



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

PUBLIC NOTICE EXETER CONSERVATION COMMISSION

Monthly Meeting

The Exeter Conservation Commission will meet in the Nowak Room of the Town Office Building, Exeter on **Tuesday, April 11th, 2017 at 7:00 P.M.**

Call to Order:

1. Introduction of Members Present
2. Public Comment

Action Items

1. McDonnell Conservation Area Kiosk – Eagle Candidate (*Caleb Mahoney*)
2. Morrissette Conservation Area Kiosk -- Eagle Candidate (*Daniel Stinson*)
3. Exeter Shoreland Conditional Use Permit Application for the construction of a 3,000 sq foot 3-bay car wash at 108 Portsmouth Ave, Tax Map/Lot #52, 52 (*Jones and Beach*)
4. 2017 Proposed Trail Projects (*Bob Kelly*)
5. Elliott Forest Management Objectives (*Megan Henderson*)
6. Raynes Lease
7. Barry Conservation Camp Sponsorship Discussion (*David-O'Hearn*)
8. Invasive Plant Treatment at Henderson Swasey Town Forest
9. Application Guidelines (*Alyson Eberhardt*)
10. By-laws Update (*Ginny Raub*)

11. Committee Reports

- a. Property Management Trails (15 min)
 - b. Outreach (20 min)
 - i. An Evening with the Singing Woodcock 4/22 @ Morrissette (*David O'Hearn*)
 - ii. Rain Barrel Program
12. Quarterly Treasurers Report
 13. Approval of Minutes: February 14th, 2017, Feb 14th Site walk, March 21st, 2017
 14. Correspondence
 15. Other Business
 16. Next Meeting: Date Scheduled (5/9/17), Submission Deadline (4/28/17)

Bill Campbell, Vice-Chair

Exeter Conservation Commission

April 7th, 2017 Exeter Town Office, Exeter Public Library, and Town Departments.

**TOWN OF EXETER
PLANNING DEPARTMENT MEMORANDUM**

Date: April 7th, 2017
To: Conservation Commission Board Members
From: Kristen Murphy, Natural Resource Planner
Subject: April 11th Conservation Commission Meeting

1. McDonnell Conservation Area Kiosk

Life Scout Caleb Mahoney is proposing to install a kiosk at the McDonnell Conservation Area. Ginny has met with him onsite to discuss needs. He will be presenting a kiosk design and project proposal for signature. It is anticipated that he will draft a sign for the kiosk that the Town will print and he will install. The property owner is aware of the project.

Recommendation:

Approve the project as proposed subject to owner agreement with Kristen and Ginny to work with the landowner and scout on sign development. Approve expenditure of up to \$100 from Conservation Commission's Town account for Conservation Land Administration for sign printing. Currently \$300 exists in that budget category.

2. Jolly Rand or Morrissette Scout Project Ideas

Life Scout Daniel Stinson is proposing to install a kiosk at the Morrissette Conservation Area. Drew has met with him onsite to discuss location. He will also be cementing in the Passport post that we installed. It is anticipated that he will draft a sign for the kiosk that the Town will print and he will install. The original Morrissette family is willing to assist with property history and possibly use of old photos.

Recommendation:

Approve the project as proposed with Kristen and Drew to work with the scout on sign development and with kiosk location to be cleared by Digsafe and DPW. Approve expenditure of up to \$100 from Conservation Commission's Town account for Conservation Land Administration for sign printing. Currently \$300 exists in that budget category. (\$200 if #1 approved)

3. Shoreland CUP for Car Wash at 108 Portsmouth Ave

Property is within 300' from Wheelwright Creek requiring a shoreland CUP permit. The project involves \$3,000 SF 3-bay car wash. The property will be serviced by Town sewer, the application includes rain gardens for stormwater treatment, is designed so there is no runoff increase between pre- and post-construction and the catchment tank is designed with 3 bays to recycle water for washing and to clean sediment and oils from water prior to releasing to town sewer. Applicant met with the Technical Review Committee (TRC) on 3/30.

Recommendation:

Should you concur with the response to the conditions required under zoning ordinance 9.3.4.G.2 for the Conditional Use Permit, recommend approval of the CUP to the Planning Board as presented (alt. with the following conditions: add conditions discussed at the CC meeting).

4. Proposed Trail Projects

The Trail Committee discussed the potential for developing a list of Commission-Approved projects that trail users, under the guidance of Bob Kelly, could complete as time allows. Bob Kelly has put together a list of projects.

Recommendation:

Identify, and approve any projects you feel site inspection is not necessary. Identify which projects you feel inspection/more site specific details are required and set 1-2 site walk dates for review/discussion. Projects could then be refined/approved at the May CC meeting.

5. Elliott Forest Management Objectives

Megan Henderson, contractor working on the forest management plan is seeking your guidance for management objectives for this property.

Recommendation:

Prior to the meeting, review the list of questions and consider what you think is appropriate for the Elliott property. During the meeting, as a group, step through this list at the meeting and prepare a single response.

6. Raynes Lease

Bill and I are meeting Darren Davis to discuss this year's haying plan for Raynes Farm and lease terms on 4/11 am.

Recommendation:

Discuss meeting outcome, determine timeframe of lease, consider comments from Davis meeting for incorporation.

Recommend approval and signing of the lease to the Board of Selectmen after inclusion of tonight's recommendations.

Identify representative to present to BOS.

7. Proposed Trail Projects

The Trail Committee discussed the potential for developing a list of Commission-Approved projects that trail users, under the guidance of Bob Kelly, could complete as time allows. Bob Kelly has put together a list of projects.

Recommendation:

Identify, and approve any projects you feel site inspection is not necessary.

Identify which projects you feel inspection/more site specific details are required and set 1-2 site walk dates for review/discussion. Projects could then be refined/approved at the May CC meeting.

8. Barry Conservation Camp Youth Sponsorship

See David's submission. He is looking for thoughts on how to select a scout.

9. Invasive Plant Contract-Henderson Swasey Town Forest

As you know pre-treatment of invasives prior to timber harvest was not possible so we redefined our goal to treat as soon after the harvest as possible to reduce potential for spreading. I met with Charlie Moreno and contractors on March 28th, walking the treatment areas to determine extent and density. I do not yet have a written proposal from contractors, but we mapped the treatment area and they described their approach. They are proposing to use ATVs along trails and harvest paths. They would walk grids with backpack sprayers, returning to the ATV to re-fill sprayers. Treatment is foliar with ultra-fine spray designed to finely mist plants, avoiding overspray and dripping from plants. Spray would be > 25' from wetlands. Permits would be required from NHDES and gasline reps. As expected, Charlie's early estimate for treatment exceeds our forestry revenue budget so we will likely have to treat in phases or find additional funding somewhere (grants, CC town budget, etc).

Recommendation:

Develop a subcommittee to work with Kristen and Charlie on invasive treatment contracts, outreach, oversight.

Approve the use of the forestry account funds toward invasive treatment. If you would prefer to have the contract in hand before the full commission rather than a subcommittee then the recommendation becomes review contract at May meeting.

10. Application Guidelines.

Alyson has proposed a draft set of guidelines to define application requirements for your input/review.

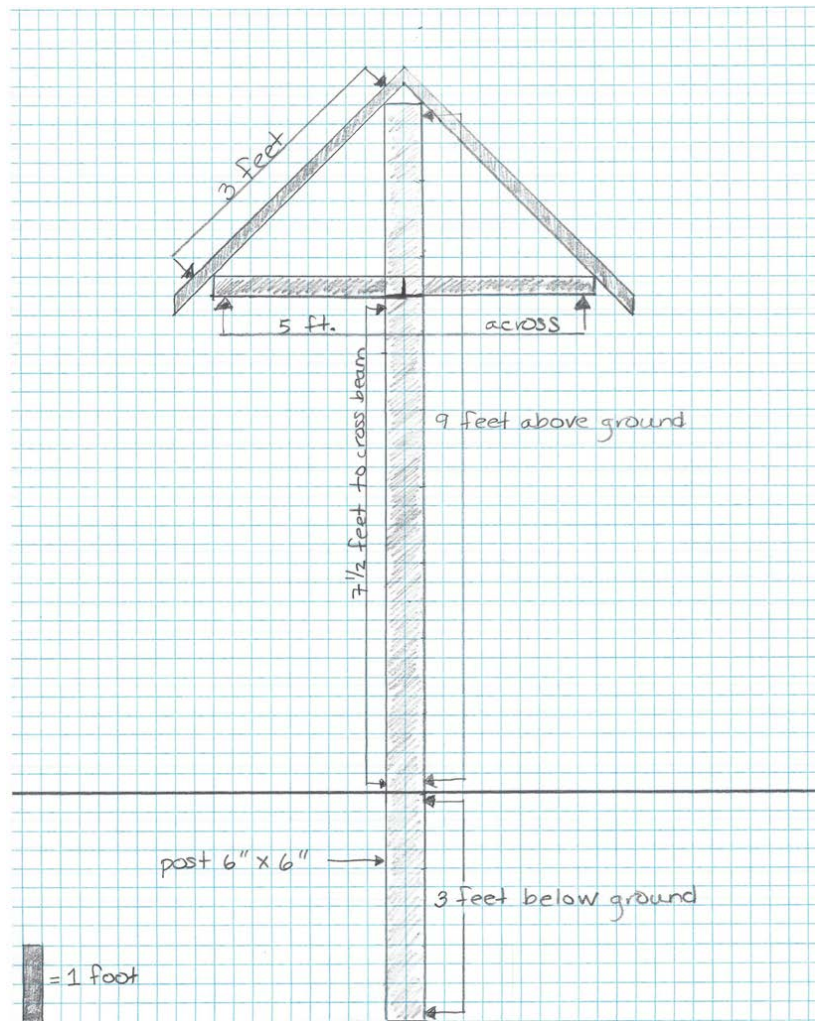
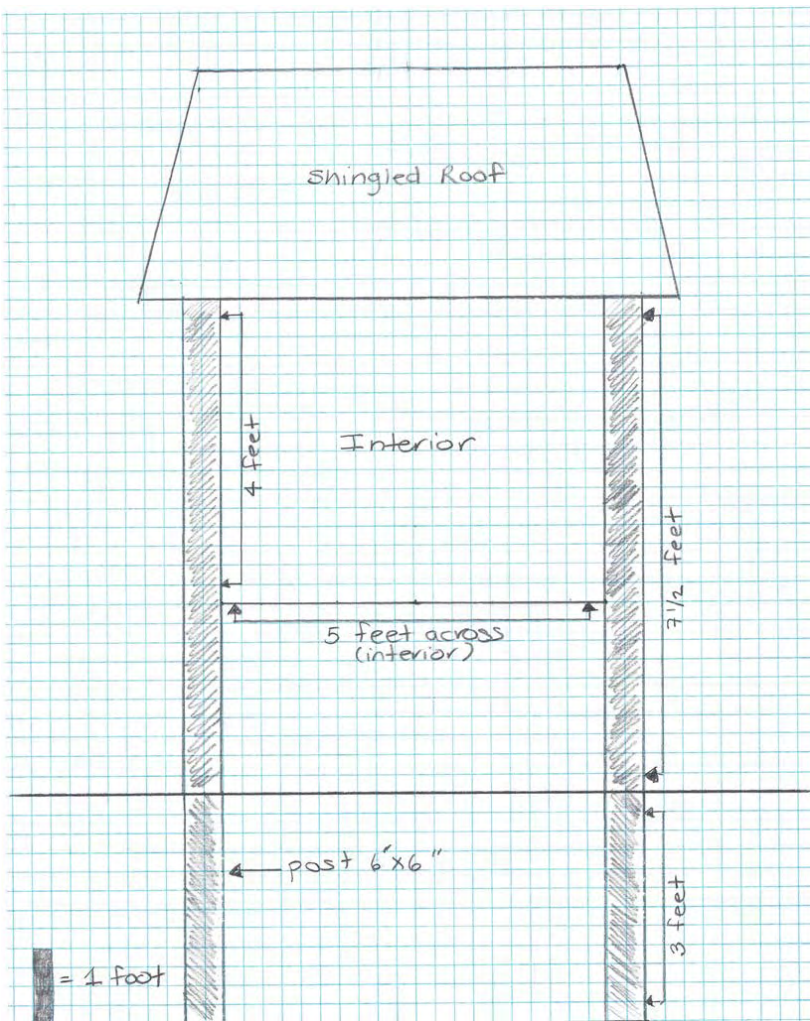
11. By-Laws

The by-laws have been in need of an update for quite some time. Attached is a draft in track changes for your input/review.

McDonnell Conservation Area Kiosk Project

— Caleb Mahoney
of Boy Scout Troop 323 —

Kiosk Design





Kiosk Location

- McDonnll and White's Meadow Conservation Area is a 34.7 acre grouping of 5 conservation parcels that follow along the Exeter River east of Linden Street to Court Street.
- The placement of the kiosk will be near the edge of the parking area, near the tree with the "NO HUNTING" sign, at the entrance to the current walking trail.



Trail Network
Town of Exeter, NH



Please use this property with care to avoid impacting the actively managed crops on site.

McDonnell Conservation Area

0 100 200 300 400 500 Feet

Legend

- Parking
- Trail
- Bench

CONSERVATION LANDS

- Pasture
- Free Grass
- Edge
- Rough Edge Route







Project Timeline

- April 11, 2017, Conservation Commission meeting
- Property owner approval may be granted at April 11, 2017, meeting
- If town and property owner approval for kiosk project is granted, the next step is to go before the Boy Scout Eagle Project Review Board for approval
- The BSA Eagle Project Review Board needs to approve the plan at its April - May 2017 meeting
- May 2017 fundraising event - car wash (2 days)
- May 2017 purchase materials needed to build kiosk
- June - July 2017 build and install kiosk

Kiosk Information Details

- **Location:** Along the Exeter River between Linden and Court Street
- **Trail Length:** 0.5 miles one-way
- **Trail Difficulty:** Very Easy
- **Compatible Uses:**
 - Hiking
 - Wildlife Viewing
 - Fishing
 - Other Passive Recreation
- **Notices/ Warnings:**
 - No Dogs Allowed
 - No Littering - \$100.0 fine
 - Area Closed From Sunset to Sunrise
 - Alcoholic Beverages Prohibited
 - No Hunting



Trail Network
Town of Exeter, NH



Please use this property with care to avoid impacting the actively managed crops on site.

McDonnell Conservation Area

- Legend**
- Parking
 - Trail
 - Bench
 - CONSERVATION LANDS**
 - Easement 1
 - Easement 2
 - Field (Crops)
 - Private Open Space



McDonnell and White's Meadow Conservation Area is a 34.7 acre grouping of 5 conservation parcels that follow along the Exeter River East of Linden Street to Court Street.

There is a small gravel parking lot with trash facilities east of Linden Street just North of the Exeter River. A wooden sign marking the conservation area is located at the entrance. The easy level trail follows along the northern side of the Exeter River before opening up into a field that is mowed annually. The trail continues through the fields to Court Street.

This grouping of protected properties contains a complex variety of important natural habitats. Together they provide real life examples of the delicate balance our natural environment is in. This local stretch of the Exeter River is a sinuous, wide, and slow flowing river. The riverside trees provide shade that keeps the river cool, an important feature for fish and good water quality. As trees die and fall into the river, the woody debris provide habitat and food sources for native fish. Floating logs provide sunny spots for basking turtles.

As you move inland from the river, you can see wetlands that are actually oxbows where small streams were cut off from the main channel. Other wetland areas were caused by beaver activity. Their habits of building dams across flowing water creates wetlands which are like "nature's kidney", naturally filtering out pollutants in the water. These wetlands serve as a habitat for wildlife such as ducks, fish, and turtles to name a few. Native Americans recognized the beaver's importance, calling them the "sacred center".

You may notice a small section of former trail that is being restored. In this area, the trail was too close to the edge of the sandy bank and large storms in the past eroded the bank, causing a large number of trees to fall into the river. The dead trees or "snags" throughout the property provide homes for cavity nesters and dwellers. Quick eyes may catch a glimpse or hear the call of a pileated woodpecker as you walk along. Their tireless pecking leaves rectangular holes in the trees lining the river.

The maintained field is hayed annually. Our local grasslands are home to over 70 species of wildlife, and they provide nesting habitats for unique birds like woodcock, snipe and bobolink.

Location: Along the Exeter River between Linden and Court Street

Length: 0.5 miles one-way

Difficulty: Very Easy

Compatible Uses:

- Hiking
- Wildlife Viewing
- Fishing
- Other passive recreation

Due to concerns over water quality impacts, dogs are not permitted at this property. As a courtesy to others and out of respect to your trail system, please carry in - carry out all trash.



McDonnell Easement and Surrounding Conservation Areas



Linden Street
Town of Exeter, N.H.

Produced May 22, 2013

Morrisette Property Proposal

I am a Life Scout in Troop 323, sponsored by St. Michael's Parish in Exeter. With helpful cooperation from Mrs. Kristen Murphy and Mr. Andrew Koff, I am proposing a few upgrades for the Morrisette Property in order to earn the rank of Eagle Scout.

The project is to construct a kiosk on the Morrisette Property that will display a map and information about the property. This kiosk will be located across Little River from the Seacoast School of Technology. The design and dimensions for the kiosk are given below.

As per Mrs. Kristen Murphy I will fill a word document with the necessary information that is to be displayed on the sign. Then the Town of Exeter will cover the cost and the printing of the signage.

I also will be removing and re-cementing a post that is a part of the Kid's Trail Passport program (a picture of the post is given below). I also will be doing general clearing of the trails from fallen branches and removing trash.

