

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 9:05 A.M. on the above date in the Nowak Room at the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Deputy Fire Chief Jason Fritz and Town Planner Dave Sharples.

1. Swasey Parkway

Doug Eastman and Jason Fritz have both spoken with Ms. Renay Allen about her interest in the proposed construction a pocket park on the Parkway acknowledging Exeter's Black Heritage. She is proposing to place a permanent sign at the entrance of Swasey Parkway and has inquired about an address for the purpose of persons using a GPS navigation system to find the location. It was noted that there are currently no Swasey Parkway addresses and that "googling" Swasey Parkway would be sufficient for finding the location. It was also noted that there are numbers available to give it a Water Street address, if deemed necessary, however, there was no action taken by the Committee; Doug Eastman said he would follow-up on the issue with Ms. Allen.

2. Liberty Lane

The street addressing on Liberty Lane was brought to the attention of the Fire Department by a resident, noting that there was some concern about actually finding the Liberty Lane residences given the density of the neighborhood. There are two private cul-de-sacs (Coach Road and Lexington Court) off of Liberty Lane (which is a loop road) before reaching the actual residences on Liberty Lane. The addresses on Liberty Lane are not compliant with the 50'-distance requirements for numbering given the length of the road. Jason Fritz will follow up with a site visit to determine if further action may be necessary.

3. Exeter Mills (Power House building) – 10 Chestnut Street

Jason Fritz spoke of a recent incident where first responders had difficulty locating a specific residential unit in the Exeter Mills complex at 10 Chestnut Street. The subject unit was actually located in a detached building to the rear of the main structure at 10 Chestnut Street. This building contains their power equipment (generators, compressors, etc.) and also multiple residential units. Noting that the building is detached from the main structure and has access onto String Bridge, he recommended that it be given a String Bridge address. He commented that had spoken with the management staff for Exeter Mills LLC (Chinburg Properties) and they have agreed to a voluntary change of address. Jason noted that although issues like this would also be considered a training issue, with new staff coming on board some of the older developments with non-conforming street numbering have been a challenge.

4. Non-Standard Addressing in the River Run MHP (former Exeter River Landing) - Dow Street & Robinhood Ext. (E-mail from NH DESC 2/14/24)

The Committee reviewed the packet provided by Ms. McEvoy detailing the past discussions on the proposed renumbering/ and renaming of Dow Street & Robinhood Extension. It was noted that the Committee had numerous discussions on the issue, and had voted on two separate occasions, to rename the road (Dow Street and Robinhood Extension) from Linden Street to Robinhood Drive. ("Strafford Lane" was recommended at the 5/14/19 meeting and unanimously approved by the committee; "Scarlett Lane" was recommended at the 3/3/20 meeting and unanimously approved by the

committee). Discussion ensued; general consensus of the Committee was that renumbering Dow Street and renaming “Robinhood Extension” as a continuation of Dow Street would make the most sense and would create the least impact to the residents. Dave Sharples offered to prepare a map depicting the proposed change and renumbering.

Dave Sharples moved to rename “Robinhood Extension” as a continuation of “Dow Street” and to renumber the entire street (Dow Street) in accordance Chapter 14 – Assigning Street Names and Numbers of the Town Ordinance; second by Jason Fritz. VOTE: Unanimous.

5. Approval of Minutes: March 5, 2024

Dave Sharples moved to accept the minutes of the March 5, 2024 meeting as written; second by Jason Fritz. VOTE: Unanimous.

6. Other Business

Newburyport Bank – Address for Branch bank in the Hannaford parking lot (137 Portsmouth Avenue, Tax Map Parcel #51-15). Jason Fritz indicated that he had received paperwork for the installation of the fire alarm system at the bank and noted that they were using 141 Portsmouth Avenue as the location address. The Committee had voted at its March meeting to assign “139 Portsmouth Avenue” as the address for the bank given it was a separate “stand-alone” building on the Hannaford site. Ms. McEvoy will prepare the formal notification to the Post Office and Jason Fritz will provide the notification to all appropriate parties. It was also noted that the building will have to display proper signage identifying the assigned street address.

McFarland Ford – Vehicle Storage lot – change of address (110 Holland Way, Tax Map Parcel # 51-14-1). Doug Eastman indicated that he had dropped off the voluntary change of address form at McFarland while Chris Lane was on vacation. He has spoken with Mr. Lane and was informed that McFarland Ford intends to eventually merge the vehicle storage lot with the property on which the dealership is located at 155 Portsmouth Avenue. Doug Eastman offered to follow-up with Mr. Lane to see when that may occur, and if not in the immediate future, the new street address of 198 Holland Way will be assigned, as discussed at the March 5, 2024 meeting.

Doug Eastman reminded the Committee that future meetings of the E911 Committee will be on an “as-needed” basis only. The next regular meeting, if needed, would be scheduled for May 7, 2024.

There being no further business to be addressed, Jason Fritz moved to adjourn; seconded by Doug Eastman. VOTE: Unanimous. The meeting was adjourned at 9:30 A.M.

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department