



# TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

[www.exeternh.gov](http://www.exeternh.gov)

## PUBLIC NOTICE EXETER CONSERVATION COMMISSION Monthly Meeting

The Exeter Conservation Commission will meet in the Nowak Room, Exeter Town Offices  
at 10 Front Street, Exeter on **Tuesday, February 13<sup>th</sup>, 2024 at 7:00 P.M.**

### **Call to Order:**

1. Introduction of Members Present
2. Public Comment

### **Action Items:**

1. Request for commission recommendation on the acquisition of 0.45 acres from 8 Hampton Road (Tax Map 69 Lot 6), identified as Parcel A on the attached plan, to be combined with 4 Hampton Road (Tax Map 69 Lot 4) for the purposes of acquiring the land supporting and surrounding Planet Playground.
2. Native Seed Library Update and Purchase Request
3. Earth Day Student Tree Project and Purchase Request
4. Sustainable Film Series – Rain Barrel Kits
5. Committee Reports
  - a. Property Management
  - b. Trails
  - c. Outreach Events
    - i. February Full Moon Snowshoe (2/22—registration required [kmurphy@exeternh.gov](mailto:kmurphy@exeternh.gov) )
    - ii. Exploring Exeter Collaborative with Parks 3:00 2/27, 3/27, 4/24, 5/22
    - iii. [Heard Bird Contest Ongoing](#)
  - d. Other Committee Reports (River Study, Sustainability, Energy, Tree, CC Roundtable)
    - i. Public Presentation on Pickpocket Dam Feasibility Study: 2/27 at 6:30 pm
6. Approval of Minutes: 1/9/24 Meeting
7. Discuss 3/12/24 Meeting – Town Meeting Date
8. Correspondence

### **Other Business**

9. Next Meeting: Potentially 3/12/24\*\*TOWN MEETING\*\*, Submission Deadline 3/1/24

*Andrew Koff*

*Exeter Conservation Commission*

*Posted February 9<sup>th</sup>, 2024 Exeter Town Website [www.exeternh.gov](http://www.exeternh.gov) and Town Office kiosk.*

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### **ZOOM Public Access Information:**

Virtual Meetings can be watched on Ch 22 or Ch 98 and YouTube.

To access the meeting, click this link: <https://us02web.zoom.us/j/88047558804>

To access the meeting via telephone, call: +1 646 558 8656 and enter the Webinar ID: 880 4755 8804

Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the chair you wish to speak. On the phone, press \*9.

More instructions for how to access the meeting can be found here:

<https://www.exeternh.gov/townmanager/virtual-town-meetings>

Contact us at [extvg@exeternh.gov](mailto:extvg@exeternh.gov) or 603-418-6425 with any technical issues.

**TOWN OF EXETER  
PLANNING DEPARTMENT MEMORANDUM**

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Date: February 9<sup>th</sup>, 2024  
To: Conservation Commission Board Members  
From: Kristen Murphy, Conservation & Sustainability Planner  
Subject: February 13<sup>th</sup>, Meeting

**1. Land Acquisition:**

Exeter Parks and Recreation have been working with the abutting property Exeter NH Propco LLC to acquire the land surrounding Planet Playground at 4 Hampton Road. As required in accordance with NH RSA 41:14-a, the Select board must first obtain a recommendation from the Conservation Commission (among others). I have attached a plan indicating the location in your packet.

**Suggested Motion:**

*To send a memo to the Select Board indicating we [recommend] [do not recommend] the acquisition of 0.45 acres indicated as 'Parcel A' in the plan provided entitled "Lot Line Adjustment at 4 and 8 Hampton Road".*

**2. Seed Library**

PEA student Hawley Dick was looking for a project for their Human Population and Resource Consumption class. She was specifically interested in a pollinator project. I suggested the idea of revamping our native seed library. We were able to secure seeds through the Pollinator Pathways seed swap program but I am requesting funds for the items needed to create the display.

**Suggested Motion:**

*\_\_\_\_\_ Approve the expenditure of up to \$100 from the Conservation Land Administration budget line for the purposes of building a native seed library.*

**3. Earth Day Student Contest:**

The Exeter tree committee is working with the Green Teams from Lincoln and Main Street Schools to host a "hug a tree" contest to encourage the students to recognize the NH Big Trees we have here in Exeter. As part of the prize, they would like to offer [Arbor Day Foundation items](#) as prizes and are requesting funding in support of this project.

