Sidewalk Vendors: A vendor selling on the sidewalk shall not:
  - 1. Vend at any location where the unobstructed sidewalk area after deducting the area occupied by the stand is less than three (3) feet in width;
  - 2. Vend within thirty (30) feet of any driveway entrance to a police or fire station, or within ten (10) feet of any other driveway;
  - 3. Allow the stand or any other item relating to the operation of the vending business to lean against or hang from any building or other structure lawfully placed on public property, without the building or structure owner's written permission.
- C. Motor Vehicle Vendors:
  - 1. Mobile vendors shall not conduct their mobile vending business in such a way as would restrict or interfere with the ingress or egress of the abutting property owner or tenant, create or become a public nuisance, increase traffic congestion or delay, or constitute a hazard to traffic, life or property, or an obstruction to adequate access to Fire, Police or Town/State vehicles;
  - 2. A vendor selling from a mobile vending unit shall not stop, stand, or park their mobile vending unit upon any public location, public parking space or public street for the purpose of selling under any circumstances, except through the acquisition of a Mobile Vending Permit and/or by the parking ordinances of the Town unless specifically authorized to do so by the Select Board or designee;
  - 3. Mobile vendor is responsible for removal of their own trash.
  - 4. Mobile vending units approved signage and garbage receptacles must be removed daily.
  - 5. Dumping of grease, oil or greywater is strictly prohibited.
  - 6. Mobile Vending Permits must be applied for at least two (2) weeks prior to the approved start of business at the permitted location. Blackout dates may apply due to special event scheduling.

#### Additional Specifications Related to Town House Common Mobile Vending

7. Unless otherwise approved by the Select Board or designee, mobile vending will be limited to six (6) designated spaces in the public parking lot abutting Town House Common. Parking on greenspace is prohibited;
8. Unless otherwise approved by the Select Board or designee, mobile vending in the Town House Common public parking lot will be allowed year-round January 1 through December 31 of the calendar year specified on the approved permit, Sunday through Tuesday from 7:00 AM to 9:00 PM, Wednesday from 7:00 AM to 4:00 PM, Thursday through Saturday from 7:00 AM to 9:00 PM.
9. Signage will identify designated spaces as reserved for mobile vendors, and will refer potential automobile parking patrons to a website page for access to the schedule of reserved mobile vending dates and times. Violators will be towed at the owner's expense.

#### 802.10 Penalty

Any person, partnership, corporation, or other entity that conducts activities that require a permit under this chapter without a valid permit shall be guilty of a violation punishable by a fine or not more than \$200.00 for each violation.

#### 805 Fireworks

No person shall possess any fireworks as defined in 160.1 New Hampshire Revised Statutes Annotated unless said person is in the business of the sale of fireworks for pyrotechnic displays as licensed by the Federal and State Government, or holds a valid permit for display of fireworks as provided elsewhere in this section.

##### 805.1 Permit for Pyrotechnic Displays:

A permit for "fireworks" displays shall be issued by the Board of Selectmen for special events in which a fireworks display is in the best interests of the general public. No permits shall be issued without the approval of the Chiefs of the Fire and Police Departments who will render a decision based on the competence of the operator, the protection factors and the availability of manpower and equipment.

#### 806 Public Dances

No person, firm, corporation or organization shall conduct a public dance, carnival or circus in which the attendance may be greater than two hundred (200) people unless a police officer is on duty at such an event. When the attendance



increases by any group to three hundred (300) or more, a police officer shall be on duty at such event for each three hundred (300) persons in attendance.

806.1 Costs:

The costs of such police services shall be paid by the person, firm or corporation sponsoring the event.

806.2 Penalty:

Failure to comply with the provisions of Section 806 shall be guilty of a violation, and shall be fined not more than one hundred (\$100) dollars.

807 Special Events

No person, firm, corporation or group shall organize a parade, demonstration or picketing process in the Town of Exeter without having first obtained a permit from the Board of Selectmen.

807.1 Order and Public Convenience:

Any such person, firm, corporation or group receiving a permit shall make provisions for suitable safety for persons engaged in the event and shall not impede any traffic, motor vehicle, pedestrian or otherwise, nor shall anyone engage in any unlawful acts against the peace and dignity of the community.

807.2 Added Costs to Town:

Any such person, firm, corporation or group receiving a permit shall be liable for any additional costs incurred by the Town of Exeter because of such parade, demonstration or picketing.

