

Town of Exeter

Water Fund

Preliminary Budget FY 2017

DRAFT								Version #1
Account Number	Description	2015 Actual	2016 Budget	YTD Actual 8/31/2016	2017 Prelim Budget	2017 Budget vs. 2016 Budget \$ Increase/-(Decrease)	2017 Budget vs. 2016 Budget %-Difference	Explanation
WATER FUND								
Administration								
02-4330-0621-1110	WA- Sal/Wages FT	187,542	188,667	106,053	195,468	6,801	3.6%	2 FT W/S Mgr Eng & Eng Tec Split 50/50
02-4330-0621-1200	WA- Sal/Wages PT	186	350	70	-	(350)	-100.0%	Recording Sec Split 50/50 (W/S Advisory Committee Chair records the minutes)
02-4330-0621-1210	WA- Sal/wages Temp	2,626	3,500	4,269	3,500	-	0.0%	PT Seasonal Employee 50/50 W&S Split
	Salaries Total	190,354	192,517	110,392	198,968	6,451	3.4%	
02-4330-0621-2100	WA- Health Insurance	43,406	41,014	24,158	46,514	5,500	13.4%	Allocations from GF
02-4330-0621-2110	WA- Dental Insurance	3,412	2,970	1,710	3,345	375	12.6%	Allocations from GF
02-4330-0621-2120	WA- Life Insurance	371	275	152	277	2	0.7%	Allocations from GF
02-4330-0621-2130	WA- LTD Insurance	508	525	262	659	134	25.5%	Allocations from GF
02-4330-0621-2140	WA - Health Insurance Buyout	2,292	2,535	1,268	2,535	-	0.0%	Allocations from GF
02-4330-0621-2200	WA- FICA	11,778	11,936	6,541	12,336	400	3.4%	Based on wages: 6.2%
02-4330-0621-2210	WA- Medicare	2,683	2,791	1,836	2,885	94	3.4%	Based on wages: 1.45%
02-4330-0621-2300	WA- Retirement Town	20,591	21,074	11,409	21,928	854	4.1%	Jan-Jun: 11.17%; Jul -Dec: 11.38%
02-4330-0621-2600	WA- Workers Comp Insurance	3,782	4,130	3,614	4,502	372	9.0%	Primex W/C Premium (9% increase for 2017)
	Benefits Total	88,823	87,251	50,950	94,981	7,730	8.9%	
02-4330-0621-5000	WA- Supplies	3,704	4,000	1,197	4,000	-	0.0%	20% of general office supplies, batteries, 50% of meter records maintenance; costs for new copier. 50% Supplies/maint. for new multi-function printer, 20% general office, 50% new gps maint
02-4330-0621-5200	WA- Consulting Services	4,950	5,000		5,000	-	0.0%	Misc. Consulting Services
02-4330-0621-5212	WA- Fleet Insurance	394	429	429	454	25	5.8%	Primex- Based upon allocation of assets (est. 9% increase for 2017)
02-4330-0621-5213	WA- Property Insurance	57,890	63,100	63,100	86,453	23,353	37.0%	Primex- Based upon allocation of assets (est. 9% increase for 2017)
02-4330-0621-5214	WA- Insurance Deductible	-	2,000		2,000	-	0.0%	Line item for insurance deductible
02-4330-0621-5224	WA- Legal Expense	43,265	15,000		15,000	-	0.0%	Legal expenses wellhead negotiations, administrative orders
02-4330-0621-5310	WA- Mobile Communications	311	800	207	800	-	0.0%	20% Director, Town Engineer, Ast Engineer cellphones
02-4330-0621-5400	WA- Advertising	99	500		500	-	0.0%	Bid packages, Requests for Proposals
02-4330-0621-5500	WA- Printing	2,500	2,500	2,523	2,500	-	0.0%	Annual Consumer Confidence Rpt (CCR) & postage
02-4330-0621-5560	WA- Legal/Public Notices	5,837	7,500	2,782	7,500	-	0.0%	Notice of main flushing, Public Hearings, violations, etc
02-4330-0621-5810	WA- Conf Rooms/Meals	532	850	397	850	-	0.0%	Annual national conference
02-4330-0621-5820	WA- Education/Training	3,849	5,000	3,458	5,000	-	0.0%	CEUs, dues, license renewal year, new employees getting licenses; less funding from the State
