

Budget Recommendations Committee

Subcommittee: General Government

Wheelwright Room

Town Office Building

Monday, September 30, 2019

**Draft Meeting Minutes**

In Attendance: Nancy Belanger, Tai Chin Tung and Enna Grazier

Also in attendance: Dave Sharples, Town Planner; Kristen Murphy, Natural Recourse Planner; Chetna Parmar, Chair of the newly former Sustainability Advisory Committee; Donna Cisewski, Human Recourses; Darren Winham, Economic Development; and Andy Swanson, IT/EXTV

Meetings began at 8:30 am.

General Government Subcommittee met with the following department heads and others to discuss various line items of their budget requests. Discussion included the preliminary budget requests of the following departments:

Dave Sharples: Planning, Zoning Board of Adjustments, Historic District, Heritage Commission, Conservation Commission (Kristen Murphy, our town resource planner also attended this portion of the meeting), Sustainability Advisory Committee (Chetna Parmar, Chair also attended this portion of the meeting)

Donna Cisewski: Human Resources

Darren Winham: Economic Development

Andy Swanson: IT and EXTV

Line items of each budget departments were discussed. A summary is to be provided to the Budget Recommendations Committee 48 hours prior to our all day meeting scheduled for Friday, October 18, 2019 when the general government will present their recommendations.

Meetings concluded at 12:50 pm

Respectfully Submitted,

Nancy Belanger

Chair of general government subcommittee