Daniel Stinson
145 Pickpocket RD
Exeter, NH
03833
(603) 418-5290

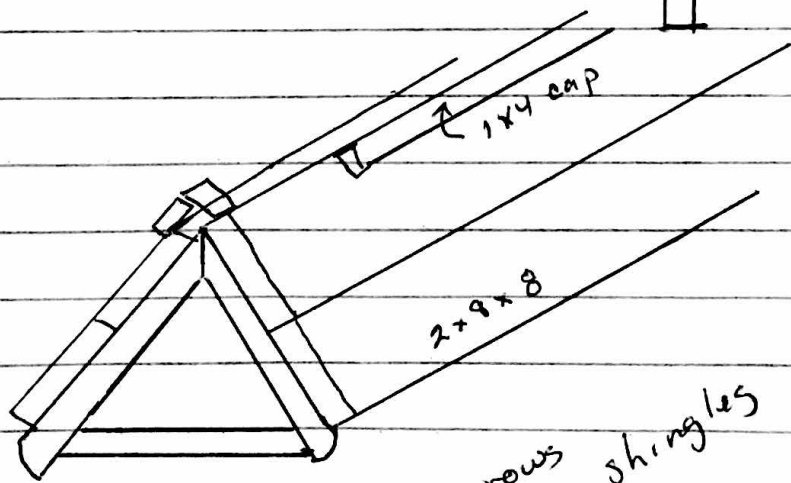
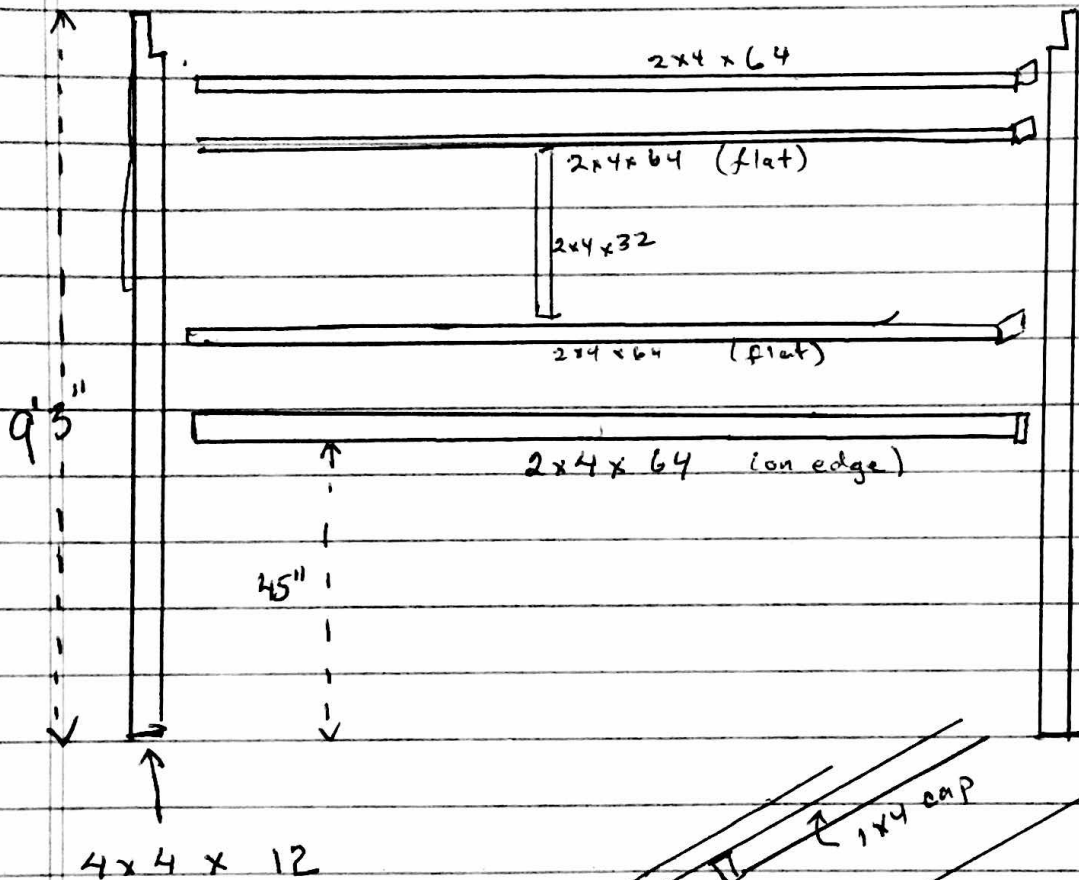
Little River



Little Riv









KIMBALL RESERVE

Welcome to the Kimball Reserve

Martha Powell donated this 13-acre parcel to the Southeast Land Trust (SELT) in 2014. It is named in honor of Martha's aunt, Emma Kimball, from whom she received the land. The Kimball family has deep roots in the area tracing back to Reverend John Wheelwright, the founding father of Essex.



Portions of the land near the parking area, and along the Jolly Road Trail were used as a Kapor Garden during the Second World War.

The Kimball Reserve is perfect for a short leisurely walk, snowshoeing or cross-country skiing. Trails on the property also connect to the Jolly Road Trail, a 1.3-mile long ancient oak path which goes from Pilgrimage Road to Branwood Road (Route 111A). Side trails connect to Blackford Drive and Easter Wood Condominiums.

Powell Path leaves the Jolly Road Trail about 500 feet north of the parking lot connector trail. It parallels the northern boundary line and crosses two small streams before ending the property at a stone wall marking the boundary line with Roundhouse. The blue trail scope

off of the Powell Path and provides a nice overlook of the small pond.

Two small streams flow through the property into Powell Pond, located in the southwest corner of the reserve. The woodland is largely composed of a beautiful mix of oaks and shagbark hickories.

This donation would not have been possible without generous support from Roundhouse at Essex and nearly 100 private donors. These gifts will support the long-term stewardship of this beautifully open space.

SELT
Southeast Land Trust
of New Hampshire
Kimball Reserve
Essex
13.1 acres

- Kimball Reserve
- Other Conservation
- Land
- Trails
- Water
- Buildings
- Public Road
- Other



- Welcome to the Kimball Reserve!**
- Please respect the privacy of our neighbors.
 - Stay on marked trails.
 - Use fireweed markers and chart to the right for permitted uses.
 - Dogs are welcome but must remain under the control of owners. Please leash aggressive dogs and pick up after your pet.
 - Leave no trace - please carry out what you carry in.

Trail	1	2	3	4	5
Blue	X	X	X	X	X
Green	X	X	X	X	X
Yellow	X	X	X	X	X
Pink	X	X	X	X	X

SELT is a membership-based nonprofit whose mission is to protect and restore the significant lands of our Commonwealth for their value as natural resources, open space, and locally owned. We are currently seeking members to help us protect and restore our lands. For more information, please visit our website at www.seltnh.org or call 802-738-0200.



JONES & BEACH ENGINEERS INC.

85 Portsmouth Avenue, PO Box 219, Stratham, NH 03885
603.772.4746 - JonesandBeach.com

March 31, 2017

Exeter Conservation Commission
Attn. Kristen Murphy - Natural Resource Planner
10 Front Street
Exeter, NH 03833

**RE: Conditional Use Permit Application
108 Portsmouth Avenue, Exeter, NH
Tax Map 52 Lot 52
JBE Project No. 14090.1**

Dear Ms. Kristen Murphy,

On behalf of project applicant, Circle T Carwash, we submit an Conditional Use Permit Application. The intent of this application is to design a 3,000 square foot 3-Bay, Self-Service Car Wash on this property. The property will be serviced by town water and sewer.

The following items are provided in support of this Application:

1. Cover Letter.
2. Complete Conditional Use Permit Application.
3. Zoning Variance Letter.
4. Abutter List.

We respectfully request this application be heard on the April 11, 2017 Conservation Commission meeting. Please call me with any questions that you may have. Thank you very much for your time.

Very truly yours,

JONES & BEACH ENGINEERS, INC.



Erik Poulin
Project Engineer

cc: Tony Crawford, Circle T Carwash (Application via email)

Town of Exeter



Planning Board Application for Conditional Use Permit: Shoreland Protection District

February 2017



Town of Exeter Planning Board Application

Conditional Use Permit: Shoreland Protection District In accordance with Zoning Ordinance Article: 9.3

SUBMITTAL REQUIREMENTS:

1. Fifteen (15) copies of the Application
2. Fifteen (15) 11"x17" and three (3) full sized copies of the plan which must include:
 - Existing Conditions
 - a. Property Boundaries
 - b. Edge of Wetland and associated Buffer (Wetlands Conservation Overlay District – WCOD)
 - Prime wetland: 100'
 - Vernal Pool (>200 SF): 75'
 - Exemplary Wetland: 50'
 - Very Poorly Drained: 50'
 - Poorly Drained: 40'
 - Inland Stream: 25'
 - c. Structures, roads/access ways, parking, drainage systems, utilities, wells and wastewater disposal systems and other site improvements
 - Proposed Conditions
 - a. Edge of Wetlands and Wetland Buffers and distances to the following:
 - i. Edge of Disturbance
 - ii. Structures, roads/access ways, parking, drainage systems, utilities, wells and wastewater disposal systems and other site improvements
 - b. Name and phone number of all individuals whose professional seal appears on the plan
3. If applicant and/or agent is not the owner, a letter of authorization must accompany this application
4. Supporting documents i.e. Letters from the Department of Environmental Services, Standard Dredge and Fill Application and Photos of the property
5. A Town of Exeter Assessors list of names and mailing addresses of all abutters

Required Fees:

Planning Board Fee: **\$50.00** Abutter Fee: **\$10.00** Recording Fee (if applicable): **\$25.00**

The Planning Office must receive the completed application, plans and fees on the day indicated on the Planning Board Schedule of Deadlines and Public Hearings.

APPLICANT	Name: Tony Crawford
	Address: 37 Post Road, North Hampton, NH 03862
	Email Address: circletcarwash2005@gmail.com
	Phone: (603) 321-7233
PROPOSAL	Address: 108 Portsmouth Ave, Exeter NH 03833
	Tax Map # 52 Lot# 52 Zoning District: C2-Highway
	Owner of Record: 108 Heights LLC
Person/Business performing work outlined in proposal	Name: Jones and Beach Engineers, INC.
	Address: 85 Portsmouth Ave, Stratham, NH 03885
	Phone: (603) 772-4746
Professional that delineated wetlands	Name: Chris Albert CWS
	Address: 85 Portsmouth Ave, Stratham NH 03885
	Phone: (603) 772-4746

**Town of Exeter
Planning Board Application
Conditional Use Permit: Shoreland Protection District**

Detailed Proposal including intent, project description, and use of property: (Use additional sheet as needed)

The proposed project is the construction of a 3,000 sq. ft. 3-bay car wash. The current state of the lot is vacant, and the historical site was a gas station. The property will be serviced by town water and sewer.

Shoreland Protection District Impact (in square footage):

Temporary Impact	Wetland:	(SQ FT.)	Buffer:	(SQ FT.)
	<input type="checkbox"/> Prime Wetlands	0	<input type="checkbox"/> Prime Wetlands	0
	<input type="checkbox"/> Exemplary Wetlands	0	<input type="checkbox"/> Exemplary Wetlands	0
	<input type="checkbox"/> Vernal Pools (>200SF)	0	<input type="checkbox"/> Vernal Pools (>200SF)	0
	<input type="checkbox"/> VPD	0	<input type="checkbox"/> VPD	0
	<input type="checkbox"/> PD	0	<input type="checkbox"/> PD	0
	<input type="checkbox"/> Inland Stream	0	<input type="checkbox"/> Inland Stream	0
Permanent Impact	Wetland:	(SQ FT.)	Buffer:	(SQ FT.)
	<input type="checkbox"/> Prime Wetlands	0	<input type="checkbox"/> Prime Wetlands	0
	<input type="checkbox"/> Exemplary Wetlands	0	<input type="checkbox"/> Exemplary Wetlands	0
	<input type="checkbox"/> Vernal Pools (>200SF)	0	<input type="checkbox"/> Vernal Pools (>200SF)	0
	<input type="checkbox"/> VPD	0	<input type="checkbox"/> VPD	0
	<input type="checkbox"/> PD	0	<input type="checkbox"/> PD	0
	<input type="checkbox"/> Inland Stream	0	<input type="checkbox"/> Inland Stream	0

List any variances/special exceptions granted by Zoning Board of Adjustment including dates:

See attached.

Describe how your proposal meets the conditions of Article 9.3.4.G.2 of the Zoning Ordinance (attached for reference):

See attached

See Attached

ABUTTERS: PLEASE LIST ALL PERSONS WHOSE PROPERTY IS LOCATED IN NEW HAMPSHIRE AND ADJOINS OR IS DIRECTLY ACROSS THE STREET OR STREAM FROM THE LAND UNDER CONSIDERATION BY THE BOARD. THIS LIST SHALL BE COMPILED FROM THE EXETER TAX ASSESSOR'S RECORDS.

TAX MAP _____
NAME _____
ADDRESS _____

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Please attach additional sheets if needed

Conditional Use Permit Criteria

Shoreland Protection District

9.3.4 G Conditional Uses:

2. The Planning Board may grant a Conditional Use Permit for those uses listed above only after written findings of fact are made which have been reviewed by technical experts from the Rockingham Conservation District, if required by the Planning Board, at the cost of the developer, provided that all of the following are true:
 - a. The proposed use will not detrimentally affect the surface water quality of the adjacent river or tributary, or otherwise result in unhealthful conditions.
 - b. The proposed use will discharge no waste water on site other than that normally discharged by domestic waste water disposal systems and will not involve on-site storage or disposal of hazardous or toxic wastes as herein defined.
 - c. The proposed use will not result in undue damage to spawning grounds and other wildlife habitat.
 - d. The proposed use complies with the use regulations identified in Article 9.3.4 Exeter Shoreland Protection District Ordinance – Use Regulations and all other applicable sections of this article.
 - e. The design and construction of the proposed use will be consistent with the intent of the purposes set forth in Article 9.3.1 Exeter Shoreland Protection District Ordinance – Authority and Purpose.

JONES & BEACH ENGINEERS INC.

85 Portsmouth Avenue, PO Box 219, Stratham, NH 03885
603.772.4746 - JonesandBeach.com

March 31, 2017

Exeter Conservation Commission
Attn. Kristen Murphy - Natural Resource Planner
10 Front Street
Exeter, NH 03833

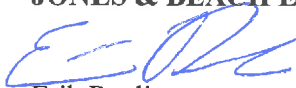
**RE: Conditional Use Permit Application
108 Portsmouth Avenue, Exeter, NH
Tax Map 52 Lot 52
JBE Project No. 14090.1**

Dear Ms. Kristen Murphy,

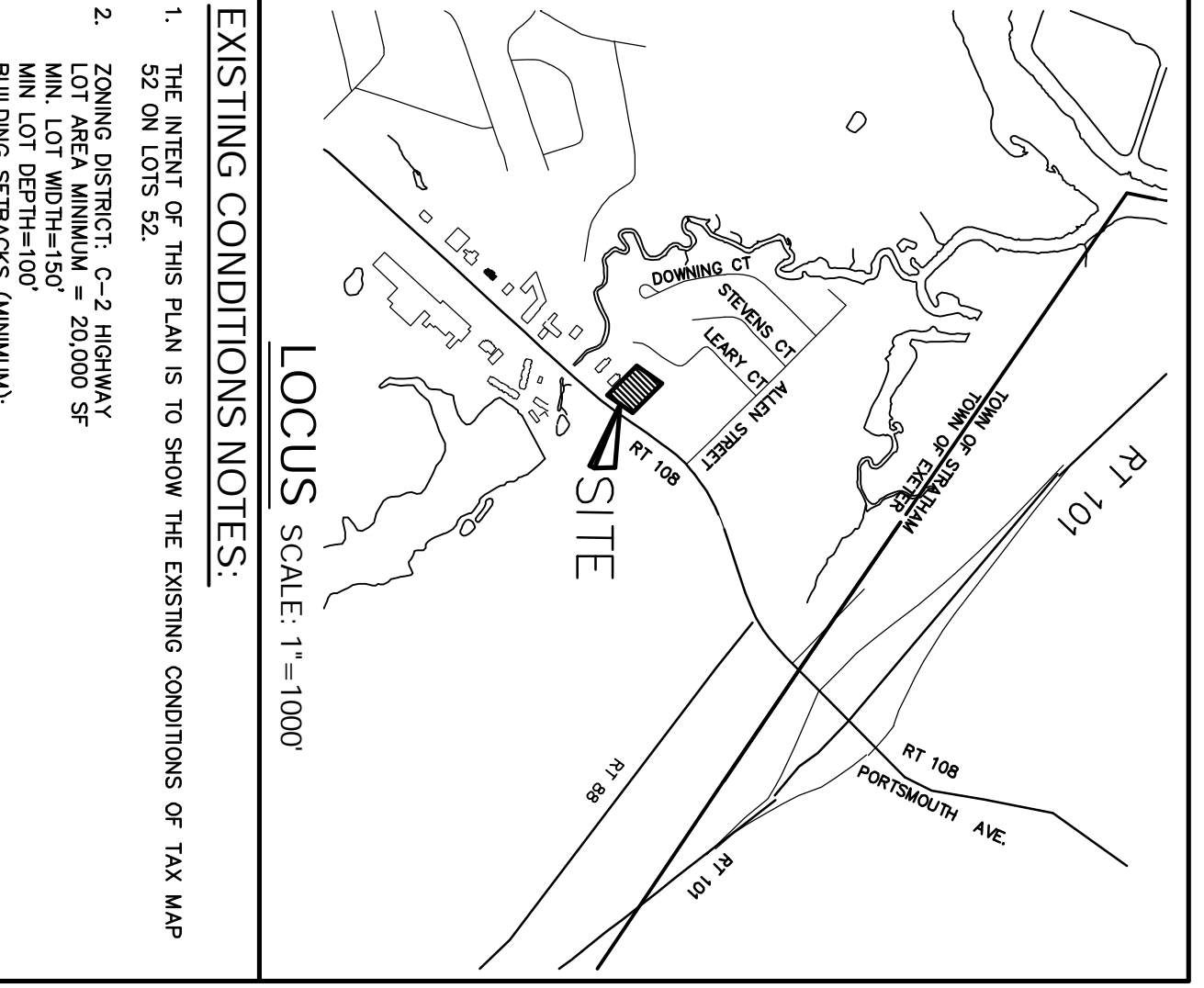
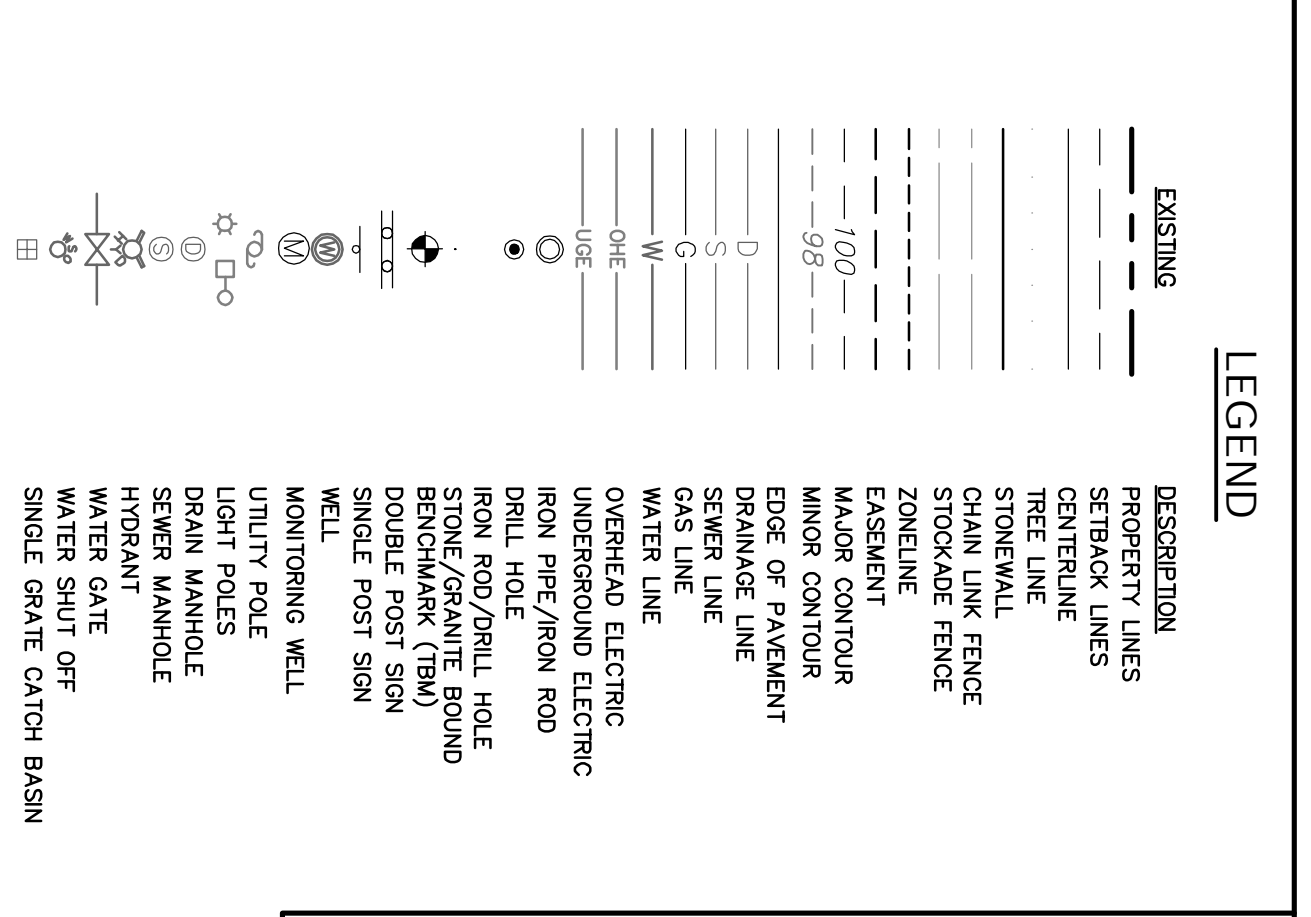
On behalf of project applicant, Circle T Carwash, we submit an Conditional Use Permit Application. We submit the following responses to the conditions set forth in Article 9.3.4.G of the Zoning Ordinance.

