



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709
www.exeternh.gov

PUBLIC NOTICE EXETER E911 COMMITTEE AGENDA

The Exeter E911 Committee will meet on Tuesday, November 4, 2025, at 9:00 A.M. in the Nowak Room of the Exeter Town Office building located at 10 Front Street, Exeter, to consider the following:

1. Update on appointment of GIS Coordinator to Committee
2. Assignment of unit addresses for new condominium project at 57 Portsmouth Avenue
3. 75 A Newfields Road – Request for new address
4. PEA Buildings – 75 & 77 Front Street (Dow House & New Dorm)
5. Approval of Minutes – September 2 and October 7, 2025
6. Other Business

EXETER E-911 COMMITTEE

Douglas Eastman, Building Inspector/Code Enforcement Officer

Posted 10/30/25: Exeter Town Office and Town of Exeter website

EXETER E-911 COMMITTEE

MINUTES

September 2, 2025

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 9:00 A.M. on the above date in the Nowak Room at the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Deputy Fire Chief Jason Fritz, Police Lt. Devin West, Interim Town Planner Carol Ogilvie and Select Board Rep., Chairman Niko Papakonstantis.

Doug Eastman asked Niko Papakonstantis to give the Commission a brief update as to where the Select Board is with the Meeting Place proposed change of address issue. Niko indicated there had not been any recent discussion, however, he suggested that before moving forward with another public session, he would prefer that the Select Board met with the E911 Committee in a non-public session to get a better understanding of the resources available for helping the residents. He offered to discuss it with the other Board members and report back to the Committee.

1. 160-164 Front Street/Charter Street apartment building – reassignment of street address/new street addresses (Tax Map Parcel #73-108)

The Committee reviewed the information provided by Jason Fritz. Jason explained that the building currently has five (5) units. He indicated that he has proposed assigning the street address of 162 and 164 Front Street to the two units with access (doors) located facing Front Street. He noted that the owner of the building was agreeable and the reassignment of street addresses could be done with a voluntary change of address form. The other three units in the building have their access doors facing Charter Street and he has proposed the street address of 1 Charter Street, Units A, B & C, however, these would be new addresses and would require Select Board approval. He offered to follow up with the property owner for the voluntary change of address form and to contact Pam McElroy in the Town Manager's office about scheduling the assignment of the new addresses (for Charter Street) for an upcoming Select Board meeting.

2. Addresses for 112 Front Street – Condominium project (Tax Map Parcel #73-14)

Doug Eastman informed the Committee that building permits had been issued for the 16-unit condominium project recently approved for the former Merrill property at 112 Front Street. There are four buildings proposed, and the developer is currently using 112 Front Street for a street address with units identified as Unit A – Unit P, as depicted on the site plan included in the meeting materials.

The Committee discussed using numerical identification for the buildings, and then using alpha identification for each of the units (i.e. Bldg. # 1, Units A,B & C ; Bldg. #2, Units A, B, C & D; Bldg. #3, Units A, B, C, D & E; Bldg. #4, Units A, B, C & D). Discussion ensued as to how other condominium projects in town had been handled. It was also noted that a mail kiosk is proposed to be located in the common area adjacent to the front building (facing Front Street). Another option discussed was to retain the 112 Front Street address for the front building, and

to assign a new name to the access road into the development. Jason Fritz offered to reach out to the folks at the State for some guidance and in the meantime, Doug Eastman said he would follow up with the developer, John O'Neill of StoneArch Development LLC.

3. 1 Westside Drive (Tax Map Parcel #74-63)

Doug Eastman indicated that he had spoken with the property owner at 3 Westside Drive (Brian Gray) and was informed of the street address/mail delivery problem which existed. He noted that the property at 1 Westside Drive is a two-unit dwelling and the owner (and tenant) are currently using the street addresses 1 & 3 Westside Drive for their address which has resulted in two properties with the same address. It was noted the access doors for the two units face Westside Drive; however, the driveway access is off Kingston Road. Consensus of the Committee was to retain the "1 Westside Drive" address and identify the units as "Units A & B". Jason Fritz offered to reach out to the property owner (Darlene Tousignant) about the issue and hopefully she will agree to a voluntary change of address.

4. Approval of Minutes: May 8, 2025

Niko Papakonstantis moved to accept the minutes of the May 8, 2025 meeting, as written; second by Jason Fritz. VOTE: 3-0. Carol Ogilvie and Devin West abstained.

5. Other Business

Jason Fritz commented that the issue of non-compliant addressing at the **Beech Tree Co-Operative MHP (Tax Map Parcel #32-12)** is still under review, however, it is a "density" issue like Meeting Place but a much smaller scale. He indicated that he would work on a solution to meet and work with the property owners to achieve compliant addressing for the park.

