

Budget Recommendations Committee

General Government Sub-Committee

Friday, October 21, 2022

8:15 am to 4:00 pm

Agenda

- 8:15 to 8:30: Introductions.
- Approval of General Government Subcommittee meeting minutes of September 26, 2022, October 3, 2022 and October 4, 2022 meetings.
- 8:30-9:45: **Russ Dean**, Town Manager to include: Select Board (section 2/page 1), Town Manager (section 2/page 1), Tax Collection, Town Manager/Tax Collector (section 2/page 8), Assessing with Janet Whitten, Assessor (section 2/page 8), Legal (section 2/page 3), Transportation (section 2/page 3), Debt Service (section 2/page 30)
- Russ Dean:** Debt Service, Town Manager, Select Board, Legal, Transportation
- 9:20 w/**Janet Whitten** for Assessing (10 minutes)
- 9:30 Town Manager, Tax/Water/Sewer (10 minutes)
- 9:45 to 10:15 **Melissa Roy**, Assistant Town Manager/Human Resource Director (section 2/page 2)
- PT HR Assistant proposal.
- 10:15-10:30 **Andie Kohler**, Town Clerk to include: Town Clerk (Section 2/page 5), Elections (section 2/page 5), Moderator (section 2/page 4)
- 10:30-11:15: **Dave Sharples**, Town Planner to include: Planning Department (section 2/page 10) , Zoning Board of Adjustment (section 2/page 12), Historic District section 2/page 13), Heritage Commission (section 2/page 13), Conservation Commission with **Kristen Murphy**, Natural Resource Planner (section 2/page 12) and 2 CIP items: Bike and Pedestrian Master Plan (page 9) and Raynes Barn (page 12).
- 11:15-11:30: **Doug Eastman**, Building Inspector: Inspections/Code Enforcement (section 2/page 11)
- 11:30 to 11:45: **Darren Winham**, Economic Development Director: (section 2/page 11)

12:00-1:00: Break for lunch

1:00- 2:00 **Andy Swanson**, IT Coordinator; **Steve Bailey**, Network Administrator;
Information Technology (section 2, page 3)

2:15 to 3:00: **Corey Stevens**, Finance Director to include: Finance Department (section
2/page 7), Treasurer (section 2/page 7), Trustee of Trust Funds (section
2/page 4)