

BRC 2024 Library, Human Services, Parks and Recreation Subcommittee Budget Recommendations

The BRC subcommittee met with the **library** director to discuss their budget and any impacts from the building renovations and minor expansion that wrapped up last year. The library is governed by a board of directors who set and approve the library budget. State law governs this as a protective measure for local libraries. The BRC does review the library budget in small part as a courtesy but does make recommendations that are genuinely listened to and taken into consideration by the staff and the library trustees. Our review also helps us better understand the workings of the library and their expenditures.

The 2024 **Town library** budget listed at \$187,500 differs from their 2024 operating statement of \$217,500. This larger number incorporates funding from sources outside of Town's funding such as the annual appeal. All efforts are made to be careful with any spending as with all other town departments.

The potential addition of solar panels on the library's roof was investigated but deemed not financially feasible. The roof can not accommodate the number of panels needed in order to make the investment worthwhile. The retaining wall in front of the library is currently being rebuilt as it was failing.

The library made a minor staffing change in that two part-time positions were combined to become one full-time position. One open full-time position was also filled this past year so the total number of full-time employees is now ten. There remains two open part-time positions and due to those staffing shortages the library continues to have slightly reduced weekend hours. Program numbers have increased and are inclusive of all ages.

The subcommittee reviewed the **Human Services** budget and discussed the request for a part-time welfare administrator. The committee continues to be impressed with how efficient this tiny department is with their limited resources. Pam McElroy works closely with numerous nonprofit agencies as well as County and State resource providers. Many of these local nonprofit resources are included in the requested Human Services Funding request for 2024.

The **Human Services Funding** request of \$98,325 for 2024 shows a slight decrease from the 2023 \$98,610 budget. This was due, in part, from having one less application than the previous year.

The requests were reviewed by a four member committee who bring a variety of experience and expertise to the process. The committee reviews the application process annually and make any needed changes. This year the committee proposed, and the select board members agreed, to change from a quarterly check distribution to one annual payment. Previously, each nonprofit had to submit quarterly invoices adding work and expense to both the nonprofit and the Town.

Most funding requests remained flat, one decreased, and, any increased funding requests that were granted (4), had to show a corresponding increase in services or expenses related to Exeter residents. All agencies met the funding requirement of offering services that help meet basic needs such as food, shelter, medical and mental health needs.

All applications can be found on the Town's website.

No changes recommended.

The committee also discussed the request for a part-time welfare position to be included in the 2024 budget. Currently, the position is covered by the Town Manager's Senior Executive Assistant. This role came about a number of years ago when the previous part-time welfare staff person left. The demands on the welfare department have grown due to various issues including covid, economic changes and changes in government funding. The ability to cover both roles by one person no longer tenable. A summary, written by Pam McElroy, has been prepared and was distributed at a previous BRC mtg.

The subcommittee supports the staffing request.

The **Parks and Recreation** department budgets showed an overall increase primarily due to increases in wages and the corresponding increases to benefits. The only other increase of note is the request for an increase to contract services. This request would be expended on additional mowing for town-owned properties. During the mowing season a significant portion of the staff's time is spent on the mowers and therefore they are unable to do much outside of mowing.

No recommended changes.

The subcommittee applauds the work of every department as they continue to provide excellent work without asking for more than needed. They understand and respect the needs of the Town to keep budget requests at a level that does not put an unfair burden on the taxpayers of Exeter. We are grateful for your hard work and dedication to the community.