- a) The project will utilize silt fencing to prevent erosion during site construction, and will follow standard erosion control practices as depicted on Sheet E1 of the plan set. During construction, stoppage in work of 14 days of greater will result in the area on site to be seeded. The project proposes deep sump catch basins, and two treatment ponds for the treatment of storm water. Post condition flows will not exceed existing condition flows.
- b) The site will be serviced by town water and sewer. Soap for the car washing process will be the only substance stored onsite, and is located within the building. The water is collected after the washing process and is processed in treatment tanks. This water is then discharged into the town sewer system. No hazardous or toxic waste is storage on site. There is no septic tank or leach field on site. We believe this proposed use will have significantly less potential to impact the surrounding area and watershed given the historical existing use as a gas station.
- c) The historical use of the lot was a gas station, and the current state of the lot is disturbed cleared land. Some portions of the pavement and concrete from the gas station are located on site. Following completion of construction, the surrounding open areas are to be loamed and seeded. The grounds will be maintained by a full time employee on site. We do not believe and impact to habitat will take place due to the construction of this project.
- d) Exeter Shore land Protection District Ordinance has been reviewed. The proposed use is allowed within the Shore land Protection District Ordinance as the lot is serviced by municipal sewer system.
- e) The intent of this project is to construct the proposed site to be consistent with the intent of the purposed set forth in Article 9.3.1 of the Exeter Shore land Protection District Ordinance.

Very truly yours,
JONES & BEACH ENGINEERS, INC.



Erik Poulin
Project Engineer



PLAN REFERENCES

1. "PLAN OF LAND MAP 52 LOT 54 EXETER, NH." BY DONALD R. MELLEN SURVEYOR, L.L.C., DATED JUNE 21, 2013, RECORD PLAN #3-37794.
2. "SUBDIVISION OF LAND EXETER, NH, FOR J. & ANITA E. WENTWORTH," BY JOHN W. DUNSON ASSOCIATES, INC., DATED MAY 21, 1994, RECORD PLAN D-13028.
3. "BOUNDARY EXCHANGE FOR GERRARD A. & JOAN E. DUPONT IN EXETER, NH, PARKER SURVEY ASSOC., INC., DATED MAY 1977, RECORD PLAN # C-98980.
4. "PLAN OF LAND OF GRANITE STATE DEVELOPERS IN EXETER, NH," BY MOLLTON ENGINEERING CO., DATED MARCH 22, 1973, RECORD PLAN # C-4081.
5. "PLAN OF LAND IN EXETER, NH PORTSMOUTH AVE., BELONGING TO PRESCOTT FARMS, INC.," BY MATT A. HAUTALA, DATED MAY 27, 1971, RECORD PLAN # C-2565.
6. "SANBORN & ALLEN ST. LAND SEASONAL CONSTRUCTION CORP. EXETER, NH," BY T.W. CHESELY ENGINEERING COMPANY, DATED APRIL, 1960, RECORD PLAN # 02991.
7. "PLAN OF LOTS FOR PHINNEY, LEARY & PHINNEY, INC., EXETER, NH," ORN/S/D/EN, L.L.C., DATED JANUARY 20, 1939, RECORD #2983.
8. "STATE OF NEW HAMPSHIRE DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS, PLANS OF PROPOSED FEDERAL AID PRIMARY AND LOCAL F. 018-2(1) N.H. NO. P-2428," DATED OCTOBER 18, 1954.
9. "PLAN OF LAND FOR WENTWORTH LUMBER CO., INC. IN EXETER, NH," MAY 1982, REVISED BY PARKER SURVEY ASSOCIATES, INC., RECORD PLAN # 02991.
10. "STATE OF NEW HAMPSHIRE DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS, PLANS OF PROPOSED FEDERAL AID PRIMARY AND LOCAL F. 018-2(1) N.H. NO. P-2428," DATED OCTOBER 18, 1954.
11. "STATE OF NEW HAMPSHIRE DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS, PLANS OF PROPOSED FEDERAL AID PRIMARY AND LOCAL F. 018-2(1) N.H. NO. P-2428," DATED OCTOBER 18, 1954.
12. MATERIAL WITHIN 75' OF THE FRONT PROPERTY LINE IS TO REMAIN ON SITE.

CERTIFICATION:

PURSUANT TO RSA 676:18-III AND RSA 672:14 I CERTIFY THAT THIS SURVEY PLAN IS NOT A SUBDIVISION PURSUANT TO THIS TITLE AND THAT THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW WAYS ARE SHOWN.

I CERTIFY THAT THIS PLAN WAS PREPARED UNDER MY DIRECT SUPERVISION, THAT IT IS THE RESULT OF A FIELD SURVEY BY THIS OFFICE AND HAS AN UNADJUSTED LINEAR ERROR OF CLOSURE THAT EXCEEDS BOTH THE MINIMUM OF 1:10,000 AS DEFINED IN SECTION 503:04 OF RSA 676:18-III AND THE MINIMUM OF 1:15,000 AS DEFINED IN SECTION 42 OF THE N.H.S.A. ETHICS AND STANDARDS.

THIS SURVEY CONFORMS TO A CATEGORY 1 CONDITION 1 SURVEY AS DEFINED IN SECTION 4.1 OF THE N.H.S.A. ETHICS AND STANDARDS.

DAVID M. COLLIER, L.L.S. 892 DATE: _____

ON BEHALF OF JONES & BEACH ENGINEERS, INC.

NE STATE OF NEW HAMPSHIRE
No. 892
LAND SURVEYOR
DAVID M. COLLIER
COLLIER

OWNER
108 HEIGHTS, LLC
37 POST ROAD
NORTH HAMPTON, NH 03862
BR 5714, PG. 1029

PROJECT PARCEL
TOWN OF EXETER
TAX MAP 52, LOT 52

TOTAL LOT AREA
34,621 SQ. FT. +/-
0.90 ACRES +/-

Design: WGM Draft: EMP Date: 2/21/17
Checked: WGM Scale: AS-NOTED Project No.: 14090.1
Drawing Name: 14090-PLAN.dwg

THIS PLAN SHALL NOT BE MODIFIED WITHOUT WRITTEN PERMISSION FROM JONES & BEACH ENGINEERS, INC. (JBE). ANY ALTERATIONS, AUTHORIZED OR OTHERWISE, SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO JBE.

REV.	DATE	REVISION	BY
0	09/14/17	ISSUED FOR REVIEW	EMP

Designed and Produced in NH

J/B Jones & Beach Engineers, Inc.

86 Portsmouth Ave.
PO Box 219
Stratham, NH 03885

200 BALLARVALE ST
RINDLETON, NH 03850
BOOK 4728 PAGE 2193

603-772-4746
FAX: 603-772-0227
E-MAIL: JBE@JONESANDBEACH.COM

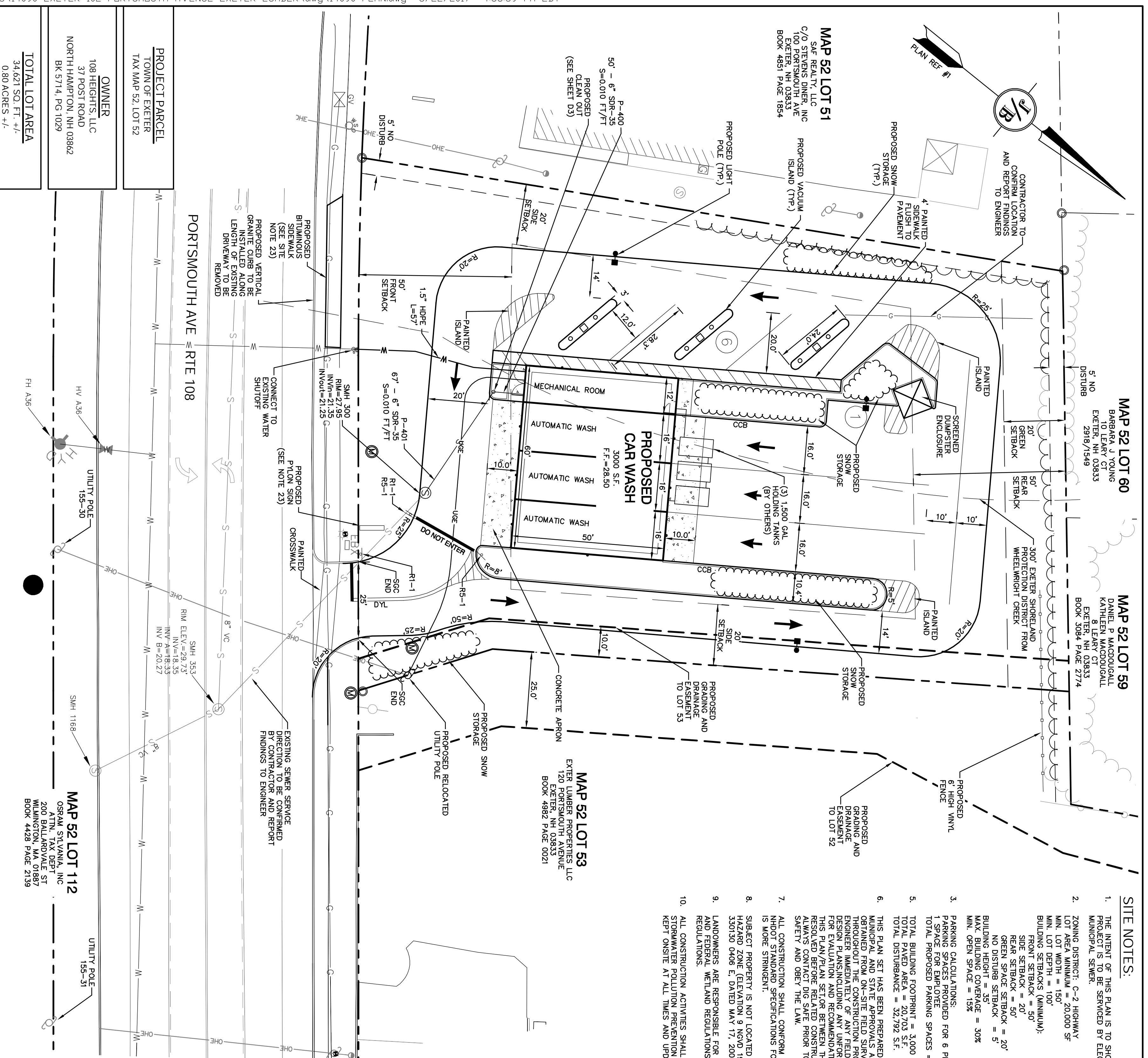
EXISTING CONDITIONS PLAN

MAP 52 LOT 52
108 PORTSMOUTH AVE, EXETER, NH

Project: _____
Owner of Record: _____

65 POST ROAD, HOOKSETT, NH 03106

DRAWING NO. _____
SHEET 2 OF 10
JBE PROJECT NO. 14090.1



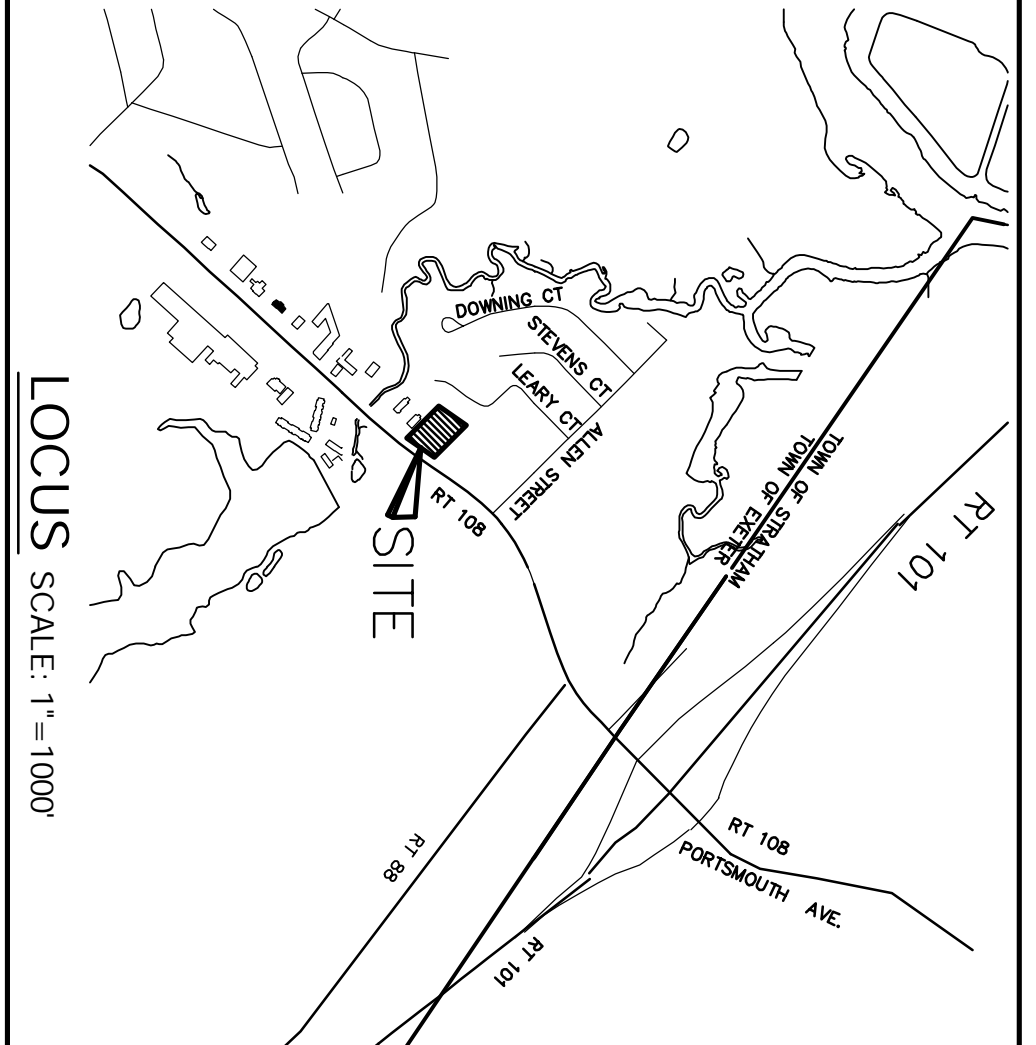
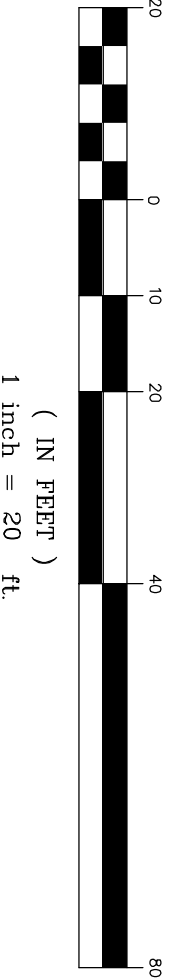
SITE NOTES:

1. THE INTENT OF THIS PLAN IS TO SHOW A PROPOSED 3,000 SF 3-BAY CARWASH. THE PROJECT IS TO BE SERVICED BY ELECTRIC, TELEPHONE, MUNICIPAL WATER, AND MUNICIPAL SEWER.
2. ZONING DISTRICT: C-2 HIGHWAY LOT AREA MINIMUM = 20,000 SF MIN. LOT WIDTH = 150' MIN. LOT DEPTH = 150' BUILDING SETBACKS (MINIMUM): FRONT SETBACK = 50' SIDE SETBACK = 20' REAR SETBACK = 50' GREEN SPACE SETBACK = 20' BUILDING HEIGHT SETBACK = 5' MAX. BUILDING COVERAGE = 30% MIN. OPEN SPACE = 40.2% PROPOSED = 6.7%
3. PARKING CALCULATIONS: 1 SPACE FOR EMPLOYEE TOTAL PROPOSED PARKING SPACES = 7 SPACES TOTAL BUILDING FOOTPRINT = 3,000 S.F. TOTAL PAVED AREA = 20,703 S.F. TOTAL DISTURBANCE = 32,792 S.F.
4. THIS PLAN SET HAS BEEN PREPARED BY JONES & BEACH ENGINEERS, INC. FOR MUNICIPAL AND STATE APPROVALS AND FOR CONSTRUCTION BASED ON DATA OBTAINED FROM ON-SITE FIELD SURVEY AND EXISTING MUNICIPAL RECORDS. THE ENGINEER HAS REVIEWED THE CONSTRUCTION PROCESS, CONTRACT DOCUMENTS, DESIGN PLANS, INCLUDING ANY UNFORESEEN CONDITIONS, SURFACE OR OTHERWISE, FOR EVALUATION AND RECOMMENDATIONS. ANY CONTRADICTION BETWEEN ITEMS ON THIS PLAN/PLAN SET OR BETWEEN THE PLANS AND ON-SITE CONDITIONS, MUST BE ALWAYS CONTACT THE ENGINEER PRIOR TO DIGGING ON-SITE OR OFF-SITE TO ENSURE SAFETY AND OBEY THE LAW.
5. ALL CONSTRUCTION SHALL CONFORM TO TOWN, STATE, AND FEDERAL REGULATIONS, AND ALL APPLICABLE SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, WHEREVER IS MORE STRINGENT.
6. SUBJECT PROPERTY IS NOT LOCATED WITHIN FERRATY DESIGNATED 100 YEAR FLOOD ZONE (FEMA FLOOD ZONE 9229). REFERENCE FEMA COMMUNITY PANEL NO. 330130 D06E D DATED MAY 17, 2005.
7. LANDOWNERS ARE RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE LOCAL, STATE AND FEDERAL REGULATIONS, INCLUDING PERMITTING REQUIRED UNDER THESE REGULATIONS.
8. ALL CONSTRUCTION ACTIVITIES SHALL BE PERFORMED IN ACCORDANCE WITH THE STORMWATER POLLUTION PREVENTION PLAN (SWPPP). THIS DOCUMENT IS TO BE KEPT ON-SITE AT ALL TIMES AND UPDATED AS REQUIRED.