807.3 Competitive Races:

No person shall conduct or participate in any competitive race using a public way unless such race is sponsored by a recognized organization and prior written approval of the Board of Selectmen is granted. The Town may require insurance, police coverage and other measures to insure the safety and protection of the public.

807.4 Provisions included: The authority of New Hampshire Revised Statutes Annotated 286.3, 286.4, 286.4-A and 47.17 shall be the guide for the issuance and enforcement.

807.10 Penalty:

Failure to comply with the provisions of Section 807 shall be guilty of a violation and shall be fined not more than one hundred (\$100.00) dollars.

808 Public Auctions

No person, firm, corporation or group shall conduct an auction in the Town of Exeter unless they have obtained a permit to do so from the Board of Selectmen.

808.1 Definitions: As used in this Chapter, the following words shall have the following meanings:

- a. **Auctioneer** means a person who engages in the Town of Exeter in the business of selling for another real, personal or mixed property by auction.
- b. **Auctioneering** means the business or act of selling for another real, personal or mixed property by auction.
- c. **Board** means the Board of Selectmen.

808.2 State Statutes

Revised Statutes Annotated defines state laws relative to Auctioneers in New Hampshire. No auctioneer shall operate in the Town of Exeter unless he is properly licensed by the State of New Hampshire.

808.3 Application:

Local applications may be obtained at the office of the Town Manager. The applicant shall state time, date, place of the event and the anticipated length, as well as the number to be in attendance. Action on any application shall be at a regular session of the Board of Selectmen. Applications shall be filed two weeks in advance of the scheduled event.

808.4 Additional Services:

Should the size of the event require additional Town Emergency or Public Services, the reasonable costs for such services shall be paid by the auctioneer obtaining the permit.

808.5 Fees:

The fee for such local permit is \$5.00.

808.10 Penalties:

Any person, firm or corporation violating any provisions of Section 808 shall be punished by a fine of not more than one hundred (\$100.00) dollars for each offense.

## **809 Licensing of Alcohol Use on Town Property**

809.1 In accordance with the provisions of sections 809.1 through 809.9, and RSA 178:24, any organization seeking to serve and offer alcohol for consumption on closed Town streets, in Town buildings and in Town parks shall first apply for the applicable license with the Town Manager's office.

809.2 To qualify for a license under this Chapter, the organization shall obtain a license from the New Hampshire Liquor Commission under RSA 178:24.

- 809.3 The Town shall require a license application, which shall include standards for issuance of the license to serve and offer alcohol for consumption on Town property.
- 809.4 No license to serve and offer alcohol for consumption on Town property shall be granted for the hours between 10:00 pm and 10:00 am.
- 809.5 Applications for a license under this section may be made at the Office of the Town Manager.
- 809.6 The Police Chief, Health Officer and Parks/Recreation Director (where applicable for Town Parks) shall review the application for completion and transfer it to the appropriate authority for review and approval as follows:
- License to serve alcohol on closed Town street, submitted by the Police Chief and Health Officer to the Town Manager for review and approval;
- License to serve alcohol in Town buildings submitted by the Police Chief and Health Officer to the Town Manager for review and approval;
- License to serve alcohol in Town Parks submitted by the Police Chief and Health Officer to the Town Manager for review and approval.
- 809.7 To the extent the applicant meets all of the standards for issuance of a license, the Town Manager may conditionally issue the license, which shall not become valid until the applicant provides the Town Health Officer with an RSA 178:22 (I) license from the New Hampshire Liquor Commission for the applicable license issuance time period.
- 809.8 The fee for said license shall be two hundred dollars (\$200.00).
- 809.9 Appeals for a denial of a license under this section may be made to the Exeter Select Board at a regular public meeting.

## **820 Alarms: Business, Residence, Burglary, Fire, Medical Emergency Alarm Device or System**

- 820.1 Definitions:
- a. **Alarm System:** Any assembly of equipment and devices, arranged to signal the presence of a hazard requiring the urgent attention and to which public safety personnel and equipment are expected to respond. This shall include any alarm system or device connected to the municipality-owned Gamewell Fire Alarm System.
  - b. **False Alarm:** The activation of an alarm system through mechanical failure, accidental tripping, malfunction or misuse of the owner or lessee of an alarm

system, or his employees or agents. A conclusive presumption shall be made that a false alarm occurred upon the failure of the responding town agency to find any evidence of a legitimate cause for activation. False alarms shall not include alarms caused by severe weather conditions, power outages, malfunction of telephone circuits or other external causes beyond the control of the owner or lessee of the alarm system.