TOWN OF EXETER, NEW HAMPSHIRE

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www.exeternh.gov

INTEROFFICE MEMORANDUM

TO: RUSS DEAN, TOWN MANAGER
FROM: HOPE GODINO, LIBRARY DIRECTOR
SUBJECT: 2024 PROPOSED LIBRARY BUDGET
DATE: SEPTEMBER 2023

Department: Library

General Discussion- Budget Summary (General Service Information)

FY23 Approved Budget: \$1,172,320
FY24 Budget Request: \$1,244,151
FY24 Budget Request Increase: \$71,832

Exeter Public Library
Budget 2024
Memo

Recently we have added the **Library of Things** which includes Indoor games, Outdoor games, Kitchen T, Garden Tools, adventure backpacks, Telescope, Video game consoles, Blu-Ray player, Bluetooth wireless speaker, CD/DVD external drive DVD player, Karaoke Machine, Ukulele, Projector screen to name a few. We have added a Digital Library for patron that includes a Video to Digital converter, Film digitizer, Wireless turntable, Photo scanner, Digital and slide scanner, and Cassette to MP3 converter. The **NH Gaming Library** (that's us) is going strong with most of the libraries in NH borrowing the gaming console for their programming. Some have even booked them in advance for next summer.

We offer books in various forms, regular print, large print and audio, online access to e-books, audios, movies. EPL hosts Bridge, Mahjong both American and Taiwanese and language tables. We continue to have book discussion groups for all ages from 1st grade to adult, family and preschool story-times, art projects for all ages, movies with popcorn for adults with new releases and old favorites twice a week, video gaming for all ages, hand sewing and LEGO Club and, Art Club, making Snow Cones, doing Sand Art, Decorating Cookies, and Bubbles in Founders Park.

Our Music series is back, and we host a local a display by artist every month. Also back is our Books and Book Talks for Seniors at 277 Water Street and Langdon Place. We plan on adding RiverWoods to the schedule in the fall.

Since April, the library decks have become a meeting places for friends and various organizations as well as one of the best places in town to eat lunch.

EPL continues to have Summer Reading for all ages with special programs including Annual Stuffed Pet Show, Ceramic Painting, Play camping, Lawn games, Touch a Truck, Ladder the Whale and so much more. We had a Summer Fantasy Fair in Founders Park with more than 150 people of all ages attending for the three-hour fair.

Narrative

Exeter Public Library continues its mission is to maintain a lively community space for the people of Exeter that “promotes a literate, enlightened citizenship by providing equal access to a range of media, services and programs to meet the information and recreational needs of the community.”

The following 2024 Library budget enables the library to continue in its mission as a vital information hub for the Town of Exeter.

The Library is open 58 hours a week for six days a week with a friendly well-educated staff to assist Exeter residents of all ages. Program are developed with the need and interest of Exeter’s residents and new one suggests by residents are added whenever possible. We have so many more programs in 2023 than in the past and plan even more in 2024. For example, Adulting for Teens is a program over several months with information for teens including bicycle repair, car maintenance, budgeting, interviewing for college or a job.

We continue to have an increase in the number of residents using the building and requests for services. More patrons are requesting books and other materials, staying longer to read, meet, study or just sit outside to read or have lunch on the covered decks.

The major increase in the Library budget is wages. The Library’s budget for staff increases has been calculated, trying to be in accordance to the Town’s non-union personnel salary scale. Although the Exeter Library staff should be on the Town of Exeter non-union salary scale we are unable to make that jump since many of the library staff are pay less and would need more that a 5% raise to put then in comparable positions. We were unable to add the teen-age pages to the scale but did give them a pay increase comparable to what they would make locally.

Department: Parks and Recreation
General Fund Department Budget Code: 800

Department Information

FY23 Total Approved Budget: \$602,375

FY24 Total Budget Request: \$682,230

FY24 Total Budget increase/decrease over FY22: \$79,855

General Budget Request Discussion:

Exeter Parks and Recreation has requested a 16.3% increase in the budget for both Parks and Recreation. The Recreation Division is level funded besides the Salary and Benefits lines. While the Parks Division has increased in Salaries, Benefits, Contracted Services, Chemical Toilets, Vehicle and Equipment Repair.

The department and the town are now faced with the decision how to properly maintain the parks that is both esthetically and financially friendly to the town. The parks division needs more help than is currently budgeted. It is impossible for 2 park staff to properly maintain 56 acres.