UTILITY NOTES:

1. PRIOR TO THE START OF CONSTRUCTION, THE CONTRACTOR SHALL COORDINATE WITH THE ENGINEER, ARCHITECT AND/OR OWNER, IN ORDER TO OBTAIN AND/OR PAY ALL THE NECESSARY LOCAL PERMITS, CONNECTION FEES AND BONDS.
2. THE CONTRACTOR SHALL PROVIDE A MINIMUM NOTICE OF FORTY-EIGHT (48) DAYS TO ALL CORPORATIONS, COMPANIES AND/OR LOCAL AUTHORITIES OWNING OR HAVING A JURISDICTION OVER UTILITIES RUNNING THROUGH OR ACROSS PROJECT AREAS PRIOR TO DEMOLITION AND/OR CONSTRUCTION ACTIVITIES.
3. THE LOCATION, SIZE, DEPTH, AND SPECIFICATIONS FOR CONSTRUCTION OF PROPOSED PRIVATE UTILITY SERVICES SHALL BE DETERMINED BY THE RESPONDING UTILITY COMPANY (ELECTRIC, TELEPHONE, CABLE TELEVISION, FIRE ALARM, GAS, WATER, AND SEWER).
4. A PRECONSTRUCTION MEETING SHALL BE HELD WITH THE OWNER, ENGINEER, ARCHITECT, CONTRACTOR, LOCAL OFFICIALS, AND ALL PROJECT-RELATED UTILITY COMPANIES (PUBLIC AND PRIVATE) PRIOR TO START OF CONSTRUCTION.
5. BUILDING TO BE SERVICED BY UNDERGROUND UTILITIES UNLESS OTHERWISE NOTED.
6. THE CONTRACTOR IS TO VERIFY LOCATION AND DEPTH OF ALL EXISTING UTILITY STUBS PRIOR TO CONSTRUCTION AND DISCONNECT ALL EXISTING SERVICE CONNECTIONS AT THEIR RESPECTIVE MAINS IN ACCORDANCE WITH THE RESPECTIVE UTILITY COMPANY'S STANDARDS AND SPECIFICATIONS. ENGINEER TO BE NOTIFIED.
7. AS-BUILT PLANS SHALL BE SUBMITTED TO DEPARTMENT OF PUBLIC WORKS.
8. INVERTS AND SHELVES MANHOLES SHALL HAVE A BRICK PAVED SHELF AND INVERT CONSTRUCTED TO CONFORM TO THE SIZE, PERMITS, AND FLOOR FINISH CHANGES TO THE INVERTS SHALL BE MADE OUT SHELVES SHALL BE CONSTRUCTED TO THE ELEVATION OF THE THROUGH CHANNEL UNDERLAMENT OF INVERT, AND SHELF SHALL CONSIST OF BRICK MASONRY.
9. FRAMES AND COVERS, MANHOLE FRAMES AND COVERS SHALL BE OF HEAVY DUTY DESIGN AND PROVIDE A 30 INCH DIA. CLEAR OPENING. THE WORD "SEWER" OR "DRAIN" SHALL BE CAST INTO THE CENTER OF THE UPPER FACE OF EACH COVER WITH RAISED 3" LETTERS.
10. SHALL NO MANHOLE, IN THE CASE OF A CONE SECTION, WHEN MANHOLE DEPTH IS LESS THAN 6 FEET, A BRICK PAVED SHELF SHALL BE USED. THE WORD "SEWER" OR "DRAIN" SHALL BE CAST INTO THE CENTER OF THE UPPER FACE OF EACH COVER WITH RAISED 3" LETTERS.
11. CONTRACTOR SHALL PLACE 2" WIDE METAL WIRE IMPREGATED RED PLASTIC WARNING TAPE OVER ENTIRE LENGTH OF ALL GRANITE SEWERS, SERVICES, AND FORCE MAINS.
12. ALL SANITARY STRUCTURE INTERIOR DIAMETERS (4" MIN) SHALL BE DETERMINED BY THE MANUFACTURER BASED ON THE PIPE CONFIGURATIONS SHOWN ON THESE PLANS.
13. PROPOSED RISE ELEVATIONS OF DRAINAGE AND SANITARY MAINS ARE APPROXIMATE. FINAL ELEVATIONS ARE TO BE SET WITH FINISH GRADES. ADJUST ALL OTHER RISE ELEVATIONS OF MANHOLES, WATER GATES, GAS GATES AND OTHER UTILITIES TO FINISH GRADE AS SHOWN ON THE GRADING AND DRAINAGE PLAN.
14. WATER MAINS SHALL BE HYDROSTATICALLY PRESSURE TESTED FOR LEAKAGE PRIOR TO ACCEPTANCE. WATERMANS SHALL BE TESTED AT 1.5 TIMES THE WORKING PRESSURE OR 150 PSI, WHICH EVER IS GREATER. TESTING SHALL BE CONDUCTED IN ACCORDANCE WITH SECTION 4 OF AWWA STANDARD C 600. WATERMANS SHALL BE DISCONNECTED FROM THE ACCEPTANCE OF THE PRESSURE AND LEAKAGE TESTS ACCORDING TO AWWA STANDARD C 651.
15. DIMENSIONS ARE SHOWN TO CENTERLINE OF PIPE OR FITTING.
16. CONTRACTOR TO FINISH SLOPE DRAWINGS FOR UTILITY RELATED ITEMS TO ENSURE CONFORMANCE WITH THE PLANS AND SPECIFICATIONS. SHOP DRAWINGS SHOULD BE SENT IN TRIPlicate TO THE DESIGN ENGINEER FOR REVIEW AND APPROVAL PRIOR TO INSTALLATION.
17. EXISTING UTILITIES SHALL BE DISSAFE BEFORE CONSTRUCTION.
18. ALL WATER LINES SHALL HAVE TESTABLE BACKFLOW PREVENTERS AT THE ENTRANCE TO EACH BUILDING.

GRAPHIC SCALE



Design: WGM **Draft:** EMP **Date:** 2/21/17
Checked: WGM **Scale:** AS-NOTED **Project No.:** 14090.1
Drawing Name: 14090-PLAN.dwg

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REV.	DATE	ISSUED FOR REVIEW	REVISION
0	03/14/17		

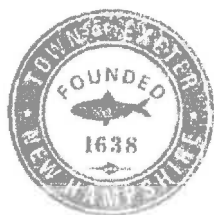
REV.	DATE	ISSUED FOR REVIEW	REVISION
0	03/14/17		

J/B Jones & Beach Engineers, Inc.
 88 Portsmouth Ave. *Civil Engineering Services*
 PO Box 219 Stratham, NH 03885
 603-772-4746
 FAX: 603-772-0277
 E-MAIL: JBE@JONESANDBEACH.COM

Plan Name: **SITE AND UTILITY PLAN**
 Project: **MAP 52 LOT 52, 108 PORTSMOUTH AVE, EXETER, NH**
 Owner of Record: **CIRCLE T CAR WASH ATTN: TONY CRAWFORD, 65 POST ROAD, HOOKSETT, NH 03106**

DRAWING NO. **C2**
 SHEET 3 OF 10
 JBE PROJECT NO. 14090.1

APPROVED - EXETER, NH
 PLANNING BOARD
 DATE: _____



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709
www.exeternh.gov

December 10, 2014

John J. Ratigan, Esquire
 Donahue, Tucker & Ciandella, PLLC
 225 Water Street, POB 630
 Exeter, New Hampshire 03833

Re: Zoning Board of Adjustment Case #1488 Special Exception Requests
 James Murphy, 108 Portsmouth Avenue, Exeter, N.H.
 Tax Map Parcel #85-34

Dear Attorney Ratigan:

This letter will serve as official confirmation that the Zoning Board of Adjustment, at its December 9th, meeting, voted to approve the above-captioned applications for a special exception per Article 5, Section 5.2 and Article 4, Section 4.2, Schedule I-Permitted Uses to allow the proposed construction of a 'multi-use' structure on the property located at 108 Portsmouth Avenue; and a special exception per Article 4, Section 4.3, Schedule III, Note #12 to allow a fifty-foot (50') structure height for the proposed building, as presented.

Please be advised that in accordance with Article 12, Section 12.4 of the Town of Exeter Zoning Ordinance entitled "Limits of Approval" that all approvals granted by the Board of Adjustment shall only be valid for a period of three (3) years from the date such approval was granted; therefore, should substantial completion of the improvements, modifications, alterations or changes in the property not occur in this period of time, this approval will expire.

Please contact the Planning and Building Department office to obtain the necessary applications to continue with your project. If you should have any questions relative to this approval, please do not hesitate to contact the office.

Sincerely,

Robert V. Prior

Chairman

Exeter Zoning Board of Adjustment

cc: James Murphy, property owner
 ✓ Jonathan S. Ring, P.E., Jones & Beach Engineers, Inc.
 Michael J. Keane, Architect
 Douglas Eastman, Building Inspector/Code Enforcement Officer

RVP:bsm



Comcast Day

1 message

Bob Kelly <kellyes@comcast.net>
To: Kristen Murphy <kmurphy@exeternh.gov>

Tue, Mar 28, 2017 at 5:49 PM

Hi Kristen

Just letting you know, Jay Perkins is good to go on us setting up shop to fabricate the boardwalk sections for the Comcast Day work. Will let you know about final budget, but probably about \$1000 so your \$300 will be a help. Am also going to reach out to Matt Caron at NEMBA to see if they will kick in.

Also, here is a first cut at a trail work list to present to ComComm and biking community at large. See what you think

KEY

Fort Rock

1. Rework entry off of Industrial Park
 - 1A. Do we want a sign indicating re-route of FR IP entry down gas line?
2. Reroute rooty hill after wood bridge beyond trail split at 3 marker
3. Reroute rooty section just before big rock on Blue Trail
4. Reroute rooty hill section just before 4 marker at junction of Blue and Yellow trails
5. Re orient southern Green Trail at large logged open space
6. Rebuild plank section on southern Green Trail just before junction with double track (think Dave Michaud built this 10 yrs ago or so)
7. Re orient northern Green Trail at large logged open space after junction with Deane's Dream
8. Clean up slash at northern Green Trail near cut-over junction to Deane's Dream (log skinny)
9. Add "To Highway Tunnel" signs at Yellow Trail side trails to tunnel
10. Clean up downed pine tree (from last winter) near 5 marker at Log Skinny Junction

Oaklands

1. Rebuild plankburger bridge (we are doing this April 22 with Comcast)
2. Rebuild Denny Houston bridge or possible reroute to higher ground

3. Reroute Hill of Snakes (rooty up on cut through to Zilla)
4. Reroute rooty area on BLT between power lines and beaver dam bridge (that also needs repairing)
5. Cut out 24" tree stub near our new banked area from last year to give trail more flow

Bob

2 attachments



Oaklands trail maintenance list.2017.jpg
422K



Fort Rock trail maintenance list.2017.jpg
447K

HENDERSON-SWASEY TRAIL NETWORK

This area is the result of donations by several generous individuals and has been set aside for conservation and recreation purposes. The parcels are managed by the Exeter Conservation Commission with the support of many dedicated volunteers.

Non-motorized activities including hiking, biking, skiing and snowshoeing allow for year-round enjoyment on established trails. Temporary closures may occur during very muddy or wet conditions. Closures will be posted at entrance kiosks and the Town of Exeter website.



Dogs are welcome but must be leashed and cleaned up after.




In accordance with Town Ordinances the following uses are not permitted:

- motorized vehicles
- horseback riding
- hunting

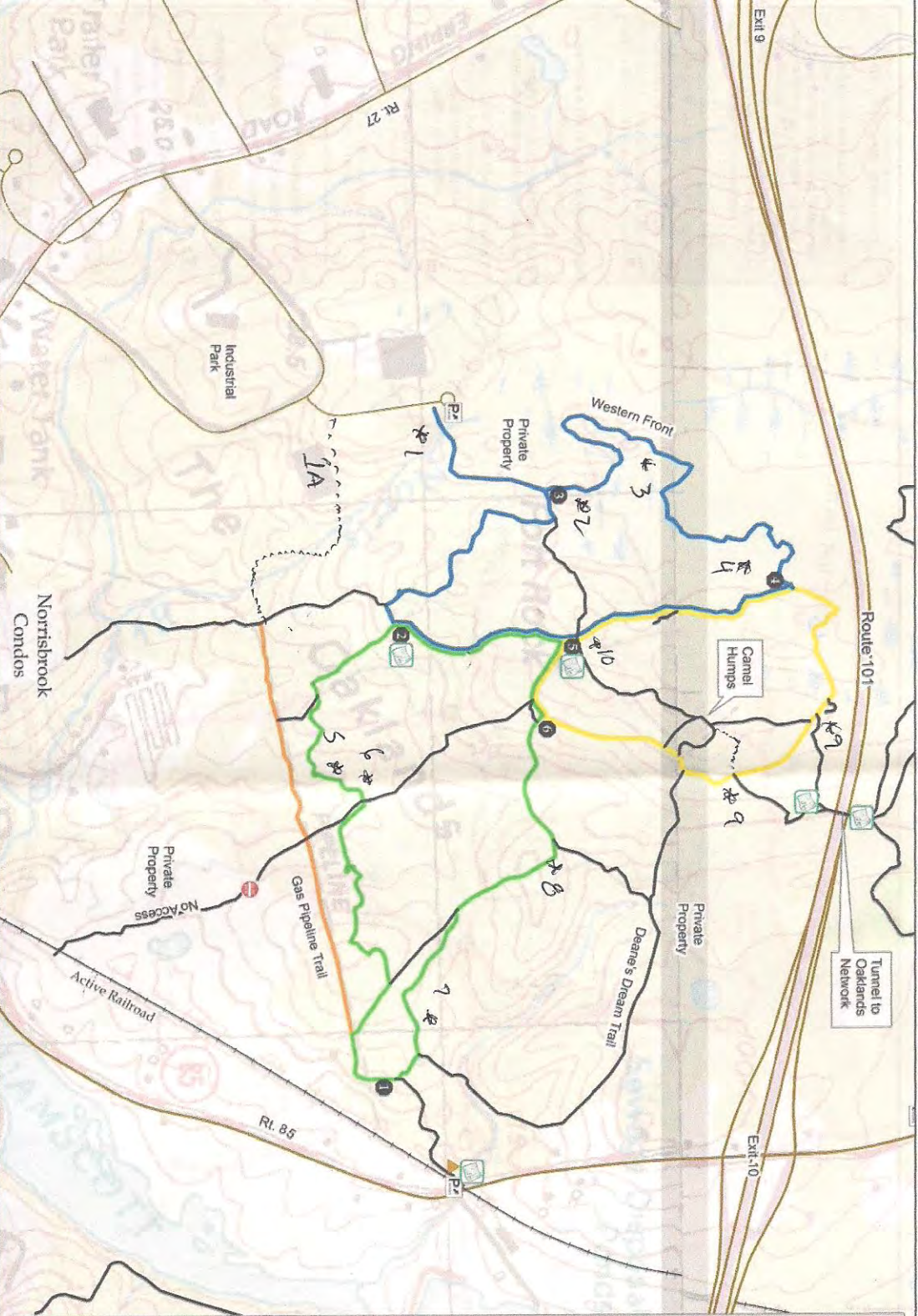
Please respect this land for the benefit of all users.

Report any misuse to the Town of Exeter at (603) 778-0591

	Green Loop (1.56 Miles)
	Blue Loop (1.75 Miles)
	Yellow Loop (0.98 Miles)
	Gas Pipeline (0.50 Miles)
	Additional Trails

	Map Locations		Local Roads
	Trail Posts		Non Maintained Roads
	End of Access		State Roads
	Kiosk		Railroad
	Parking		Private Property
	Other towns		Parcel Lines
	Exeter		Other towns

Legend



Please note: Some trails cross onto private property. The landowners have allowed the use of the trails, but please respect their property.



This area is protected as a result of donations and easements granted by several generous individuals and has been set aside for conservation and recreation purposes. The parcels are managed by the Exeter Conservation Commission with the support of many dedicated volunteers.

Non-motorized activities including hiking, biking, skiing and snowshoeing allow for year-round enjoyment on established trails. Temporary closures may occur during very muddy or wet conditions. Closures will be posted at entrance hosts and the Town of Exeter website.


















Dogs are welcome but must be leashed and cleaned up after.

Hunting in season within the Oakland's Town Forest is permitted unless otherwise posted.

In accordance with Town Ordinances the following uses are not permitted:
 --motorized vehicles
 --horseback riding

Please respect this land for the benefit of all users.

Report any misuse to the Town of Exeter at (603) 778-0591

-  Red Loop (0.1 Miles)
-  Snowmobile Trail (0.1 Miles)
-  Additional Trails
-  Map Locations
-  Private Property
-  Parcel Lines
-  Other Towns
-  Local Roads
-  State Roads
-  Railroad
-  Non Maintained Roads
-  Exeter
-  Parking
-  Kiosk
-  End of Access
-  Trail Posts
-  Paved Property

Legend



Oaklands Network



Please note: Some trails cross onto private property. The landowners have allowed the use of the trails, but please respect their property.





Landowner Goals and Objectives (short version)

Your Forest Stewardship Plan considers the natural resources on your property and your goals and objectives. Fill this out before or during a meeting with your forester.

Rank the values you place on your forest either high (H), medium (M), low (L), not interested (NI), not applicable (NA), or don't know (DK).

- _____ Maintaining habitat for a variety of plants and animals
- _____ Maintaining habitat for specific wildlife (specify) _____
- _____ Protecting rare and endangered plant and animal species or unique natural communities
- _____ Managing the forest for periodic income from:
 Logs, fuelwood, pulpwood _____ Maple sugaring _____ Christmas trees _____ Trees and shrubs for landscaping _____ recreation _____ Other _____
- _____ Providing recreation for your family:
 Cross-country skiing _____ Snowmobiling _____ Hunting _____ Hiking/walking _____
 Nature viewing _____ Mountain biking _____ Off-road vehicles _____ Other _____
- _____ Providing recreation for others: (specify types allowed) _____
- _____ Limiting the use by others
- _____ Protecting water quality
- _____ Preventing soil erosion
- _____ Protecting wetlands
- _____ Maintaining a healthy forest
- _____ Peace & solitude
- _____ Scenery (views, special trees, rock formation, special areas, etc.)
- _____ Cutting fuelwood for personal use
- _____ Protecting historic sites (stonewalls, old foundations, etc.)
- _____ Working in the forest. Describe the time, experience and equipment you have to work in your forest: _____
- _____ Becoming/staying a certified Tree Farm
- _____ Enrolling/maintaining current use property tax assessment
- _____ Developing an estate plan
- _____ Protecting from development
- _____ Considering a conservation easement or other permanent land protection
- _____ Developing or maintaining access roads

Other values: _____

Comments on the most important values that you place on your land.

Comments on your goals and objectives for the property

What would you like your land to be and look like in twenty years?

What activities have you conducted on your land to achieve your goals?

What factors have limited you from achieving your goals?

What assistance do you need to help you reach your goals?



Agenda item for March 2017 ConCom meeting Camp Barry and the Exeter Conservation Commission

1 message

David O'Hearn <dohearn@wtgnh.com>
To: Kristen Murphy <kmurphy@exeternh.gov>

Tue, Feb 21, 2017 at 11:39 AM

Hi Kristen,

Please put the email below and documents *attached* on the March 2017 agenda. The action item I would like to discuss is how do we pick a camper?

Thank you,

David

From: Barker, Larry [mailto:Larry.Barker@unh.edu]
Sent: Tuesday, February 21, 2017 11:31 AM
To: David O'Hearn
Subject: RE: Camp Barry and the Exeter Conservation Commission

Greetings David,

Thanks for your past and continued support of Barry Conservation Camp! I am glad to hear that you've convinced the Exeter Conservation Commission to support BCC too. We do have several openings for the Junior Conservation Officer week 2017 and I would be happy to save you a spot if you'd like. I would need to know whether it's for a boy or a girl.

The attached letter explains our process for sponsors. Anticipate a nearly identical timeline and process for 2018. I have added your email address our list of town conservation commissions. The other address we have for Exeter looks like it goes to the town office and my experience with many towns is that the message does not always reach the conservation commissions.

Again, thanks for your support. Holler with any questions.