**Suggested Motion:**

*\_\_\_\_\_ Approve the expenditure of up to \$150 from the Conservation Land Administration budget line for the purposes of ordering prizes for the student project.*

**3. Sustainable Seasons Film Series:**

I have been looking into creating a 4-event Sustainable Film Festival. Each film's topic would be paired with an action that individuals can take to reduce their environmental impact. PEA student Andrew Voulgarelis, wanted to take on developing the theme for the film series and selecting/coordinating the

first film as part of a school project. I wanted to 1) share his idea in hopes you will join us and 2) hope to solicit your support for the spring film but with funding but also volunteers to help decide on the film and host.

### **Sustainable Seasons Film Series**

Join us for a new film series, Sustainable Seasons. This four event program weaves together compelling movies and real-life actions, inspiring our town to make a positive impact. Each season presents a different sustainability problem with a small-scale solution. Engage with thought-provoking films, then step into action with hands-on initiatives – a clothing recycling drive, rain barrel distribution, custom reusable grocery bags, and customized compost bins. Sustainable Seasons aims not just to educate but to empower, creating a community-driven movement towards a greener, more sustainable future.

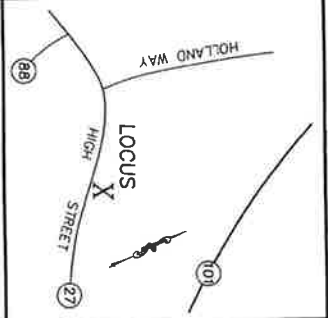
**Winter - Threads of Change:** What is fast fashion? What can we do about it? Join us for a film that helps us understand the impacts of fast fashion while also offering small individual solutions.

Film - Alex James: Slowing Down Fast Fashion

Activity - Helpsy donation drive of clean, used clothing to recycle.

### **Suggested Motion:**

*\_\_\_\_\_ Approve the expenditure of up to \$500 from the Conservation Land Administration budget line for the purposes of ordering kits to outfit 10 rain barrels.*



**NOTES:**

- 1) THIS PLAN DOES NOT SHOW ANY UNRECORDED OR UNWRITTEN EASEMENTS WHICH MAY EXIST. A REASONABLE AND DILIGENT ATTEMPT HAS BEEN MADE TO OBSERVE ANY APPARENT VISIBLE USES OF THE LAND; HOWEVER, THIS DOES NOT CONSTITUTE A GUARANTEE THAT NO SUCH EASEMENTS EXIST.
- 2) THIS PARCEL DOES NOT LIE WITHIN A FLOOD ZONE. SEE FIRM, COMMUNITY PANEL 530150 0406 E EFFECTIVE DATE MAY 17, 2003.
- 3) THE LANDOWNER IS RESPONSIBLE FOR COORDINATING WITH ALL APPLICABLE LOCAL, STATE AND FEDERAL AGENCIES AND OBTAINING ALL NECESSARY PERMITTING AND BOARD REQUIREMENTS REQUIRED UNDER THESE REGULATIONS.

**PLAN REFERENCES**

- 1) "ALTA/ACSM LAND TITLE SURVEY D&B REALTY, L.L.C. 8 HAMPTON ROAD, ROUTE 101C" SCALE: 1"=40' DATE: DEC. 4, 2006 BY: CIVIL CONSULTANTS D-34400
- 2) "PLAN OF LAND IN EXETER, NEW HAMPSHIRE FOR TOWN OF EXETER" SCALE: 1"=100' DATE: MARCH 1973 BY: JOHN W. DUREN CIVIL ENGINEERS C-3638
- 3) "EXETER RECREATION PARK TOWN OF EXETER RECREATION DEPARTMENT" SCALE: 1"=40' DATE: DEC. 4, 2019 BY: TIGHE & BOND ENGINEERS SHEET C-101.1

**RECORD OWNERS**

69-4  
TOWN OF EXETER  
10 FRONT STREET  
EXETER, NH 03833  
BK.2204 PG.1630  
948,335 S.F.  
21.77 ACRES

69-5  
EXETER NH PROPOD L.L.C.  
440 SYLVAN AVENUE, SUITE 240  
EXETER, NH 03833  
BK.5419 PG.1639  
948,335 S.F.  
21.77 ACRES

