

EXETER E-911 COMMITTEE

MINUTES

March 4, 2025

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 9:00 A.M. on the above date in the Nowak Room at the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Deputy Fire Chief Jason Fritz, Deputy Police Chief Josh McCain, and Town Planner Dave Sharples. Pam McElroy, Senior Executive Assistant was present on behalf of Town Manager Russ Dean.

### **1. Meeting Place Drive**

Jason Fritz had previously spoken with the Committee regarding the process moving forward on the Committee's recommendation to the Select Board to change the street addresses of the buildings on **Meeting Place Drive**. He indicated that Pam McElroy was present (on behalf of the Town Manager's office) to discuss the proposed timeline in which the Select Board will address the issue. Noting that the Select Board meeting to discuss this issue was to be scheduled after the March Town meeting vote on March 11, 2025, she indicated that the next Select Board meeting was scheduled for March 17<sup>th</sup> and the Board would be confirming the date for the public hearing at that meeting. She noted that it would most likely be scheduled for the April 14<sup>th</sup> meeting, but would keep the Committee informed. It was noted that once the Select Board meeting has been confirmed, certified letters with notice of the Select Board meeting (date, time and place) would be sent to Avesta Housing, the Meredith Village Savings Bank and the owner of the property on which the bank is located. The letters are to be mailed in a timely manner, giving a minimum of 14 days notice prior to the Select Board meeting. It was suggested that the letter include language referring to the commitment made by Avesta that they would share the letter from the Committee with all of its residents.

Ms. McElroy excused herself at this time as she had no other business to discuss.

### **2. I. S. Realty Trust – Subdivision at end of Patricia Ave. – Private ROW name**

At the last meeting, Doug Eastman recalled that in the last correspondence with Ian Winter (property owner) in November, 2024, Mr. Winter had proposed three street names; Dragonfly Lane, Sandal Street or Sandalwood Way and Flip Flop Way. The two options with "Sand" were rejected as the Town currently has a Sandstone Way and Amberwood Drive; and Flip Flop Way was not considered acceptable. Dave Sharples had offered to vet the options for "Dragonfly Lane" by checking the current street names in Brentwood & Kensington. He indicated that he will follow-up by calling the towns to see if any new streets have been developed in either town, as his street listing information is outdated. He suggested that the Committee move forward with their recommendation to the Select Board with that condition. ***A motion was made and seconded to recommend to the Select Board that the private right-of-way accessing Tax Map Parcel #104-71 be named "Dragonfly Lane", as requested by the property owner, and numbered accordingly with the condition that it is found to be acceptable after reviewing the current street names for Brentwood & Kensington. VOTE: Unanimous.***

### **3. Approval of Minutes: February 4, 2025**

***Dave Sharples moved to approve the minutes of the February 4, 2025 meeting, as written; second by Josh McCain. VOTE: Unanimous.***

#### **4. Other Business**

Doug Eastman reminded the Committee that future meetings of the E911 Committee will be on an “as-needed” basis only. The next regular meeting, if needed, would be scheduled for May 6, 2025, given the Committee will be most likely attending the Select Board meeting in April on the Meeting Place address issues.

***There being no further business to be addressed, Jason Fritz moved to adjourn; seconded by Dave Sharples. VOTE: Unanimous. The meeting was adjourned at 9:40 A.M.***

Respectfully submitted,

Barbara S. McEvoy  
Deputy Code Enforcement Officer  
Planning & Building Department