There being no further business to be addressed, Jason Fritz moved to adjourn; seconded by Doug Eastman. VOTE: Unanimous. The meeting was adjourned at 9:25 A.M.

The next regular meeting of the Committee is scheduled for Tuesday, October 7th, 2025 at 9:00 AM in the Nowak Room.

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department

EXETER E-911 COMMITTEE

MINUTES

October 7, 2025

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 9:15 A.M. on the above date in the Nowak Room at the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Deputy Fire Chief Jason Fritz, Deputy Police Chief Josh McCain and GIS Coordinator Linda Burbank.

1. Welcome to GIS Coordinator Linda Burbank

The Committee welcomed Ms. Burbank and thanked her for accepting the invitation to attend. The Committee discussed adding the Town GIS Coordinator (or their designee) to the Committee membership, as a voting member. Consensus of the Committee was that given the advanced technology now available in the “mapping world”, adding the GIS Coordinator to the membership would be a considerable benefit to the Committee. Ms. Burbank indicated that she would be happy to participate on the committee. Doug Eastman offered to follow up with Melissa Roy, Interim Town Manager, to see what is necessary for the Select Board to make this appointment. The Committee agreed to place this item on their November meeting for formal action.

2. Addresses for 112 Front Street – Condominium project (Tax Map Parcel #73-14)

The Committee had discussed this topic at the last meeting and did not come to any decision on how to proceed. Jason Fritz offered to reach out to the folks at the State for some guidance and in the meantime, Doug Eastman said he would follow up with the developer, John O’Neill of StoneArch Development LLC. The Committee had discussed using numerical identification for the buildings and then using alpha identification for each of the units. Another option discussed was to retain the 112 Front Street address for the front building, and to possibly assign a new street name to the access road into the development serving the condominium units to the rear.

StoneArch Development had submitted three alternative names for the Committee to review, however, Doug Eastman stated that he had suggested to John O’Neill that possibly the name “Carnegie” would be appropriate, noting that the E911 Committee could recommend a special exemption for the use of a proper name. He indicated that the property had been owned by the Merrill family and Ms. Nancy Merrill’s maiden name was Carnegie. It was noted that her contributions to the Town over decades were remarkable, as well as the book she authored, “Exeter, New Hampshire 1888 – 1988”. Doug also mentioned that we have a Merrill Hall on the Phillips Exeter Academy campus, so using Merrill would not have been an option.

Consensus of the Committee was that the name “Carnegie” was appropriate for the name of the new private way to the development. The Committee also confirmed that there was not a specific name (i.e. “something” Place or Commons) for the condominium development therefore lessening the cause for any confusion.

Josh McCain moved to recommend to the Select Board that the name of “Carnegie Way” be approved for the new private way and to be numbered accordingly as depicted on the plan entitled “112 Front Street” (using numeric identification for the buildings and alpha identification for the individual units); seconded by Doug Eastman. VOTE: Unanimous. () see Other Business)***

3. Assignment of new street name for residential development (Lilac Place) to the rear of 76 Portsmouth Avenue.

Doug Eastman informed the Committee he had been working with Paige Libbey, P.E. from Jones & Beach Engineers on the recent mixed-use project approved for 76 Portsmouth Avenue (to the rear of the Fisher Auto Parts store and the Thirsty Moose). He indicated that several suggestions were provided and their first choice for the street name would be “Driftwood Lane”. She has provided a plan with the street numbering also in place. Consensus of the Board was the name would be acceptable, however, thought “Circle” would be a better suffix given the layout of the road. It was also noted that the street numbering on the plan was incorrect (even and odd numbers on the wrong side of the street). Doug Eastman indicated he would contact her and get a corrected plan. Josh McCain clarified that no building numbers (as noted on the plan) would be used as part of the addresses.

A motion was made and seconded to recommend to the Select Board that the name of “Driftwood Circle” be approved for the new private road providing access to thirty-four (34) condominium units in the development to the rear of 76 Portsmouth Avenue and to be numbered accordingly as depicted on the plan entitled “Overview Site Plan for Lilac Place, prepared by Jones & Beach Engineers, dated 9/10/25” . VOTE: Unanimous.

4. Approval of Minutes: September 2, 2025

Minutes of the September meeting were not available for review and will be placed on the next E911 meeting agenda for approval.