The town needs to rely on contractor services but needs further assistance maintaining the parks during peak summer. There are too many times in which the Park Maintenance needs takes a back seat to mowing services. The pay increases contribute a majority of the overall Parks and Recreation budget increase. The Parks division's anticipated increase is 5.22%, attributed to the re-establishment of the seasonal maintenance staff and increased contracted services and supplies.

Recreation:

FY23 Approved Division Budget: \$381,425

FY24 Division Budget Request: \$431,667

FY24 Division Budget increase/decrease over FY23: \$50,242

The Recreation division includes full-time salaries, benefits, and general expenses such as office supplies, postage, and dues. As in any small budget, the slightest increase can make the rise look substantial in terms of percentage. The growth in this division is attributed to staff salaries and benefits. All other lines have been level funded. The total increase for the recreation division is approximately \$50,242 resulting in a 13.2% increase.

Parks:

FY23 Approved Division Budget: \$220,950

FY24 Division Budget Request: \$250,563

FY24 Division Budget increase/decrease over FY23: \$29,613

The Parks division includes a Foreman and a parks laborer, contracted services, equipment, and supplies. Most lines are level funded. The total increase in this division is \$29,613, resulting in a total 13.4%. While keeping in mind, we reduced the parks budget down going into 2023. The following are the line with the requested increases.

Contracted Services:

After years of being short staff, contracted services help maintain the parks division! After finally being fully staff for a majority of the year, It has become very apparent that 2 staff can not properly maintain parks, playgrounds, pool and the entire 56 acres by themselves. There have been too many times in which general park maintenance such as bench/table repair, turf maintenance, tree trimming, playground maintenance, and equipment maintenance takes a backseat as our staff is overloaded with mowing the various parks, cemeteries and town properties. After attempting to take on more properties now that we are staffed, we quickly realized that was not feasible or attainable. We are suggesting the increase in contractor services to allow more properties to be contracted out. We have broken it out with general fund funding some of these properties and the revolving fund funding others for this year. This cannot be a permanent solution but a bridge to further examine. I have included a breakdown on what properties would be contracted out as well as what other services need to be contracted out. This new format will still keep the staff pretty busy with mowing but allow us the flexibility to chip away at the deferred park maintenance. We have been very fortunate to have local contractors that support the parks and recreation and keeps their rates reasonable. If we were to lose either contractor, the cost of contractor services would escalate putting us in the same position. This increase is important as some of the park maintenance is not addresses in a timely manor could lead to litigation against the town. The RSA protecting municipalities can only protect us if we maintain the recreation facilities correctly.

In closing, there is enough work in the parks to keep our staff and contractors busy year-round. Contracted Services total requested increase is \$11,339 resulting in a 11% increase.

Overall, the entire Parks and Recreation budget increased, \$79,855, total increase of 13.3%