Regards,

Larry Barker

=====

Larry Barker

Barry Conservation 4-H Camp,

UNH Cooperative Extension

629A Main Street

Lancaster, NH 03584

(603)788-4961

<http://extension.unh.edu/4-H-Youth-Family/Barry-Conservation-4-H-Camp>

=====

From: David O'Hearn [<mailto:dohearn@wtgnh.com>]
Sent: Tuesday, February 21, 2017 10:45 AM
To: 4hcamps (UNH) <4hcamps@unh.edu>
Subject: Camp Barry and the Exeter Conservation Commission

Hello UNH Extension,

My name is David O'Hearn and I am an Exeter Conservation Commission member. Way back in 1976 I was one of 30 teenagers to spend the summer at the then Youth Conservation Corp, now Barry Conservation Camp.

I came up a few years ago for the first weekend of rehabilitating the structures. I wrote a story NH F&G posted on their website.

I am writing to you to let you know I asked Exeter ConCom to sponsor a camper. The idea was well received. We noted that the classes are mostly full. So we would like to inquire about signing a camper up for 2018.

Can you please give me the timeline for the 2018 camping season so we can plan our recruiting?

Thank you,

David O'Hearn

Exeter, NH ConCom

[603-770-3905](tel:603-770-3905)

dohearn@wtgnh.com

2 attachments



sponsors ltr1.pdf
46K



BCC flyer2017 draft2.pdf
177K

COÖS COUNTY

629A Main Street
Lancaster, NH 03584
(603)788-4961
FAX: (603)788-3629
<http://ceinfo.unh.edu>



**University of
New Hampshire**
Cooperative Extension

Barry Conservation 4-H Camp
Where the Learning Lasts a Lifetime



November 17, 2016

Barry Conservation 4-H Camp Sponsors

Greetings,

Thank you very much for your previous support of Barry Conservation 4-H Camp! The 2016 season was absolutely tremendous and we're now gearing up for 2017. One of the challenges we're facing is dramatically increasing demand for Barry Camp. Every season, camp fills earlier and earlier. This year, we plan to go live with our registration on January 20, 2017. However, we want to provide an opportunity for sponsors to reserve spots now. Here's the plan:

- Contact us between now and January 15 to save your spot(s). We need to know both the session and the gender of the camper(s) you'll be sponsoring.
- The camper(s) must be named and registered no later than April 1.
- Payment must be received by June 1.

The reason we need both the session and gender is because some sessions will likely fill within days of January 20. Because of housing at camp, we need to know how many cabins will be needed for both girls and boys. We can't leave an entire cabin unreserved on the chance that a sponsor will be sending a girl or a boy - we need to know. If it helps in your planning, the gender ratio at camp is usually about 70% boys and 30% girls.

If you are unable to name your camper April 1, then we will fill the slot from campers on the waiting list.

We're happy to say that the rates will remain unchanged for 2017 - \$495 for a full week, \$200 for Mini Camp and \$305 for Junior CO week. You can learn more about the dates and weekly themes by viewing the attached flyer.

We hope that you'll consider sponsoring a camper(s) this year. Barry Camp is a very special place. There is a little magic there and sending a child to summer camp can - and often does - change lives for the better!

As always, give me a holler if you have any questions.

Thanks for your support,

A handwritten signature in blue ink that reads 'Larry Barker'.

Larry Barker
Barry Conservation 4-H Camp Administrator

enclosure



Barry Conservation 4-H Camp! 2017



Includes all of your favorite camp activities:
waterfront, campfires, songs
PLUS....



Barry Conservation 4-H Camp is great for kids who love the outdoors, enjoy hands-on learning in environmental and conservation programs and can benefit from participating in a small camp. Our staff takes pride in creating a special community where kids can discover their individual strengths. Each week has a theme, but also includes a generous complement of traditional camp activities such as swimming, hiking, campfire, canoeing, skits, fishing, archery, and more. Join us and make new friends as you unplug and enjoy the outdoors!

Barry Conservation Camp is operated by the UNH Cooperative Extension 4-H Program in cooperation with the N.H. Fish and Game Department. Located in the scenic White Mountain National Forest, Barry Conservation Camp provides a small close-knit community for its 40 campers and 11 staff. Small, cozy cabins house 7 campers and a counselor. Campers are grouped by age and gender. There are new and modern central toilets, shower facilities and a beautiful dining hall complete with a great kitchen which produces legendary meals.



Learn more about Barry Conservation 4-H Camp by visiting our website. Be sure to check out the slide shows to get a glimpse of the setting and of the fun and magical atmosphere at camp. We hope that you will consider giving Barry Conservation 4-H Camp a try! <http://extension.unh.edu/4-H-Youth-Family/Barry-Conservation-4-H-Camp>

4-H Shooting Sports **June 25 – 30** **Ages 10-16** **\$495** **Activity Scale 2**
Join us for a week centered on the NH 4-H Shooting Sports program. Certified instructors will help youth learn marksmanship, the safe and responsible use of firearms, and the basic principles of hunting. Previous shooting sports experience is preferred, but not essential.

Mini-Camp **July 5 – 7** **Ages 8-12** **\$200** **Activity Scale 1**
Mini-Camp is perfect for first-timer campers and younger children! This abbreviated session will include 2 nights and 3 days. Campers will enjoy our caring staff who will introduce them to many fun and exciting camp activities. Learn about nature, try your hand at crafts, explore outdoor games, sing around the campfire...this week has it all.

Fish Camp **July 9 - 14** **Ages 10-16** **\$495** **Activity Scale 2**
Come along and catch the big one! Novice anglers will learn the basic skills and equipment needed to get started fishing while campers with more experience will work on improving their fishing skills and exploring the finer details of the angling world. Campers will also hike, swim, canoe, create campfire skits and enjoy a host of other great activities.

More →

4-H On The Wild Side July 16 - 21 Ages 10 – 16 \$495 Activity Scale 3

Experience nature and reunite with the great outdoors. Paddle a canoe, fillet a fish and cook it over an open fire, sleep under the stars, learn how to observe nature, climb a mountain, swim in a pond, create nature crafts and more. Truly experience the great outdoors. Sounds like fun!

Hunter Education July 23 - 28 Ages 12-16 \$495 Activity Scale 2

Join NH Fish and Game Department Hunter Education staff, volunteer instructors and camp counselors to learn and practice safe, responsible and ethical hunting. If a camper wishes to be eligible for hunter education certification at the end of the week, then some homework must be completed prior to coming to camp.

North Country Adventure July 30 - August 4 Ages 12 - 16 \$495 Activity Scale 3+

Get ready for a fantastic week of exciting outdoor adventure. This week will focus on building your woodcraft skills. Campers will track wildlife, go on a canoe or backpacking adventure, learn about trapping, practice survival skills, navigate with compass and GPS, practice hunting skills, and more. There will be plenty of fishing and shooting sports too.

Junior Conservation Officer August 6 – 9 Ages 14 - 17 \$305 Activity Scale 3++

This session is for older campers who are interested in learning about outdoor careers. New Hampshire Conservation Officers will be at camp all week and will be teaching a host of fun, exciting and interesting sessions. In addition to traditional camp activities, topics will include search and rescue, crime scene investigation, firearms safety, tracking, surveillance, night vision technology, wildlife laws, arrest procedures, K-9 techniques, and much, much more.

*The **Activity Scale** estimates the level of challenging physical activity each week. 1=some, 2=moderate, 3=lots

1/5/17

4hcamps@unh.edu

(603)788-4961

<http://extension.unh.edu/4H/4HCamps.htm>

The University of New Hampshire Cooperative Extension is an equal opportunity educator and employer.
University of New Hampshire, U.S. Department of Agriculture, and NH Counties cooperating.

MAP SCALE:

 1 inch = 500± feet
 TO SCALE ✓

ACREAGE SUMMA
 Upland forest - 203.9± ±
 Wetlands - 30.8± ±
 Clearings - 5.8± ±

- ACI
- 1 - Newfields
 - 2 - Industrial
 - 3 - Northern
 - 4 - Camel's H

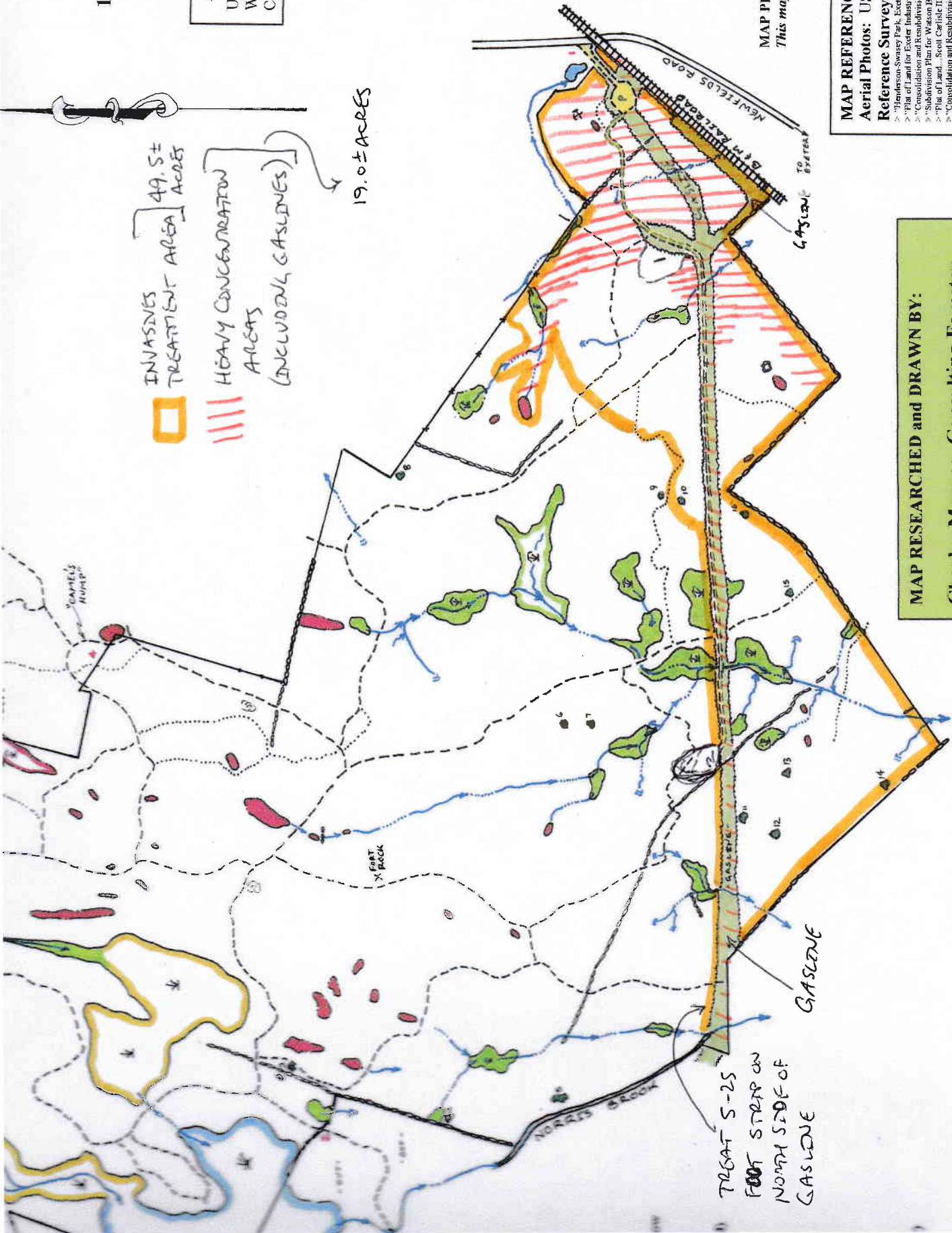
MAP PREPARED FOR: The E
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MAP REFERENCES:
 Aerial Photos: USGS 1998; and NHDO
 Reference Surveys:
 > "Henderson-Sweeney Park, Exeter, N.H.", by Roger P. Sloan, 4/30/73, 1
 > "Plan of Land for Exeter Industrial Commission", by Parker Survey Assoc
 > "Consolidation and Resubdivision of the Exeter Industrial Park", by Hold
 > "Subdivision Plan for Watson Brook Wood Co.", by Holden Engineering
 > "Plan of Land... Scott Carlisle III", by Durpan-Schofield Associates, 9/23/0
 > "Consolidation and Resubdivision Plan for Exeter", by Jones &
 > "Subdivision of Land for J.S. & Associates", by Doucet Survey, Inc., 3/0
 > "Lot Line Revision...", by Doucet Survey, Inc., 7/1/99, RCRD 403-2764
 Property Reconnaissance:
 Charles Moreno, Consulting Forester, Ma

INVASIVES
 TREATMENT AREA 49.5±
 ACRES

HEAVY CONCENTRATION
 AREAS
 (INCLUDING GASLINES)

19.0± ACRES



TREAT S-25
 FOOT STRIP ON
 NORTH SIDE OF
 GASLINE

MAP RESEARCHED and DRAWN BY:
 Charles Moreno, Consulting Forester
 Center Strafford, NH (603) 335-1961
 September 2011 ©ALL RIGHTS RESERVED

Exeter Conservation Commission
Wetland Permit Application Requirements

The Exeter Conservation Commission has developed this checklist to assist applicants with local review of NH Department of Environmental Services (DES) Dredge and Fill permit applications to ensure complete and consistent application submissions and prevent unnecessary delays.

Submission Requirements

NH DES Wetlands Permit Application:

In addition to the requirements set forth by the NH Department of Env. Services

Electronic Submission to Planning Department by meeting deadline ([website for deadlines](#)):

- Wetland and conditional use permit applications
- Colored plans indicating buffers, wetlands, impact areas, etc if available

Hardcopies –delivered night of the meeting:

- 12 copies of 11x17 plans and application delivered by night of meeting (note: colored plans are required for the digital submission but are not required for hard copies (but encouraged if resources allow)

Conditional Use Permit – Wetland and Shoreland Buffer Submission:

The Conservation Commission provides recommendations to the Planning Board on Conditional Use Permits. Applications for Conservation Commission review must include:

Electronic Submission to Planning Department by meeting deadline ([website for deadlines](#)):

- wetland and conditional use permit applications
- Colored plans indicating buffers, wetlands, impact areas, etc if available
- Town of Exeter buffers (both wetland and shoreland) displayed on all maps (see Exeter Wetlands Conservation District – Article 9.1)
- 12 Hard Copies of Applications by the Meeting Deadline with 11x17 plans, and 2 sets of full size plans

Wetland Application Review Guidelines

A site walk prior to presenting the project at a Conservation Commission meeting is strongly recommended.

Applications must include:

Standard Dredge and Fill

- Thorough explanations for [20 Questions Sheet](#) are required with clear photos documenting the current conditions of the project area and particularly the area to be affected

- Plan with wetlands delineated by a state certified wetland scientist. If older than 3 years, the accuracy of the boundaries must be re-confirmed in writing.
- It is preferable that maps of wetland impacts be in color

Applications will be returned to the applicant for revision if:

- Any of sections #-# are left blank
-

Comment [EA1]: Solicit input from Commission here. Provide blank/example wetlands application to work through?

Attend a meeting

Comment [EA2]: I think Commission input is also important here to see what people most want to hear about. I brainstormed a few items to start

Once the application is submitted, applicants are required to attend the Conservation Commission meeting at which the application is scheduled to be discussed. At the meeting the application will provide an overview of project. The following items should be included in project overview you provide:

- Prior to your explanation of the project details, describe the project type, the review threshold under which it falls (i.e., major, minimum impact expedited), and how the project meets the criteria of the application level.
- How were wetlands delineated (method? What time of year?)
- Describe wetlands being impacted e.g., type, size of impact, hydric soils and hydrophytic vegetation, isolated or part of complex, functions and values
- What alternatives have been considered to reduce wetland impacts
-

DELINEATION QUESTIONNAIRE

Timing considerations

- What time / season of the year was the delineation conducted?
- Was the delineation conducted with snow on the ground? (*reliability / accuracy considerations*)
- What was the depth of snow?
- What year was the delineation conducted? -OR- How old is the delineation? (*Older delineations may have changed and should be reviewed and/or refreshed. After 3+ years is a good rule of thumb.*)

Site plan considerations

- Are individual wet flag letters and/or numbers identified on the site plan? (*Flag numbers/letters allow confirmation of field location when conducting site walks. Also allows confirmation that all flags have been surveyed/depicted and no flags or delineated wetlands are missing. Also allows easy identification of altered areas and manmade boundaries in reports.*)
- How were the wet flags depicted on the site plan located?
 - Via instrument survey? (*Most accurate – best where actual impacts are proposed*)
 - Via mapping grade GPS?
 - Via hand-held GPS? (*generally least accurate – likely implications for application or enforcement of buffers & setbacks*)
 - Via offset measurement or triangulation to known points with a (cloth, steel or fiberglass) tape?
- Does the plan that depicts the delineation provide a certification note stating to what standards the delineation was conducted?
- Does the plan identify the delineator and include those delineators that were being trained and were under supervision?
- Does the plan that depicts the delineation also depict the stamp and signature of the delineator?
- Is the delineator's stamp & signature original or has it been cut and pasted or copied somehow? (*Original stamps and signatures are preferred. Signatures in blue ink helps. Mylars are problematic.*)
- Does the site plan clearly state the size (in square feet) of any isolated wetlands? (*This is important to many local zoning ordinances which do not regulate isolated wetlands below a certain size. NHDES does not have a minimum size threshold for jurisdiction. Minimum size thresholds often encourage "creative" delineations. Even small isolated wetlands often provide habitat for vernal pool species.*)

Documentation considerations

- Has a delineation report been prepared / provided? (*Is one required? Required by Env-Wt 301.01(g)(2) when the delineator does not also prepare the plan. You can always ask for one.*)
- Does the delineation report specifically mention the presence or absence of altered wetlands or manmade wetland-upland boundaries?



Wetland Permit Review

What you should know for Wetland Permit Review

Read RSA 482-A

Check Soils, Vegetation and Hydrology:

- Are hydric soils on the property identified on NRCS soil survey maps?

Check Conservation Plans:

- Is this parcel/location mentioned in the town's conservation plan?
- Is this parcel indicated as a conservation priority on other plans?
 - State Conservation Plan or Wildlife Action Plan
 - National Wetland Inventory or Natural Heritage Bureau

Check local and town ordinance:

- Is this wetland under the jurisdiction of the town's ordinance? (Keep in mind all wetlands may not be jurisdictional)
- Is the area designated as prime wetlands?
- Are wetland classification(s) identified?

Your commission **should visit the site** and determine what the (direct and secondary) impacts to the wetlands will be if the permit application is approved as presented. When you are at the site you should check to make sure the basic information on the application is correct.

Check the application for:

- Is the info accurate and current? Are measurements correct?
- Is there a report that accompanies the delineation plan? (You should request a delineation report.)
- Are ALL wetlands delineated on the parcel map?
- Are individual flag locations and any labeling (letters and or numbers) identified on the plan?
- Are there corresponding flags in the field?
- Are ALL direct impacts outlined and shown on the application/plans?
- Who delineated the wetlands?
 - a. Are they certified by NH Board of Natural Scientists (There are exceptions)?
 - b. Is the plan stamped by a Certified Wetland Scientist? (Beware of cut & pasted stamps)
- Review the description of the wetland:
 - Is it correctly identified/classified?
 - Is it truly isolated or contiguous to another parcel? Are wetlands that are offsite but within your town buffer of the subject identified and depicted?
 - Does it have a special value or function?
 - Is this a natural wetland boundary or man-made boundary?

Check the proposed project:

- Are ALL alternatives that would reduce wetland impacts listed on the application/plans?
- Have visual examples of alternatives been provided?
- Will it impact abutters?
- Do you have any questions regarding the information on the permit? Do you need additional information?

