

<b>Town of Exeter</b>	Policy Number <b>2012-02</b>	Adopted by <b>Board of Selectmen</b>
Subject: <b>Appointments to Boards and Commissions</b>	Adoption Date: <b>5/5/86</b> Revision Date: <b>9/9/92; 3/29/10; 5/7/12</b> Effective Date: 5/7/12	Supersedes: 92-13

**1.0 Purpose of the Policy:**

The purpose of this policy is to define the procedure used by the Board of Selectmen to make appointments to public boards, committees and commissions within the authority of the selectmen.

**2.0 Departments Affected:**

None. All committees referred to in 1.0 of this policy.

**3.0 Definitions:**

**4.0 Policy:**

**5.0 Procedures:**

Authority: The Board of Selectmen has appointment authority for Boards and Commissions as specified in NH Revised Statutes Annotated and Town Ordinances. The Board may, at its discretion, establish other local committees and make appointments thereto.

Term of Office: All terms of office created by such appointments shall be consistent with the length of office determined by the Statutes, ordinance or action of the Board of Selectmen.

Consecutive Terms: Consecutive terms shall be consistent with the Statutes, ordinance or action of the Board of Selectmen.

Appointment Date: Applicants to a Board or Committee shall apply for appointment using an application provided by the Town Manager’s Office.

Current regular and alternate members wishing to continue their membership shall, in March of the year in which their term ends, submit a written request to the Board of Selectmen for re-appointment.

Terms of office shall begin on May 1<sup>st</sup>, unless a person is appointed to fill an unexpired term.

Multiple Positions: A person may serve on up to two Town Boards and Committees provided that he/she can only serve on one land use board (defined as Planning Board, Zoning Board of Adjustment, Heritage Commission, and Historic District Commission).

Disbanding Boards & Commissions: The Board of Selectmen shall vote annually in May to review or disband each Board and Committee of their creation.

**6.0 Severability:**

To the extent this policy is in conflict with State law, State law will prevail.

Amended: 5/7/12