

EXETER E-911 COMMITTEE

MINUTES

SEPTEMBER 22, 2020

Ass't. Fire Chief Justin Pizon called the meeting to order at 9:10 A.M. in the Nowak Room of the Town Office Building on the above date.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Ass't. Fire Chief Justin Pizon and Deputy Police Chief Mike Munck.

Ass't. Fire Chief Pizon indicated that the Committee was meeting because he had been contacted by several folks regarding the assignment of street addresses for new residential units currently under construction and for a recently approved 2-lot subdivision. He acknowledged that Mr. Frank Ferraro, property owner of 7 Hampton Road was also present.

1. Street address assignment for new subdivision off of Rocky Hill and Thornton Street (Rocco property)

The Committee reviewed the subdivision plan for the Rocco property. It was noted that the one lot off of Thornton Street would be served by a long driveway located between #5 and #7 Thornton Street. Ass't. Fire Chief Pizon noted that non-standard addressing already existed on the street and he was opposed to any further letter designations. It was suggested that the new "private drive" accessing the lot be named. Ass't. Fire Chief Pizon offered to reach out to Mr. Rocco to discuss this option. Mr. Eastman indicated that the second lot of the subdivision had frontage and access on Rocky Hill and could be numbered accordingly.

Ass't. Fire Chief Pizon moved to name the "private drive" accessing the lot off of Thornton Street (Tax Map Parcel #70-12-1) and request that the property owner submit three alternative street names to the Committee for review and recommendation; second by Deputy Police Chief Munck. VOTE: Unanimous.

Ass't. Fire Chief Pizon moved to assign the street address of 4 Rocky Hill to the lot with frontage on Rocky Hill (Tax Map Parcel #70-12); seconded by Deputy Police Chief Munck. VOTE: Unanimous.

2. Street address assignment for new residential structure at 7 Hampton Road

Mr. Eastman indicated that a building permit had been issued for new construction at 7 Hampton Road. The existing single-family home has been demolished and a new two-family structure is under construction. It was noted that the property to the rear of this parcel was "7A" Hampton Road. Ass't. Fire Chief Pizon noted that the Committee had recently approved a similar situation at 25 Hampton Road and opted to assign unit numbers to the two-family structure.

Ass't. Fire Chief Pizon moved to assign the street address of 7 Hampton Road, Unit #1 and Unit #2 to the property (numbered in an easterly direction - with Unit #1 being on the right – Unit #2 on the left); seconded by Deputy Police Chief Munck. VOTE: Unanimous.

3. Other Business

- **Phillips Exeter Academy – New Dorm building – Front Street**

Ass't. Fire Chief Pizon reviewed the existing street numbering of the buildings in the vicinity of the Fisher Theater, noting that there was some discrepancy between the addresses used by the Town and those used by PEA. He indicated that the former Fisher Theater had a Tan Lane address, however, the new dorm building will be accessed from Front Street and should have a Front Street address. Consensus of the Committee was that it appeared that the street address of "77 Front Street" could be assigned.

Ass't. Fire Chief Pizon moved to assign the address of "77 Front Street" (if available); seconded by Deputy Police Chief Munck. VOTE: Unanimous.

- **Gardner Street – Address for new lot**

Ass't. Fire Chief Pizon inquired about a new lot on Gardner Street. Mr. Eastman confirmed that a lot to the rear of 65 High Street, with frontage on Gardener Street, had been established via an application for Restoration of an Involuntarily Merged Lot filed by the property owner of 65 High Street. It was approved by the Select Board and recorded at the Registry of Deeds. Through that process, the property, identified as Tax Map Parcel #71-106.1 has been given the address of 5 Gardner Street. A copy of the recorded paperwork was provided to Ass't. Fire Chief Pizon.

4. Approval of Minutes: April 28, 2020 and June 2, 2020

Deputy Chief Munck moved to approve the minutes of April 28, 2020, as presented; second by Mr. Eastman. VOTE: 3-0.

Deputy Chief Munck moved to approve the minutes of June 2, 2020, as presented; second by Ass't. Fire Chief Pizon. VOTE: 3-0.

5. Next Meeting

Consensus of the Committee was that the Chair can call the next meeting when appropriate or on an "as-needed" basis.

6. Adjourn

There being no further business to be addressed, Deputy Police Chief Mike Munck moved to adjourn; second by Mr. Eastman. VOTE: Unanimous. The meeting was adjourned at 9:30 A.M.

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department