Your commission should determine what recommendations and questions you have for the Wetlands Bureau. Your commission can specify:

- Not opposed if conditions are met
- If more information is needed
- Deny or approve

Make sure you include the reason why you want the application denied or approved.

When your commission has voted on a response it is helpful to send a copy of the letter to the applicant. Make sure you include any questions or concerns you have about the project.

Does the delineation report specifically mention the presence or absence of vernal pools or potential vernal pool habitat?

Have (Army Corps) delineation data forms been completed (*especially for areas of proposed direct wetland impact*)? (*Required by Army Corps Appendix B. Appendix B is required for most applications.*)

Have copies of completed delineation data forms been provided for review by the commission or commission's agent / representative?

Have (will) copies of completed delineation data forms been (be) provided in the permit application package to NHDES?

Altered Wetland considerations

Does the wetland-upland boundary depicted represent natural conditions or is it, or portions thereof, manmade by filling, dredging or other human activity? If so, what portions?

Was the fill placed, or other activity conducted, without a permit **after** June 1967 (tidal wetlands) or **after** July 1969 (freshwater wetlands)? (*If so, it represents a violation of state law and possibly local zoning.*)

If the fill was placed, or other activity was conducted, **before** June 1967 (tidal wetlands) or **before** July 1969 (freshwater wetlands) can you provide documentation (*such as aerial photographs*)?

Does the wetland-upland boundary, or portions thereof, represent natural or altered vegetation conditions? What portions are altered?

If vegetation conditions are altered, have hydric soils been relied upon as the rationale for wetland boundary flag placement? If no, why? (*If vegetation is altered but soils and hydrology are natural, soils are generally relied upon.*)

Where wetland-upland boundaries are recently manmade without a permit, does the plan clearly identify these areas and estimate (*or definitively quantify by evaluation of any buried [hydric] soils*) the area (in square feet) of fill?

Where wetland-upland boundaries are manmade with a permit, have you included a copy of the permit or referenced the permit number?

Vernal pool considerations

Are any wetland areas providing habitat for species (*including but not limited to primary indicators such as wood frogs, spotted salamanders, spotted turtles, or fairy shrimp, or secondary indicators such as caddis fly larvae*) customarily associated with vernal pools? (*Geographically isolated wetlands are more likely to provide vernal pool habitat.*)

When were vernal pool assessments conducted? (*Note: timing affects methodology [dry pool & secondary indicators vs. wet pool and primary indicators] and reliability.*)

Pre-application meeting considerations

Do you intend to include a reduced copy of the proposed conditions / grading plan and tax map with the required abutter notification? *(This is not required by NHDES.)*

Abutter considerations

Will any work take place in wetlands within 20-feet of an abutter?

Have you contacted abutters within 20-feet for their input? Have you provided copies of any responses?

Have the certified abutter mailing receipts been properly processed and stamped by the post office **prior** to mailing, copying and inserting into the application? *(If not they may not have been mailed and/or abutters may not have been properly noticed.)*

DRAFT

Wetland Permit Review - Functional Evaluation

What to look for during a site visit to wetlands?

Wetland evaluation is a complicated process and your commission should consider hiring a certified wetland scientist to review the delineation and/or application if you have concerns about impacts to natural resources. The guidelines below offer a list of considerations that maybe used to review wetlands to determine basic functions and values. For more detailed information on evaluation wetlands go to the UNH Cooperative Extension website:

https://extension.unh.edu/resources/files/Resource001874_Rep2707.pdf. Another source of information is the wetland mapper: <http://nhwetlandsmapper.unh.edu/erma.html#x=1018055.0000&y=430555.0000&z=2&layers>. It is also helpful to review the NH DES Wetland Permit Guidance Document, Design Criteria and Plan Requirements found on the DES website: <http://des.nh.gov/organization/divisions/water/wetlands/documents/wet-permit-app-guidance-doc-b.pdf>

Below is a list of wetland functions and values that should be considered during the permit review process. When you visit a wetland with a proposed permit application consider the following:

Groundwater Recharge/Discharge- Consider the potential for a wetland to serve as a groundwater recharge/discharge area. Do private or public wells occur downstream? Is the wetland over a stratified drift aquifer? Is sandy soil present?

Flood flow Alteration—Consider the effectiveness of the wetland in reducing flood damage by water retention. Check the diversity and density of the vegetation. Is the wetland saturated for most of the season? Are organic sediment deposits present?

Production Export—Does the wetland have potential to produce food or usable products for humans or animals? Look for evidence of wildlife within the wetland. High vegetation density is often evidence of high food values.

Sediment/Shoreline Stabilization—Consider the effectiveness of the wetland to stabilize stream banks and shoreline against erosion. Are there indications of erosion in the wetland? Check the topographical gradient of the slope. What is the condition of the vegetation along the shoreline?

Wildlife Habitat—Consider the potential of the wetland to provide habitat for animals. Are birds using the wetland for migration? What is the water quality? Are there any signs of animals or indications of disturbance by species typically associated with wetlands?

Recreation—Consider if this area suitable for recreation such as hiking, canoeing, boating, fishing or hunting. Is the wetland system located within a park or forest or refuge? Is there access to the water for potential boating?

Educational/Scientific Value—Is the area suitable for an “outdoor classroom” or for scientific study or research? Does the wetland contain threatened, rare or endangered species? Is the area undisturbed and natural? Is the wetland within a safe walking distance to schools?

Uniqueness/Heritage—Consider if the wetland could provide special values. Is it designated a prime wetland? Is the wetland hydrologically connected to a state or federal designated scenic river?

Visual Quality/Aesthetics—Consider the visual quality of the wetland. Is the area visible from primary viewing locations? Is the surrounding land a contrast to the wetland? Does the wetland have unique vegetation or flowering plants?

Endangered Species Habitat—Consider the suitability of the wetland to support threatened or endangered species. Is the wetland known to contain threatened or endangered species?



~~BY LAWS~~
~~OF~~
~~THE CONSERVATION COMMISSION~~
~~OF EXETER, NEW HAMPSHIRE~~

By-Laws of the Exeter Conservation Commission

Article I Name and Location

The name of this (voluntary, non-profit,) organization shall be the Exeter Conservation Commission (hereafter called The Commission). The principal office of The Commission shall be located at The Exeter Town Office Building, 10 Front Street, Exeter, New Hampshire.

Article II
Authority

Established in March 1965 by a vote at Exeter Town Meeting. The Commission derives its authority from State Law RSA 36-A and from the Town of Exeter Ordinances. Nothing in these by-laws is intended to conflict with these.

Article
III
Purposes

1. To ensure the conservation and proper utilization of the natural resources and the protection of watershed resources of the Town of Exeter.
2. To advise other Town boards and State agencies on conservation and natural resource matters as defined by local and state regulations.
3. To acquire land for fee (full title) or through conservation easement for conservation purposes and to receive gifts of money or property in the name of the Town. This may include water resources. The Commission will then manage these areas.
4. To manage duly authorized town forests.
5. To conduct research into local land and water natural resources to ascertain their value for conservation purposes.
6. To keep the public informed as to actions taken and lands available for public use through maps, signs, charts, plans and pamphlets.
7. To intervene when appropriate within 10 days of a dredge and fill of wetlands application, and to investigate and report its findings and recommendations within 40 days to the NH Wetlands Board.(RSA 483A)
8. To receive copies of sand and gravel excavation permit applications and make necessary comments and recommendations to the proper board.(RSA 155-E)
9. To advise the Planning Board on Conditional Use Permits
- ~~9,10.~~ To monitor yearly open space and conservation lands, including easements for compliance with the deed.
- ~~10,11.~~ To sponsor activities which foster conservation education.
- ~~11,12.~~ To assist in the Town's Master Plan up-date.
- ~~12,13.~~ To attend workshops, informational meetings and conferences so that the Commission is adequately informed about conservation issues.

By-Laws of the Exeter Conservation Commission

Article IV
Membership

1. Eligibility and Appointment of Members
 - A. The Commission shall consist of not less than seven regular and five alternate members, appointed by the Board of Selectmen.
 - B. Terms of the members shall be for three years and be so arranged that approximately one-third of the members' terms expire yearly.
 - C. Members may serve no more than two consecutive three-year terms.
 - D. The balance of an un-expired term shall be ~~filled~~ appointed by the Selectmen.
 - E. Alternate members may take an active part in the meetings, but may vote only to obtain a quorum.
 - F. New members shall register with the Town Clerk and sign appropriate papers.
2. Election of Officers
 - A. Officers for the Commission shall be elected each May for a term of one year.
 - B. Officers may serve consecutive terms.
3. Absenteeism
 - A. Members are expected to attend all monthly meetings unless the Chair is notified in advance.
 - B. Unexcused absence from four meetings may result in a letter being sent to the regular member or alternate in question. If no reply is forthcoming in a reasonable amount of time (usually one month), the member will be requested to submit his or her resignation, and the Selectmen will be so notified to select a replacement.

Comment [k1]: Suggest alternate format modeled after Weare CC.

MEMBERSHIP AND TERMS OF OFFICE

1. Regular Members: A full Commission shall consist of seven (7) regular members, appointed by the Board of Selectmen for three-year terms. Terms shall be arranged so that approximately one-third of the members' terms expire yearly. **Members may serve no more than two consecutive three-year terms and are eligible for alternate member position after maximum terms are served.** The appointment of members shall conform to terms and requirements of RSA 36-A.

2. Alternates: The Board of Selectmen may appoint, five (5) alternate members who may serve upon designation by the Chair in place of a regular member in the event of absence or disqualification. The terms for alternates shall be the same as for regular members.

3. New members shall file an application with the Town Managers Office and will be contacted for an interview by the Board of Selectmen. All members must be residents of Exeter.

4. The Natural Resource Planner participates as an advisor to the Commission but does not vote.

Article V
Responsibilities of Offices

1. Chairperson
 - A. It shall be the duty of the Chair, or his/her designate, to notify in advance all members of the Commission of any scheduled meeting. The Chair is also responsible for preparing agenda for the meeting listing issues to be discussed.
 - B. The Chair shall run the meeting and assign the floor to those speakers who request it.

By-Laws of the Exeter Conservation Commission

- C. The Chair may take part in any discussions relative to the business at hand and will rule on any disputes that arise during debates.
- ~~D. The Chair will have a vote only in case of a deadlock or in the event that said vote would constitute a quorum necessary to expedite the business at hand.~~

2. Vice-Chairperson

- A. The Vice-Chair shall preside at all meetings of the Commission in the absence of the Chair and shall perform all duties and have all powers of the Chair in case of temporary absence or incapacity of the Chair.

3. ~~Secretary Clerk~~

- A. ~~In the absence of administrative staff, t~~The ~~Secretary Clerk~~ shall keep an accurate record of the meetings and other proceedings of the Commission
- B. ~~In accordance with RSA 91-A:2, a~~A typed copy of the minutes shall be ~~made available for public inspection not more than 5 business days after the meeting, and completed within 144 hours of the meeting and~~ a copy brought to the Town ~~Clerk's~~ Office.
- C. ~~In the absence of administrative staff, t~~The ~~Secretary Clerk~~ shall be responsible for correspondence designated by the Commission.

4. ~~Treasurer~~

- ~~C.A.~~ The Treasurer ~~ensures all monies received by the Commission is accounted for and deposited into the Conservation Fund and disbursed from that account only with proper authorization by official vote of The Commission shall keep an accurate record of the finances of the Commission and pay all obligations levied against it when approved by the Commission and ordered by the Chair.~~
- ~~D.B.~~ The Treasurer shall report on the status of the Commissions monies ~~at meetings of the Commission not less than quarterly at each meeting and~~ file a copy of that report with the ~~Planning Department Chair, the Secretary Clerk and the Treasurer,~~ of the Town of Exeter.
- ~~E.~~ The Treasurer shall also prepare an annual financial report and file a copy of that report with the Chair, the Secretary Clerk and the Treasurer of the Town of Exeter.

Article VI
Committees

1. The Raynes Farm Stewardship Sub-Committee

- A. Objectives: This committee is advisory to The Commission and shall:

Comment [k2]: Suggestion to remove all committees and include only:

Ad Hoc Committees:

Ad Hoc committees may be appointed by the Chair of the Commission as the need arises. At least one member of the Commission shall serve on each committee.

By-Laws of the Exeter Conservation Commission

- (i) Oversee the use of the Raynes Farm and barn, help identify and prioritize preservation and public use objectives for Commission review.
- (ii) The chair serves as the primary contact person for inquiries regarding the property, particularly in maintaining the Town's relationship with the farmers who lease the farmland and barn.
- (iii) Review the LCHIP monitoring report, the farmer-Commission lease agreement, and the Raynes Farm Long Range Development Plan. Any suggestions for changes are agreed upon by the Committee and shall be submitted to The Commission for their approval.
- (iv) Provide recommendations to the Conservation Commission on implementation of projects that have budgetary impacts.

B. Membership: This committee shall consist of at least 5 members including representatives from The Commission, a member of the Exeter Heritage Commission, a member of the Public Works Department and private citizens. In addition, any individuals leasing the land will also be a part of the committee but will not vote when decisions concerning their lease are discussed. Other members may be selected from the town at large with the goal of furthering the objectives of the Long Range Development Plan.

C. Procedures: The committee shall elect its own chair annually. The committee shall meet at least annually for the purposes of reviewing the LCHIP monitoring report, the Farmer-Commission lease agreement, and the progress with projects identified in the Raynes Farm Long Range Development Plan.

2. Trails Sub-Committee

A. Objectives: This committee is advisory to The Commission and shall:

- (i) Oversee the creation and maintenance of trails on Conservation Lands in accordance with the trail management plan and advise The Commission on actions that need to be taken.
- (ii) Submit a list of recommended trail projects to the Commission each year in order to meet budget planning schedules.
- (iii) Work with the Outreach and Education Committee for trail-related and public events and publications.

B. Membership: This committee shall consist of at least 3 representatives from The Commission. Other members may include both residents and non-resident users of the trail network with the goal of having representation from a diversity of recreational uses and furthering the intent of the Trail Plan.

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C. Procedures: The committee shall meet at least 2 times a year to identify and prioritize trail projects needs and as needed to further the objectives of the trail management plan.

3. The Outreach and Education Sub-Committee

A. Objectives: This committee is advisory to The Commission and shall:

- (i) Promote conservation news, issues and events to the public.
- (ii) Sponsor and oversee conservation programs for the schools and local clubs and organizations such as for Arbor Day.
- (iii) Have responsibility for publications produced by the Commission including trail guides and maps (in coordination with the Trails Committee above when trails are involved) as well as developing content for the town website and social media.

B. Membership: This committee shall consist of at least three people, one of whom shall be a member of The Commission. Other members may be selected from the town at large.

C. Procedures: The Committee shall elect its own chair annually. The chair shall be a member of the Commission.

4. The Open Space Sub-Committee

A. Objectives: This committee is advisory to The Commission and shall:

- (i) Provide an open space stewardship role for the Town; developing annual monitoring priorities, assisting in conservation land audits, inspecting and documenting open space land boundaries, and providing feedback as to property conditions and recommendations for follow-up to The Commission.
- (ii) Advise The Commission as to proper land management policies, procedures and methods for land acquired by the Town that is preserved as open space.
- (iii) Assist the Town's Natural Resource Planner in reviewing and inventorying Town land designated as open space including maintenance of this inventory on a continual basis.
- (iv) Evaluate potential conservation projects making recommendations for the acquisition of open space lands and conservation easements to The Commission by considering resources present and the Natural Resource Inventory, Master Plan and other guidance documents;

By-Laws of the Exeter Conservation Commission

- ~~(v) Mobilize community groups and develop programs related to the ongoing maintenance of open space land, including stewardship efforts by the public, non-profit, and private sectors;~~
- ~~(vi) Engage and educate residents of the Town of Exeter about the benefits of open space land, the location and accessibility of Exeter's existing open space, and priorities for future open space acquisition town-wide;~~
- ~~(vii) Foster partnerships with groups with similar goals to further land conservation and support efforts related to grant applications to federal, state, and private resources for open space acquisition~~
- ~~(viii) Develop and recommend Capital Improvement Program (CIP) actions relating to the acquisition and protection of open space land;~~

~~B. Membership: This committee shall consist of at least three people, one of whom shall be a member of The Commission. Other members may be selected from the town at large.~~

~~C. Procedures: The Committee shall elect its own chair annually. The chair shall be a member of the Commission.~~

~~4.5. _____~~

~~2.—The Street Tree and Nursery Committee~~

~~A. This committee shall~~

~~(i) work with the Planning Department and others to plan and oversee the planting and maintenance of trees on public streets.~~

~~(ii) maintain the Conservation Commission's portion of the Wilfred Moreau Nursery in conjunction with Public Works and use the plants from this Nursery to enhance the beauty of Exeter.~~

~~B. This committee shall consist of at least three people, one of whom shall be a member of the Conservation Commission. Other members may be selected from the town at large. Appointments shall be made by the Chair of the Commission for one year and renewed annually.~~

~~C. The Committee shall elect its own chair annually. The chair shall be a member of the Commission.~~

~~3.—The Outreach and Education Committee~~

~~A. This committee shall~~

~~(i) promote conservation news, issues and events to the public.~~

~~(ii) sponsor and oversee conservation programs for the schools such as for Arbor Day.~~

By-Laws of the Exeter Conservation Commission

- ~~(iii) have responsibility for publications produced by the Commission including trail guides and maps.~~
- ~~B. This committee shall consist of at least three people, one of whom shall be a member of the Conservation Commission. Other members may be selected from the town at large. Appointments shall be made by the Chair of the Commission for one year and renewed annually.~~
- ~~C. The Committee shall elect its own chair annually. The chair shall be a member of the Commission.~~

4.6. The Land Management Committee

- A. ~~Objectives: This committee is advisory to the Commission and This committee shall~~
 - ~~(i) oversee the management of the Town lands designated conservation areas.~~
 - ~~(i) monitor easements and fee owned lands held by the Commission and maintaining the files relating to such monitoring.~~
 - ~~(ii) —~~
 - ~~(iii) oversee the creation and maintenance of trails on the Conservation lands.~~
 - ~~(ii) Periodically inspect property boundaries and re-mark surveyor points to retain boundary integrity and install boundary discs along boundary lines.~~
 - ~~(iv)(iii) promote public stewardship of the lands.~~
- B. This committee shall consist of at least three people, one of whom shall be a member of ~~the Conservation Commission~~The Commission. Other members may be selected from the town at large. Appointments shall be made by the Chair of the Commission for one year and renewed annually.
- C. The Committee shall elect its own chair annually. The chair shall be a member of the Commission.

5. ~~The Watershed Committee~~

- A. ~~This committee shall~~
 - ~~(i) monitor the usage of the rivers and streams that are in, or flow through, Exeter.~~
 - ~~(ii) oversee water quality monitoring programs.~~
 - ~~(iii) work with the Planning Department on watershed management issues.~~
- ~~B. This committee shall consist of at least three people, one of whom shall be a member of the Conservation Commission. Other members may be selected from the town at large. Appointments shall be made by the Chair of the Commission for one year and renewed annually.~~
- ~~C. The Committee shall elect its own chair annually. The chair shall be a member of the Commission.~~

Comment [k3]: Keeping this could be a way to give some formality to VRAP.

By-Laws of the Exeter Conservation Commission

~~6.7.~~ Ad Hoc Committees

- A. Ad Hoc committees may be appointed by the Chair of the Commission as the need arises. At least one member of the Commission shall serve on each committee.