5. Other Business (*)**

The Committee revisited their discussion regarding street numbering for the **112 Front Street project**. Jason Fritz commented that he found the numeric and alpha identification format for numbering confusing and thought each unit should be given its own numerical address. ***He moved to rescind the previous motion made with respect to the numbering of the units on Carnegie Way; motion seconded. VOTE: Unanimous.***

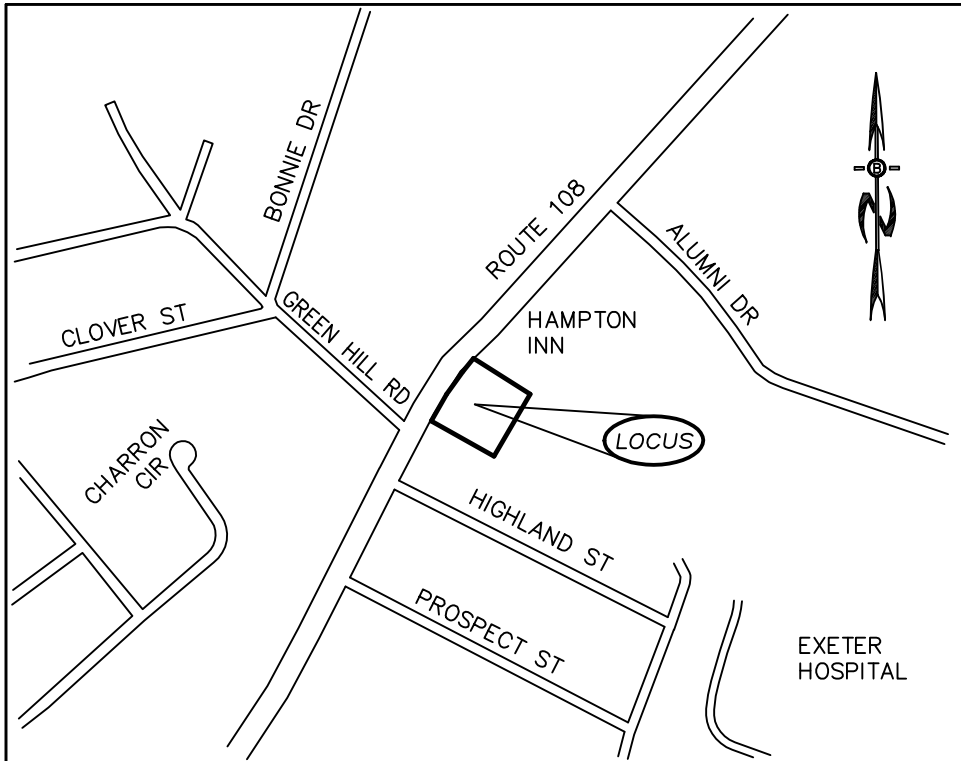
Jason Fritz moved to assign numeric street addresses to each of the individual units on the proposed “Carnegie Way”, with numbers from 1 through 25, as depicted on the plan entitled “112 Front Street”, prepared by Beals Associates, PLLC, dated 10/7/25; motion seconded by Josh McCain. VOTE: Unanimous.

There being no further business to be addressed, Josh McCain moved to adjourn; seconded by Jason Fritz. VOTE: Unanimous. The meeting was adjourned at 10:00 A.M.

The next regular meeting of the Committee is scheduled for Tuesday, November 4th, 2025, at 9:00 AM in the Nowak Room.

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department



LOCATION MAP
1"=500'

ZONING REQUIREMENTS:

ZONING DISTRICT -- HIGHWAY COMMERCIAL -- C2
MINIMUM LOT AREA = 20,000 S.F.
MINIMUM LOT WIDTH = 150 FT.
MINIMUM LOT DEPTH = 100 FT.
MINIMUM LOT FRONTAGE = 150 FT.
MINIMUM DWELLING UNIT = 5,000 S.F.

BUILDING SETBACKS:

FRONT = 50 FT.
SIDE = 20 FT.
REAR = 50 FT.
BUILDING HEIGHT = 35 FT.
MAXIMUM BUILDING COVERAGE = 30%
MINIMUM OPEN SPACE = 15%

PARKING CALCULATIONS:

TOTAL NUMBER OF UNITS = 6
2 SPACES PER UNIT AND 1 SPACE PER 4 UNITS FOR VISITOR
TOTAL SPACES REQUIRED = 14

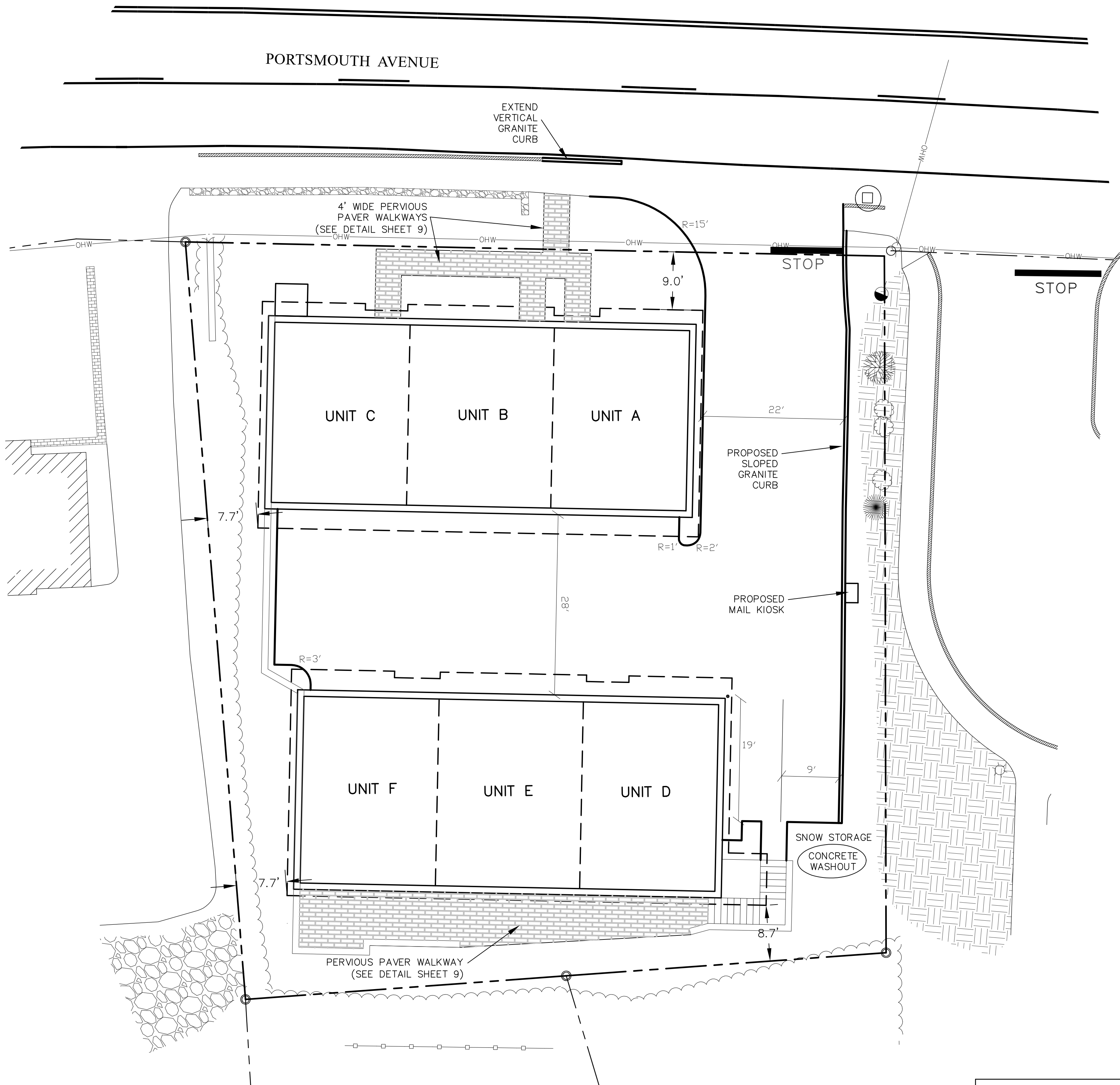
6 UNITS HAVE 2 SPACES = 12
PLUS 2 VISITOR STALLS
TOTAL SPACES PROVIDED = 14

PLANTING NOTES:

1. NO PLANT MATERIALS SHALL BE INSTALLED UNTIL ALL GRADING AND CONSTRUCTION HAS BEEN COMPLETED IN THE IMMEDIATE AREA.
2. A 4-INCH DEEP SHREDDED PINE BARK SHALL BE INSTALLED UNDER ALL SHRUBS, AND IN ALL PLANTING BEDS, AS DIRECTED BY OWNER.
3. ALL TREES SHALL BE BAILED AND BURLAPPED, UNLESS OTHERWISE NOTED, OR APPROVED BY THE OWNER.
4. ALL PLANT MATERIALS SHALL BE GUARANTEED FOR ONE YEAR FOLLOWING DATE OF FINAL ACCEPTANCE.
5. LOAM AND SEED ALL AREAS NOT OTHERWISE NOTED.
6. DO NOT INSTALL LOAM IN AREAS OF EXISTING TREES TO REMAIN.
7. THE LANDSCAPING OF THE SITE DEPICTED ON THIS PLAN IS INTEGRAL TO THE APPROVAL BY THE EXETER PLANNING BOARD AND SHALL BE REASONABLY MAINTAINED AND WHEN DEAD OR REMOVED, MUST BE REASONABLY REPLACED.