820.2 Standards:

All fire alarms installed in the Town of Exeter shall conform to the standards set forth in the following publications:

NFPA 101 (Life Safety Code)

The Fire Prevention Code (ALA)

NFPA 72, 73 (Fire Alarms Systems): and Fire Rules & Regulations Governing Master Box and Alarm System Installation.

820.3 Direct Dial alarm Systems:

Direct Dial Alarm Systems (which automatically seize an Exeter Public Safety telephone line) shall not be installed within Town of Exeter.

820.4 External Audible Alarms:

External Audible alarms devices shall have an automatic cut-off of no more than ten (10) minutes.

820.5 Required Information:

Alarm owners and/or contractors must provide at least the following information prior to the alarm system becoming operational:

- a. name, exact address and phone number of alarm site;
- b. directions or map and exact location of buildings(s);
- c. a minimum of 3 persons who may be contacted in event of an emergency and have the ability to gain entry into the building.

820.6 False Alarms:

Any individual, firm or corporation who causes, or attempts to cause, a false alarm through the use of alarm-reporting equipment shall be assessed a penalty of \$100. RSA 644.3 shall supersede this section when fire alarms are involved.

820.8 Appeals:

Any false alarm, fee or other action taken may be appealed to the Town Manager.

820.10 Penalties:

No part of this ordinance shall supersede RSA 644:3.

- a. Violation of 820.3 (Direct Dial Alarms) shall be \$100 per activation.
- b. Violations of 820.4 (Audible Alarms cut-off) shall be \$25.00 per activation.
- c. Violations of 820.1 (more than 3 false alarms at any one alarm site during a calendar year) shall be as follows:
  - 4-6 alarms \$100.00 each
  - 7-9 alarms \$150.00 each
  - Each alarm in excess of 9 \$200.00 each
- d. An excess of 3 false activations of the Gamewell Fire Alarms system, in a calendar year, shall be assessed a Fire Department response expense determined by the Fire Chief on a case by case basis.

821 Exeter Development Commission  
(originally Ordinance 5-68 dated 5/14/68)

The declared intent and purpose of this ordinance is to establish the Exeter Development Commission in the Town of Exeter, for the purpose of encouraging the welfare of local industries, promoting the establishment of new industries and promoting the general business and economy of the Town of Exeter.

821.1 The Act:

An ordinance relative to the establishment of the Exeter Development Commission is hereby ordained by the Selectmen of said Town of Exeter as follows:

An ordinance relative to the establishment of the Exeter Development Commission is hereby ordained by the Selectmen of said Town of Exeter as follows:

- a. The Development commission shall consist of nine (9) qualified members who shall be residents of the Town of Exeter. They shall be appointed by the Board of Selectmen for a term of four (4) years. The Chairman of the Board of Selectmen, the Chairman of the Planning Board and the Town Manager shall also serve as ex-officio members of the Exeter Development Commission whose terms shall correspond to their respective tenure of office.
- b. The Development Commission may appoint a Development Specialist for the promotion of industry and the economy, and shall have the authority to expend funds, within its appropriation, to carry out the purposes set forth in this ordinance.
- c. All ordinances or sections of ordinances, inconsistent herewith, are repealed.

#### 821.2 Statement of Policy:

It shall be the policy of the Exeter Development Commission to protect and promote the industrial, commercial and general economic progress of this area in every way consistent with its By-Laws, the regulations and ordinances of the Town of Exeter and the laws of the State of New Hampshire. In general, the Commission proposes to work within the framework of the following eight-point program to be undertaken in concert with other agencies, both local and otherwise, for the establishment of plans and programs consistent with well defined, balanced economic growth.

- a. To assist in the retention and expansion of existing industries and businesses in that area;
- b. To assist in developing new industries and businesses of the types which can supply and support those already established in the area;
- c. To assist in attracting new and diversified industries and businesses which will help to bring the economy of the area into better balance;
- d. To initiate and assist in developing, whenever deemed possible, relative to all important matters affecting the industrial business economy of the area and community particular;
- e. To establish a cooperative and coordinated effort involving all organizations and individuals interested in the industrial and business development of the community and area.
- f. To publicize Exeter and the area as a good industrial and business location;
- g. To work toward the general improvement of the business climate of Exeter and the area;
- h. In promoting the economic progress of the area the Commission shall give first consideration to the Town proper. However, since the political boundaries of the Town do not coincide with its economic boundaries, the Commission deems it necessary to work on a board basis.

