

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 9:05 A.M. on the above date in the Nowak Room of the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Town Planner Dave Sharples, Ass't. Fire Chief Justin Pizon, Deputy Fire Chief Jason Fritz, Deputy Police Chief Josh McCain.

Public present: Ms. Debra O'Neill, property owner - 28 Cullen Way  
Todd Baker, property owner - Rose Farm LLC

- 1. Change of street address for property identified as Tax Map Parcel #96-15 and #96-16 (currently 26 Cullen Way and 28 Cullen Way)**
- 2. Assignment of street address for new lot on Cullen Way**

Following up from the April 5<sup>th</sup>, 2022 meeting, Mr. Eastman explained that the Committee had voted to recommend that the street address for Tax Map Parcel #96-16 be changed from "28 Cullen Way" back to "37 Cullen Way" and subsequently assign the newly created lot on Cullen Way (Tax Map Parcel #96-15-17) the street address of "28 Cullen Way. This recommendation was forwarded to the Select Board and a public hearing was scheduled for their April 25<sup>th</sup>, 2022 meeting. Prior to the public hearing, it had been discovered that the proposed renumbering recommended did not comply with the State requirements for numbering a cul-de-sac. No action was taken by the Select Board.

The Committee reviewed the State requirements for numbering cul-de-sacs and noted that they are numbered in a counter clockwise direction. A map of the subject properties, dated 5/3/22, depicting the proposed addressees was provided to the Committee members (see attached).

- Tax Map Parcel #96-16 (O'Neill property - formerly 28 Cullen Way) will become 37 Cullen Way,
- Tax Map Parcel #95-15 (Griset property - formerly 26 Cullen Way) will become 41 Cullen Way
- The newly created lot, Tax Map Parcel #96-15-1 will be given the address of 39 Cullen Way.

Ms. O'Neill signed the Voluntary Consent form for a change of address, as discussed. Deputy Fire Chief Jason Fritz indicated that the Grisets had also agreed to sign a Voluntary Consent form. Ass't. Fire Chief Justin Pizon noted he would process the request and assured Ms. O'Neill that he would be notifying all the appropriate parties (Town departments, Utility companies, Post Office, FedEx, UPS, etc.) and that she would be responsible for notifying her personal accounts.

- 3. Approval of Minutes: April 5, 2022**

**Deputy Police Chief McCain moved to approve the minutes of April 5, 2022, as written; Mr. Sharples seconded. VOTE: Unanimous.**

**4. Other Business: Discussion of street names for the Rose Farm development**

Mr. Todd Baker, developer of the Exeter Rose Farm, LLC project was present to discuss street names for the proposed development. He presented a plan of the open space subdivision showing “Rose Farm Lane” which was not acceptable given existing street names which already utilize “Rose” and/or “Farm”. After discussion regarding the intersection and sidewalk layout at Forest & Wadleigh Street intersection, consensus of the Committee was to continue Wadleigh Street to the end of the cul-de-sac; to rename “Oak Street Extension” to Oak Street (as a continuation) to the intersection, noting that the 5-unit multi-family building would have a single “Oak Street” address. The short spur of roadway (private driveway) accessing the duplex structure and single-family home would have to have its own name in accordance with State regulations. Mr. Baker was requested to submit three names for the Committee to review.

- **Next Meeting** – To be determined, as necessary.

**5. Adjourn**

***There being no further business to be addressed, Ass’t. Fire Chief Pizon moved to adjourn; seconded by Deputy Police Chief McCain. VOTE: Unanimous. The meeting was adjourned at 9:50 A.M.***

Respectfully submitted,

Barbara S. McEvoy  
Deputy Code Enforcement Officer  
Planning & Building Department