

Budget Recommendations Committee
Welfare/Human Services, Parks/Rec, Library, and Other
Wednesday, October 24th, 2018
Town Offices, Nowak Room
Final Minutes

1. Call to order

Attendees: Doreen Chester, Finance Director; Russell Dean, Town Manager; Mike Dawley, Rec, Welfare, and Library Subcommittee; Judy Rowan, Police and Fire Subcommittee Chair; Nancy Belanger, General Government Chair; Len Benjamin, Police and Fire Subcommittee; David Beavens, DPW General Subcommittee; Nick Gray, vice-chair and DPW Subcommittee chair; Niko Papakonstantis, Water Sewer subcommittee and chair of the Budget Recommendations Committee; Bob Kelly, chair of the Water and Sewer Subcommittee; Christine Soutter, chair of the Welfare and Human Services Subcommittee; and Corey Stevens, Police and Fire Subcommittee; and Julie Gilman and Don Clement, Select Board Members, were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 6:30 PM.

2. Approval of Minutes

MOTION: Ms. Belanger moved to approve the Budget Recommendations Committee minutes for July 25th, 2018 as written. Mr. Benjamin seconded. Ms. Soutter abstained, as she was absent on July 25th, and the motion passed 9-0-1.

3. Subcommittee report on Welfare/Human Services

Ms. Soutter first discussed the separate Human Services Funding Committee. For Human Services, the recommendation is slightly less than last year's budget of \$107,500, because one agency didn't apply this year. They had a number of quality applications, and the proposed funding amount for Human Services is \$106,625. Mr. Stevens asked whether having a separate committee was working; Ms. Soutter responded that it's been very smooth. They had the same committee members as last year, they know the agencies, and they have a good process in place. Mr. Dawley said he accepted the budget as presented, and hopes the BRC will accept it as well. Mr. Papakonstantis asked if they update the Select Board through the year; Ms. Soutter said no, the committee meets, presents its findings to the BRC and then to the Select Board, then it goes on the budget. Mr. Clement asked if any agencies were turned away this year. Ms. Soutter replied no, they all met the criteria of basic human needs. Mr. Clement asked why CASA had been funded at \$500, although they requested \$0; Ms. Soutter responded that their application was delayed, but they went ahead and funded them.

Ms. Soutter said in Welfare, Wentworth Trust provides funding for women. It looks like a huge increase in line items, but this is money refunded to the town by Wentworth Trust, and it actually represents a very small increase to the Welfare budget. Ms. Chester said that she had rearranged the budget according to NH law. Reimbursement of funds is revenue, and they're not intended to be netted in with expenses.

Ms. Soutter said that there was an increase in funding for burial expenses and a small rent increase. Mr. Dean added that under NH state RSA, they're required to provide burial services to any qualifying resident of the town. Regarding the commingled funds, the Wentworth Trust used to provide funding directly to applicants, off the town books. However, they decided a year ago to route everything through the town and reimburse them. The net impact is the same.

Mr. Gray asked who the applicants are and how they learn about these opportunities. Ms. Riffle responded that Welfare helps about sixty to eighty individuals financially a year, but there's additional help given which is not financial. There's no outreach, but most of the agencies expect the applicant to go to the town first; they're also referred by landlords and utilities. She has a lengthy application to ensure that they qualify. Mr. Gray said there's about \$50,000 a year dispersed to 80 people, or about \$50 per person per month, and asked if that's sufficient or if they need to go elsewhere for help. Ms. Riffle corrected that the budget is \$25,000. She works collaboratively with other human resource agencies.

Mr. Papakonstantis asked if the \$1,500 line item for General Expenses is new. Mr. Dean said they carved it out of Direct Relief, which includes items that don't fall into another line, such as car repairs or things covered by the Trust but not the town. Ms. Riffle said that in the past, they would pull the money from another line, but wanted to be able to better account for it. She took the \$1,500 from Direct Rent. Mr. Kelly asked if they could amend that line to read "Direct Relief - General Expenses."

Mr. Stevens asked how much they are required to provide in direct relief. Ms. Riffle said they don't have any guidelines. She tries not to go above \$750 per case, but it's on a case-by-case basis.

Ms. Chester stated that the total for Welfare is \$68,171.

MOTION: Ms. Belanger moved to move \$68,171 for Welfare. Ms. Rowan seconded. All were in favor.