FY 2024 Human Services Grant Applications

Organization	FY23 Awarded	FY24 Recommended Funding	Difference in FY24 Recommended vs. LY Funding	# Exeter Residents Assisted
Annie's Angels	\$ 4,500	\$ 4,500	\$ -	108
Big Brothers/Big Sisters	\$ 7,200	\$ 7,200	\$ -	10
CASA of NH	\$ 1,500	\$ 1,500	\$ -	17
Cross Roads House	\$ 3,500	\$ 5,000	\$ 1,500	25
Exeter Area Charitable Foundation	\$ 3,000	\$ 3,000	\$ -	188
Friends Program RSVP	\$ 2,000	\$ 2,000	\$ -	200
Great Bay Kids' Company	\$ 2,500	\$ 2,500	\$ -	110
Greater Seacoast Community Health Program	\$ 5,000	\$ 5,000	\$ -	195
HAVEN	\$ 7,500	\$ 7,500	\$ -	42
The Key Collective	\$ 1,000	\$ 2,000	\$ 1,000	102
New Generation	\$ 2,000	\$ 2,000	\$ -	280
One Sky Community Services	\$ 1,625	\$ 1,625	\$ -	87
Richie McFarland Children's Center	Waypoint	\$ -	#VALUE!	
Rockingham Community Action (SNHS)	\$ 10,000	\$ 10,000	\$ -	1091
Rockingham Nutrition - Meals on Wheels	\$ 9,785	\$ 10,000	\$ 215	194
Seacoast Eat Local	\$ 1,500	\$ 1,500	\$ -	75 - 100
Seacoast Family Promise	\$ 1,500	\$ 1,500	\$ -	16
Seacoast Mental Health	\$ 9,500	\$ 9,000	\$ (500)	760
Seacoast VNA	\$ 3,000	\$ -	\$ (3,000)	No application submitted
St. Vincent de Paul	\$ 8,000	\$ 8,500	\$ 500	552 households, 1,328 individuals
Waypoint (Richie McFarland joined)	\$ 10,000	\$ 10,000	\$ -	74
Womenade of Greater Squamscott	\$ 4,000	\$ 4,000	\$ -	60+
Total	\$ 98,610	\$ 98,325	\$ (285)	
Percent change over 2023 Funding			-0.3%	

FY24 Human Services Funding will be paid annually going forward, as approved by the Select Board on 5/1/23.



TOWN OF EXETER, NEW HAMPSHIRE
HUMAN SERVICES
FY 2024

June 15, 2023

Re: Human Service Agencies seeking inclusion in the Town of Exeter 2024 Town Budget

Dear Friend,

The 2024 Exeter Human Services budget process has begun. Please submit your funding application if you wish to be considered.

- All applicants must complete the enclosed application and return it along with the additional information no later than **July 31, 2023**.
- Late or incomplete applications may eliminate your funding request. Please fill out all items on the forms completely. DO NOT enter “see audit” or “see attached” in any space on the forms.
- Agencies are not prohibited from submitting requests for increased funding. However, please be advised that such requests should be supported with evidence of increased need and a detailed description of projected outcomes if increased funding is granted. Specific references should be made to benefits for Exeter residents.
- Mail completed application to Town Manager’s Office, 10 Front Street, Exeter, NH 03833.

Please note these general guidelines regarding the 2024 Town of Exeter process.

- The Human Services Committee will review your application. The committee may contact you or ask for a meeting if a question arises concerning your application, amount requested, or your program.
- Please remember that budget priorities change from year to year according to local factors and past funding is not an assurance of future funding. Your funding request will be reviewed by the committee in September, subsequently considered for recommendation by the Budget Recommendations Committee in November, and finally acted on by the Select Board in December.

If you have questions, please call 773-6102. Thank you for your cooperation and the effort you make in serving the residents of Exeter.

Sincerely,

Russell Dean
Town Manager



TOWN OF EXETER, NEW HAMPSHIRE
HUMAN SERVICES
FY 2024

Organization's Name: _____ Year Founded: _____

Address: _____

Executive Director/ Board Chair: _____ Tax ID Number: _____

Applicant Contact: _____ Email: _____

Address: _____ Phone: _____

Organization's Mission Statement and Statement of Grant Purpose (e.g. This grant will be used...):

Brief Detailed description of how the money will be specifically utilized for Exeter residents:

% of overall services that goes to Exeter residents: _____

of Exeter residents served: _____

List all geographic area(s) served by organization: _____

Total Municipal Contributions in 2023: _____

List each town that contributes and the amount received: _____

Organization's total projected budget for FY 2024: \$ _____

Amount Requested: \$ _____

Additional Information Required:

Please supply the following items for a complete application to be considered:

1. Provide a narrative, not to exceed two pages in size 12 font
 - a) Organization's overview
 - b) Program changes and/ or highlights from the past year

2. FY23 funded organizations must submit a brief summary of how those funds were used to support Exeter residents
 - a) If your organization is requesting an increase in funding for FY24, submit justification of increased need

3. Complete financial statements
 - a) Operating budget
 - b) Balance sheet

I certify to the best of my knowledge that the information in this proposal reflects accurate data concerning need and estimates of planned/delivered services. The proposal was considered and approved for submission by the agency Board of Directors on _____ (date).