Article VII
Operating Procedures

1. Meetings

- A. Public notice of Commission Meetings must be posted in two public places, such as the Town Offices, ~~the Post Office~~ the Town's website, or the Library, 24 hours prior to the meeting. The notice shall be published according to State law RSA 91, a copy of which is available in the Conservation Commission Handbook.
- B. At the discretion of the Chair ~~The Chair shall direct the calling of there shall be~~ not less than one regular meeting of the Commission each month. Such meetings will be held in the Town Offices on the second Tuesday of each month at 7:00 p.m. unless otherwise specified by the Commission or the Chair prior to the second Tuesday.
- C. Special meetings may be held, if necessary, at the discretion of the Chair. They may also be called by the Commission on a majority vote of the members for a special purpose. At any special meeting, no business other than that specified by the Commission may be considered.
- D. Individual notification of each Commission member by the Chair shall be given not less than five days before the date of any special meeting.
- E. A majority of the members of the Commission then in office shall constitute a quorum for the transaction of any business.
- F. It is the responsibility of the Chair to convey to the appropriate State, County or Town board or commission recommendations passed by the Commission.

2. Public Hearings

- A. A public hearing must be held before any money from Conservation funds are used to acquire "any interest in real property"(RSA 36-A:5 II). A public hearing may be held ~~in conjunction with an investigation of a fill and dredge application or~~ to solicit opinions on other issues deemed important by the Commission.
- B. Notice for such a meeting must be posted in two public places and in a newspaper "of general circulation in the municipality" at least 10 days before the hearing, counting neither the day of posting or the day of the hearing. (RSA 675:7)
- C. Conduct of the meeting should follow the procedure outlined on p. III-4 of the Handbook for Municipal Conservation Commissions in New Hampshire.

By-Laws of the Exeter Conservation Commission

- D. Minutes of the meeting should include the members of the commission present, those who testified and a summary of their positions. These minutes should be distributed in the same manner as regular minutes, described in Article V, Section 3B.
3. Dredge and Fill Applications
- A. Upon receipt of a copy of an application to dredge and fill wetlands from the Town clerk, per RSA 482-A:3 (except for agricultural and minimum impact applications as noted in D below), the Natural Resource Planner on behalf of the Chair shall send a letter of intervention to the wetlands board asking for an additional 30 days for review if a regularly scheduled meeting will not meet review deadlines.
- B. The Commission may hold public hearings, public informational meetings and/or conduct site walks as part of its review. The application must be discussed, and a decision made as to its impact, at a regular meeting of the Commission.
- C. A final letter of recommendations shall be sent to the wetlands board.
- D. Upon receipt of agricultural wetlands or minimal impact applications ~~from the Rockingham County Conservation District (RCCD), the~~ Commission shall review the application and ~~prepare a letter to accompany the application~~ sign the supplied forms in accordance with State procedures if expedited review is supported by the Commission.
4. Review of Sand and Gravel Excavations
- A. Upon receipt of a copy of an application for a permit to excavate, per RSA 155-E, the Commission will review the application as to its impact on the natural resources of the area.
- B. The Commission may hold public hearings, public informational meetings and/or conduct site walks as part of its review. The application must be discussed, and a decision made as to its impact, at a regular meeting of the Commission.
- C. A final letter of recommendations shall be sent to the Planning Board.
5. Request from Planning Board, Zoning Board or Technical Review Committee for Advice or Review.
- A. Upon receipt of a Conditional Use Permit application or request for ~~advice~~ input or review by any Town board or committee, the Commission shall review the request and respond appropriately.
- A.B. For projects that appear before the Commission prior to other land use boards, The Commission shall provide written recommendations to those Boards for consideration.
6. By-laws

By-Laws of the Exeter Conservation Commission

~~A.~~ These By-laws shall be reviewed annually and revised as needed by a majority vote of the Commission.

~~B.~~

~~C.~~ Revised, October, 2001

~~D.A.~~

**Town of Exeter New Hampshire
 Consevation Commision
 Budget, Reciepts and Expenditures for the Fiscal Year Ending 12/31/2017**

For The Months Ended February-2017

Account 01-4611-305-

Category Number	Category Name	Budget 2017	Expended 2017 YTD	Encumbered 2017 YTD	Remaining 2017 Budget	Available Per Town	Variance	Comment
1200	Sal/Wages - PT	\$1,000	\$115.50		\$884.50			
1210	Sal/Wages - Temp	\$2,520			\$2,520.00			
2200	FICA	\$218	\$7.16		\$210.84			
2210	Medicare	\$51	\$1.67		\$49.33			
4222	Mowing	\$1,800			\$1,800.00			
4300	Builing Maint, Raynes	\$500			\$500.00			
5000	Supplies	\$0			\$0.00			
5010	Postage	\$20			\$20.00			
5118	Community Services	\$380		\$252.00	\$128.00			Spring tree program
5200	Contract Services	\$1,450	\$50.00		\$1,400.00			
5331	Conservation Land Administration	\$400		\$109.00	\$291.00			Raynes Sign
5450	Dues	\$929			\$929.00			
5470	Registry of Deeds	\$30			\$30.00			
5560	Legal Notices	\$50			\$50.00			
5585	Trail Management/Maintenance	\$600		\$300.00	\$300.00			Comcast Cares Day
5820	Education/Training	\$110			\$110.00			
6220	Electricity - Raynes Barn	\$130	\$10.27		\$119.73			
	Total	\$10,188	\$184.60	\$661.00	\$9,342.40			

Citizens Unrestricted \$ 3,962.75
 Forestry Acct \$ 6,260.38

 Andrew Koff, Treasurer

 Date

CONSERVATION COMMISSION
2/14/17
DRAFT MINUTES

1. Call to Order:

Vice Chair Bill Campbell, Acting Chair, called meeting to order at 7:01 pm. Introduction of Members present: Todd Piskovitz; Ginny Raub, Clerk; Bill Campbell, Vice Chair; Andrew Koff, Treasurer; Anne Surman, Board of Selectmen's Representative; and David O'Hearn.

Staff present were Kristen Murphy, Natural Resources Planner; and David Pancoast, Recording Secretary. Members of public were present as well.

2. Public comment:

Sheila Roberge of 15 Pickpocket Rd said she has lived in Exeter 45 years. She had an after the fact, important request, and gave the background. She has lived at 15 Pickpocket Rd in the old Kimball house that was built around circa 1730's for many years. About 35 years ago it was all woods behind the house. It was nice property, always open to public hunting and walking. In the early 2000's that property was sold to Riverwoods, which then expanded. In 1980's property was deemed to be a very valuable wildlife area and protection for it was sought. Riverwoods built the "Boulders" In 2008, which was fought at a ZBA meeting, but they lost. In April 2008, the CEO of Riverwoods specifically offered (at ZBA) to protect a portion of the property for conservation. Somehow they lost track of that but in January 2017, Ms. Roberge got a meeting notice from Riverwoods for two buildings, parking and improvements on Timber Lane. She called Kristen Murphy and the Southeast Land Trust. She learned that Riverwoods had bought her neighbor's property to the right of hers and was going to use some of it for a conservation land swap. Ms. Murphy found out that no protective easement was held on it by anyone. Apparently Riverwoods had approached this Conservation Commission about taking it, but the land was fragmented by the new road, so the Commission didn't want it. Rockingham Country Conservation was also not interested. Riverwoods then went to the Southeast Land Trust, which was fairly new then, and it was not ready to take it on at that time, so it also didn't want it. The matter languished with no interested land recipients, and the whole thing got lost in the shuffle so to speak.

Later on, Riverwoods changed its mind and decided not to build on Timber Lane but up behind the Boulders area. It wanted the building connected to its existing

campus, which was understandable to her. But doing that doesn't make sense environmentally, there are two wetlands there. She is very concerned about these revelations. This is a unique property, even though badly compromised. The wetlands mitigation already done by Riverwoods is not good. Dugout areas are filled with pipes and rip-rapped along the road. Riverwoods did put in trails and wood duck habitat, but the heron rookery area of the property was lost. UNH wildlife studies have found threatened yellow-spotted salamanders there. The large wetlands empties into Pennell Pond. There are turkeys, deer, etc., so the habitat is a good one. There is a large system of trails on both sides of Timber Lane. Erratic boulders on the left side of the road remain and local kids love to play on them. There are beautiful quarried granite pieces with chisel cut marks still on them. There are also four original old stone walls in good shape.

She is here to ask the Commission to revisit/reconsider its prior decision from 2008/2009 and ask Riverwoods if it can still get a protective conservation easement over it. People are out there using trails. It's hard to look at it now with all the snow, but in better weather they could look at it and walk the trails. At the ZBA hearing on it, one member of ZBA opposed the road as it would lead to more developable parcels and further development of it should not occur. Pickpocket Road residents have been very concerned about traffic and the imminent loss of the property she is discussing. It would be great to get an easement on it at least. Development of it is a total disregard for the property's natural beauty. [she passed out pictures for Members' information]. She also thinks that the "Split Rock" should be preserved.

Mr. Campbell said he had become aware that the Town Planner is working with them. The Commission needs to wait until it comes to them. Ms. Raub asked if the area is contiguous. Mr. Campbell said the Commission had thought that another entity (Rockingham County Conservation District) was going to protect it, but they didn't, and Riverwoods never came back to tell the Commission that so it could reconsider its prior decision on it. He said the Commission would consider it.

Dave Saffridge of Pickpocket Woods also spoke, as President of its community well association. They support Ms. Roberge in this. There are 10 homes on a community well there. The well head is 50 years old and close to the lot line and to Split Rock. Its radius of protection is 1000 feet, so that goes up to the maintenance shed in Riverwoods. Concerned about blasting for water and sewer lines. He said they were shocked it wasn't in any Conservation Easement. Community wanted it protected back then, in exchange for the original development. He asked if a land swap now could even work officially. Mr. Campbell said it was never officially under a Conservation Easement, so Riverwoods can still do a land swap on it. Mr.

Saffridge asked what the issue was back then with the Commission not taking it. Mr. Campbell said he recalled that back then the Rockingham Conservation District (“RCD”) was supposed to take it and the Commission preferred that since it would not have to take on that additional responsibility at that time. But the Commission never knew that RCD didn’t pick up the easement. That makes the land swap possible now.

Ms. Murphy then said she had met with Riverwoods, with the Town Planner Dave Sharples and Doug Eastman, Code Enforcement Officer a week ago. At that meeting, they emphasized that protection of ‘X’ number of acres was an original requirement of that development approval and had to still occur, but it might not be the same area of protection as originally intended. “The Ridge” is also not in third-party protection, it’s self-monitored by Riverwoods. She said it will absolutely be protected as a condition of approval. How it happens will be decided.

Mr. Saffridge asked if that there could still be a land swap on it? Ms. Murphy explained the hierarchy of strength of protection. Riverwoods could still swap it out because right now the original parcels weren’t protected. [Mr. Saffridge then showed Members his tablet with plans and parcel locations that had been discussed]. He said that everything not in the original development footprint was to become an easement but didn’t.

Mr. Campbell thanked both speakers for their input and said the Commission would look into it with input from the Planner and Ms. Murphy. Ms. Raub asked whose “court the ball is in?” Mr. Campbell said it’s officially in Riverwoods’ court-since they have to come back for approval compliance before they can move forward with any new plans.

There were no other public comments.

3. Action Items:

a. 104 Brentwood Road: Conditional Use Permit (“CUP”) Application. Tax Map 61-23. (Chris Burke)

Chris Burke gave an overview-he has 1.5 acres, the majority of it is currently inaccessible. Wants a barn out back. He would like to fill in a portion of his lot just for rear access and cut trees and grind the stumps. Mostly the area is in wetlands buffer zone. He said the buffer zone comes right up to the house. He had done some cutting, not knowing about the buffer zone, and a skidder was used in that timbering operation.

Luke Hurley, Gold Environmental, is Mr. Burke's consultant on this matter. He said he flagged two wetlands: smaller isolated wetlands in front of the lot, and larger to the rear. He did that work before the snow came. They hold water. The buffer zone comes off the larger wetlands to rear. The cutting and skidding operation hasn't caused any damage to wetlands, only buffer area. He added that Mr. Burke is intending to level the area out, not really fill it. It's so rocky it's not usable for anything.

Logging machines tore up the buffer. If it could be leveled out for access, Mr. Burke would do plantings back there to mitigate machine damage. Ms. Raub suggested could reduce it to less filling. If they remove boulders, wouldn't it impact the ground? She suggested they leave the boulders not in the actual accessway. Mr. Hurley said larger erratic boulders could be in the way. Ms. Raub said a 20 ft wide accessway is enough, they could leave the rest natural. Mr. Hurley said it's a boulder field back there. They need to move some of the larger ones for having a usable area.

After some discussion, Mr. Burke said poorly drained soils area there are about 2,000 sq ft. There would be about 10,000 sq ft of impact for proposed buffer work. Commissioner Alyson Eberhardt had emailed Mr. Campbell that this project scope was unclear. There was no comment in the submission on the functions of the two wetlands as to their importance. Mr. Burke said he would use a bobcat only, not an excavator, for boulder removal and leave as many as he could leave. He has a trailer and dump truck for his business that he would put back there. He said he only needs about 13 feet width for the accessway. There are a couple of large boulders near the house that he would want to move. Mr. Koff asked where the barn would be. Mr. Burke said outside the buffer zone as would the new garden area be outside of it. There are no horses going into the barn and no animals planned for it. He would not loam and seed the whole disturbed buffer area-this discussion made that clear.

Mr. Campbell asked Commission how it felt about it. He suggested the Commission recommend the Planning Board approve the CUP to allow a 15 ft wide accessway, loamed and seeded but only if the rest of the area is not loamed or seeded and is left natural. Ms. Surman thought it was a good compromise. Mr. Piskovitz said the submitted plan won't show it that way. Mr. Burke said he'd revise the drawing for the Planning Board Mr. Koff said it would be noted in their decision about the plan revision. It was decided that the accessway will be gravel base with a loamed and seeded surface. Discussion on related terms was held. Grinding stumps to grade was also approved. Recommendation is to allow a 15 ft gravel driveway (with loam and seed

surface) from the existing driveway to access back land. Remaining part of buffer zone to remain natural with allowance for grinding stumps. Driveway to be as close as practical to the brick path. Owner will plant native species in the remaining disturbed buffer zone area. The organic garden should also be approved. Ms. Raub and Ms. Murphy will suggest plantings to Mr. Burke. The new brick walkway as proposed should also be approved.

Ms. Surman moved to recommend/support approval by the Planning Board of the submitted CUP application with the conditions just stated, Ms. Raub seconded, and it was unanimously approved.

b. Snowshoe Hullabaloo application. [Applicant not present].

Mr. Campbell said this event has been approved every year so he excused the applicant from attending. Ms. Murphy said a police detail will be present. Mr. Piskovitz moved approval, Mr. Koff seconded, discussion on the time of the event was held and it was unanimously approved.

c. Barry Conservation Camp Youth Sponsorship.

Mr. O'Hearn reported that the Camp is completely filled this year already. Mr. Campbell said the Commission should factor this into its budget for next year. Mr. O'Hearn gave some background. The original camp went into disuse. It was rebuilt a few years back. There was discussion on activities and 2018 planning on this including how the Commission chooses which activity(ies) to sponsor and whom to designate to go. Mr. Piskovitz suggested an essay contest. Ms. Raub suggested if they sponsored one person, that person could do something for the Commission in return. Mr. O'Hearn said he had to report to the Commission on his experience there as a youth. Mr. Campbell asked if the Commission was interested in sponsoring this? Discussion on Junior Conservation Officers and business contributions was held. Mr. Campbell suggested that someone who can't otherwise afford it would be a good choice for the Commission to sponsor to attend. Mr. O'Hearn said Big Brother/Big Sister would be good for that too. Ms. Surman said it's a good idea and she supports it and thinks it should go into the budget. This is a good educational purpose. Ask for \$500 in the budget and do an essay contest with the winner tied with financial need. Mr. Koff said it's a good idea-just need to figure out funding. Mr. O'Hearn said the applications for 2017 have to be submitted by 6/1/2017 but it's already been sold out for this year. Discussion was held about some possible way the Commission could reserve a spot for its designee for 2018. Mr. O'Hearn will look into the matter further and report back.

d. Treasurer's End-of-Year Report for 2016:

Mr. Koff reported the Commission used its budget in full. Ms. Murphy reported that was the first time they had used it all. Mr. Koff said they overspent slightly (\$121 total)-and that shortfall needs to be balanced somehow. The same budget will be available next year in total if it is approved at the upcoming Town Meeting.

Ms. Raub moved the Commission accept the year-end report, Ms. Surman seconded and the approval was unanimous.

4. Committee Reports:

a. Property Management:

Ms. Murphy said that Steve Walker from the LCIP from the State walked some Commission properties recently. He may do more and Mr. Campbell would like to be notified to possibly meet him and go out with him.

b. Trails:

Mr. Koff reported they are organizing a Trails Committee meeting but need to discuss the next committee meeting date: it should be after the Town meeting. They can do 3/21 or 3/22, or another date, perhaps earlier. Several Members couldn't do 3/14, the Commission's normal meeting date in March. There was discussion on moving the regular meeting date up or back. Ms. Murphy suggested the Commission could meet on 3/21 in the Wheelwright Room. If too many folks, the Commission may need to move to Library or pick another date. The Trails meeting would then be the next night (3/22). Henderson Swasey trails need to be discussed. Ms. Murphy asked if the Commission could have a subgroup discussion beforehand to get things on track. Mr. O'Hearn, Ms. Surman, and Mr. Koff will discuss an agenda, Mr. Campbell will be kept in the loop of information but there will be no quorum for the subgroup.

Mr. O'Hearn did walk some trails a few weeks ago at Dolloff and Little River. There is an old canoe at headwaters of Little River. Cross mill site and go straight, north toward Rte 101, on other side. Bridge still there and still usable, but no trail to it, just a hunting trail there. Discussion on this area was held.

c. Outreach:

Snowshoe race: Mr. Campbell suggested expand parking from existing area toward barn and park cars there in field. Ms. Raub said explore with DPW. Ms. Murphy said check deed too. Ms. Raub suggested to use land from the parking lot down to trail. Farmer doesn't mow all of it. There's a wetlands near the barn. Should have taken the offer to plow the parking area. Couple of ruts in there, they sunk in a bit. Mr. Anderson said 70 people were ready to go out for that event. Mr. Campbell concerned about night time event, not enough folks to help participants cross the road. The Commission had created a following, need to accommodate the users. Ms. Murphy said that Public Works has worked on that lot since its acquisition and if they felt it was too soft, shouldn't question it. Mr. O'Hearn: If DPW wheels had spun, then would have known. Discussion was held on needing it plowed for this year. Ms. Murphy said can't impact the agricultural use. Need to have a plan for that number of folks. Mr. O'Hearn said there was no snow the Wednesday before the event. Ms. Raub said should plow the parking lot now and get it going. Need enough folks to handle parking and such. Ms. Raub said Saturday 3/4 or daytime Sunday 3/5 would work. Mr. Koff said could get help beyond the Commission. The weekend of 3/11 is not good. Discussion on all this and reservations for spots for attendance was held. Brown Paper tickets were used. Southeast Land Trust event was limited parking. Consensus was for March 4th, Saturday night.

5. Approval of Minutes for 1/10/17:

After discussion on corrections, additions and changes, Ms. Surman moved to approve the minutes of 1/10/17 as amended, Mr. O'Hearn seconded and the vote for approval was unanimous.

6. Correspondence:

Henderson Swasey is part of a tree farm plan and got letter acknowledging the timber project work. Mr. O'Hearn asked about a sign for tree farm. Mr. Campbell said there should be a tree farm sign.