	General Expenses Total	123,331	106,679	74,093	130,057	23,378	21.9%	
	Administration Total	402,508	386,447	235,435	424,006	37,559	9.7%	

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Billing								
02-4331-0624-1110	WB- Sal/Wages FT	63,200	69,384	37,528	74,850	5,466	7.9%	1 FT Utilities Clerk and GF Allocations (50/50 split W&S)
02-4331-0624-1200	WB- Sal/Wages PT	9,746	7,034	4,326	7,307	273	3.9%	1 PT Utilities Clerk 16 hrs/wk 50/50 split
02-4331-0624-1300	WB- Sal/Wages OT	-	-	7	673	673		Allocations from GF
02-4331-0624-1400	WB - Longevity Pay	484	481	242	488	7	1.5%	Allocations from GF
	Salaries Total	73,430	76,899	42,103	83,318	6,419	8.3%	
02-4331-0624-2100	WB- Health Insurance	20,774	25,415	14,806	27,253	1,838	7.2%	Allocations from GF
02-4331-0624-2110	WB- Dental Insurance	1,254	1,544	918	1,671	127	8.2%	Allocations from GF
02-4331-0624-2120	WB- Life Insurance	88	98	54	106	8	8.2%	Allocations from GF
02-4331-0624-2130	WB - LTD Insurance	152	158	80	164	6	3.8%	Allocations from GF
02-4331-0624-2200	WB- FICA	4,487	4,768	2,541	5,166	398	8.3%	Based on wages: 6.2%
02-4331-0624-2210	WB- Medicare	1,047	1,115	593	1,208	93	8.3%	Based on wages: 1.45%
02-4331-0624-2300	WB- Retirement Town	7,007	7,804	4,221	9,078	1,274	16.3%	Jan-Jun: 11.17%; Jul -Dec: 11.38%
02-4331-0624-2600	WB- Workers Comp Insurance	1,265	963	844	1,050	87	9.0%	Primex W/C Premium (9% increase for 2017)
	Benefits Total	36,074	41,865	24,057	45,696	3,831	9.2%	
02-4331-0624-5000	WB- Supplies	2,782	3,000	2,168	3,500	500	16.7%	Water bill processing, Ink Cartridges, paper, letterhead, pens, etc
02-4331-0624-5010	WB- Postage	5,930	3,500	4,444	4,500	1,000	28.6%	Increase due to certified shut-off notices
02-4331-0624-5200	WB- Consulting Services	-	500	-	500	-	0.0%	Allocation of actuarial costs for GASB compliance
02-4331-0624-5220	WB- Audit	7,125	7,125	7,125	8,250	1,125	15.8%	Audit Fees for Melanson & Health
02-4331-0624-5320	WB- Phone Utilization	3,600	4,175	2,712	4,175	-	0.0%	12.5% allocation of IT phone utilization
02-4331-0624-5683	WB- Internet Services	-	1,155	-	1,155	-	0.0%	12.5% allocation of IT internet services (website)
02-4331-0624-5740	WB- Software Agreement	4,199	4,350	4,229	4,350	-	0.0%	Munisart Software Agreement
02-4331-0624-5820	WB- Education/Training	-	50	-	50	-	0.0%	W/S Billing Collection Staff
	General Expenses Total	23,636	23,855	20,678	26,480	2,625	11.0%	
	Billing Total	133,140	142,619	86,838	155,494	12,875	9.0%	

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Distribution								
02-4332-0622-1110	WD- Sal/Wages FT	176,601	196,336	117,870	203,358	7,022	3.6%	8 FT split 50/50 Water Distribution/Sewer Collection; FY of new heavy system operator
02-4332-0622-1300	WD- Sal/Wages OT	41,483	21,000	15,098	21,000	-	0.0%	ave OT rate = \$35/hr, 600 hours; for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
02-4332-0622-1400	WD- Longevity Pay	2,850	2,850		2,925	75	2.6%	8 FT per union contract, split 50/50 WD/SC; new heavy system operator
	Salaries Total	220,934	220,186	132,968	227,283	7,097	3.2%	
02-4332-0622-2100	WD- Health Insurance	67,199	77,412	43,835	78,344	933	1.2%	
02-4332-0622-2110	WD- Dental Insurance	4,893	5,061	2,724	4,960	(101)	-2.0%	
02-4332-0622-2120	WD- Life Insurance	210	230	140	240	10	4.3%	
