

Budget Recommendations Committee- General Government Sub-Committee
Friday, October 22, 2021
8:15 am to 4:00 pm

Agenda

- 8:15 to 8:30: Introductions.
- Approval of General Government Subcommittee meeting minutes of October 4, 2021 and October 6, 2021 meetings.
- 8:30-9:45: Russ Dean, Town Manager to include: Select Board (section 2/page 1), Town Manager (section 2/page 1), Tax Collection with Rachel Laughner, Deputy Tax Collector (section 2/page 8), Assessing with Janet Whitten, Deputy Assessor (section 2/page 8), Legal (section 2/page 3), Transportation (section 2/page 3), Debt Service (section 2/page 30)
- Russ Dean:** Debt Service, Town Manager, Select Board, Legal, Transportation
- 9:20 w/**Janet Whitten** for Assessing (10 minutes)
- 9:30 w/ **Rachel Laughner** for Tax/Water/Sewer (10 minutes)
- 9:45 to 10:15 **Melissa Roy**, Assistant Town Manager/Human Resource Director (section 2/page 2)
- 10:15-10:30 **Andie Kohler**, Town Clerk to include Town Clerk (Section 2/page 5), Elections (section 2/page 5), Moderator (section 2/page 4)
- 10:30-11:15: **Dave Sharples**, Town Planner to include: Planning Department (section 2/page 10) , Zoning Board of Adjustment (section 2/page 12), Historic District section 2/page 13), Heritage Commission (section 2/page 13), Conservation Commission with **Kristen Murphy**, Natural Resource Planner (section 2/page 12) and 2 CIP items: Bike and Pedestrian Master Plan (page 9) and Raynes Barn (page 12).
- 11:15-11:30: **Doug Eastman**, Building Inspector: Inspections/Code Enforcement (section 2/page 11)
- 11:30 to 11:45: **Darren Winham**, Economic Development Director: (section 2/page 11)
- 12:00-1:00: Break for lunch
- 1:00- 2:00 **Andy Swanson**, IT Coordinator; **Steve Bailey**, Network Administrator; Information Technology (section 2, page 3)
- 2:15 to 3:00: **Doreen Chester**, Finance Director to include Finance Department (section 2/page 7), Treasurer (section 2/page 7), Trustee of Trust Funds (section 2/page 4)