Mr. Papakonstantis stated that the Human Services total is \$106,625.

MOTION: Ms. Belanger moved to move \$106,625 for Human Services. Ms. Rowan seconded. All were in favor.

Ms. Chester stated that the Welfare and Human Services total is \$174,796.

MOTION: Ms. Belanger moved to move \$174,796 for Welfare and Human Services. Mr. Stevens seconded. All were in favor.

Ms. Rowan commended Ms. Soutter and her committee for developing a system that makes sense for Human Services. Ms. Soutter responded she's glad that they are giving it the due diligence it deserves.

4. Subcommittee report on Parks/Rec

Ms. Soutter moved on to the Parks and Rec budget. Parks and Rec director Greg Bisson and Assistant Director Melissa Roy were present for the discussion. Ms. Soutter said they've requested a new commercial mower to keep up with demand. They're also looking to replace a

debris loader which is 25 years old. There are also staffing increases; for safety reasons, they need a second person to operate the new mower.

Ms. Chester stated that the new benefits total is \$78,180 and the Recreation total is \$299,462. That does not cover the proposed position.

Mr. Bisson said that historically, they had a part time Admin at 26 hours, for a salary of \$27,515. When they asked for that position to be full time, some of that will be what they already had for part time; the difference is \$18,342. Ms. Soutter said the subcommittee found that they have to have someone cover administrative work as well as programming. The Admin's additional time will be spent on increasing senior programming.

Mr. Bisson said that their programs have grown tremendously. Last year they serviced 356 kids in summer camp, 200 kids in swim lessons, 13,000 visitors to the swimming pool, and flag football and basketball have grown. One of the top items of the Master Plan is to address senior programming, and this increase addresses that. Their goals in 2019 are to create a new council on senior programming; develop a senior resource guide for Exeter; conduct listening sessions to gather information on what seniors are looking for; compile and distribute a senior survey; and increase programming. They've applied for a grant through NRPA for a walking group for seniors, and they're looking at different active programs. Ms. Soutter asked what they're currently doing for seniors. Mr. Bisson responded that they have one or two senior van trips per month. Their building is not ADA compliant, so they need to use other spaces in town to offer programming.

Mr. Papakonstantis asked how the position change would be accounted for. Mr. Bisson said they'd be decreasing the Part Time budget line by 74.5%, to \$6,803, since the position would still be part time in the first quarter. They'd be increasing the Full Time Wages line by 17.9%, or \$33,934, for a total of \$223,747 in 2019. This would only be possible if it were voted in in March. In 2020 the impact on wages and benefits would be greater by \$5,112, but the Part Time line would go down to zero.

Mr. Dawley said it's difficult to evaluate the Rec department because they don't look at the Revolving Fund, which has significant revenue and expenses. In 2017, the Parks and Rec total was \$486,000. It jumped up in 2018 due to the one-time dock project at Stewart Park. Now it's jumping back down, due partly to a decrease in benefits, since the person in the Admin role does not draw benefits. This year they're requesting \$547,000. Ms. Chester corrected that it would be \$528,339 with everything for Parks and Rec. The Recreation total is \$317,029. Mr. Dawley suggested they may have to raise fees again.

Mr. Stevens asked for details on the Revolving Fund. Mr. Bisson said it covers smaller projects like repainting the pool, redoing tennis courts, or new swings. They try not to use it for day-to-day purchases, but if there's an emergency they'll dip into it. They have a number of events that are not revenue-generating. This year they increased the summer camp by 40 kids, and increased staffing at the pool; the Revolving Fund was used to cover that. Mr. Dean said the Revolving Fund is about \$600,000. All told, their budget is \$1.12 million with a revenue offset of \$600,000. Mr. Stevens asked if an overage in the fund would come back to the General Fund. Mr. Dean said they did that one year, but not every year. Mr. Bisson added that the Revolving Fund gave them flexibility by allowing them independence from the long budget cycle of the General Fund; he no longer has to plan events a year in advance. Mr. Dean added that

the Rec Revolving Fund doesn't generate much surplus, it's more 1:1 revenue to expense; Rec revenues are also unpredictable.

Mr. Gray asked the expense for the full time position in FY '20. Mr. Bisson replied \$44,543 in salary, \$52,972 with FICA and Medicaid. Mr. Papakonstantis asked if the new Rec total would be \$317,029 with that position, and Ms. Chester confirmed.

