

FINAL MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

April 6, 2009

1. Call Meeting to Order

Chairman, William Campbell, convened the meeting at 6:45 pm for an interview. The Board then reconvened in the Nowak Room at the Town Offices at 7:00 pm. Mr. Campbell introduced other members of the Board: Mr. Bobby Aldrich, Mr. Bob Eastman, Ms. Julie Gilman, Mr. Matt Quandt and Town Manager, Russ Dean.

2. Board Interviews – Don Woodward

3. Public Comment – none.

4. Minutes & Proclamations

a. March 23rd, 2009

Ms. Gilman moved to waive the reading of the March 23rd, 2009 minutes and accept them as presented; Mr. Aldrich seconded. VOTE: Unanimous.

5. Appointments

a. Historic District Commission: Pamela Gjettum - term to expire 4/30/12

Mr. Aldrich moved to appoint Pamela Gjettum to the Historic District Commission with a term to expire on April 30, 2012; Ms. Gilman seconded. VOTE: Unanimous.

6. Discussion / Action Items

a. Grant Acceptance: DES SWP-192 Source Water Protection

The Town has been authorized to receive a \$5,500 source water protection program grant from DES. The funds will be used to install fencing around Skinner Springs in Stratham. The grant will need Governor and Council approval. Mr. Dean asked Jennifer Perry, Public Works Director, to come forward to take credit for doing a great job getting this grant. Ms. Perry stated that this is the formal acceptance of the grant and that people who have homes that abut the land will be notified when the work will be done.

Mr. Aldrich moved to accept the Source Water Protection Grant for Skinner Springs in the amount of \$5,500, and authorize the Town Manager to sign the requisite grant documents on behalf of the Town; Ms. Gilman seconded. VOTE: Unanimous.

b. Sportsmen's Club Lease Signing

The Board of Selectmen signed the lease. One copy will go to the Board, one to the Town Clerk, and one to the Sportsmen's Club. A copy of the signed lease will also be posted on the Town's website. Mr. Dean said that he has received the certification of insurance and the first years rent as well from the Sportsmen's Club. Mr. Campbell thanked the Club for their cooperation during the lease negotiations.

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c. Review 2009 Paving Plan

The 2009 Paving Plan has been prepared by the Department of Public Works. The plan includes a return to the practice of crack sealing. The total estimated expenditure for 2009 is \$454,000 based on Bell and Flynn's quote of \$70.50 per ton. Jennifer Perry came before the Board to say that Jay Perkins has put a lot of energy and hard work into this plan and invited him up to answer any questions. Mr. Eastman asked about the unexpended \$46,000 of the paving plan. He asked if there were some added roads that could be done to get up to the full \$500,000 that was funded. Mr. Perkins answered Mr. Eastman by saying that it is a very tight schedule. They will try to do all they can but the number is not firm. The price is only good until July 12th and the \$46,000 gives a good cushion. Mr. Aldrich stated that Ms. Parry did her research to find the best price and asked when the paving will start. Mr. Perkins said probably by the first of the week. Mr. Dean acknowledged Bell and Flynn's hard work and thanked them for doing a great job.

Mr. Eastman moved to approve the extension of the Town's paving contract with Bell and Flynn for the year 2009 in the amount of \$70.50 per ton laid in place; Mr. Quandt seconded. VOTE: Unanimous.

d. Recreation Revolving Fund Policy

The Board reviewed the revised policy. Mr. Aldrich stated that he was still not convinced about the Board not voting for what the funds are used for and doesn't want to be breaking a law. Mr. Eastman said that he agreed that there should be a voice vote for how the money is spent from the fund. Mr. Dean said that by doing that, it would slow down operations to a halt. Mr. Aldrich asked if the Board could get clarification on whether the vote is required. Mr. Dean stated that he would get this clarified. Mr. Campbell put this off until April 20th.

7. Public Hearings – none.

8. Permits & Approvals

a. Tax Abatements & Exemptions from 3/23/09:

Abatements:

Map / Lot / Unit

72/158

Mr. Aldrich moved to approve the abatement as presented; Ms. Gilman seconded. VOTE: Unanimous.

Abatement Denials from 3/30/09:

Map / Lot / Unit

68/6/126

Mr. Aldrich moved to deny the abatement as presented; Mr. Quandt seconded. VOTE: Unanimous.

Excavation Tax from 3/30/09:

Map / Lot / Unit

98/37

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Mr. Aldrich moved to approve the excavation tax as presented; Mr. Quandt seconded. VOTE: Unanimous.

Elderly Exemptions from 3/30/09:

Map / Lot / Unit

95/64/321

32/12/18

62/95

104/79/212

73/49/57

Mr. Aldrich moved to approve the elderly exemptions as presented; Mr. Quandt seconded. VOTE: Unanimous.

Veteran's Credit from 4/6/09:

Map / Lot / Unit

104/79/216

81/59

Mr. Aldrich moved to approve the Veteran's credit as presented; Mr. Quandt seconded. VOTE: Unanimous.

Disability Exemption from 4/6/09:

Map / Lot / Unit

104/79/906

Mr. Aldrich moved to approve the disability exemption as presented; Mr. Quandt seconded. VOTE: Unanimous.