#### 821.3 By-Laws:

- a. Name: This organization shall be known as the Exeter Development Commission.
- b. Objectives: This Commission is established to foster and protect the industrial, commercial and general economic progress of the Town of Exeter and the Seacoast Area.

- c. Membership: The membership of the Exeter Development Commission shall consist of nine members to be appointed by the Board of Selectmen of the Town of Exeter. It shall be necessary that members of the Commission be residents of the Town of Exeter. The Chairman of the Board of Selectmen, Chairman of the Planning Board and the Town Manager shall be ex-officio members of the Commission.
- d. Officers: The officers of the Exeter Development Commission shall be a chairman, a vice-chairman and a secretary who shall be elected by a vote of the membership for a one year term, but may be re-elected to such additional terms as is desired by the membership.
- e. Duties of the Officers:
  - 1. The Chairman shall preside at meetings, shall appoint committees as deemed necessary, and shall carry out such other duties as are assigned to him by the vote of the membership.
  - 2. The Vice-Chairman shall preside at meetings and generally carry out the duties of the Chairman in his enforced absence, or upon his request.
  - 3. The Secretary shall keep a true and accurate record of meetings and shall present it to the membership. Monthly reports will be made to the Selectmen.
  - 4. The Officers of the Commission, within the appropriation of the Town of Exeter, shall be authorized to hire qualified personnel for the purpose of economic development and shall determine compensation, subject to a majority vote of the committee and subject to the rules and regulations covering expenditure of funds of the Town of Exeter. Said Agent of the Commission shall be the Chief Administrative Officer and shall have the power to appoint and discharge all other staff employees. Said agent shall be responsible to the Commission through the Chairman.
- f. Committees:
  - 1. The Chairman shall appoint all committees unless otherwise specified by vote of the members.
  - 2. The authority and duties of such committees shall be determined by the resolution authorizing their appointment.
  - 3. Persons appointed to committees need not be members of the Exeter Development Commission.
- g. Meetings:
  - 1. The annual meeting of this committee shall be held during the month of

October of each year on a date to be determined by the Chairman. A majority of the membership shall constitute a quorum.

2. Meetings shall be held at such other times as the Chairman may determine, or upon request of a majority of the members, but notice of said meeting shall be given to members at least three (3) days prior to the date of the meeting. A majority of the membership shall constitute a quorum.
  3. Any committees appointed by the Chairman are empowered to hold meetings at which a majority shall constitute a quorum. No committee shall have the power to put into effect any policy involving the Commission until such policy has been approved by a majority of the membership.
  4. All meetings shall be conducted under Roberts Rules of Order.
- h. Funds: Funds for the operation of the Commission shall be requested of the Town of Exeter and any appropriations received shall be expended according to the rules and regulations of the Town. Nothing herein shall be construed to mean that the Commission is prevented from accepting funds from other sources provided that it is consistent with the rules and regulations of the Town of Exeter and the policies of this Commission.
- i. Finance Committee: The commission shall appoint a Finance Committee for the approval of vouchers for payment authorized by the Commission. The Committee shall consist of three (3) members and approval of payment vouchers shall require signatures of at least two (2) members of the Finance Committee.
- j. Amendments: These By-Laws may be amended by a majority vote of the members present at any regular meeting, or any special meeting called for that purpose or by membership referendum provided that proposed amendments, alterations or repeals shall be plainly stated in the call for the meeting, which must be sent out at least three (3) days prior to the meeting at which they are to be considered or seven (7) days prior to the closing of the referendum ballot.

### 830 License for Intelligence Offices

- 830.1 Pursuant to Revised Statutes Annotated 274:2, the Town of Exeter adopts this ordinance to cover Employment Offices.
- 830.2 Provisions of the Law: It shall be unlawful to conduct a business as defined by RSA 274:2 without having applied for and received a valid permit from the Exeter Board of Selectmen.
- 830.3 Fee: The fee for such permit shall be ten (\$10.00) dollars.



830.10 Penalty: Any person, firm or corporation violating the provisions of this section shall be guilty of a violation and shall be punished by a fine of not more than one hundred (\$100.00) dollars for each offense.