MOTION: Mr. Kelly moved to move \$317,029 for Recreation. Ms. Belanger seconded. Mr. Dawley argued that they need to consider the big picture on Parks and Rec, otherwise when they get to the combined total they won't be able to go back. Mr. Papakonstantis said that he felt the Parks and Rec are two different totals. Mr. Kelly said that there was a minimal increase, of \$3,313, in Recreation. He agrees that Parks has some items that require discussion, but Rec seems straightforward. Mr. Papakonstantis said if they agree they need the staff, and they vote on this total, but then at the end they decide it's too much, would Mr. Dawley want to go back and take away the staff? Mr. Kelly rescinded his motion and Mr. Papakonstantis moved on to Parks.

Ms. Soutter discussed the Parks budget. Years ago, they had two full time maintenance people and six seasonal laborers, but that was cut to no seasonal laborers, and they're only able to do a minimum of maintenance. With additional staff, they will be better able to maintain the equipment and their property, including the fields. Mr. Papakonstantis asked whether these two positions would alleviate the Contract Services line. Mr. Bisson said yes. They use Contract Services to keep up with mowing, at a cost of \$80 per hour; the new positions will reduce these services by about \$8,000. Mr. Papakonstantis said that last year, \$27,000 was spent on Contract Services for mowing, and Mr. Bisson clarified that they contract for mowing, mulching, and fertilizing. Mr. Papakonstantis continued that in the budget, there's 10% increase on Contract Services in addition to the temp staff, and Mr. Bisson said that the increase in Contract Services is independent of the two hires and is based on quotes from their vendors. This will allow them to expand their mowing, not cut the Contract Services.

Mr. Kelly asked if there had been complaints about the state of the parks, and Mr. Bisson said yes, at least weekly. Mr. Kelly said five or six years ago, the Contract Services budget was about \$10,000, and asked if the increase is due to staff attrition. Mr. Bisson said yes, at that time they had occasional seasonal staff. They've been trying to fill in the staffing gap with Contract Services, but he's gotten feedback that the parks have never looked worse. Mr. Kelly asked for a number on Contract Services spent year to date; Ms. Chester stated \$18,511 and encumbered funds of \$7,340, so there will be \$1,300 left in that budget. Mr. Kelly asked to level fund the Contract Services and give it a year to see how the hires affected the numbers. Mr. Bisson said he'd be open to that.

Mr. Dawley said that Parks and Rec could potentially add an infinite number of programs and services, so it could be a bottomless pit. They have to decide how far to go with funding, and he thinks they're going too far.

Mr. Gray asked whether the frequency of mowing is flexible, whether they need to mow some areas twice a week, or at that frequency for the full 20 weeks. Mr. Bisson responded that during the summer, there are increased demands on their staff, such as picking up trash, cleaning facilities, relining, and that's when they had to rely on Contract Services most for

mowing. He added that sport fields do need to be mowed twice a week. Ms. Roy said that while the mowing schedule has changed somewhat, the point is to get up to a minimum of maintenance. Ms. Soutter said they'll be able to take care of the parks as needed, rather than as they are able. Mr. Dean added over the last year they've had many complaints about the state of the parks.

Ms. Soutter said when the subcommittee was going through the budget, she didn't see anything they didn't need. If they neglect the fields, they won't have fields, or will have to pay more to fix them. They don't have enough people to do the job they're expected to do.

Mr. Kelly said that Contract Services has gone up \$20,000 over seven years, and they've done without \$20,000 of people in that period, but everything's looked pretty good until this year. It was clear that they need assistance, but it could be more efficient to use Contract Services than staff, considering both cost and availability. He asked if they have a bidding process for Contract Services. Mr. Bisson said yes; this year the winning bid was \$8,000 less for the same amount of work, and they could have had a \$160/hr mowing crew. He thinks they won't have trouble hiring for the seasonal positions, so that's not a factor.

Mr. Gray asked about the new mower and debris loader. Mr. Bisson said they're requesting a \$12,000 Scag mower; he's trying to make the mowers a uniform fleet for ease of maintenance. The debris loader could be either Little Wonder or Scag, they're \$6,000 - \$7,000 each. They're also requesting a 33" commercial push mower for safety in mowing the steep hill at the Library. Mr. Kelly asked if they could split the two and buy one this year and one next year. Mr. Bisson responded that the debris loader is 25 years old, it's no longer supported by the manufacturer, has lost compression, and leaks oil. If they don't buy a mower, the maintenance guys won't have a mower to mow with. Mr. Kelly said it sounds like there's plenty of other work to do. He said they bought a mower last year. Mr. Bisson said he's looking to recycle the mowers every five years so they will have some trade value and there's less maintenance.

