

EXETER E-911 COMMITTEE

MINUTES

October 7, 2025

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 9:15 A.M. on the above date in the Nowak Room at the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Deputy Fire Chief Jason Fritz, Deputy Police Chief Josh McCain and GIS Coordinator Linda Burbank.

1. Welcome to GIS Coordinator Linda Burbank

The Committee welcomed Ms. Burbank and thanked her for accepting the invitation to attend. The Committee discussed adding the Town GIS Coordinator (or their designee) to the Committee membership, as a voting member. Consensus of the Committee was that given the advanced technology now available in the “mapping world”, adding the GIS Coordinator to the membership would be a considerable benefit to the Committee. Ms. Burbank indicated that she would be happy to participate on the committee. Doug Eastman offered to follow up with Melissa Roy, Interim Town Manager, to see what is necessary for the Select Board to make this appointment. The Committee agreed to place this item on their November meeting for formal action.

2. Addresses for 112 Front Street – Condominium project (Tax Map Parcel #73-14)

The Committee had discussed this topic at the last meeting and did not come to any decision on how to proceed. Jason Fritz offered to reach out to the folks at the State for some guidance and in the meantime, Doug Eastman said he would follow up with the developer, John O’Neill of StoneArch Development LLC. The Committee had discussed using numerical identification for the buildings and then using alpha identification for each of the units. Another option discussed was to retain the 112 Front Street address for the front building, and to possibly assign a new street name to the access road into the development serving the condominium units to the rear.

StoneArch Development had submitted three alternative names for the Committee to review, however, Doug Eastman stated that he had suggested to John O’Neill that possibly the name “Carnegie” would be appropriate, noting that the E911 Committee could recommend a special exemption for the use of a proper name. He indicated that the property had been owned by the Merrill family and Ms. Nancy Merrill’s maiden name was Carnegie. It was noted that her contributions to the Town over decades were remarkable, as well as the book she authored, “Exeter, New Hampshire 1888 – 1988”. Doug also mentioned that we have a Merrill Hall on the Phillips Exeter Academy campus, so using Merrill would not have been an option.

Consensus of the Committee was that the name “Carnegie” was appropriate for the name of the new private way to the development. The Committee also confirmed that there was not a specific name (i.e. “something” Place or Commons) for the condominium development therefore lessening the cause for any confusion.

Josh McCain moved to recommend to the Select Board that the name of “Carnegie Way” be approved for the new private way and to be numbered accordingly as depicted on the plan entitled “112 Front Street” (using numeric identification for the buildings and alpha identification for the individual units); seconded by Doug Eastman. VOTE: Unanimous. () see Other Business)***

3. Assignment of new street name for residential development (Lilac Place) to the rear of 76 Portsmouth Avenue.

Doug Eastman informed the Committee he had been working with Paige Libbey, P.E. from Jones & Beach Engineers on the recent mixed-use project approved for 76 Portsmouth Avenue (to the rear of the Fisher Auto Parts store and the Thirsty Moose). He indicated that several suggestions were provided and their first choice for the street name would be “Driftwood Lane”. She has provided a plan with the street numbering also in place. Consensus of the Board was the name would be acceptable, however, thought “Circle” would be a better suffix given the layout of the road. It was also noted that the street numbering on the plan was incorrect (even and odd numbers on the wrong side of the street). Doug Eastman indicated he would contact her and get a corrected plan. Josh McCain clarified that no building numbers (as noted on the plan) would be used as part of the addresses.

A motion was made and seconded to recommend to the Select Board that the name of “Driftwood Circle” be approved for the new private road providing access to thirty-four (34) condominium units in the development to the rear of 76 Portsmouth Avenue and to be numbered accordingly as depicted on the plan entitled “Overview Site Plan for Lilac Place, prepared by Jones & Beach Engineers, dated 9/10/25” . VOTE: Unanimous.

4. Approval of Minutes: September 2, 2025

Minutes of the September meeting were not available for review and will be placed on the next E911 meeting agenda for approval.

5. Other Business (*)**

The Committee revisited their discussion regarding street numbering for the **112 Front Street project**. Jason Fritz commented that he found the numeric and alpha identification format for numbering confusing and thought each unit should be given its own numerical address. ***He moved to rescind the previous motion made with respect to the numbering of the units on Carnegie Way; motion seconded. VOTE: Unanimous.***

Jason Fritz moved to assign numeric street addresses to each of the individual units on the proposed “Carnegie Way”, with numbers from 1 through 25, as depicted on the plan entitled “112 Front Street”, prepared by Beals Associates, PLLC, dated 10/7/25; motion seconded by Josh McCain. VOTE: Unanimous.

There being no further business to be addressed, Josh McCain moved to adjourn; seconded by Jason Fritz. VOTE: Unanimous. The meeting was adjourned at 10:00 A.M.

The next regular meeting of the Committee is scheduled for Tuesday, November 4th, 2025, at 9:00 AM in the Nowak Room.

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department