By signing this application, the undersigned offers and agrees, if the proposal is accepted, to furnish items or services that is quoted. This agreement is subject to final negotiation and acceptance by the Select Board and the Budget Review Committee and subsequent contract award.

Director's (or Designee) Signature: _____ Date: _____

Submit no later than July 31, 2023:

Town of Exeter
Town Manager
10 Front Street
Exeter, NH 03833



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INTEROFFICE MEMORANDUM

TO: RUSS DEAN, TOWN MANAGER
FROM: PAM MCELROY, WELFARE & HUMAN SERVICES ADMINISTRATOR
SUBJECT: 2024 PROPOSED BUDGET
DATE: OCTOBER 2, 2023

Department: Welfare

General Service Information

The Welfare Department administers general assistance aid in accordance RSA 165:1 and Exeter guidelines. The Department consists of one Administrator. The Administrator meets with clients to determine eligibility after the client has completed a detailed application and provides supporting documentation. After the Administrator meets with the client, it is determined if the client is eligible for assistance. The Administrator may decide to advocate for the client through an outside agency, collaborate with outside agencies, or aid the client solely through the Exeter Welfare Department.

General Budget Request Discussion/Summary

FY23 Approved Budget \$84,977.

FY24 Budget Request \$144,094.

FY24 Budget Increase \$59,117. from FY23 Budget or 69.6%

The Welfare Department has grown exponentially in the 4 years that I have held the position of Welfare Administrator. We know that Covid created a huge rise in a variety of assistance requests throughout the State and the Country for many different reasons. Rises in rent, electricity, heating costs, food, etc., as well as loss of income, mental health issues, physical health issues, severe backlogs in service agencies, are just some of the reasons for the Department's quick growth. The New Hampshire Local Welfare Administrators Association discussed changes in Welfare at each of their quarterly meetings over the past year. It is realized that Welfare personnel have become "Case Managers", aiding in much more than monetary assistance. Due to the time and further skills required, we request the addition of a new position, Part Time Welfare Administrator. This position, which is currently the responsibility of the Senior Executive Assistant, will become its own position and will report directly to the Town Manager. Added to the Welfare FY24 Budget is \$42,684, which includes the full salary and FICA & Medicare for the Part Time Welfare Administrator. In FY23 the Welfare Administrator portion of the Senior Executive Assistant's previous salary was 16% of the total salary (84% Town Manager Budget).

In accordance with RSA 32:5-III, Welfare budget expenditures were gross appropriated for FY23 to reflect actual expenses.

Some expenditures are offset by revenue from Cambridge Trust (\$11,902.53 as of June, 2023). The Town of Exeter makes initial assistance payments and is then reimbursed by Cambridge Trust upon approval of a request made by the Welfare Administrator. This will not change the requested line items, but will merely account for revenue received.

Most Welfare related meetings, other than NHLWAA quarterly meetings, were held via Zoom, so meeting/travel reimbursement expenses were minimal. The FY24 request of \$150 is equal to FY23.

The line item for Conference/Room/Meals will remain the same at \$200 for FY24.

NHLWAA FY23 annual dues remained the same at \$40 for FY24.

Mobile Communications expense request for FY24 is \$180. This expense will no longer be split between the Welfare and Town Manager budgets.

Welfare Office Supplies expenses are minimal. FY23's budget was \$150, and FY24 remains the same.

The requested FY24 line item for postage remains \$40.

The Welfare Department works with local funeral homes by aiding families who are unable to pay burial/cremation expenses. In 2022, NH RSA165:27-a raised the cremation/burial assistance amount from \$750 to \$2,000. As of June 30, 2023, there were 4 requests for cremation/burial assistance, totalling \$5,605. The budget request for FY24 of \$6,000 remains the same as FY23.