02-4332-0622-2200	WD- FICA	13,131	13,652	7,863	14,092	440	3.2%	Based on wages: 6.2%
02-4332-0622-2210	WD- Medicare	3,071	3,193	1,839	3,296	103	3.2%	Based on wages: 1.45%
02-4332-0622-2300	WD- Retirement Town	24,271	24,595	14,856	25,630	1,035	4.2%	Jan-Jun: 11.17%; Jul -Dec: 11.38%
02-4332-0622-2600	WD- Workers Comp Insurance	7,022	7,675	6,716	8,366	691	9.0%	Primex W/C Premium (9% increase for 2017)
	Benefits Total	119,797	131,816	77,973	134,927	3,111	2.4%	
02-4332-0622-4300	WD- Building Maintenance	5,832	6,500	4,751	6,500	-	0.0%	7 water pumping stations; 2 new stations in '15 Skinner Spring, SWTP lagoons, GWTP, Well Building, Pump station/towers
02-4332-0622-4309	WD- Brush Cutting	553	3,000	110	3,000	-	0.0%	
02-4332-0622-4311	WD- Equipment Maintenance	5,901	6,000	2,238	6,000	-	0.0%	Pumps, generators, misc equipment
02-4332-0622-4312	WD- Road Repairs	11,039	10,000	6,499	10,000	-	0.0%	Trench patch, materials, crushing (replacing deteriorating service saddles); may use contractor
02-4332-0622-4320	WD- Vehicle Maintenance	7,418	6,750	5,892	6,750	-	0.0%	10 vehicles, 3 trailers split 50/50 WD/SC
02-4332-0622-4370	WD- System Maintenance	34,598	35,000	24,199	35,000	-	0.0%	4 Hydrant assemblies, risers, service saddles, curbstops, pipe, valve boxes, other parts
02-4332-0622-4372	WD- Contracted Maintenance	102,448	214,981	202,185	219,171	4,190	1.9%	Tank Rehabilitation- Hampton Rd Prgm=\$102,448 previously approved and now budgeted; \$116,723 proposed Epping Rd Tower Maint. Prgm
02-4332-0622-5265	WD- Licenses	300	800	330	800	-	0.0%	Biennial distribution licenses \$50/ea before Dec 2015
02-4332-0622-5310	WD- Mobile Communication	773	550	378	550	-	0.0%	2 MiFi's (50%)
02-4332-0622-5327	WD- General Hand Tools	1,459	1,500	1,034	1,500	-	0.0%	Drills, bits, taps, dies, ratchet wrenches
02-4332-0622-5341	WD- Drug/Alcohol Testing	148	800	625	800	-	0.0%	Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires
02-4332-0622-5610	WD- Safety Equipment	2,379	3,200	3,226	3,200	-	0.0%	New chemicals at GWTP; PPE required more
02-4332-0622-5671	WD- Uniforms	2,287	2,145	1,335	2,145	-	0.0%	8 split 50/50 WD/SC
02-4332-0622-5681	WD- GIS Software	5,092	5,000	1,058	5,000	-	0.0%	Software revisions/maintenance; handheld and software agreement with TiSales
02-4332-0622-5759	WD- Metering & Back Flow	63,221	50,000	35,223	83,385	33,385	66.8%	Rebuild/replace meters to AWWA accuracy specifications, backflow devices, brass fittings
02-4332-0622-5760	WD- Pump Station & Towers	14,845	30,000	16,701	30,000	-	0.0%	Pumps, I/O cards, check valve rebuilds, fuses/breakers; Cross Rd & Hampton Rd tower security
02-4332-0622-6210	WD- Natural Gas	6,698	11,000	6,684	11,000	-	0.0%	Heating/generator fuel; new generators at new well buildings; GWTP
02-4332-0622-6220	WD- Electricity	56,143	70,000	52,113	70,000	-	0.0%	Water Pumping Stations and towers; 3 wells
02-4332-0622-6260	WD- Fuel	8,053	10,000	5,658	10,000	-	0.0%	Vehicle fuel budgeted at \$ 2.09 regular gas
	General Expenses Total	329,187	467,226	370,239	504,801	37,575	8.0%	
	Distribution Total	669,918	819,228	581,180	867,011	47,783	5.8%	

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Treatment								
02-4335-0623-1110	WT- Sal/Wages FT	217,127	221,031	133,027	212,881	(8,150)	-3.7%	1 FT WTP Ops Spr, 3 WTP Ops
