

TOWN OF EXETER PLANNING DEPARTMENT



2024 LAND USE BOARD MEETING SCHEDULE

CONSERVATION COMMISSION <i>(second Tuesday of month)</i>		BOARD OF ADJUSTMENT <i>(third Tuesday of month)</i>		HISTORIC DISTRICT COMMISSION <i>(third Thursday of month)</i>		PLANNING BOARD <i>(Second & fourth Thursday of the month, unless otherwise noted)</i>		
SUBMISSION DEADLINE <i>(Friday)</i> 4:30 PM	CC MEETING <i>(Tuesday)</i> 7:00 PM	SUBMISSION DEADLINE <i>(Monday)</i> 4:30 PM	BOA MEETING <i>(Tuesday)</i> 7:00 PM	SUBMISSION DEADLINE <i>(Monday)</i> 4:30 PM	HDC MEETING <i>(Thursday)</i> 7:00 PM	SUBMISSION DEADLINE <i>(Tuesday)</i> 12:00 noon	TRC MEETING <i>(if required)</i> <i>(Thursday)</i> 10:00 AM	PLANNING BOARD PUBLIC HEARING <i>(Thursday)</i> 7:00 PM
Dec. 29, 2023	Jan. 9, 2024	(*) Dec.26	Jan. 16, 2024	(*) Jan.2,2024	Jan. 18, 2024	Nov. 28, 2023	Dec. 21, 2023	Jan. 11, 2024
Feb. 2	Feb. 13	Jan. 29, 2024	Feb. 20	Jan. 29	Feb. 15	Dec. 12, 2023	Jan. 4, 2024	Jan. 25
March 1	March 12	Feb. 26	March 19	March 4	March 21	Dec. 26, 2023	Jan. 18	Feb. 8
March 29	April 9	March 25	April 16	April 1	April 18	Jan. 9, 2024	Feb. 1	Feb. 22
May 3	May 14	April 29	May 21	April 29	May 16	Jan. 30	Feb. 22	March 14
May 31	June 11	(*) May 28	June 18	June 3	June 20	Feb. 13	March 7	March 28
June 28	July 9	June 24	July 16	July 1	July 18	Feb. 27	March 21	April 11
August 2	August 13	July 29	August 20	July 29	August 15	March 12	April 4	April 25
August 30	Sept. 10	August 26	Sept. 17	(*) Sept. 3	Sept. 19	March 26	April 18	May 9
Sept. 27	Oct. 8	Sept. 23	Oct. 15	Sept. 30	Oct. 17	April 9	May 2	May 23
Nov. 1	Nov. 12	Oct. 28	Nov. 19	Nov. 4	Nov. 21	April 30	May 23	June 13
(*) Dec. 2	Dec. 10	Nov. 25	Dec. 17	Dec. 2	Dec. 19	May 14	June 6	June 27
						May 28	June 20	July 11
						June 11	-----	(NO MEETING)
						June 25	-----	Aug. 8 (CIP MEETING)
						July 9	August 1	Aug. 22 (CIP – 6:30 PM)
						July 30	August 22	Sept. 12
						August 13	Sept. 5	Sept. 26
						August 27	Sept. 19	October 10
						Sept. 10	October 3	October 24
						Sept. 24	Oct. 17	Nov. 7
						Oct. 8	Oct. 31	Nov. 21
						Nov. 5	(*) Nov. 26	Dec. 19

- NOTES:** (*) – dates revised due to holiday/Town Office building closed.
- Applications must be received by close of business (4:30 PM) on the scheduled deadline date. **EXCEPTION: PLANNING BOARD submissions – 12:00 PM (noon).**
 - All submissions are to be provided to the Planning/Building Department in both “hard copy” and electronic (pdf.) format.
 - The Technical Review Committee (TRC) generally meets in the Nowak Room in the Town Office Building at 10 Front Street, unless otherwise posted.
 - All Land Use board meetings are held at 7:00 PM, unless otherwise posted. These meetings are also televised on EXTV – Comcast Channel 22 and are available for viewing on the Town’s website @ www.exeternh.gov
 - **Please see reverse side for additional submission requirements.**



ALL SUBMISSIONS ARE TO BE PROVIDED TO THE PLANNING/BUILDING DEPARTMENT IN BOTH HARD COPY AND ELECTRONIC (PDF.) FORMAT.

CONSERVATION COMMISSION	ZONING BOARD OF ADJUSTMENT	HISTORIC DISTRICT COMMISSION	TECHNICAL REVIEW COMMITTEE	PLANNING BOARD
<p>Letter of Explanation including suggested site walk days and times.</p> <p>1 hard copy of the completed Conditional Use Permit Applications</p> <p>1 copy of the reduced-size plans (11"x17")*</p> <p>1 full-size plan(s)*</p> <p>A single complete PDF format of the above information emailed to kmurphy@exeternh.gov. If available, color buffer impact plans are preferred in electronic submission.</p> <p>NOTE: *Wetland application submissions follow the above with the exception of hard-copy submission requirements defined by the State of NH.</p>	<p>Completed original application (including abutters' list)</p> <p>Letter of Explanation</p> <p>Letter of Authorization (if applicable)</p> <p>10 copies of application package and all supporting documents</p> <p>3 sets of pre-printed mailing labels for certified notification (for applicant, property owner, abutters and all consultants)</p> <p>Full application submittal in PDF format (if requested by Town staff)</p> <p>Filing fees</p>	<p>Completed original application (including abutters' list)</p> <p>Letter of Explanation</p> <p>Letter of Authorization (if applicable)</p> <p>10 copies of application package and all supporting documents</p> <p>3 sets of pre-printed mailing labels for certified notification (for applicant, property owner, abutters and all consultants)</p> <p>Full application submittal in PDF format (if requested by Town staff)</p> <p>Filing fees</p>	<p>Completed original application (including checklist & abutters' list) and plan set</p> <p>Cover and/or Explanation letter</p> <p>Letter of Authorization (if applicable)</p> <p>Five (5) hard copies of the complete application package, supporting documents & full-size plan sets (for Town department distribution)</p> <p>Full application submittal in PDF format</p> <p>Filing Fees</p> <p>NOTE: Applicants shall be responsible for providing a hard copy and PDF format of the full submittal to all third-party review consultants (if applicable)</p>	<p>Completed original application (including checklist & abutters' list) and plan set</p> <p>Cover and/or Explanation letter</p> <p>Letter of Authorization (if applicable)</p> <p>Five (5) hard copies of the complete application package, supporting documents & full-size plan sets (for Town department distribution)</p> <p>Full application submittal in PDF format</p> <p>10 copies of the application package, supporting documents & reduced-size plans (11"x 17") for Board mailing</p> <p>3 sets of pre-printed mailing labels for certified notification (for applicant, property owner, abutters and all consultants)</p> <p>Filing Fees</p> <p>NOTE: Applicants shall be responsible for providing a hard copy and PDF format of the full submittal to all third-party review consultants (if applicable)</p>