NH Community Action Program (NHCAP)'s annual utility/fuel assistance becomes effective October 1, and continues through April 30. Once available assistance is consumed, the client pays further fuel bills in full. If there is a particularly cold or long winter the Welfare Department experiences more requests for fuel/heat assistance. Contact information for SNHS's Community Action Program for heat/electric assistance is provided to every client, no matter what type of assistance they are requesting.

Requests for electric assistance have continued to increase as the cost of electricity has risen exponentially. Electric companies raised rates as much as 70%. As of June 30, 2023, \$5,069. was expensed on electricity aid. The Welfare Department is quickly seeing an uptick in electricity requests. The FY24 electricity line item request remains the same at \$6,000.

Exeter Welfare has a separate line item for heat, referring to propane, oil or wood. As of June 30, 2023, expenses for heat were \$2,852. The heat line item request is \$7,000 for FY24; an increase of \$3,500.

With St. Vincent de Paul Food Pantry, Rockingham Meals on Wheels, EBT/food stamps, and Gather available to Exeter residents, food requests are low. If a food request is made, visiting St. Vincent de Paul is suggested. As of June 30, 2023, \$18.75 in food was provided to a single client by Exeter Welfare. Gift cards are sometimes gifted to the Welfare Department by residents wishing to aid the community. Gift cards are distributed as needed per qualifications. The Welfare Department does not have gas cards; clients are referred to St. Vincent de Paul. The FY24 request is decreased from \$500 to \$250.

Medical expenses, including dental and prescriptions, are usually advocated out to other agencies, although there have been some medical/dental requests that Exeter Welfare has covered. As of June 30, 2023, medical/dental expenses were \$50. The budget request for FY24 is \$5,000, up \$2,500 from FY23.

Direct Relief Miscellaneous expenses generally assist with one-time expenses such as child care or transportation. As of June 30, 2023, miscellaneous expenses totaled \$400. The FY24 request is \$4,400; an increase of \$2,900.

Housing requests continue to be difficult. Rent in Exeter, and the Seacoast, continues to rise. Affordable housing has become a very hot topic throughout New Hampshire. Even those who own their home, but rent the land their home is on, are finding they are unable to pay rising lot rents, and are thus being evicted. Shelters and low-income housing authorities continue to have extremely long wait lists – years long. In order to keep clients with disabilities, the elderly and families with young children safe, hotels have become the norm. During times of extreme weather there is always concern for those living in vehicles. Hotel assistance has become larger than rent assistance expenses. As of June 30, 2023, hotel expenses were \$54,235. These costs are fully funded by Exeter Welfare until shelter is available, as other agencies typically do not regularly approve hotel expenses. The FY24 hotel line request remains \$27,000.

Welfare rent/mortgage expenses as of June 30, 2023 were \$16,389. We are requesting the budget be increased to \$45,000. This is an increase of \$26,000. With hotel expenses between \$700 and \$1,300 per week (depending on the season), it is much less expensive to assist with rent payments, as they usually range from approximately \$700 - \$900 for lot rent, or \$1,300 - \$2,200 apartment per month.

Southern NH Services Emergency Rental Assistance Program (SNHS-ERAP) and Rockingham County Rent Assistance Program (RCRAP) assisted with rent and utilities from March, 2021 through December 2022. The programs ended December 21, 2022. The State then began aiding the homeless through Community Action Programs by paying for temporary shelter in hotels. This program ended for adults/individuals on April 1, 2023 and on June 15, 2023 for families with school-aged children. Upon the end of each group's assistance, individuals/families were told to contact the Welfare Department from their original home town. The Exeter Welfare Department received contact from 2 families that were being housed by this program. This number was very low in comparison to other cities and towns. I believe this is due to the fact that Exeter Welfare works very hard with residents/clients to keep them housed, and in many cases, serving as a Case Manager to aid in finding resources needed to sustain housing/living expenses. It is important to keep excellent working relationships with shelters and hotel managers for temporary, short-term housing, as well as with landlords and Housing Authorities in placing families in long-term housing.