Elderly Exemption from 4/6/09:

Map / Lot / Unit

73/57

104/79/15

104/79/905

Mr. Aldrich moved to approve the elderly exemptions as presented; Mr. Quandt seconded. VOTE: Unanimous.

Elderly Exemption:

104/79/124

Mr. Aldrich moved to approve the elderly exemptions as presented; Mr. Eastman seconded. VOTE: Unanimous.

b. Water/Sewer Abatements – none.

c. Permits –

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1. Peter K. Datillo of Ian's Granite State Franks LLC applied for a peddling permit to sell hotdogs in Swasey Parkway from his trailer. Mr. Dean stated that he has been doing this for a few years now on a trial basis and the Police Department and Swasey Parkway Trustees have come up with some conditions for this year. Mr. Dean read the list of conditions. Mr. Datillo came before the Board to speak. He said that he was surprised by the list of conditions since he had not heard of any complaints. There was a previous issue raised with the farmers market that they abide by their permit and close down the park at the correct time. The Park Trustees have asked him to keep his trailer parked in the same spot to keep from damaging the lawn. Mr. Perkins from the DPW came before the Board to clear up some questions. He said that the trailer had been moved around and was crowding closer to the market. He has heard many complaints. Mr. Perkins asked Mr. Datillo to unhook and stay beyond the first speed bump. Mr. Datillo will need written permission from the Town to attend special events days ahead of time. Mr. Dean noted that a lot can be resolved with upfront communication. Ms. Gilman recommended specifying a location with a map. Mr. Dean will work on the permit language and get a copy to Mr. Datillo.

Mr. Quandt moved to provisionally approve the permit for one month with the previous conditions of last years permit; Ms. Gilman seconded. VOTE: Unanimous.

9. Reports

a. Town Manager's Report

Russ Dean: Mr. Dean handed a year to date expenditure summary to the Board. 20 % of the Town's finances year to date have been expended which is right on target. The Unismart conversion is still ongoing. It is easy to use and great for generating reports. A fiber line is being implemented with technology department. Mr. Dean attended a State Representative meeting regarding the general revenue sharing issues. He also met last week with a Fairpoint representative on the possibility of bringing IPTV to Exeter on a test basis. Last Thursday, Mr. Dean spoke at Riverwoods at the invitation of the Education Committee on town issues. He thanked them for having him down and said they were gracious hosts.

b. Selectmen's Committee Reports

Julie Gilman: The Energy Committee meets Tuesday to discuss energy service companies and a free energy audit and how to make a building more energy efficient. The Heritage Committee meets Wednesday and they will be dividing town neighborhoods of interest. The HDC will not meet this month.

Matt Quandt: The River Study meets April 16th.

Bob Eastman: Mr. Eastman had no committee report but had some questions. He asked about the inappropriate MATERIAL on the website, adopted policies that the Town Clerk does not have, the part of Town that will be assessed, the minutes of a December non-public session on employees being short paid, the report on Munismart, the update on employees and their positions, and the status on the Industrial Drive culvert.

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Mr. Dean answered Mr. Eastman's questions. The material linked to something less desirable on the Town's website was taken care of. The policies with the Town Clerk will be looked into. Mr. Dean will check with the assessor on what part of Town will be assessed. The minutes from December will be checked into. The Board will receive a report on the Munismart appropriations. The update on employees and their positions will be posted. The Industrial Drive culvert is not for public discussion.

Bill Campbell: nothing to report.

Bobby Aldrich: The Arts Committee met on the 16th and talked about a new fund. The Arts Committee has requested adding 2 members to their committee to help represent all art types. The Conservation Commission meets Tuesday night. The Trail Committee met March 24th and they mapped out trails and received great input from all who attended. Their next meeting will be April 28th.

b. Correspondence:

1. Letter from the Board of Tax and Land Appeals, re: confirmation of "Date of Notice of Tax" for the Town of Exeter, 2008;
2. Correspondence from Linda Hartson, Town Clerk, re: turnout for Town Election and warrant results;
3. Letter from Exeter River through Pam McGrath, Asst Community Manager & Company Relations regarding seeking assistance to tie in to Town's Water supply;
4. Letter from Cathy Schmidt, Citizens Bank re: congratulations on Exeter's recognition as "most affordable suburb" in New Hampshire by Business Week magazine;
5. Notice from CDFA regarding Planning Grant Funds application deadline of April 30, 2009;
6. Correspondence from Town Assessor re: 2008 DRA Sales Ratio Survey results;
7. Correspondence from Town Assessor re: number of Cities/Towns doing market adjustment assessments;
8. DRA letter 4/2/09 re: warrants.

10. Second Public Comment – none.

11. Non Public Session –

Mr. Eastman moved to enter into a non public meeting on the Industrial Drive culvert; Mr. Quandt seconded. At 8:30 pm, Mr. Aldrich called the roll: Mr. Eastman – aye, Mr. Quandt – aye, Mr. Campbell – nay, Mr. Aldrich – aye, Ms. Gilman – aye.

12. Adjournment –

The Board emerged from non public session at 8:45 p.m. and adjourned for the evening.

Respectfully submitted,

Aimee Caruso
Recording Secretary