

**These minutes are subject to possible correction/revision at a subsequent  
Raynes Farm Stewardship Committee meeting**

Raynes Farm Stewardship Committee  
DRAFT MINUTES  
April 19, 2018

Attendees Present: Bill Campbell, Ben Anderson, Sally Ward, Kathy Norton, Nick Campion, Jeff Beck from DPW and Kristen Murphy from the Planning Department.

Bill Campbell called the meeting to order at 8:15 and provided an overview of the governing documents for the Raynes property. Ben Anderson joined the group at 8:20.

Jeff Beck inquired about community gardens at Raynes. Kristen confirmed that the current lease with Darren Davis of Little Brook Farm allows for community gardens in the area south of the barn. It was suggested we revisit the potential for community gardens on the property and whether there was anyone willing to spearhead the planning. Bill said he would look into the feasibility of the use of the well.

Bill Campbell led a discussion on a potential disc golf tournament as a fall activity sponsored by Exeter parks and Recreation and Exeter Conservation Commission. The Committee was in full support of this activity and recommended to the Conservation Commission that they would support its approval.

Nick Campion talked about some similarities between Raynes Barn and Endicott Park in Danvers, MA. He also inquired about the potential to have educational programs at the barn, perhaps affiliated with a summer camp program. The Committee was supportive of this in concept.

The Committee reviewed the draft agreement form for the use of the Farm and made several edits. The edits identified are attached. One point of discussion was regarding the inclusion of the prohibition of alcohol and pets. It was felt that there may be certain circumstances where this would be desirable and if conducted in accordance with the state requirements it may be a benefit. The Committee decided to leave these as possible activities.

The Committee reviewed the CIP submission information. It was discussed that the intent of this funding request was not to support activities that would qualify the barn as a place of assembly but rather to improve its structural condition and make it safer space for smaller events and activities. Sally Ward emphasized the importance of stressing this concept during the budget process so that people understand the end goal. The Committee did not find anything lacking in the list of repairs.

Jeff Beck discussed that DPW will be able to replace the telephone poles around the parking perimeter, had a dog waste station they could install and would move the sign that is on the entry post to the field side of the parking lot. Kristen suggested we look into installing a split rail fence around the perimeter with sections that could be removed for events and haying.

With no further business, Bill Campbell concluded the meeting at 9:40

Respectfully Submitted, Kristen Murphy

**RAYNES FARM USE APPLICATION  
EXETER, NH**

Application is hereby made for the privilege of using Raynes Farm on the following date(s): \_\_\_\_\_

Hours of \_\_\_\_\_ to \_\_\_\_\_. Expected number of participants: \_\_\_\_\_

Name of Applicant and Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Event Contact Person and phone #: \_\_\_\_\_

Will electricity be needed?  Yes  No

Barn Access Requested:  Yes  No

Please describe your event, including any details you feel the Exeter Conservation Commission (ECC) should take into consideration in granting this application:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Parking Plan:**

\_\_\_\_\_

**The Certificate of Insurance amounts required are:** General Liability/Bodily Injury/Property Damage (combined):  
**\$300,000-\$1,000,000 with additional personal injury of \$300,000 and the Town of Exeter listed as an additional insured.**

**Restrictions and Permit Fees:** See attached Use Regulations and Fees

*I have read the attached regulations and fees governing the use of Raynes Farm and pledge that the organization and/or individuals for which this application is intended will faithfully execute those rules and assume total responsibility in connection therewith.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit** application and applicable fees to **Exeter Planning Department, 10 Front Street, Exeter, NH**; checks made payable to **Exeter Conservation Commission**  
Applications must be received by the meeting deadline. Applicants must be present at the Conservation Commission meeting for the Commission to act on an application.

*This application conforms to the use limitations for Raynes Farm and is hereby approved, subject to the exceptions as stated: \_\_\_\_\_*

Chair, Exeter Conservation Commission: \_\_\_\_\_ Date: \_\_\_\_\_

..... (If road detail is required) .....

Chief of Police: \_\_\_\_\_ Date: \_\_\_\_\_

*This permit is issued for the purpose indicated and shall be valid only during the times/dates indicated above.*

## Raynes Farm Use Agreement Regulations

The purpose of these regulations is to assure the safety, enjoyment of the users of Raynes Farm and the preservation of the agricultural, natural, and cultural resources of this property. Please initial each of the regulations below to acknowledge your acceptance of terms.

- Any use or activity with more than ~~20~~10 participants on the property requires an approved Use Agreement from the Exeter Conservation Commission (ECC).
- Events must be timed so as not to interfere with agricultural activities of the property
- Use of the barn by any number of participants requires an approved Use Agreement from the ECC
- Barn access shall be limited to **50** participants or less
- Commercial ~~activities—events~~ are not permitted without Conservation Commission approval
- Each function is required to include an educational component that addresses the agriculture, historic, or natural resources on the property
- Applicants are responsible for a parking plan. Parking is limited to the gravel parking lot unless special conditions exist.
- Applicants are required to contact the Exeter Police Department to determine whether a police detail for traffic control is required.
- Events lasting more than 3 hours are required to provide one portable toilet for every 50 participants
- Applicants are responsible for trash removal during the event.
- Applicants are required to restore the site to pre-existing conditions within 48 hours of the event.
- No ~~alcohol, smoking or pets~~ permitted onsite. Events including alcohol must be managed in accordance with State regulation.
- Applications must be submitted to the Exeter Conservation Commission following the meeting submission deadlines found on the Town of Exeter Conservation Commission webpage.
- A portion of the funds generated must be provided to the Commission to supplement the Conservation Fund in support of the property.