TOWN NOTES

1. THE LANDOWNER IS RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL WETLANDS REGULATIONS, INCLUDING ANY PERMITTING AND SETBACK REQUIREMENTS REQUIRED UNDER THESE REGULATIONS.
2. THE APPLICANT HAS DESIGNED THIS SITE TO SAFELY ACCOMMODATE MAXIMUM SIZE VEHICLES AND TRUCKS. (DESIGN VEHICLE IS THE EXETER LADDER TRUCK OR 35' BOX TRUCK) EITHER DELIVERING TO, OR USING THE PROPERTY.
3. ALL SNOW SHALL BE STORED IN THE AREA(S) DEPICTED ON THIS PLAN AS SNOW STORAGE AREAS. IN THE EVENT THAT THE AREA(S) APPROVED FOR SNOW STORAGE BECOME FULL, THE OWNER SHALL REASONABLY REMOVE EXCESS SNOW FROM THE SITE, AND SHALL NOT ALLOW SNOW TO BE STORED WITHIN TRAVEL AISLES.
4. ALL WASTE MATERIALS AND RECYCLABLE SHALL BE CONTAINED WITHIN THE BUILDING(S) OR APPROVED STORAGE FACILITIES AND SHALL NOT BE OTHERWISE STORED ON THE PROPERTY. REFUSE COLLECTION WILL BE BY DUMPSTER AS NEEDED.
5. ALL WATER, SEWER, ROAD (INCLUDING PARKING LOT), AND DRAINAGE WORK SHALL BE CONSTRUCTED IN ACCORDANCE WITH SECTION 9.5 GRADING, DRAINAGE, AND EROSION & SEDIMENT CONTROL AND THE STANDARD SPECIFICATIONS FOR CONSTRUCTION OF PUBLIC UTILITIES IN EXETER, NEW HAMPSHIRE.



PREPARED FOR:

STONEARCH DEVEL. CORP.
42J DOVER POINT ROAD
DOVER, NH 03820



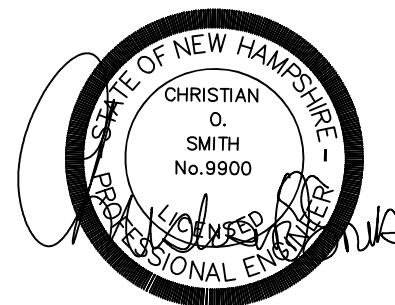
70 PORTSMOUTH AVE,
THIRD FLOOR, SUITE 2
STRATHAM, N.H. 03885
PHONE: 603-583-4860

NOTES:

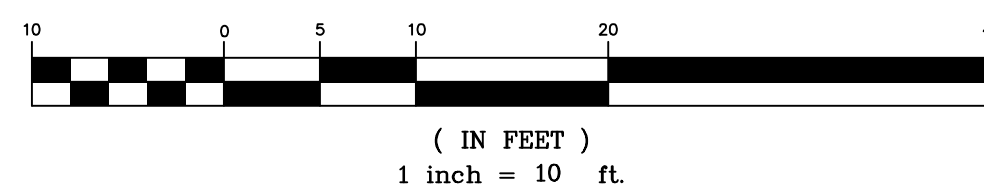
1. THE PURPOSE OF THIS PLAN IS TO SHOW 6 TOWN HOUSE UNITS WITH ASSOCIATED PARKING SPACES.
2. ALL CONSTRUCTION SHALL CONFORM TO TOWN OF EXETER STANDARDS AND REGULATIONS.
3. ALL WATER, SEWER, ROAD (INCLUDING PARKING LOT), AND DRAINAGE WORK SHALL BE CONSTRUCTED IN ACCORDANCE WITH SECTION 9.3 STORMWATER MANAGEMENT STANDARDS, STORMWATER MANAGEMENT PLAN, STORMWATER POLLUTION PREVENTION PLAN, AND EROSION AND SEDIMENT CONTROL STANDARDS AND THE STANDARD SPECIFICATIONS FOR CONSTRUCTION OF PUBLIC UTILITIES IN EXETER, NEW HAMPSHIRE. SEE SECTION 9.14 ROADWAYS, ACCESS POINTS, AND FIRE LANES AND SECTION 9.13 PARKING AREAS FOR EXCEPTIONS.
4. IN ACCORDANCE WITH SITE PLAN REVIEW & SUBDIVISION REGULATIONS SECTIONS 7.15.10 AND 9.3.4 THE APPLICANT SHALL PROVIDE THE TOWN WITH THREE COPIES OF THE STORMWATER POLLUTION PREVENTION PLAN (SWPPP) AND ALSO ENSURE THAT ONE COPY REMAINS ON SITE.
5. ALL PROPOSED SIGNAGE SHALL CONFORM WITH THE TOWN ZONING REGULATIONS UNLESS A VARIANCE IS OTHERWISE REQUESTED.
6. TOTAL PROPOSED DISTURBANCE FOR CONSTRUCTION = 0.244 ACRES.
7. UPON COMPLETION OF CONSTRUCTION AND PRIOR TO RELEASE OF BOND, THE APPLICANT SHALL SUBMIT A LETTER TO THE TOWN, SIGNED AND STAMPED BY THE DESIGN ENGINEER, WHO MUST BE A LICENSED PROFESSIONAL ENGINEER IN NH, STATING CONSTRUCTION HAS BEEN COMPLETED IN CONFORMANCE WITH THE APPROVED PLANS.
8. UNDERGROUND FACILITIES, UTILITIES AND STRUCTURES HAVE BEEN LOCATED FROM FIELD OBSERVATIONS AND THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. BEALS ASSOCIATES OR ANY OF THEIR EMPLOYEES TAKE NO RESPONSIBILITY FOR THE LOCATION OF ANY UNDERGROUND STRUCTURES OR UTILITIES NOT SHOWN, THAT MAY EXIST. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO HAVE ALL UNDERGROUND UTILITIES OR STRUCTURES LOCATED PRIOR TO EXCAVATION WORK BY CALLING 1-888-DIG-SAFE.
9. THIS PLAN HAS BEEN PREPARED FOR MUNICIPAL APPROVALS AND FOR CONSTRUCTION BASED ON DATA OBTAINED FROM ON-SITE FIELD SURVEY AND EXISTING MUNICIPAL RECORDS. THROUGHOUT THE CONSTRUCTION PROCESS, THE CONTRACTOR SHALL INFORM THE ENGINEER IMMEDIATELY OF ANY FIELD DISCREPANCY FROM DATA AS SHOWN ON THE DESIGN PLANS. THIS INCLUDES ANY UNFORESEEN CONDITIONS, SUBSURFACE, OR OTHERWISE, FOR EVALUATION AND RECOMMENDATIONS. ANY CONTRADICTION BETWEEN ITEMS OF THIS PLAN/PLAN SET, OR BETWEEN THE PLANS AND ON-SITE CONDITIONS MUST BE RESOLVED BEFORE RELATED CONSTRUCTION HAS BEEN INITIATED.
10. ALL BENCHMARKS AND TOPOGRAPHY SHOULD BE FIELD VERIFIED BY THE CONTRACTOR.
11. THIS SITE IS NOT LOCATED IN THE 100 YEAR FLOOD ZONE.
12. GARBAGE WILL BE STORED IN TOWER BINS WITHIN GARAGES FOR PRIVATE PICKUP.

WETLAND NOTE:

1. WETLANDS WERE NOT FOUND ON THE LOT OR WITHIN 100 FEET OF ANY PROPERTY BOUNDARY LINES BY JOHN P. HAYES III CSS, CWS DURING A SITE EVALUATION ON DECEMBER 9, 2024.



GRAPHIC SCALE



PARKING & PAVEMENT PLAN

RESIDENTIAL DEVELOPMENT
57 PORTSMOUTH AVE.
EXETER, NH
TAX MAP 65, LOT 137

DATE: JAN 28, 2025 SCALE: 1" = 10'
PROJ. NO: NH-1535 SHEET NO. 3

REVISED PER CONDITIONS OF APPROVAL	07/31/25
REVISED PER REVIEW COMMENTS	04/16/25
REVISED PER REVIEW COMMENTS	03/19/25
REVISIONS:	DATE:



Parcels - Lot Dimensions

Parcels

NH Highways

Interstate

US Highway

State Highway

Abutting Towns - Basemap

Transmission Lines - Basemap

Streets - Basemap

Streets - 1:144000

Streets - 1:18000

Trails - Basemap

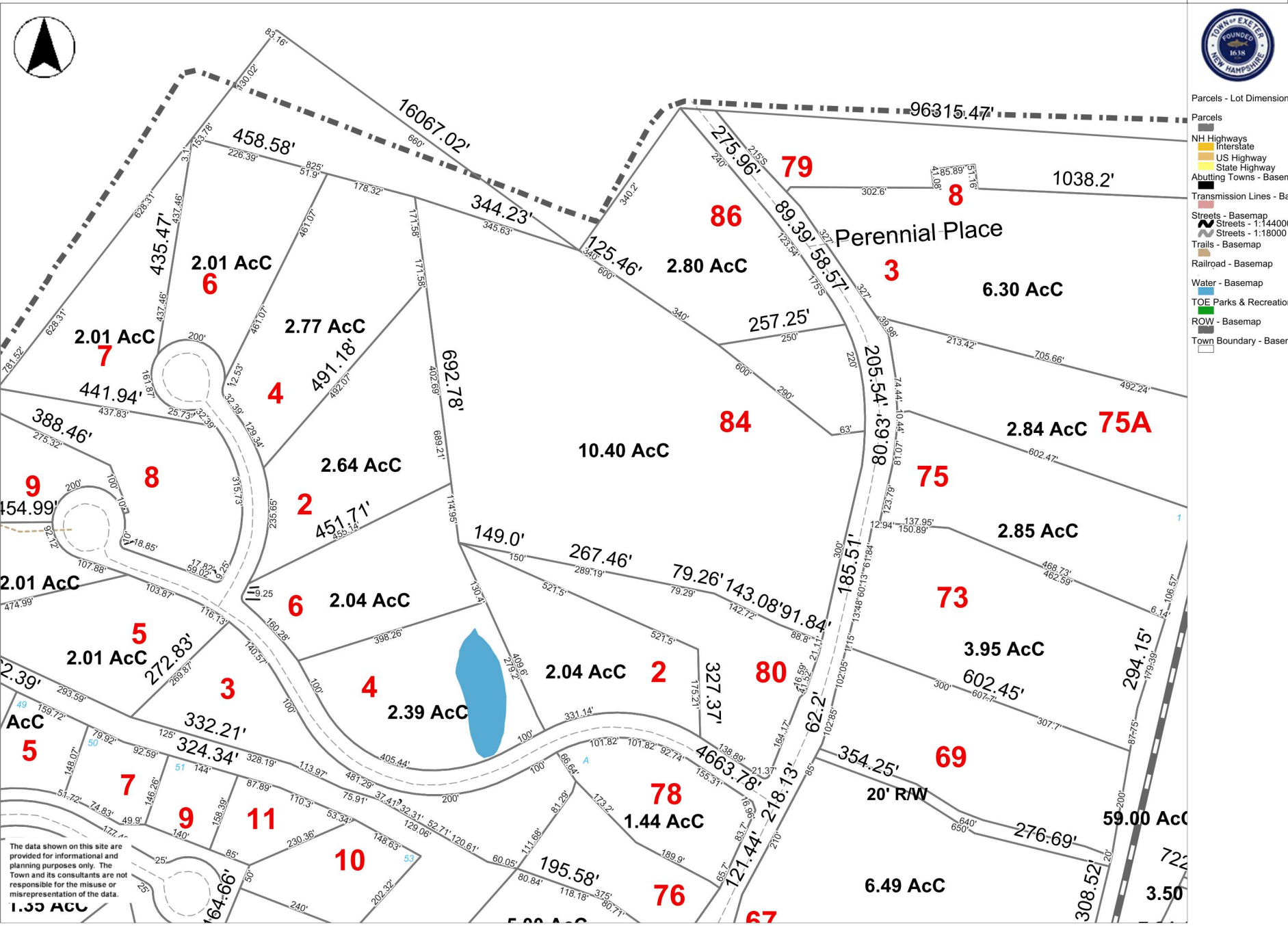
Railroad - Basemap

Water - Basemap

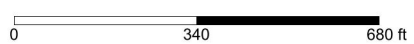
TOE Parks & Recreation -

ROW - Basemap

Town Boundary - Basemap



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Printed on 10/30/2025 at 10:41 AM

75A Newfields Road - Change of Address

Sarah Brown Russ
79 Front St.
Exeter, NH 03833

28 October 2025

Mr. Doug Eastman and Mr. Jason Fritz
Town of Exeter E-911 Committee
10 Front St.
Exeter, NH 03833

Dear E-911 Committee,

I am writing to ask you to consider swapping the house numbers on Dow House (currently 75 Front St.) and PEA's New Dorm (currently 77 Front St.) as they are out of numerical order and cause confusion and consternation daily for folks making deliveries to the New Dorm. I live next to Dow House.

This affects me because I often have delivery people ring my doorbell and to ask where number 77 is located because the building numbers jump from Dow House (75) to my house (79). They are totally stumped, because of course they did not expect 77 to be located between 69 and 75, which it is. In addition, the numerals on the front of New Dorm are very hard to read from the street and especially difficult to see at night time.

This has also negatively impacted me because in the evenings DoorDash and UberEats drivers often leave students' orders on my porch because they cannot find 77. The result is that the students never get their food, and I am stuck with bags of food rotting on my porch being eaten by the squirrels and such. I travel a lot, and it is very dismaying to come home to find this mess on my front porch.

I would expect that this confusion could easily transfer to emergency first responders trying to find 77 Front Street. The non-sequential numbering of Dow House and New Dorm make it hard on everyone to find New Dorm quickly and easily.

I have briefly spoken to Mark Leighton, Exeter Head of Facilities Management, who told me that they numbered New Dorm 77 because the Town gave them that number. I think he is willing to transpose the two addresses if asked by the Town. Fisher Theater did not receive packages and UberEats deliveries like a large dorm does. It does not make sense now.