7. Other Business:

Revision of the Bylaws started by Ms. Murphy and Ms. Raub, would like to get a draft for March meeting. Discussion on edits and not a lot of major revision.

8. Next Meeting: is 3/21/17 with submission date of 3/10/17, location to be decided.

9. Adjournment:

There being no further business before the Commission, Mr. Koff moved to adjourn, Ms. Raub seconded and the vote was unanimously approved. Vice Chair Campbell adjourned the session at 8:50 pm.

Respectfully submitted by David Pancoast, Recording Secretary.

Exeter Conservation Commission

February 14, 2017

Site Walk

On Feb 14th, at 9:00 am the Conservation Commission conducted a site walk to review a Wetlands Conservation Overlay District Conditional Use Permit application for 104 Brentwood Road.

Members in attendance included Bill Campbell, Ginny Raub, Anne Surman. Also in attendance was Kristen Murphy (Exeter's Natural Resource Planner) and applicant Chris Burke (owner).

The prior day's heavy snowfall made seeing ground cover conditions difficult, however the owner provided Commission members with an overview of the project, was able to use trees and boulders to indicate the extent of wetlands and buffer, and Commission members had an opportunity to ask questions. Mr. Burke described the intent was the "clean up" the area adjacent to the road by grinding out the stumps, grading to a smoother surface, adding loam and seeding the area. In addition, the main purpose goal of providing periodic access to the upland area behind his house for a garden and a future barn. He clarified that both the barn and garden would be located outside of the buffer area and that he had no intention to fertilize the area within the buffer area.

The walk concluded at 9:25 am.

Kristen Murphy

**CONSERVATION COMMISSION
3/21/17 (RESCHEDULED FROM 3/14/17)
DRAFT MINUTES**

Call to Order:

1. The Session was called to order by Vice Chair Bill Campbell, as Acting Chair, at 7:01 pm. Members present were Andrew Koff, Todd Piskovitz, David O'Hearn, Virginia Raub; Vice Chair Bill Campbell; Anne Surman, Selectmen's Representative, and Marie Richey, Newly Appointed Alternate Member. Also present were staff members Kristen Murphy, Natural Resources Planner; and David Pancoast, Recording Secretary. Members of the public. applicants and consultants were present as well.

2. Public Comments

There were none.

Action Items:

1. CKT Associations: preliminary review and comments on a proposal for the construction of an 'active adult community' and a 'multi-use' development on the property located at 183 Epping Road, Tax Map Parcels #47-8 and #47-9, respectively. The subject properties are located in the C-3 Epping Road

Michael Donohue, Esq. spoke on behalf of the applicant. This is an informal meeting regarding projects coming later by Mr. Shafmaster, owner. He is here with Steve Leonard, representative of owner; Dennis Hamel of Cammett Engineering, prepared plans, Tim Gold of Gold Environmental and Justin Desay of the Donohue Law Office.

Presenting two plans that are both conceptual-not fully engineered. Glad to get input on plans and discuss issues. Came to Planning Board earlier and going back to Planning Board again on 3/23/17.

[Alyson Eberhardt arrived at 7:07 pm.]

Mr. Donohue continued that this is about nearly 80 acres of land that is commercially zoned. They are here on two levels, low level and for one specific use.

Mr. Shafmaster, who has stewarded the land for a long time, decided he couldn't wait on this, so he put effort in to attempt to control the development and move it forward. He was brought in due to the TIF element of the project. Plans are only conceptual at this point. Mr. Leonard will provide more details.

Mr. Campbell asked for an overview.

Steve Leonard spoke on behalf of Mr. Shafmaster. He gave an overview of the 80 acres. There is a split between industrial and commercial zoning districts on the property. The piece being discussed tonight is a pork chop shaped parcel. They worked hard to avoid wetlands and wetlands setbacks and tried to avoid losing as many trees as possible. They think they did a pretty good job. Surface water improvements cause loss of many trees.

Dennis Hamel of Cammett Engineering spoke next. The site is challenging. They want to do 4 buildings, 116 units, 261 required parking spaces, some in building basement garages. There are 22 extra spaces outside for visitors, so 140 outside spaces total. There are two wetlands crossings proposed which are the only two direct impacts. Stormwater component impacts are using as much passive treatment as possible to avoid maintenance down the line. They have provided a table of impacts. The plan is color coded for the setbacks. All parking is outside the structural setbacks on three buildings, but the fourth one clips the 75 foot setback. All utilities will be underground. There won't be any septic systems onsite, all public sewer and water systems. Basins will be adjusted as they go forward to accommodate stormwater.

Ms. Raub asked about the size of this parcel. Mr. Hamel responded that the pork chop lot is 11.8 acres which got the variance for this concept. There is a 2000 sq ft building as a community center. There was discussion on the plan key possibly being incorrect.

Jim Gold wetlands consultant spoke. This delineation was originally done in 2015 and it is ongoing. There are vernal pools on the large site. He explained the wetlands on this pork chop parcel. Soils are poorly drained on this lot. Ponded area is poorly drained but the pond does exist. Channel of water goes underground then resurfaces farther out. No vernal pool species in there. Seemed ideal, but none found after searching in 2015 and 2016. Finally a fish trap was used and hornpout (brown bullheads) exist in the pool, so it can't be a vernal pool. The development team listened to him about realizing limitations and avoiding wetlands impacts here. The two crossings are the only wetlands impacts. A prior project design had many impacts. One and a third acres are buffer Impacts from driveways and such. Direct impacts are two crossings of less than 3,000 sq ft. The 75 ft structural setback impact of the fourth building is less than 2,000 sq ft. Impacts from other things such as stormwater, parking and driveways are an acre and a third, at 57,047 sq ft. No distinct channels at south end of the site, but topography shows the direction of surface flows. Conceptual rooftop runoff catchment areas are shown for each building.

Mr. Campbell said a beaver pond drains toward this parcel. Mr. Gold said a lot of beaver activity exists in and around the site. Vernal pool activity exists on the site, but not on the parcel in question tonight.

Mr. Campbell said this site will have a lot of stormwater components and some large trees will be lost due to that. There will be a lot of contour changes here. Disturbance causes concern to him. Does the impact number include all regrading too? Mr. Gold said yes, it is included. The Planning Board had some concerns, so they are looking at it.

Mr. Piskovitz said all buildings have underground garages, could reduce pavement at buildings A, B and C, by relocating driveways to other end of the buildings, especially B. Mr. Hamel said that fitting to land was the reason, and staying out of the buffers.

Ms. Eberhardt said Exeter is an MS4 Community with nitrogen loading reduction mandates, but scores low in dealing with stormwater and stormwater management. Practically every piece of upland here has

impervious surfaces on it in this plan. Would the developer consider reducing the impacts? Would low impact structural Best Management Practices (“BMPs”) be considered here? She has concerns about density and sheer volume of impervious surfaces on the property. Would he consider reducing that and leaving more natural land there?

Mr. Gold said the Planning Board wondered that too and wanted reductions. We would not mind if you tacked density impact comments on to the Planning Board commentary sheet. Mr. Leonard said he understands that they are looking for improvements townwide, but he thinks this plan is really good work. They are hoping to get some relief from the Planning Board as well. Mr. Campbell said east of Building A there is some concern. Mr. Hamel said the structures are all low impact facilities and will look natural when they are done.

Ms. Surman asked if building this will be phased approach? Mr. Hamel said Building A and the Community Center would be built first. They will only start the next building when prior one(s) are sold out. These will all be two bedroom condominiums. Each building will be self-contained so if anything stops project-wise, they are still finished and functional and working fine.

Mr. Campbell said he would like a site walk but in better weather. Ms. Murphy said that it should happen once the official application is in.

2. Highway Commercial and I-Industrial zoning district. Bunker Conservation Easement – Request for Agricultural use (*Laura Barker*)

Mr. Campbell said Ms. Barker didn’t realize she had to come to ConCom to get approval for agricultural use. Ms. Murphy said some errors in memo dates: on the history second line: response by January 6th, not the 16th, but they got her response within the required time frame.

Ms. Barker said she started back in 2002, when situations were different. She missed a step with ConCom. Concerns brought up and all will be addressed by the upcoming June 1st deadline if not long before. That is absolute. The hay barn is an issue and the ZBA has to address that. Aerial photos show that shelters for animals seem like buildings, but they aren’t,

they are movable cart shelters for animals-lowest impact possible. Current fencing will be in two phases, some near powerline. Goats and sheep there help to minimize need for powerline cutting by Eversource and they are glad of that.

Mr. Campbell said that Mr. Sharples, Town Planner, identified that certain areas need to be cleaned up. Ms. Barker said signage will change. New signage will be in compliance. Ms. Eberhardt asked if there was a wetlands permit and Ms. Barker said she did get one. Mr. O'Hearn asked if wildlife management area behind will have public access. He asked what new signage will say on that access. Ms. Barker posted it No Hunting and No Motorized Vehicles, due to animals, but can work it out with Mr. Sharples. Mr. O'Hearn asked if there is access through your easement to the property behind it, where hunting is allowed? Ms. Barker said yes. Mr. O'Hearn asked if she could post safety signs rather than No Hunting signs. Ms. Barker said that it only takes one bad hunter to ruin it for everyone.

Ms. Murphy clarified that the Conservation Land Map shows folks can access the property behind off Old Town Farm Road through other Town lands. Mr. Koff moved to approve the agricultural use request as shown of the aerial photographs, on conditions of applicant obtain a building permit for the hay barn and site inspection on or before June 1st of 2017, with approved signage as required, seconded by Ms. Surman and unanimously approved. Mr. Sharples will do the inspection.

**3. McDonnell Conservation Area Kiosk – Eagle Candidate (Caleb Mahoney)
Daniel Simpson appeared on this.**

[Mr. Mahoney did not appear, so the Chair tabled the matter]

4. Jolly Rand or Morrissette Scout Project Ideas – Eagle Candidate (Daniel Stinson)

Mr. Stinson passed out a plan and reported that trail markers are simply white squares painted on trees, would like to redo them to make them better. He thinks the nailed markers or signs elsewhere should come off trees and be put on 4" x 4" posts in ground. A bench could be added on

Jolly Rand as well. He would do a general cleanup of trails with his troop. He wants to install Kiosk/sign similar to one at Southeast Land Trust property with similar dimensions and technique.

Mr. Campbell said the South East Land Trust likes the white paint markers and feels their property is in good shape. Mr. Stintson needs to discuss this with them. River Woods is involved too. Ms. Eberhardt asked if the project is for both or only one property. Mr. Stintson said both. Ms. Eberhardt is in support of the Morrissette work proposal.

Ms. Murphy said the parking lot is not Town property, need to go over the footbridge. Would be a good place to do it. Ms. Raub said there should be a marker at the parking lot but the kiosk should be farther in, off the trail. Ms. Murphy said this would have to be sited so it's outside the sewer line itself. Across the bridge and to the left is outside that easement area.

Mr. Koff said property owners need to consider both proposals but another bench at Jolly Rand would be very good. There was discussion on the trail markers and posts and the properties they would be located on and their owners. Mr. Campbell asked if any Commissioner could accompany Mr. Stinson onsite to oversee the planning. Mr. Koff volunteered to do that. The plan will be firmed up and owners contacted for agreement. Ms. Murphy will contact Mr. Stinson to set it up.

5. Comcast Cares Day: Oaklands Trail Improvements (Bob Kelly, Tom Jelinek, Harvey Gish, James Eiffe)

Harvey Gish of Comcast presented that in 2001 they started Comcast Cares Day, and had 108,000 volunteers last year-over a thousand projects done per year. It's the single most volunteered day in the country. They offer a day of service, which can be anything. A grant will be cut to Exeter Parks and Recreation for the work they do on improvements-usually it's about \$10 per volunteer involved. They worked on a bridge in Oakland Forest a couple years ago. Clean up trails, remove fallen trees by cutting them up. This is a fun event for the applicant. Mr. Bob Kelly, Town resident and Budget Committee member, would be the local sponsor and he said he has worked with Kristen and done trail cleanups in past. Tom and he ride to

work together and have identified some work area possibilities. North of Exit 10, a short stretch of trail of 200 feet and bridge with live edges has declined due to wetness there. The increased use stresses on bridges is much higher now. Plank replacements are fine in the short term but they want to do long term improvement there. They would love to put up a small pressure-treated bridge about 2 feet wide, which is the minimum for dogs and people uses. They would mobilize at the DPW garage nearby, make 8 foot sections of 2" x 6" construction and bring them in with pickup trucks, have DPW move the access road blocking boulders temporarily just to get in with the sections. Haven't gone out yet due to weather. It would be about 200 feet of total bridging boardwalk so the sections are needed, but they will measure it. This is an important access for walkers. Hope to get about 30+ people to volunteer.

Mr. Campbell asked if the trail is wide enough for a truck to get in and Mr. Kelly said he thought so but they will go in only as far as they can. They'll carry them in if they have to. Comcast will help. This is proposed for a Saturday so for volunteer parking they just need cones on the roadside which they will get from DPW. Discussion on the grant occurred, as well as other possible areas that might need attention. Mr. Campbell discussed the possibility of the Commission contributing some money for materials for this. Mr. Kelly said they prefer to do a good job and not have to come back to redo it in five years. The Town might pitch in a couple hundred dollars for this. Mr. Kelly said the Mountain Bike Association might contribute some money. Ms. Richey raised the issue of the duration of the boardwalk longevity and suggested that longevity of five years isn't so bad. Mr. Kelly said he's done this for a long time and they just want to do it the best way.

Mr. Koff said he's a little concerned about accessing this by truck. Mr. Kelly said that it's not much impact but if road is impacted they won't go down it. Discussion was held on materials contributions. Ms. Eberhardt asked about the old bridge materials and disposition. Mr. Kelly said they get reused on other bridges if they can. If it's all broken up and not useable, they pull nails and toss it to the side if it's not pressure treated wood.

Ms. Surman moved to approve the project and expend up to \$300 in materials for it. Ms. Raub seconded and it was unanimously approved.

6. Summer Band at Raynes Farm May 7th (*Ben Anderson*)

Mr. Anderson said he is proposing a summer concert at Raynes Barn. The event would be on Sunday May 7th and he would take care of everything- the Commission would not have to do anything. It would be held in good weather only. Folks would park on his property. He would expect about 200 attendees.

Mr. Campbell said the Rayes Barn documents might not permit this. The Agreement is for agricultural uses and that the land remain open. If there is no farmer to hay it, they have to mow it which is expensive. May is the mowing season. Ms. Murphy hasn't heard back from the person who mowed last year-it was a one year deal only. If they have to hay it, that might interfere with the event. Ms. Surman said the Commission has been anxious to hold events there to get exposure on it. There was discussion on approvals. There is no farmer onboard yet for mowing the parcel and if the Commission has to mow it, it's a huge expense. Mr. Koff said that's a small risk and the benefit of the event offsets it. Ms. Eberhardt asked about parking area? Mr. Anderson said he can accommodate the expected 50-60 cars for this on his abutting property.

Mr. O'Hearn said he didn't think it will be mowed by May 7th and if it could not be mowed until July he thought that would not be a problem. He knows a fellow who would probably volunteer to mow it. Grass height on May 7th isn't a big issue. The use of alcohol and liability for problems with that was discussed and cleanup is important too. Mr. Campbell was concerned about the Town's liability on this, that needs to be checked. It was decided that this event would be non-alcoholic event. Mr. Piskovitz said no glass containers should be allowed at this and that should be printed on the tickets that Mr. Anderson would provide through his online service on this. This would all be donations solely to cover the event costs. Mr. O'Hearn moved approval after the mowing issue is resolved with the farmer and liability issues are checked with the Town, and subject to a porta-potty being provided, property clean-up and rubbish disposal, and that it be a non-alcoholic event with no glass containers allowed, printed on the tickets provided for the event. Ms. Raub seconded for discussion. The discussion

was about the farmer and mowing possibilities. After discussion the motion passed unanimously as conditioned.

7. Committee Reports:

a. Property Management

i. 52 Barns in 52 Weeks Barn Assessment Grant

Applied for this grant for structural assessment. Ms. Raub was instrumental in doing it. They were awarded the grant for \$200 plus the Town's \$50 grant. The contractor is Ian Blackman. They need the \$50 match and to go to the Board of Selectmen for approval to accept the grant. Mr. Campbell will go to the Board. Ms. Eberhardt moved it, Mr. Piskovitz seconded and it was unanimously approved.

ii. NRCS Forest Management Plan Update - Elliott Management Objectives

Ms. Murphy reported that Megan Henderson was the lowest bidder. Access is an issue, but this could be just invasive plant removal. They need to meet with her on parameters of work and need to complete work by July 7, 2017, which the contractor assured would be met.

iii. Raynes Barn Sign

Ben Anderson is proposing a sign for Raynes Barn and requesting \$200 for it. Where and how it should be done? Dimensions on the sign on his barn are 16' x 2' but his barn is smaller. Depends on the wording as to costs. Mr. Campbell said might say Raynes Barn and the date it was built. Ms. Murphy said there's no restriction right now on sign there, so need to act before the LCHIP agreement is done to renovate the barn. Mr. Anderson should come back with wording. Ms. Eberhardt will assist in this matter. Mr. Koff said they should move on it due to time limits. Mr. Piskovitz moved \$100 for materials, wording to be decided, seconded by Ms. Raub and unanimously approved.

b. Trails

i. Agenda and 3/22/17 Trails Committee Meeting

This is upcoming and Mr. Koff is coordinating.

c. Outreach

i. An Evening with the Singing Woodcock @ Raynes or Morrissette (*David O'Hearn*)

Mr. O'Hearn said middle April is best, about the 22nd . at 6:30 pm. Morrissette site is very good for it. He wants to give a little presentation on Woodcock beforehand, if Kristen could assist with reserving a room for that. Event would be free and rain or shine, with the Commission as sponsor.

ii. Climate Action Day – April 26-from 9 am to noon

Phillips Exeter Academy sponsors this for community service. They want to work on the landing at Henderson Swasey, use folks to drag materials in and create seed pockets with some channeling to avoid sheet flow washouts. That is public school vacation week. Ms. Murphy will be there.

iii. Spring Tree Program 5/2 (packing 4/29, 4/30)

The volunteer needs \$352 for seed trees for this. Discussion was for native trees to be used, but the program supplies them from the State. Ms. Raub moved approval of this expenditure. Ms. Eberhardt suggested that the Commission include a place to plant the trees if kids have no place at home-to contact the Commission for suggestions. It was seconded by Mr. O'Hearn and unanimously approved.

iv. Morrissette Apple Tree Release – 6/4 (David O'Hearn)

Mr. O'Hearn found lots material there. Ben & Jerry's Ice Cream will volunteer to clean it up, bag it in the woods and bring to the fields and DPW will pick it up.

8. Approval of Minutes: February 14th, 2017, Meeting and Site Walk

These were tabled to the next session due to time.

9. Correspondence

Mr. Piskovitz reported major cuts to federal environmental programs by the President. He sent an email to Commission. Wrote letter for Ms. Murphy to put on letterhead for possible approval to go to the Town's federal representatives as soon as possible. Mr. Raub moved to send the letter to the NH delegation, Ms. Surman seconded. Ms. Eberhardt abstained and it was otherwise unanimously approved.

10. Other Business

There was none.

11. Next Meeting: Date Scheduled (4/11/17), Submission Deadline (3/31/17)

12. Adjournment:

There being no other business coming before the Commission, Ms. Surman moved to adjourn, seconded by Mr. Campbell, and the vote was unanimous. The session was adjourned by the Chair at 9:30 pm.

Respectfully submitted by David Pancoast, Recording Secretary.