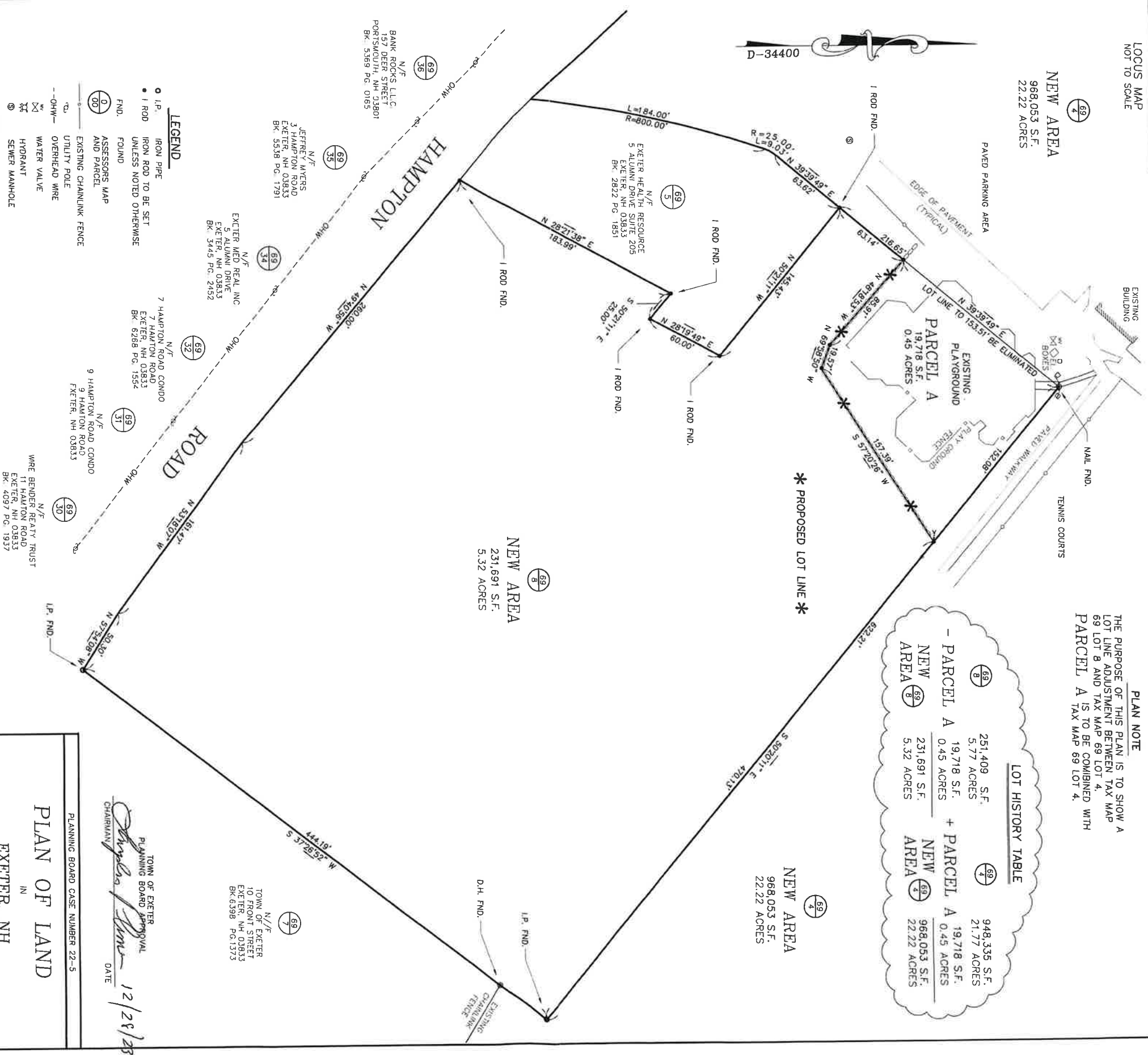
**NEW AREA**  
968,053 S.F.  
22.22 ACRES

**LOT HISTORY TABLE**

69-4	948,335 S.F. 21.77 ACRES	69-4	968,053 S.F. 22.22 ACRES
69-5	251,409 S.F. 5.77 ACRES	69-8	19,718 S.F. 0.45 ACRES
69-6	19,718 S.F. 0.45 ACRES	69-9	231,691 S.F. 5.32 ACRES

**PLAN NOTE**

THE PURPOSE OF THIS PLAN IS TO SHOW A LOT LINE ADJUSTMENT BETWEEN TAX MAP 69 LOT 4, PARCEL B AND TAX MAP 69 LOT 4, PARCEL A IS TO BE COMBINED WITH PARCEL A TAX MAP 69 LOT 4.