Mr. Kelly asked Ms. Chester about the year to date spending for Vehicle Maintenance and Equipment Repairs; Ms. Chester replied Vehicle Maintenance as of the end of September was \$678 spent. Mr. Bisson added that he just spent \$400, and they're waiting until the end of the year for new snow tires and repairs to the trailers. Mr. Papakonstantis pointed out they've spent it in the last five years. Mr. Dean suggested that they observe the fleet and its age, and come back to the line item next year. Mr. Bisson said he'd be willing to lower Equipment Purchases by \$400. Mr. Kelly said that was not necessary, but asked if he was willing to level-fund Contract Services.

Ms. Chester stated that the new benefits total is \$45,984.

MOTION: Mr. Kelly moved to move Contract Services, line item 5202, \$27,200 for 2019. Ms. Belanger seconded. All were in favor.

Ms. Chester stated that the new Parks total with the temps is \$229,179. Mr. Papakonstantis said that they now have the big picture; the Rec total is \$317,029.

MOTION: Ms. Belanger moved to move \$317,029 for Rec. Ms. Rowan seconded. Mr. Dawley said they'd be up 8% over the original budget, which is too much. He wanted the Admin to be the only position funded. Ms. Chester clarified that the increase is 7.76% for the combined total, \$39,320. Mr. Dean said the preliminary budget was a 3.7% decrease over the previous year, but

that was prior to the health insurance rating coming in and the discussion about the positions. Mr. Kelly said it was an increase of \$20,000 in a \$526,000 budget, and that's more like 4% over 2018. Mr. Bisson added they're only 2.5% of the overall budget for the town. Mr. Gray said that he agreed with Mr. Dawley, he's uncomfortable with the increase. By a show of hands, Mr. Dawley and Mr. Gray voted nay, and the motion passed 8-2-0.

Mr. Papakonstantis asked Mr. Dean what the overall increase is if all additional personnel are added during the budget process, and what this will do to the tax rate as compared to last years. Mr. Dean said they can have an estimate, but they're going through a revaluation so they may not be able to get at rate. Generally speaking, every \$500,000 of additional spending is about 30 cents on the tax rate. He added that the budget that is submitted to Select Board and Budget Recommendations Committee is less valid because it does not include the health insurance number; the preliminary budget will change no matter what.

Mr. Papakonstantis said that the new Parks total is \$229,179, inclusive of two part time seasonal employees; Ms. Chester confirmed that number.

MOTION: Ms. Belanger moved to move \$229,179 to Parks. Ms. Rowan seconded. By a show of hands, Mr. Dawley, Mr. Benjamin, and Mr. Gray voted nay, and the motion passed 7-3-0.

Ms. Chester stated that the new number for Parks and Recreation is \$546,208.

Mr. Dawley reiterated that he hopes they find a way to bring the revolving fund into future budget discussions. Mr. Kelly recommended that Mr. Bisson bring to the Select Board a new fee schedule. Mr. Bisson responded that they have a three year plan to gradually increase fees.

MOTION: Ms. Belanger moved to move \$546,208 to Parks and Rec. Ms. Rowan seconded. By a show of hands, Mr. Dawley, Mr. Benjamin, and Mr. Gray voted nay, and the motion passed 7-3-0.

5. Subcommittee report on Library

Ms. Soutter discussed the library subcommittee's findings. Hope Godino, the Library Director, was present for the discussion. Ms. Soutter said that the budget is very conservative, and was approved by the Library Trustees. She mentioned that if the renovations don't go forward on the ballot this year, they need to start putting money down for a new HVAC system. Mr. Dawley said that the library is budget is flat and it's well-run department. However, he feels like the town doesn't have a deep understanding of the library, whether building, staffing, or programs, and would like to see that addressed in the future.

