

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 9:00 A.M. on the above date in the Building Department office at the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Ass't. Fire Chief Justin Pizon and Deputy Fire Chief Jason Fritz. Dave Sharples joined the meeting at 10:15 AM.

Public present: Mark Leighton, Director of Facilities Management, Phillips Exeter Academy

**1. Update on request to rename Reservoir Drive**

Justin Pizon reported that Mr. Castor (property owner at 1 Reservoir Drive) had provided two more alternative choices (in addition to Stillwater Point) for review by the State. He indicated that he had forwarded them to Ms. Kenny-Lynn Dempsey (NH DESC) for review and she has responded that "Forbidden Forest" appeared to be the best choice of the three alternative names proposed. He advised Mr. Castor of the State's response, and noted that Mr. Castor could now proceed with presenting his request to the Select Board. He was advised to contact the Town Manager's office to be placed on an upgoing meeting agenda.

**2. Tan Lane address numbering**

Jason Fritz informed the Committee that he has had a discussion with Tax Assessor Janet Whitten about the street numbering on Tan Lane (Academy buildings), noting there are several buildings in the rear of (behind) other buildings and that the numbering was out of sequence. It was decided that that Committee will have Dave Sharples take a look at the aerial photos of the street and propose a renumbering plan in compliance with the NH DESC requirements.

**3. Phillips Exeter Academy – Faculty Neighborhood project – High Street & Gilman Lane  
Assignment of street names & addresses**

Mark Leighton, Director of Facilities Management was present on behalf of PEA. After having brief discussion at the last meeting, Justin Pizon indicated that he had sent the recently approved site plan for the new PEA faculty neighborhood project (High Street & Gilman Lane) to NH DESC for review and comment. The Committee reviewed the e-mail response from Ms. Kenny-Lynn Dempsey with Mr. Leighton and noted the recommendations provided. The site is accessed from Portsmouth Avenue via Gilman Lane and turns to the right in the project; a small spur road off of Gilman Lane to the left serves several new residences and needs to be named and number accordingly. Justin Pizon reviewed the criteria for street naming and Mr. Leighton was asked to provide three alternatives for a street name for consideration by the Committee. The Committee reviewed the site plan for the project and numbered the structures accordingly.

**4. Request for change of address – 2 Senyar Farm Lane**

Doug Eastman informed the Committee he had spoken with the homeowner at 2 Senyar Farm Lane while performing an inspection at her home. He stated that Ms. Ahern was interested in the possibility of changing her address from Senyar Farm Lane to a Captain's Way address given her driveway accesses Captain's Way. She indicated that she does have a mailbox on Senyar Farm Lane, however, she experiences frequent problems with UPS/FedEx and other deliveries made to her home and will wait

outside when expecting a new visitor, delivery, or contractor, etc. because of the confusion people have finding the house.

The Committee reviewed the sketch submitted by Ms. Ahern and the map provided by Doug Eastman. Discussion ensued; after review of the current addressing and possible options for readdressing, including readdressing the entire subdivision, the consensus of the committee was to not make any changes at his time.

It was later discovered that Captain's Way is called out in the NH DESC Non-Standard Addressing audit and noted as having extreme cases of addressing parity. It is also noted in the audit that Senyar Farm Lane is non-compliant with 2 Senyar Farm Lane having access on Captain's Way. Doug Eastman will follow up with the homeowner and the Committee will consider the non-compliance at a future meeting.

#### **5. Update on proposed Linden Street readdressing**

Justin Pizon commented that he and Jason Fritz were still working to collect the voluntary consent forms for the readdressing of the four (4) mobile homes and several other homes along Linden Street as previously discussed and recommended at the last meeting. He noted they would be stopping out there later today and hopes to have them all wrapped up so the Committee can move forward with the proposed changes in a timely manner.

#### **6. Approval of Minutes: August 2, 2022**

***Jason Fritz made a motion to approve the minutes from the August 2<sup>nd</sup>, 2022 E911 Committee meeting as written; seconded by Justin Pizon. VOTE: Unanimous.***

#### **7. Other Business**

Mr. Eastman noted that future meetings of the E911 Committee will be on an "as-needed" basis only.

#### **8. Adjourn**

***There being no further business to be addressed, Justin Pizon moved to adjourn; seconded by Jason Fritz. VOTE: Unanimous. The meeting was adjourned at 10:25 A.M.***

Respectfully submitted,

Barbara S. McEvoy  
Deputy Code Enforcement Officer  
Planning & Building Department