Please consider swapping the addresses for New Dorm to 75 and Dow House to 77. It would clear up a whole lot of confusion on Front Street.

Thank you for your consideration.

Sincerely,
Sarah Brown Russ
sbrownruss@hotmail.com
(713) 582-6158

EXETER E-911 COMMITTEE

MINUTES

SEPTEMBER 22, 2020

Ass't. Fire Chief Justin Pizon called the meeting to order at 9:10 A.M. in the Nowak Room of the Town Office Building on the above date.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Ass't. Fire Chief Justin Pizon and Deputy Police Chief Mike Munck.

Ass't. Fire Chief Pizon indicated that the Committee was meeting because he had been contacted by several folks regarding the assignment of street addresses for new residential units currently under construction and for a recently approved 2-lot subdivision. He acknowledged that Mr. Frank Ferraro, property owner of 7 Hampton Road was also present.

1. Street address assignment for new subdivision off of Rocky Hill and Thornton Street (Rocco property)

The Committee reviewed the subdivision plan for the Rocco property. It was noted that the one lot off of Thornton Street would be served by a long driveway located between #5 and #7 Thornton Street. Ass't. Fire Chief Pizon noted that non-standard addressing already existed on the street and he was opposed to any further letter designations. It was suggested that the new "private drive" accessing the lot be named. Ass't. Fire Chief Pizon offered to reach out to Mr. Rocco to discuss this option. Mr. Eastman indicated that the second lot of the subdivision had frontage and access on Rocky Hill and could be numbered accordingly.

Ass't. Fire Chief Pizon moved to name the "private drive" accessing the lot off of Thornton Street (Tax Map Parcel #70-12-1) and request that the property owner submit three alternative street names to the Committee for review and recommendation; second by Deputy Police Chief Munck. VOTE: Unanimous.

Ass't. Fire Chief Pizon moved to assign the street address of 4 Rocky Hill to the lot with frontage on Rocky Hill (Tax Map Parcel #70-12); seconded by Deputy Police Chief Munck. VOTE: Unanimous.

2. Street address assignment for new residential structure at 7 Hampton Road

Mr. Eastman indicated that a building permit had been issued for new construction at 7 Hampton Road. The existing single-family home has been demolished and a new two-family structure is under construction. It was noted that the property to the rear of this parcel was "7A" Hampton Road. Ass't. Fire Chief Pizon noted that the Committee had recently approved a similar situation at 25 Hampton Road and opted to assign unit numbers to the two-family structure.

Ass't. Fire Chief Pizon moved to assign the street address of 7 Hampton Road, Unit #1 and Unit #2 to the property (numbered in an easterly direction - with Unit #1 being on the right – Unit #2 on the left); seconded by Deputy Police Chief Munck. VOTE: Unanimous.

3. Other Business

- **Phillips Exeter Academy – New Dorm building – Front Street**

Ass't. Fire Chief Pizon reviewed the existing street numbering of the buildings in the vicinity of the Fisher Theater, noting that there was some discrepancy between the addresses used by the Town and those used by PEA. He indicated that the former Fisher Theater had a Tan Lane address, however, the new dorm building will be accessed from Front Street and should have a Front Street address. Consensus of the Committee was that it appeared that the street address of "77 Front Street" could be assigned.

Ass't. Fire Chief Pizon moved to assign the address of "77 Front Street" (if available); seconded by Deputy Police Chief Munck. VOTE: Unanimous.

- **Gardner Street – Address for new lot**

Ass't. Fire Chief Pizon inquired about a new lot on Gardner Street. Mr. Eastman confirmed that a lot to the rear of 65 High Street, with frontage on Gardener Street, had been established via an application for Restoration of an Involuntarily Merged Lot filed by the property owner of 65 High Street. It was approved by the Select Board and recorded at the Registry of Deeds. Through that process, the property, identified as Tax Map Parcel #71-106.1 has been given the address of 5 Gardner Street. A copy of the recorded paperwork was provided to Ass't. Fire Chief Pizon.

4. Approval of Minutes: April 28, 2020 and June 2, 2020

Deputy Chief Munck moved to approve the minutes of April 28, 2020, as presented; second by Mr. Eastman. VOTE: 3-0.

Deputy Chief Munck moved to approve the minutes of June 2, 2020, as presented; second by Ass't. Fire Chief Pizon. VOTE: 3-0.

5. Next Meeting

Consensus of the Committee was that the Chair can call the next meeting when appropriate or on an "as-needed" basis.

6. Adjourn

There being no further business to be addressed, Deputy Police Chief Mike Munck moved to adjourn; second by Mr. Eastman. VOTE: Unanimous. The meeting was adjourned at 9:30 A.M.

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department