- LEGEND**
- I.P. IRON PIPE
  - I ROD UNLESS NOTED OTHERWISE
  - FND. FOUND
  - ASSESSORS MAP AND PARCEL
  - CHAINLINK FENCE
  - UTILITY POLE
  - OHW— OVERHEAD WIRE
  - W WATER VALVE
  - H HYDRANT
  - ⊗ SEWER MANHOLE
  - ⊖ EXISTING STONE WALL

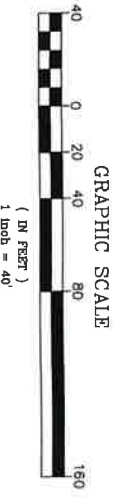
**UTILITIES NOTE**

THE LOCATION OF UTILITIES SHOWN HEREON IS BASED ON INFORMATION PROVIDED BY OTHERS, AND WHERE POSSIBLE FROM MEASUREMENTS TAKEN IN THE FIELD, AND ARE SHOWN FOR INFORMATIONAL PURPOSES ONLY. THE SHOWN UTILITIES SHALL BE AT LEAST 27" FROM FOUNDATION EXCAVATION TO REQUEST MARKING OF UNDERGROUND UTILITIES. MILLENNIUM ENGINEERING, INC. ASSUMES NO RESPONSIBILITY FOR ANY DAMAGES INCURRED DIRECTLY OR INDIRECTLY RESULTING THEREFROM.

**ZONING DISTRICT**

NP NEIGHBORHOOD / PROFESSIONAL

AREA	20,000 S.F.
LOT DEPTH	150'
LOT WIDTH	100'
MAXIMUM BUILDING COVERAGE	30%
MAXIMUM BUILDING HEIGHT	35'
MINIMUM OPEN SPACE	25%
BUILDING SETBACKS	
FRONT	50'
SIDE	20'
REAR	50'



NO.	DATE	DESCRIPTION	BY



TOWN OF EXETER  
PLANNING BOARD APPROVAL  
CHAIRMAN  
DATE 12/26/23

PLANNING BOARD CASE NUMBER 22-5  
**PLAN OF LAND**  
IN  
EXETER, NH

SHOWING  
A LOT LINE ADJUSTMENT  
AT 4 & B HAMPTON ROAD  
(ASSESSORS MAP 69 LOTS 4 & 6)

RECORD OWNERS  
TOWN OF EXETER  
10 FRONT STREET EXETER, NH 03833  
EXETER NH PROPOD L.L.C.  
440 SYLVAN AVENUE SUITE 240 ENGLEWOOD CLIFFS, NJ 07632

PREPARED FOR  
TOWN OF EXETER  
10 FRONT STREET EXETER, NH 03833

**MILLENNIUM ENGINEERING INC.**  
ENGINEERS AND LAND SURVEYORS  
P.O. BOX 745 13 HAMPTON ROAD EXETER, NH 03833  
PHONE:(603)778-0528 FAX:(603)772-0699 WWW.MEI-NH.COM  
SCALE: 1"=40'  
DATE: AUG 24, 2023  
DRWN. BY: R.S.G. PROJECT: E233106  
CHKD. BY: H.H.B.

Exeter Conservation Commission  
January 9, 2024  
Novak Room  
10 Front Street  
7:00 PM  
Draft Minutes

**Call to Order**

1. Introduction of Members Present (by Roll Call)

Present at tonight’s meeting were by roll call, Chair Andrew Koff, Vice-Chair Trevor Mattera, Dave Short, Connor Madison, Kyle Welch, Keith Whitehouse, Alternate Valerie Fanger, Alternate Michelle Crepeau, Alternate Bill Campbell (remotely), Alternate Don Clement (remotely) and Nancy Belanger, Select Board Representative (remotely)

Staff Present: Kristen Murphy, Conservation and Sustainability Planner

Mr. Koff called the meeting to order at 7:00 PM, introduced the members and activated Alternate Valerie Fanger.

2. Public Comment

There was no one from the public present outside of agenda items.

**Action Items**

1. Connect to Protect Grant/Support Opportunity

Ms. Murphy reported that an email was received from Lisa Wise at UNH Cooperative Extension Connect to Protect program. She noted it is a service grant of time to complete a project. Ms. Murphy recommended two potential projects. The first recommendation is to develop a project checklist and the second recommendation is to update the GIS files in Granite. She noted the work would move forward as a subcommittee over 2-4 months. The application deadline is Friday, February 3<sup>rd</sup>.

Mr. Short, Mr. Koff and Mr. Mattera indicated their support of updating the GIS. Ms. Murphy noted it would be helpful to put the Commission to move forward when the NRI, last done in 2012, is updated. Mr. Koff recommended identifying people on the Commission who would be interested in working with them and starting the application.

MOTION: Mr. Koff motioned to apply to the Connect to Protect service grant program. Mr. Short seconded the motion. A vote was taken, all were in favor, the motion passed 7-0-0.

