

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 1:00 P.M. on the above date in the Nowak Room at the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Deputy Fire Chief Jason Fritz, Town Planner Dave Sharples and Kenny-Lynn Dempsey from NH DESC.

Jason Fritz began the meeting with a discussion regarding an incident that had occurred over the weekend on **Boulder Brook Drive** which resulted in difficulty finding the appropriate location for responding to a fire call. The committee reviewed the street numbering on Boulder Brook Drive noting that two multi-family condominium developments, as well as single family homes existed on the street. After review of the current numbering on the street, consensus of the committee was that the entire street should be renumbered to come into compliance with the State requirements. Dave Sharples will prepare a GIS map with the new street addressing for review at the next meeting.

Jason Fritz welcomed Ms. Kenny-Lynn Dempsey and thanked her coming to the meeting. She apologized for being late noting that she had a minor traffic delay due to the train crossing.

1. Tan Lane address numbering

Jason Fritz recalled that the Committee had voted at their December 2022 meeting to recommend that the private drive, off of Tan Lane accessing Lamont Infirmary (currently 12R Tan Lane) and Lamont Hall/House (currently 10 Tan Lane) be named "Lamont Place; and the buildings be re-numbered accordingly. It was noted at that time that the remainder of Tan Lane was also non-compliant and should be reviewed. Dave Sharples offered to look at the aerial photos of the street and propose a renumbering plan in compliance with the NH DESC requirements for the Committee to review.

Dave Sharples moved to change the street addresses for the buildings on Tan Lane, as depicted on the GIS map (dated 2/7/23) reviewed at this meeting, by following the NH DESC guidelines and become compliant with the State regulations; seconded by Jason Fritz. VOTE: Unanimous.

2. 27 Highland Street / 18-20 Magnolia Lane

The Committee reviewed the hand-out prepared by the Building Department. The address of the subject property (L & N Cooper Family Revocable Trust, Tax Map Parcel #65-148) was originally 27 Highland Street / 18-20 Prospect Avenue. It was noted that two principal dwelling units exist on the one property; a duplex with the address of 18-20 Prospect Avenue and a single-family home with the address of 27 Highland Street. In May 2019, Prospect Avenue was renamed "Magnolia Lane" by recommendation of the E911 Committee and approval by the Select Board. The subject property address changed to 18-20 Magnolia Lane, but with no reference to the address of "27 Highland Street" address previously used for the second unit. This issue came to light because of an electrical permit being issued for "27 Highland Street" and the homeowner insisting that their address was never changed.

After review, general consensus of the Committee was that no action would be taken.

3. Approval of Minutes: September 13, 2022

Jason Fritz moved to approve the minutes of September 13, 2022, as written; seconded by Doug Eastman. VOTE: Unanimous.

Jason Fritz moved to approve the minutes of December 6, 2022, as written; seconded by Dave Sharples. VOTE: Unanimous.

4. Other Business

Mr. Eastman reminded the Committee that future meetings of the E911 Committee will be on an “as-needed” basis only. The Committee will meet next month to address the Boulder Brook Drive street addressing issues.

5. Adjourn

There being no further business to be addressed, a motion was made and seconded to adjourn. VOTE: Unanimous. The meeting was adjourned at 2:10 P.M.

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department