

Town Planner Dave Sharples called the meeting to order at 9:10 A.M. in the Nowak Room of the Town Office Building on the above date.

PRESENT: Town Planner Dave Sharples, Ass't. Fire Chief Justin Pizon, Select Board Representative Anne Surman, Building Inspector/Code Enforcement Officer Doug Eastman and Deputy Police Chief Mike Munck.

3. Other Business

Langdon Plumer was present, on behalf of Seacoast Family Promise, to speak with the Committee about assigning addresses for the property at **25 Hampton Road** which they have recently purchased. The existing single-family home has been converted to a duplex and needs an address. It was noted that the condominium development to the rear of this property has an address of 25 A Hampton Road. It was proposed that 25 Hampton Road, "Unit #1" and "Unit #2" be used; Ass't. Fire Chief Pizon indicated that he would send it to the state for review.

Ass't. Fire Chief Pizon moved to accept 25 Hampton Road, Unit #1 and Unit #2, as proposed; second by Mr. Eastman. VOTE: Unanimous. It was noted that this change could be taken care of with a voluntary consent form and would not need to go to the Select Board.

Mr. Eastman noted that a building permit has been issued for a new home on the corner of **Hampton Road and Phinney Lane** and needs to be assigned a street address. He indicated that he had discussed it with Mr. Sharples and they concur that a Hampton Road address would be appropriate as there are no available numbers to assign a Phinney Lane address without renumbering the entire street.

Ms. Cindy Scolamiero, 11 Dow Street, was also present to speak with the Committee about street addressing in the **Dow Street neighborhood**. She explained that her mail is not delivered to her home but to a post office box at Deep Meadow Variety (store) and they no longer have a place where UPS/Fed Ex packages can be dropped off which has caused confusion in getting these items delivered properly. There seems to be a discrepancy whether the road is "Dow Street" or "Dow Lane", and noted that there is a "Dow Lane" in Kensington which has added to the confusion for the mail deliveries. Discussion ensued about renaming the road, which was also visited early on in this process but has not yet been formalized. The Committee agreed to revisit this issue at the next meeting.

Further discussion led to the addresses of several manufactured homes on Linden Street (in the vicinity of Dow Street and Powder House MHP) not being in compliance as well as numerous locations on Linden Street as called out in the NH DESC audit. Consensus of the committee was to bring Linden Street into compliance. Mr. Sharples offered to prepare a map of Linden Street for review at the next meeting.

1. Continued discussion on “Additional Addressing Concerns” task as outlined in the NH DESC Non-Standard Addressing Audit.

The committee continued to go through the list of “Additional Addressing Concerns” (alphabetically as outlined) beginning on page #7 of the NH DESC audit.

The Committee reviewed and determined the following:

- 1 Ashbrook Road - structure faces Ashbrook Road however primary access is from Hampton Falls Road. Consensus of the committee was to change the address to a “Hampton Falls Road” address.
- Boulder Brook Drive – even and odd numbers on same side of road.
Deputy Police Chief Munck moved to change “7 Boulder Brook Drive” to “2 Boulder Brook Drive” to correct the situation; motion seconded. VOTE: Unanimous.
- 124 Brentwood Road – structure faces and is accessed from Dogtown Road. Consensus of committee was to leave as is – no change.

2. Approval of Minutes: January 7, 2020

The minutes were not available and will be placed on the February agenda for review.

3. Other Business

Next Agenda

- Proposed renaming/renumbering of Dow Street
- Review of proposed renumbering of Linden Street (to Kimball Road)
- Continued discussion on “Additional Addressing Concerns” task as outlined in the NH DESC Non-Standard Addressing Audit (dated 8/17/17).

4. Adjourn

There being no further business to be addressed, a motion was made and seconded to adjourn. VOTE: Unanimous. The meeting was adjourned at 9:50 A.M.

Next regularly scheduled meeting will be Tuesday, March 3, 2020 at 9:00 AM.

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department