Mr. Kelly said that Public Services seem to be all over the map, and asked how they forecast it. Mr. Dean said they send the library chunks of the Public Services budget, and they spend it on the items they need to maintain and upkeep the library. Ms. Godino said they get \$20,000 per year to buy books, materials, periodicals, maintenance, utilities, furniture, service contracts, online resources, technology including computers, postage, microfilm, the educational professional budget, and museum passes. Everything is free to Exeter residents.

Ms. Rowan pointed out that this is an unusual department. Though taxes pay for the library services budget, the state legislature determined in the 1800s that a literate public is essential to a functioning democracy, so the library's budget is kept separate from the ability to

cut, in order to preserve this essential function. Ms. Godino added that the library is overseen by an elected board; it's separate from the town. Mr. Stevens asked if the budget goes forward regardless of the BRC's vote. Ms. Godino said no, she'll take their votes back to the Board of Trustees and they've always listened, but if they disagree they will go forward. Mr. Beavens said if they decided to cut \$200,000, they could go to the voters directly to get it back. Ms. Rowan clarified that they're not intending to cut the budget like that.

Mr. Kelly asked about the HVAC. Ms. Godino said that the HVAC is partially under Service Contracts and partially under Repair, along with the elevator, the alarm system, fire suppression, and the telephone system. The older the system gets, the less the Service Contracts cover. If the CIP doesn't pass, they need to put money in to repair or replace the HVAC. If the CIP does pass, the \$10,000 from this budget would go to the CIP.

Ms. Chester stated that the benefits total is \$207,551. The total for the library is \$1,026,272.

Mr. Benjamin asked about the anticipated donations of \$20,000. Ms. Godino said they get between \$15,000 and \$20,000 each year, and most of it is for books. They're small donations that add up, not major donors. If the CIP gets passed by the town, there are people they can approach for major donations.

MOTION: Ms. Belanger moved to move \$1,026,272 to Library. Ms. Rowan seconded. All were in favor.

Anthony Mento and Jason LaCombe of SMP Architecture then discussed the proposed library renovations. Mr. Mento said that when their proposal fell short in 2017, they went back to the Trustees and reflected on what they learned. They aimed to simplify and reduce the cost while still meeting their goals: an enlarged children's area, additional meeting rooms, interior renovations, replacing the mechanical and electrical systems, and repairing the roof and walls. They're now trying to work within the existing design. The design of the roof was flawed from the beginning, with several depressions that hold water, and it's always leaked. The main entrance was intended to be the concrete walkway, but most enter at the lower entrance, which is not very gracious. In 2017, the intention was to build a small two-story addition that was an extension of the children's area and would house additional adult services and mechanical units. There was also a walkway along the river. In 2018, there's a simpler design. They're not increasing the footprint of the building. They intend to renovate the lower-level meeting room into an extension of the children's area and create a second story above it, enclosing the roof and creating additional space for the adult services and mechanical units.

In 2017, the proposed budget was \$5,049,755. If they were to bring the same project this year, it would have gone up to \$5,500,000, due to the cost increase in construction. The library reconsidered the scope of the project, and they did a significant redesign. It accommodates the majority of the goals with a proposed budget of \$4,480,885. They're working with the existing footprint, but are proposing a new entry for the building that is outside of the parking garage. Mr. Papakonstantis asked about the Riverwalk's cost. Ms. Godino said \$174,000, but the architects said they didn't have the exact number. Mr. Papakonstantis asked if they could bring the number to the CIP night. They said that the design will be ready for the Riverwalk in case the funds are raised.

They are adding five meeting spaces in the second floor addition. The community wanted a mix of room sizes, and one room will be flexible. Mr. Beavens asked how much

square footage will be gained; Mr. LaCombe said 1183 square feet, a 6.5% increase in usable square footage, and the reconfiguration is better using the existing space. They're also planning to do some exterior concrete repair work and add a few new window openings along the river.

Mr. Dawley said he was frustrated last year that the proposal didn't pass, but a lot of good things have happened with the design. Mr. Mento said that they are considering different marketing approaches to the general public, to convey that it's not a frivolous proposal, but a needed renovation with a small sliver of expansion. It's 55% repairs, 40% renovation, and 5% expansion. They're trying to work with what they have.

Ms. Soutter applauded everyone involved for trying to pare down the budget in response to the community's vote. With all the issues that the library is having, the renovation needs to happen as soon as possible. Ms. Rowan said that the new design looks much more attractive and proportionate than the previous design.