NH Homeowners Assistance Fund aids with mortgage payments, taxes, water/sewer and utilities. This information was shared with the Exeter Tax/Water/Sewer Collections Department, who shared it with residents. I am happy to report that this fund aided quite a few Exeter residents as needed.

I feel it's important to periodically share messages received from clients who truly appreciate the assistance provided by Exeter Welfare.

"Hi Pam. I wanted to call you but would probably end up in tears. It's been a horrible few weeks for us... I wanted to let you know that in case you ever think that your work doesn't matter or make a difference, you need to know it does!!! It matters, it helps, it makes a huge difference to (those) who are at the end of their resources and need help getting to the finish line of this terrible situation... Needed to let you know that what you do matters, counts and makes life better for others. Thanks so much for doing what you do for all."

I may be the Welfare Administrator, but it's the residents of Exeter that ultimately provide relief, assistance and comfort to those in need. In just the first 6 months of 2023, 60 families/individuals received assistance from Exeter Welfare – THANK YOU from every one of them.

Human Services Assistance							
January 1 - December 31, 2023							
	January	February	March	April	May	June	6 Month Total
Client Phone/E-mail	174	163	314	343	278	396	1668
Agency Phone/E-mail	99	44	148	120	88	138	637
Scheduled Appts	3	1	10	9	3	10	36
Walk-Ins	17	16	32	32	29	37	163
Cremations	2	0	1	1	0	0	4
Police Involved Calls	12	3	14	0	0	1	30
Health Dept Involved Calls	0	0	7	0	1	0	8
DCYF Involved Calls	3	0	0	0	0	0	3
BEAS Involved Calls	5	0	0	0	3	0	8
Sheriff Dept.	0	0	0	0	0	4	4
Exeter Welfare							
Hotels	\$6,148.53	\$10,268.70	\$2,946.97	\$7,448.69	\$13,093.36	\$14,328.73	\$54,234.98
Rent	\$1,434.09	\$678.00	\$7,848.00	\$3,852.00	\$1,248.00	\$1,329.00	\$16,389.09
Utilities			\$1,089.76	\$671.44	\$1,533.11	\$1,774.41	\$5,068.72
Heat	\$1,314.43	\$500.00	\$0.00	\$537.31	\$500.47	\$0.00	\$2,852.21
Cremation	\$3,005.00		\$1,500.00	\$1,100.00			\$5,605.00
Medical/Dental						\$50.00	\$50.00
Food					\$18.75		\$18.75
Daycare							\$0.00
Taxi						\$552.00	\$552.00
Miscellaneous						\$400.00	\$400.00
Grocery Card							\$0.00
TOTAL	\$11,902.05	\$11,446.70	\$13,384.73	\$13,609.44	\$16,393.69	\$18,434.14	\$85,170.75
Outside Agency Relief							
St. Vincent de Paul							\$0.00
Womenade	\$2,237.79	\$1,200.00	\$4,944.26	\$3,528.00		\$3,137.78	\$15,047.83
Rock Community Action							\$0.00
So. NH Svc							\$0.00
Annie's Angels	\$149.99		\$599.40				\$749.39
Wentworth Trust	\$1,600.00		\$2,650.00	\$2,000.00		\$5,652.53	\$11,902.53
Families First							\$0.00
Resident Asst./Misc							\$0.00
Town of Randolph reimb.						\$342.06	
Client Reimbursement							
TOTAL	\$3,987.78	\$1,200.00	\$8,193.66	\$5,528.00	\$0.00	\$9,132.37	\$28,041.81

PT Welfare Position				
Grade	10			
Step	4			
Hours per week: 30				
	34.3116	April 1 - June 30	12,352	
	34.9979	July 1 - December 31	<u>27,298</u>	
			39,651	Wages
			2,458.33	SS
			574.93	MED
				NHRS
			42,683.80	