44 2. Request for Letter of Support from TPL for the Community Forest grant application

45

46 Ms. Murphy reported receiving an email from Lynette and Ann with the Trust for Public Land requesting  
47 an additional letter of support for a US Community Forest Grant of \$400,000 to benefit Newfields.

48

49 Mr. Short asked why if Exeter is partnering with Newfields aren't the grants being shared. Ms. Murphy  
50 explained that Newfields is poised and ready to put something on the ballot this year and they want to  
51 see community support. Mr. Short asked if they would make an equal effort for Exeter and Ms. Murphy  
52 indicated yes, at different times. She noted development of a community management plan would  
53 accompany the grant. Ms. Murphy indicated the Ruggs did not want to move forward without Exeter  
54 and their access is on the Newfield's side.

55

56 Mr. Koff asked if there were any update on the legal review and Ms. Murphy indicated there is a claim of  
57 ownership by the Ruggs and the Town of Exeter and the Ruggs hired a surveyor to study the deeds. Ms.  
58 Murphy noted Exeter's legal counsel has hired a licensed surveyor who is also a land law lawyer and  
59 they expect to hear something mid-January.

60

61 MOTION: Mr. Short motioned to authorize Drew Koff to sign the Letter of Support for the grant  
62 application for Newfields Exeter Community Forest project. Mr. Mattera seconded the motion. A vote  
63 was taken, all were in favor, the motion passed 7-0-0.

64

65 3. Committee Reports

66

67 a. Property Management

68

69 i. Raynes

70

71 Ms. Murphy reported that Steve Bedard's contract was extended an additional year and she is  
72 waiting to hear from L-Chip concerning the extension approval, which she noted is not  
73 complicated at this stage.

74

75 Ms. Murphy reported that she filed a grant application with the Hometown grant and should  
76 hear something in February. She noted that Mr. Bedard has no issue working while another  
77 contractor works on different parts of the barn.

78

79 b. Trails

80

81 i. Utility project

82

83 Ms. Murphy reported that the fence seems to have been taken down but she has had no official  
84 word on trail closures.

85

86 ii. Deer Carcass

87

88 Ms. Murphy reported correspondence has come in from multiple sources concerning a dead  
89 deer near the parking area and Fish & Game has been notified.

90

91 c. Outreach Events

92

93 i. February Full Moon Snowshoe (2/24 full moon – event date t/b/d)

94

95 The Commission agreed to advertise a pop-up snowshoe event close to school vacation and wait  
96 to watch for the best weather and announce the date. Mr. Koff is available until February 22<sup>nd</sup>  
97 and Mr. Welch noted he can lead the event if on the 23<sup>rd</sup> or 24<sup>th</sup>. Ms. Crepeau recommended  
98 reaching out to Recreation to see if their snowshoes can be available to use.

99

100 ii. Heard Bird Contest

101

102 Mr. Welch reported 13 sightings but noted that no reports were posed on the Facebook page.  
103 He recommended Conservation stickers for prizes.

104

105 d. Other Committee Reports (River Study, Sustainability, Energy/CPAC, Tree, CC Roundtable)

106

107 Ms. Murphy reported there will be a presentation on the Feasibility Study for Pickpocket Dam at City  
108 Hall on February 27<sup>th</sup> at 6:30 PM.

109

110 6. Approval of Minutes - December 12, 2023 Meeting

111

112 MOTION: Mr. Koff motioned to approve the December 12, 2023 meeting minutes. Mr. Mattera  
113 seconded the motion. A vote was taken, all were in favor, the motion passed 7-0-0.

114

115 7. Correspondence

116

117 Ms. Murphy reported that a permit by notification was received for the Linden Street bridge over the  
118 Exeter River. No signature from the Commission is required. A staging area will be set up for  
119 equipment. Ms. Murphy will reach out to landowners.

120

121 8. Next Meeting; Date Scheduled 2/13/24, Submission Deadline 2/2/24

122

123

124 9. Adjournment

125

126 MOTION: Mr. Short motioned to adjourn the meeting at 7:51 PM. Mr. Koff seconded the  
127 motion. A vote was taken, all were in favor, the motion passed 7-0-0.

128 Respectfully submitted,

129 Daniel Hoijer, Recording Secretary

130 Via Exeter TV

131 Zoom ID 840 9822 7220





*JOIN THE EXETER  
CONSERVATION COMMISSION  
FOR THEIR ANNUAL*

# Full Moon Snowshoe

**Feb 24\* 6:30 pm**

**\*Date is Weather Dependent  
Sign Up Required**

**[kmurphy@exeternh.gov](mailto:kmurphy@exeternh.gov)**