

EXETER E-911 COMMITTEE

MINUTES

May 8, 2025

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 9:00 A.M. on the above date in the Nowak Room at the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Deputy Fire Chief Jason Fritz, Deputy Police Chief Josh McCain, Town Planner Dave Sharples and Select Board Rep., Chairman Niko Papakonstantis.

The Committee welcomed Niko Papakonstantis as the new Select Board representative for the committee.

1. Meeting Place Drive

Doug Eastman indicated that the public hearing on the Committee's recommendation to the Select Board to change the street addresses of the buildings on Meeting Place Drive had been addressed at the April 14, 2025 Select Board meeting. He noted that the issue was tabled (indefinitely) at that meeting and the Committee was looking for some guidance from the Select Board. Niko Papakonstantis provided a brief recap the discussion at the Select Board meeting and noted that the Board had reservations about moving forward at this time without having reviewed all available resources.

Discussion ensued regarding the overall scope of the Committee's charge in addressing the NH DESC "Exeter, NH Nonstandard Addressing" audit received in August 2017, with a brief review of the Committee's progress to date. Jason Fritz indicated that Exeter is one of the few towns in the State which is still non-compliant. Doug Eastman inquired about the potential of hiring an outside firm to assist the Committee in completing the audit task, and noted that if it were to be possible, it would be a cost to be included in the 2026 budget.

The Committee agreed that scheduling a work session with the Select Board, for the purpose of educating them on the task of the NH DESC audit and the Committee's progress to date, would be beneficial before moving forward on any future address changes. Dave Sharples offered to reach out to Linda Burbank, the Town's new GIS Coordinator, for assistance in updating the audit map book with the changes that have been made to date. Jason Fritz suggested that the Committee should also consider revisions to Chapter 14 – Assigning Street Names and Numbers, of the Town Ordinances.

General consensus of the Committee was that reaching out to Town Counsel and Primex with questions relative to liability would be appropriate. Niko Papakonstantis offered to discuss this issue with Ass't. Town Manager Melissa Roy.

2. Beech Tree Mobile Home Park (20 Beech Hill Road)

Jason Fritz mentioned that he had been notified by a resident of the mobile home park about an out-of-town ambulance driving around the neighborhood not being able to find the location of the emergency. He was going to suggest that the Committee review the addresses of the

units in the park and propose appropriate changes, if necessary, however, given light of the earlier conversation, the issue will be revisited at another time.

3. Election of Chairman and Vice-Chairman

Josh McCain moved to continue with the same slate of officers, Doug Eastman as Chair and Jason Fritz as Vice Chair, for the upcoming year; motion was seconded. VOTE: Unanimous.

4. Approval of Minutes: March 4, 2025

Jason Fritz moved to approve the minutes of the March 4, 2025 meeting, as written; second by Josh McCain. VOTE: Unanimous.

5. Other Business

- **I.S. Realty Trust – New private ROW name (2-lot subdivision at end of Patricia Avenue)**

At the last meeting, the Committee voted to recommend to the Select Board that the private right-of-way accessing Tax Map Parcel #104-71 be named “Dragonfly Lane”, as requested by the property owner, and it be numbered accordingly with the condition that the name is found to be acceptable after reviewing the current street names for Brentwood & Kensington. Mr. Sharples noted that the name was acceptable; the Committee’s recommendation will be scheduled for final approval at the next available Select Board meeting.

- Jason Fritz suggested taking the summer months (June, July & August) off and only meeting if something should arise that needs immediate attention; the Committee concurred.

There being no further business to be addressed, Jason Fritz moved to adjourn; seconded by Doug Eastman. VOTE: Unanimous. The meeting was adjourned at 10:00 A.M.

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department