02-4335-0623-1300	WT- Sal/Wages OT	25,465	19,075	13,474	19,075	-	0.0%	
02-4335-0623-1400	WT- Longevity Pay	2,500	2,500	1,500	1,100	(1,400)	-56.0%	2 FT per union contract
	Salaries Total	245,092	242,606	148,001	233,056	(9,550)	-3.9%	
02-4335-0623-2100	WT- Health Insurance	77,303	85,538	50,808	101,273	15,735	18.4%	
02-4335-0623-2110	WT- Dental Insurance	5,426	5,426	3,295	6,363	937	17.3%	
02-4335-0623-2120	WT- Life Insurance	294	288	175	300	12	4.2%	
02-4335-0623-2200	WT- FICA	14,597	15,042	8,770	14,449	(592)	-3.9%	Based on wages: 6.2%
02-4335-0623-2210	WT- Medicare	3,414	3,518	2,051	3,379	(138)	-3.9%	Based on wages: 1.45%
02-4335-0623-2300	WT- Retirement Town	26,948	27,099	16,532	26,280	(819)	-3.0%	Jan-Jun: 11.17%; Jul -Dec: 11.38%
02-4335-0623-2600	WT- Workers Comp Insurance	6,848	7,673	6,714	8,364	691	9.0%	Primex W/C Premium (9% increase for 2017)
	Benefits Total	134,830	144,583	88,345	160,409	15,825	10.9%	
02-4335-0623-4300	WT- Building Maintenance	8,330	8,905	7,535	10,000	1,095	12.3%	3 buildings @ SWTP; new GWTP
02-4335-0623-4311	WT- Equipment Maintenance	16,461	18,785	17,491	20,000	1,215	6.5%	repair pumps & blowers; replacement parts; chemical tubing (new GWTP)
02-4335-0623-5080	WT-Supplies - Lab Equip	8,236	13,000	8,343	13,000	-	0.0%	1 new turbidity meters (\$10k); Safe drinking water act (SDWA) for EPA compliance
02-4335-0623-5200	WT- Consulting	-	10,000	864	20,000	10,000	100.0%	Misc. Consulting Services (TTHM Compliance)
02-4335-0623-5202	WT- Software Equip/Contracted Se	5,897	7,000	6,916	7,000	-	0.0%	Maint. Service for SCADA/Telemetry, hydraulic model H2O Map; 4 new facilities on SCADA
02-4335-0623-5265	WT- Licenses	1,057	2,000		2,000	-	0.0%	License fees moved here from Education/Training
02-4335-0623-5310	WT- Mobile Communication	1,482	1,200	1,268	1,200	-	0.0%	WTP Operations Supervisor cellphone and WTP Ipad for SCADA
02-4335-0623-5610	WT- Safety Equipment	954	1,500	1,238	1,500	-	0.0%	Boots, gloves, hard hats, eye & hearing protection
02-4335-0623-5671	WT- Uniforms	1,895	2,400	1,259	2,400	-	0.0%	15% increase
02-4335-0623-5740	WT- Software / Hardware Agreeeme	13,490	22,950	240	22,950	-	0.0%	SCADA Software upgrades; new GWTP & wells
02-4335-0623-5756	WT- Dam Registrations	2,300	2,300		2,300	-	0.0%	Annual NHDES fees/Reservoir Dam
02-4335-0623-5757	WT-Property Taxes	3,374	3,700	87	3,700	-	0.0%	Skinner Springs in Stratham
02-4335-0623-5984	WT- Lab testing	18,582	25,500	13,790	30,000	4,500	17.6%	Coliform bacteria, organic carbon, volatile & synthetic, unregulated contaminant monitoring rule (UCMR); new mandatory testing for Cryptosporidium for 2 years
02-4335-0623-5985	WT- Chemicals	167,241	122,000	34,107	105,000	(17,000)	-13.9%	10 chemicals used including new groundwater treatment plant (GWTP)
02-4335-0623-6210	WT- Natural Gas	23,393	27,500	14,825	27,500	-	0.0%	heating/generator fuel + new GWTP
02-4335-0623-6220	WT- Electricity	123,300	88,000	42,517	88,000	-	0.0%	Pumps, lights, etc;new GWTP, SWTP
02-4335-0623-6260	WT- Fuel	970	1,600	519	1,600	-	0.0%	
02-4335-0623-7620	WT- Phone Lease - Alarms	1,387	1,000	545	1,000	-	0.0%	
	General Expenses Total	398,349	359,340	151,544	359,150	(190)	-0.1%	
	Treatment Total	778,271	746,529	387,890	752,615	6,085	0.8%	