Mr. Stevens asked Ms. Godino what they will lose in the new proposal. Ms. Godino responded that the children's room and the expansion above it will not be as big as they'd planned, and the Riverwalk will not be included. However, she thinks that this plan is viable for the next 20 years. She said that libraries have an ability to change with the times, but the one thing people always want is children's books. This renovation will give them the space they need for people and books. This plan addresses everything that's wrong in the building and gives them more space.

Mr. Kelly said there was a 10% delta in construction costs from last year to this year. Since this is 2020 construction, do the costs go up further? Mr. Mento said that the increased construction costs are already built in. The construction company has a 13% contingency on top of the firm's 10%. Mr. Kelly said he felt that the numbers on overall construction cost increase would be an important part of the marketing to the town. It's not just scaled back by the 10% of the budget, it's more like 20% with the increases.

Ms. Godino mentioned that the library wouldn't be closed during renovations, although the children's room may close just while they're moving the books.

Mr. Stevens asked if it's possible to do the repairs as a separate program if the voters did not support the project. Mr. Mento said that it would be a different set of goals; it could be done, but they're trying to solve a lot of problems at once. It would cost more than the 40% of the current project. Ms. Godino said that they've attempted three times to fix the roof, but there's no way to fix it other than covering that area of the roof and moving the air conditioning unit. They make repairs out of their own funds, and sometimes take that money from programming. Mr. Gray and Mr. Beavens asked the architects to give a rough number of what just the repairs would cost. Ms. Godino said that focusing on only the repairs misses the services they provide to the community. Everything is interrelated.

Ms. Soutter asked when the last time was that the town made a major investment in the library. Ms. Godino replied when they fixed the elevator, in 2006 or 2007, but it was only \$50,000. The town hasn't done a major investment since the library was built in 1987.

Mr. Gray said that he appreciates the services that the library provides to the children, but these kind of investments have displaced the people of his generation from this town. Ms. Godino responded that the people who use the library most are in their late 20s or early 30s, for themselves, their children, their seniors, or to get a job.

Mr. Kelly said this reminded him of the new high school project. Initially, it was a renovation for around \$35 million, but it lacked new technology and didn't meet the town's needs. Then they came up with a renovation proposal for \$45 million, while a new high school would cost \$50 million to build, and the new high school was easily approved. What they should do is put a dollar amount on a true fix for the library's issues, so they have a comparison to show the value of the new proposal. Ms. Godino said they would look into it. Mr. Papakonstantis said they weren't voting on this until CIP night, and asked that they have the number then.

6. Subcommittee report on Other Culture and Recreation

Ms. Soutter discussed Other Culture and Recreation: Special Events. She said that the Arts Committee is inactive, so that line has a placeholder of one dollar. Everything was flat except for the cost of two additional concerts at Swasey Parkway. Mr. Papakonstantis asked Mr. Dean what will happen with the Arts Committee. Mr. Dean responded that they've been permitting the second floor through the Select Board, so there is activity in the space. The future of an Arts Committee is an open question. Mr. Dawley said Mr. Bisson proposed increasing the summer concerts from six to eight at \$2,000, and he'd like to go back to the six concerts.

MOTION: Mr. Dawley moved to level fund Concerts at \$9,000. Mr. Stevens asked why they wanted to add two; Mr. Dawley said they wanted to add some pizzazz, but he thinks the six is adequate. Mr. Gray seconded. By a show of hands, Ms. Belanger, Ms. Soutter, and Mr. Benjamin voted nay, and the motion passed 7-3-0.

Ms. Chester stated that the new Special Events total was \$17,002.

Mr. Beavens mentioned a "Light Up the Town" fundraiser in Exeter that he had participated in a number of years ago, and asked what happened to that initiative. Ms. Rowan said it was a Chamber effort. Mr. Dean said he would reach out to Mr. Beavens on that subject.

Ms. Chester stated that the new Other Culture and Recreation total is \$32,002.

MOTION: Ms. Belanger moved to move \$32,002 for Other Culture and Recreation. Mr. Kelly seconded. All were in favor.

7. Review Committee Calendar

The board will meet on November 1st to discuss the DPW General Fund Budget.

8. Adjournment

MOTION: Ms. Belanger moved to adjourn the meeting. Mr. Beavens seconded. All were in favor and the meeting was adjourned at 9:23 PM.

Respectfully submitted,
Joanna Bartell
Recording secretary