

EXETER E-911 COMMITTEE

MINUTES

MARCH 5, 2024

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 9:00 A.M. on the above date in the Nowak Room at the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Deputy Fire Chief Jason Fritz, Deputy Police Chief Josh McCain and Town Planner Dave Sharples.

1. Proposed amendments to Town Ordinance – Chapter 14 – Assigning Street Names & Numbers (Jason)

Jason Fritz mentioned that he thought he had found a discrepancy with regard to the required size of the physical numbers placed on buildings depicting the street address. The ordinance states the building numbers shall be at least 3.5" in size and of a contrasting color to the mounted surface and be clear in the view from the public way that serves the building. After a brief review of the current ordinance, it was determined that there was no need for any action on the issue.

2. Newburyport Bank – Address for Branch bank in Hannaford parking lot, 137 Portsmouth Avenue, Tax Map Parcel #51-15.

Discussion ensued; it was noted that the current address of the Hannaford Supermarket is 137 Portsmouth Avenue, and that the other retail spaces in that building were identified as Units A, B, C & D. The bank is currently a tenant in that building and is proposing to relocate to a new, stand-alone building in the parking lot (northeasterly of the existing building) which is currently under construction. Dave Sharples indicated that access to the new bank would be via the existing access driveways serving the property – no new curb cuts are being proposed.

General consensus of the Board was that the address for the new bank (being a second building on the lot, northeasterly of the existing Hannaford building and on the corner of Portsmouth Avenue & Holland Way) would be 139 Portsmouth Avenue. The entire parcel will be identified as 137-139 Portsmouth Avenue. It was noted that no approval from the Select Board would be necessary.

3. Non-Standard Addressing in the River Run MHP (former Exeter River Landing) - Dow Street & Robinhood Ext. (E-mail from NH DESC 2/14/24)

Jason Fritz indicated that he had received email from Ms. Dempsey (NH DESC), who has once again brought to the Town's attention, the non-standard addressing in the mobile home park.

Dave Sharples recalled that the Committee had visited this issue in the past and that the addressing had been corrected. Doug Eastman and Barb McEvoy also recalled discussion a number of years ago when the park was under different management. It was agreed that Ms. McEvoy would research the past discussions and provide an update to the Committee prior to the Board's next meeting.

4. McFarland Ford – Vehicle Storage lot – change of address (110 Holland Way, Tax Map Parcel # 51-14-1)

Dave Sharples had calculated the new address for the lot, currently known as 110 Holland Way, in accordance with the NHDESC regulations and determined the new address would be 198 Holland Way. Doug Eastman noted that he had spoken with Chris Lane from McFarland Ford and offered to follow-up with him and get the voluntary change of address paperwork signed. It was noted that no approval from the Select Board would be necessary.

5. Approval of Minutes: February 6, 2024

Jason Fritz moved to accept the minutes of the February 6, 2024 meeting as written; second by Josh McCain. VOTE: 3-0. Dave Sharples abstained.

6. Other Business

Doug Eastman reminded the Committee that future meetings of the E911 Committee will be on an “as-needed” basis only. The next regular meeting, if needed, would be scheduled for April 2, 2024.

There being no further business to be addressed, Jason Fritz moved to adjourn; seconded by Josh McCain. VOTE: Unanimous. The meeting was adjourned at 9:45 A.M.

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department