

Town Planner Dave Sharples called the remote meeting (via ZOOM) to order on the above date.

PRESENT: Town Planner Dave Sharples, Select Board Representative Molly Cowan, Building Inspector/Code Enforcement Officer Doug Eastman, Ass't. Fire Chief Justin Pizon. Deputy Police Chief Mike Munck was not present.

Building Inspector Doug Eastman asked to address Item #2 on the agenda for the Prescott property subdivision (50 Hampton Road) first.

**2. Prescott Subdivision (50 Hampton Road) – Name & numbering of private ROW**

Building Inspector Doug Eastman informed the Committee that the first lot had sold and the property owners had submitted several names to be reviewed for naming of the private right-of-way (ROW) which provides access to two (2) lots. Their first choice was "Acorn Way"; this was found to be acceptable after reviewing our street names as well as Kensington and Brentwood street names.

***Ass't. Fire Chief Pizon moved to name the private drive which provides access to two lots of the Prescott subdivision at 50 Hampton Road to "Acorn Way", as requested, and to number accordingly; seconded by Mr. Eastman. VOTE: Unanimous.*** (The address of the main house will remain 50 Hampton Road).

**1. Brentwood Road/Spruce Street subdivision – Name & numbering of 2 private ROWs**

Town Planner Dave Sharples indicated that the former Ellison property on Brentwood Road had recently been approved for a 5-lot subdivision, with two (2) private driveways for access; a private drive off of Brentwood Road will provide access for two (2) lots and the second private drive off of Spruce Street will provide access the other three (3) lots. Building Inspector Doug Eastman indicated that he had received a list of proposed street names from the developer and passed it along to Mr. Sharples for review. Mr. Sharples noted that he had reached out to both Kensington and Brentwood for an updated street directory as they are approximately three (3) years old.

***Mr. Eastman moved to name the private drive off of Spruce Street (providing access to 3 lots) as "Thistle Way"; to name to private drive off of Brentwood Road (providing access to 2 lots) as "Sparrow Lane" and to number each accordingly; seconded by Ass't. Fire Chief Pizon. VOTE: Unanimous.***

**3. Approval of Minutes: January 7, February 4 and March 3, 2020 – no action taken**

**4. Other Business:**

Ass't. Fire Chief requested that the issue of Dow Street/Robinhood Extension be placed on the next agenda to be finalized. Mr. Eastman suggested that they do a site visit to determine the location and ownership of lots/homes prior to making any recommendations. Mr. Sharples indicated that he had done a numbering map for the street some time ago and will recirculate it for review. Ass't. Fire Chief Pizon recalled that the Committee had voted at its May 2019 meeting to rename Dow Street (including Robinhood Extension) to "Strafford Lane (?)" He noted that he wanted to check the Committee's priorities and see what was still outstanding. He indicated he would follow up with an e-mail and would like to get those items on the next agenda.

Mr. Sharples indicated that the Committee can go back to the original meeting day & time ~~~ Tuesdays at 9:00 A.M. , noting that only a 24-hour notice is required for posting of the meeting.

## **5. Adjourn**

***There being no further business to be addressed, Ass't. Fire Chief Pizon moved to adjourn; seconded by Mr. Eastman. VOTE: Unanimous. The meeting was adjourned at 10:25 A.M.***

Next regularly scheduled meeting will be Tuesday, April 28<sup>th</sup>, 2020 at 9:00 AM.

Respectfully submitted,

Barbara S. McEvoy  
Deputy Code Enforcement Officer  
Planning & Building Department