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Debt Service									
02-4711-0625-8113	DS- Water Tank SRF Principle	170,925	176,654	176,654	182,576	5,922	3.4%	2028 Final payment	
02-4711-0625-8114	DS- Water Line- Main & Lincoln St	125,000	125,000	125,000	125,000	-	0.0%	2024 Final payment	
02-4711-0625-8119	DS- Water Line Replacement- JH	153,700	153,700	153,700	153,700	-	0.0%	2021 Final payment	
02-4711-0625-8120	DS- Portsmouth Av Waterline Princ	16,071	16,071	16,071	16,071	-	0.0%	2023 Final payment	
02-4711-0625-8121	DS- Waste Stream Reduction Princ	39,970	40,608	40,608	41,252	644	1.6%	2018 Final payment	
02-4711-0625-8122	DS-Water Meter Replacement Prin	90,646	102,483	102,483	104,102	1,619	1.6%	2019 Final payment	
02-4711-0625-81**	DS- Lary Lane GWTP SRF Principle				143,115	143,115		2036 Final payment	
	Water Debt Service Principle Total	596,312	614,516	614,516	765,816	151,299	24.6%		
02-4721-0626-8153	DS- Water Tank SRF Interest	99,822	94,092	94,092	88,171	(5,921)	-6.3%	2028 Final payment	
02-4721-0626-8159	DS- Water Line Repl interest- JH	33,735	30,661	30,661	24,513	(6,148)	-20.1%	2021 Final payment	
02-4721-0626-8160	DS- Portsmouth Av Waterline Inter	7,607	6,787	6,787	5,887	(900)	-13.3%	2023 Final payment	
02-4721-0626-8161	DS- Waste Stream Reduction Inter	1,960	1,449	1,449	931	(518)	-35.7%	2018 Final payment	
02-4721-0626-8162	DS- Water Line- Main & Lincoln St	67,334	56,100	56,100	49,725	(6,375)	-11.4%	2024 Final payment	
02-4721-0626-8163	DS-Water Meter Replacement Inte	14,413	4,999	4,999	3,696	(1,303)	-26.1%	2019 Final payment	
02-4721-0626-8163	DS- Lary Lane GWTP SRF Interest				163,980	163,980		2036 Final payment	
	Water Debt Service Interest Total	224,871	194,088	194,088	336,903	142,814	73.6%		
	Debt Service Total	821,183	808,604	808,604	1,102,718	294,114	36.4%		
Capital Outlay									
02-4900-0627-7301	CO- Capital Outlay - Leases		6,616	1,716	17,380	10,764	162.7%	See separate list	
02-4900-0627-7420	CO- Capital Outlay - Vehicle	17,500			29,005	29,005		See separate vehicle list	
02-4900-0627-7XXX	CO- Capital Outlay - Land Acquisition/Purchase				1	1			
02-4900-0627-7425	CO- Water System Capital	36,466	75,000	74,959	30,000	(45,000)	-60.0%	Capital outlay needs for water facilities	
	Capital Outlay Total	53,966	81,616	76,675	76,386	(5,230)	-6.4%		
Water Appropriations from Reserves									
02-4901-0962-5882	WF- Approp from Reserves- Water Tank Maintenance	53,287		24,169		-			
02-4901-0962-5758	WF- Approp from Reserves- Rate Study			24,735		-			
	Water Appropriation from Reser	53,287	-	48,904	-	-			
	Water Fund Total	2,912,273	2,985,043	2,225,526	3,378,229	393,186	13.2%		
WF -Warrant Articles									
02-5000-0950-xxxx	SWTP TTHM Treatment		-	-	1,500,000	1,500,000		EPA & NHDES Standards for THM's	
02-5000-0950-9073	SEIU 1984 Collective Bargaining		-	-		-		SEIU 1984 Collective Bargaining	
02-5000-0950-xxxx	Washington Street Line Repl.				814,000	814,000		Water main replacements	
02-5000-0950-xxxx	Lincoln St. Project Phase II				167,000	167,000		Utilities, Roads and Sidewalks (has General and Sewer Fund components)	
	Warrant Articles Total	-	-	-	2,481,000	2,481,000			
	Total Water Fund with WAR	2,912,273	2,985,043	2,225,526	5,859,229	2,874,186	96.3%		