

FINAL MINUTES  
BOARD OF SELECTMEN MEETING                      MINUTES

November 23, 2009

**1.        Call Meeting to Order**

Chairman William Campbell convened the meeting at 7:00 pm in the Nowak Room of the Town Office Building. Mr. Campbell introduced the other members of the Board: Mr. Matt Quandt, Mr. Bobby Aldrich, Town Manager, Russ Dean and Mr. Bob Eastman. Ms. Julie Gilman was excused.

**2.        Public Comment**

None.

**3.        Minutes and Proclamations**

Mr. Aldrich and Mr. Campbell had corrections.

**Mr. Aldrich moved to approve the minutes of November 9, 2009 as amended. Mr. Eastman seconded. Vote: Unanimous.**

**4.        Appointments –**

None.

**5.        Department Reports – Parks and Recreation**

Mike Favreau, Parks and Recreation Director, reported that the fall sports went very well and despite the inclement weather at the beginning of the summer, the pool was able to generate a profit of \$14,000. The department now offers a music program and the outdoor Coyote Club to encourage kids to get outside. New and existing programs have good registration numbers and they are even offering Chinese classes now. The department is leasing a new color copier that will allow them to save some money by printing in-house. They will be doing a cold frost seeding at the parks and the skating rink is not set up yet. As far as projects, there are two projects, pool resurfacing and tennis court update. Assistant Director Greg Bisson reported that there is a trip to a Patriots game in Buffalo December 20 that has tickets available and the Red Sox tickets will be available in time for Christmas gift giving.

**6.        Discussion/Action Items**

**a.        Grant Approvals: DHHS**

Assistant Chief Ken Berkenbush advised the Board that these are the Phase 2 and Phase 3 H1N1 grants that had been voted on before and the Attorney General's office requires a specific motion for these grants. The grant amounts are \$50,000 and \$76,381.

**Mr. Eastman moved that the Board of Selectmen accept and approve the New Hampshire Public Health Network Services Public Emergency Response Grants Phase 2 and 3, and authorize the Board Chairman to execute any documents necessary to effectuate the contract. Mr. Aldrich, seconds. Vote: Unanimous.**

Asst. Chief Berkenbush reported that Exeter is further ahead in the region with H1N1 vaccinations thanks to Core Physicians. They have run flu clinics for about 5 weekends with clinics open to the target demographics. The clinics were advertised on TV and in newspapers but residents can find flu clinics by logging on to findaflushot.com. The Fire Department will be vaccinating child care workers beginning tomorrow.

**b.        2010 Budget Process**

Mr. Campbell stated that the Board's portion of the budget process will begin on December 7; they will have a public hearing December 14 that is dedicated to the budget as a work session and then finish it up

## FINAL MINUTES

on December 21. Mr. Eastman stated that he will not support elimination of the two proposed positions but he will support a staff accountant. Mr. Campbell agreed with Mr. Eastman and also stated that he supports the pay plan and that he will make adjustments that will bring back the changes that were made in protest by the Budget Recommendations Committee. He believes that the adopted pay plan is now a contractual obligation.

### **c. Preliminary Warrant Articles**

Mr. Campbell referred to a list of warrant articles in the packet and stated that he would like to discuss the Budget Committee's suggestion that the activities of the Budget Recommendation Committee be expanded. Mr. Eastman asked if there was a warrant article needed to spend money from the Transportation Fund. The DRA said that it needed a ballot vote last year and that all expenditures are thru warrant article.

## **7. Regular Business**

### **a. Accounts Payable and Payroll Manifests**

**Mr. Aldrich moved to approve the weekly Payroll warrant of November 18, 2009, in the amount of \$149,248.95. Mr. Quandt seconds. Vote: Unanimous.**

**Mr. Aldrich moved to approve a special Accounts Payable warrant dated November 20, 2009, in the amount of \$801,539.05. Mr. Quandt seconds. Vote: Unanimous.**

Big Ticket items: Water Tank for \$94,000, Underwood for \$98,000, Exeter School District for \$300,000, Howard Fairfield for \$8,200, WTP Chemical for \$8,000, LGC for \$186,000 and Northside Carting for \$55,000.

**b. Budget Updates - None.**

**c. Tax Abatements and Exceptions - None.**

**d. Water/Sewer Abatements - None.**

**e. Permits –**

The Junior Women's club is having a Book Sale in February 2010.

**Mr. Aldrich moved to approve the permit with a fee waiver for nonprofit status. Mr. Quandt seconded. VOTE: Unanimous.**

Mr. Dean also noted that the he would be meeting with the Arts Committee and Oyster River Players to work out a few issues.

### **f. Town Managers Report**

Mr. Dean reported that the Town Office is closed Thursday and Friday in observance of Thanksgiving. There was a meeting of downtown merchants last week and they are planning for the Festival of Trees with the Chamber of Commerce. They are also talking about issues surrounding banners and sidewalks. Mr. Dean gave a State of the Town presentation last week at the Exeter Inn and it was recorded and can be seen on Channel 22. The NHMA conference was last week in Manchester where the hot topics of discussion were projected NH Retirement increases for 2011 and the new ASB rule on assessors which allows the assessing board to revoke the licenses of assessors. Mr. Dean also attended a seminar on Tax Increment Financing (TIF districts where the example was Peterborough. Mr. Dean felt that this is a

## FINAL MINUTES

topic that the Board will be discussing in the future. The TIF program allowed Newmarket to get their utilities underground in the downtown area. Mr. Dean reported that the draft fleet study is ready for review that gives specific recommendations. The 2008 draft audit is done and the finance department does anticipate a smoother year this year than last year. Mike Jeffers, Water/Sewer managing engineer has confirmed that the water shutoffs can move forward with considerations for people in specific situations. Mr. Dean wanted to thank all of the volunteers that have helped to decorate the downtown area. The Festival of Trees and the Holiday Parade are coming up soon. Mr. Dean wished to congratulate the Exeter High School girls' soccer team for winning the State Championship as well as the boys' soccer and football teams who had very good seasons. Finally, the tax bills are in the mail.

### **g. Selectmen's Committee Report**

Mr. Eastman was very busy with Budget Committee with nothing else to report.

Mr. Aldrich had nothing to report.

Mr. Quandt had nothing to report.

Mr. Campbell had nothing to report.

### **i. Correspondence**

1. Letter from LGC re: Property Liability Increase
2. Letter from Milbury Associates re: Land for sale
3. Letter from the SEIU in support of the two positions that have been proposed for elimination.

### **8. Second Public Comment**

Jim Knight, Oak Street, warned that the Town does water shut offs they should be aware that some heating systems are run with water so it could cause some other problems.

Don Woodward reported that Coast Bus will be providing free rides on December 19 for Routs 1, 2, 6 and 7 as well as some Dover and Portsmouth routes.

Mr. Campbell said that there will be no regular meeting next Monday night but asked if the Board is available on Tuesday, December 1 at 8:00AM to review payroll and accounts payable manifests. Other members of the Board indicated that there would be enough for a quorum.

### **10. Non-Public Session**

None.

### **11. Adjournment**

**Mr. Eastman motioned to adjourn at 7:50 pm; Mr. Aldrich seconds, Vote: Unanimous.**

Respectfully submitted,

Kelly Geis  
Recording Secretary